

Corporate Trade Finance User Manual  
Oracle Banking Digital Experience  
Release 20.1.0.0.0

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**ORACLE®**

Corporate Trade Finance User Manual  
May 2020

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## Table of Contents

<b>1. Preface</b> .....	<b>1-1</b>
1.1 Intended Audience .....	1-1
1.2 Documentation Accessibility .....	1-1
1.3 Access to Oracle Support .....	1-1
1.4 Structure .....	1-1
1.5 Related Information Sources .....	1-1
<b>2. Transaction Host Integration Matrix</b> .....	<b>2-1</b>
<b>3. Trade Finance</b> .....	<b>3-1</b>
3.1 Letter of Credit .....	3-2
3.2 Collection .....	3-2
3.3 Guarantees .....	3-2
3.4 Beneficiary Maintenance .....	3-2
3.5 Shipping Guarantee .....	3-3
3.6 Application Tracker .....	3-3
<b>4. Overview (Dashboard)</b> .....	<b>4-1</b>
<b>5. Initiate a Letter of Credit</b> .....	<b>5-1</b>
5.1 Search LC template .....	5-4
5.2 Copy and Initiate LC .....	5-5
5.3 Search LC Drafts .....	5-6
5.4 Initiate a Letter of Credit .....	5-10
5.5 Save As Template .....	5-33
5.6 Save As Draft .....	5-34
<b>6. Initiate Import LC Amendment</b> .....	<b>6-1</b>
6.1 Search Import LC Amendments .....	6-1
<b>7. View import letter of credit</b> .....	<b>7-1</b>
7.1 View Import Letter Of Credit - LC Details .....	7-4
7.2 View Import Letter Of Credit - Attached Documents .....	7-10
7.3 Amendments .....	7-13
7.4 Bills .....	7-15
7.5 Shipping Guarantee .....	7-17
7.6 Charges Commissions & Taxes .....	7-18
7.7 SWIFT Messages .....	7-20

7.8	Advices .....	7-22
7.9	Banks.....	7-24
<b>8.</b>	<b>View Import Bill .....</b>	<b>8-1</b>
8.1	General Bill Details .....	8-4
8.2	Discrepancies .....	8-8
8.3	Charges Commission & Taxes .....	8-8
8.4	SWIFT Messages .....	8-10
8.5	Advices .....	8-11
<b>9.</b>	<b>Bill Discrepancies Acceptance.....</b>	<b>9-1</b>
9.1	Initiate customer acceptance for Bill discrepancy .....	9-3
<b>10.</b>	<b>Settlement of Bills .....</b>	<b>10-1</b>
<b>11.</b>	<b>View Export Letter of Credit.....</b>	<b>11-1</b>
11.1	LC Details .....	11-4
11.2	Goods and Shipment.....	11-8
11.3	Documents.....	11-9
11.4	Instructions .....	11-11
11.5	Attached Documents .....	11-12
11.6	Amendments.....	11-15
11.7	Bills .....	11-18
11.8	Charges Commission & Taxes .....	11-20
11.9	SWIFT Messages .....	11-21
11.10	Advices.....	11-23
11.11	Banks .....	11-25
<b>12.</b>	<b>LC Customer Acceptance .....</b>	<b>12-1</b>
12.1	Initiate customer acceptance for LC Amendments.....	12-4
<b>13.</b>	<b>Initiate Bills .....</b>	<b>12-6</b>
13.1	Search Bills Drafts .....	13-7
13.2	Initiate a Bill .....	13-8
13.3	Save As Draft.....	13-19
<b>14.</b>	<b>View Export Bill .....</b>	<b>14-1</b>
14.1	General Bill Details .....	14-4
14.2	Discrepancies .....	14-7
14.3	Charges Commission & Taxes .....	14-9
14.4	SWIFT Messages .....	14-10

14.5	Advices .....	14-12
<b>15.</b>	<b>View Import Collection.....</b>	<b>15-14</b>
15.1	General Collection Details .....	15-17
15.2	Shipment Details.....	15-19
15.3	Instructions .....	15-21
15.4	SWIFT Messages .....	15-21
15.5	Advices .....	15-23
<b>16.</b>	<b>Initiate Collection .....</b>	<b>16-1</b>
16.1	Search Collection template.....	16-1
16.2	Copy and Initiate Collection .....	16-3
16.3	Search Collection Drafts .....	16-4
16.4	Initiate a Collection .....	16-5
16.5	Save As Template .....	16-14
16.6	Save As Draft.....	16-15
<b>17.</b>	<b>View Export Collection .....</b>	<b>17-1</b>
17.1	General Collection Details .....	17-5
17.2	Shipment.....	17-8
17.3	Instructions .....	17-10
17.4	SWIFT Messages .....	17-10
17.5	Advices .....	17-12
<b>18.</b>	<b>View Inward Guarantee.....</b>	<b>18-1</b>
18.1	Inward Guarantee Details .....	18-6
18.2	Commitment Details .....	18-7
18.3	Presentation Documents And Undertaking Terms and Conditions .....	18-9
18.4	Expiry and Extension Instructions .....	18-10
18.5	Delivery Details .....	18-11
18.6	Bank Instructions .....	18-12
18.7	Amendments.....	18-13
18.8	Attached Documents .....	18-16
18.9	Charges .....	18-17
18.10	SWIFT Messages.....	18-18
18.11	Advices.....	18-20
<b>19.</b>	<b>Guarantee Amendments Acceptance .....</b>	<b>19-1</b>
19.1	Initiate customer acceptance for Guarantee Amendment .....	19-4
<b>20.</b>	<b>Initiate Outward Guarantee .....</b>	<b>20-1</b>

20.1	Search Guarantee template .....	20-1
20.2	Copy and Initiate Outward Guarantee .....	20-3
20.3	Search Guarantee Drafts.....	20-4
20.4	Initiate an Outward Guarantee .....	20-5
20.5	Save As Template .....	20-28
20.6	Save As Draft.....	20-29
<b>21.</b>	<b>Initiate Outward Guarantee Amend .....</b>	<b>21-1</b>
21.1	Search Outward Guarantee Amendments .....	21-1
<b>22.</b>	<b>View Outward Guarantee.....</b>	<b>22-1</b>
22.1	Outward Guarantee Details .....	22-5
22.2	Commitment Details .....	22-8
22.3	Presentation Documents And Undertaking Terms and Conditions .....	22-9
22.4	Expiry and Extension Instructions .....	22-10
22.5	Delivery Details.....	22-12
22.6	Bank Instructions .....	22-13
22.7	Amendments.....	22-14
22.8	Attached Documents .....	22-18
22.9	Charges .....	22-20
22.10	SWIFT Messages.....	22-22
22.11	Advices.....	22-23
<b>23.</b>	<b>Initiate Shipping Guarantee .....</b>	<b>23-1</b>
23.1	Search Shipping Guarantee template .....	23-1
23.2	Copy and Initiate Shipping Guarantee.....	23-3
23.3	Search Shipping Guarantee Drafts.....	23-4
23.4	Initiate a Shipping Guarantee .....	23-5
23.5	Save As Template .....	23-16
23.6	Save As Draft.....	23-17
<b>24.</b>	<b>View shipping Guarantee .....</b>	<b>24-1</b>
24.1	Shipping Guarantee Details.....	24-4
24.2	Shipment Details.....	24-6
24.3	Instructions .....	24-8
24.4	Attached Documents .....	24-9
24.5	Charges .....	24-11
24.6	Advices .....	24-12
<b>25.</b>	<b>Other Party Maintenance.....</b>	<b>25-1</b>

25.1	Other Party Maintenance - Summarized View .....	25-1
25.2	Other Party - Create .....	25-5
25.3	Other Party Maintenance - Edit .....	25-8
25.4	Other Party Maintenance - Delete .....	25-9
<b>26.</b>	<b>Additional Condition Maintenance .....</b>	<b>26-11</b>
26.1	Additional Condition Maintenance - Create .....	26-11
26.2	Additional Condition Maintenance - Create .....	26-13
26.3	Additional Condition Maintenance - View .....	26-15
26.4	Additional Conditions Maintenance - Edit.....	26-16
26.5	Additional Conditions Maintenance - Delete .....	26-17
26.6	Additional Conditions Maintenance - Duplicate .....	26-17
<b>27.</b>	<b>Application Tracker.....</b>	<b>27-1</b>

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# 1. Preface

## 1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

## 1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

## 1.4 Structure

This manual is organized into the following categories:

*Preface* gives information on the intended audience. It also describes the overall structure of the User Manual.

*Introduction* provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

## 1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Release 20.1.0.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals



## 2. Transaction Host Integration Matrix

### Legends

<b>NH</b>	No Host Interface Required.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

Sr No	Transaction / Function Name	Oracle Banking Trade Finance 14.4.0.2.0	Oracle Trade Finance Process Management 14.4.0.2.0*
1	Initiate LC	✓	✓
2	Initiate Import LC Amendment	✓	✓
3	View Import LC	✓	×
4	View Import Bill	✓	×
5	Bill Discrepancy Acceptance	✓	✓
6	Settlement of Bills	×	✓
7	View Export LC	✓	×
8	LC Amendment Acceptance	✓	✓
9	Initiate Bills	✓	×
10	View Export Bill	✓	×
11	View Import Collection	✓	×
12	Initiate Collection	✓	×
13	View Export Collection	✓	×
14	View Inward Guarantee	✓	×
15	Guarantee Amendment Acceptance	✓	×
16	Initiate Bank Guarantee	✓	✓

<b>Sr No</b>	<b>Transaction / Function Name</b>	<b>Oracle Banking Trade Finance 14.4.0.2.0</b>	<b>Oracle Trade Finance Process Management 14.4.0.2.0*</b>
17	Amend Bank Guarantee	✓	✗
18	View Outward Guarantee	✓	✗
19	Initiate Shipping Guarantee	✓	✗
20	View Shipping Guarantee	✓	✗
21	Other Party Maintenance	NH	NH
22	Additional Condition Maintenance	✓	✗
23	Application Tracker	✗	✓

[Home](#)

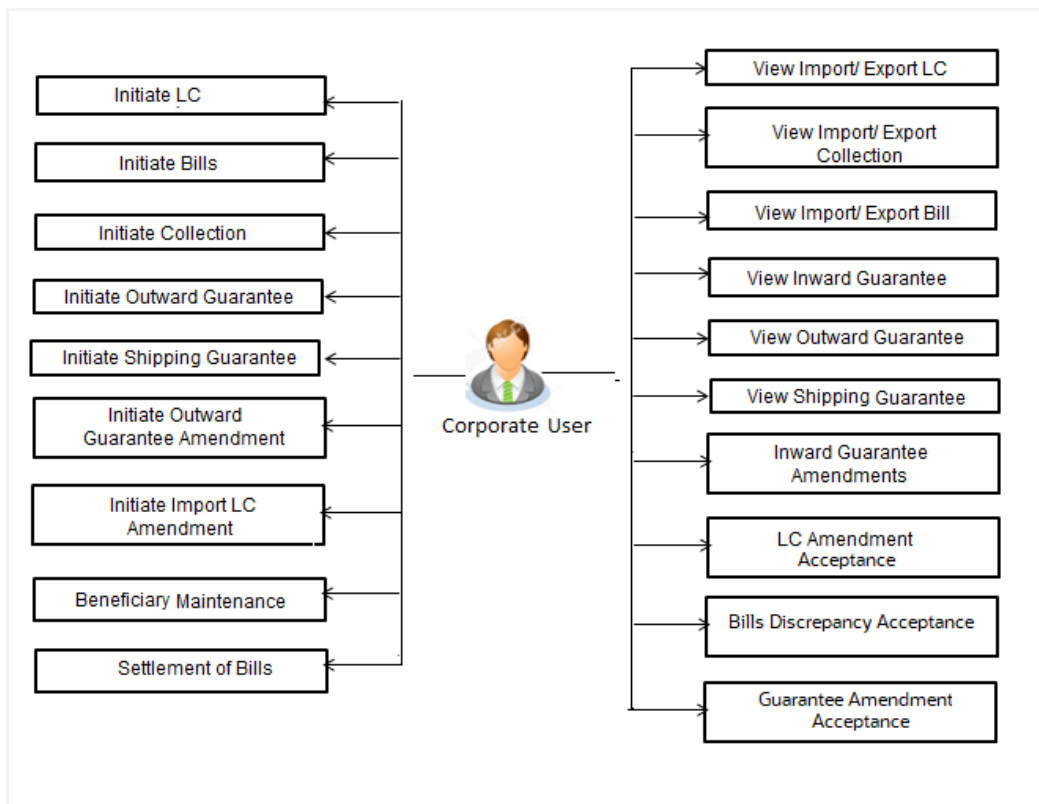
## 3. Trade Finance

Trade finance is process of financing commerce, i.e. both domestic and international trade based transactions. It comprises a seller, a buyer along with other service providing institutions to facilitate transactions such as banks, insurers, credit rating agencies etc. This may be considered as a tool to safeguard against the distinct risks present in doing international trade viz. fluctuations in currency conversions, political conditions, creditworthiness of the buyer etc. Some of the majorly used tools are Letter of Credits, Import and Export Bills, Outward Guarantees.

In the Trade Finance module, you can initiate, amend and view Letter of Credits (LC). You can also view details of Import and Export Bills, and Export Bills under LC, and Outward Guarantees raised. User can initiate Collection and outward Guarantees. User can initiate standalone shipping Guarantee and also Shipping Guarantee under LC.

**Note:** This module is not supported on mobile devices.

### Workflow



### 3.1 **Letter of Credit**

Letter of credit is a financial tool which acts as an obligation of the issuing bank to pay the agreed amount to the seller on behalf of the buyer, if buyer provides compliant documents about those goods as specifically mentioned in the sales contract or purchase agreement to the advising bank. They are governed by rules set by International Chamber of Commerce known as Uniform Customs and Practice for Documentary Credits (UCP 600).

These are of different types; most commonly used ones are irrevocable LC, transferable LC. Mostly they are used in situations where both parties i.e. seller and buyer are new to each other and are operating in different countries and seller thinks to safeguard his interests against multiple risks involved in the trade.

Bill is a trade transaction, in which the Exporter forwards the required commercial documents to the Importer's bank, against which the payment is to be done. Banks facilitates documents movement, makes the required checks and then process payments to the Exporter against the Bill.

There occurs some situations where the sales contract goes for some modification, and in order to replicate the same over Bills and Letter of Credits, acceptance from other party is also required. Using this option, user can accept or reject, the discrepancies raised in Import Bills or amendments under Export Letter of Credit. It is then forwarded for further approval from bank. A search facility is also provided to easily locate the discrepancy or amendment raised.

### 3.2 **Collection**

Import Collection offers a view about the Collection from the point of view of an Importer and Export Collection offers the same from the point of view of an Exporter.

### 3.3 **Guarantees**

It is a contract released by bank for its customer, who has signed an agreement to purchase goods from a supplier and agrees to fulfil any financial obligations to the supplier in case of default. In other words, if the debtor fails to settle a debt, the bank will cover it. Using this option, user can apply for an Outward Bank Guarantee. For the BG application, user must enter the details in the four tabs available in this option viz. Parties, Commitment Details, Bank Instructions and Guarantee. Any amendment raised by the counterparty can also be accepted or declined by customer.

### 3.4 **Beneficiary Maintenance**

To ease the user from filling up the details of beneficiary, a facility to maintain beneficiary is added. User can create add, edit or delete beneficiary details and also have different access type, if he wants to share the same beneficiary with other users. Also, it can be defined as in which functions will be able to use the beneficiaries viz. LC, BG or Collection. This enables user to directly choose a beneficiary from the maintained list and save time of filling up the detail every time he is initiating a new transaction.

### 3.5 **Shipping Guarantee**

Shipping Guarantee refers to a written guarantee, issued by the bank which will bear joint liability, and is presented by the Importer to the goods carrier or its agent for picking up the goods in the case of arrival of cargo prior to the receipt of shipping documents. Shipping Guarantee is commonly used under L/C with full set of documents of title to goods. This helps Importer to pick up the goods in time to avoid port demurrage.

### 3.6 **Application Tracker**

User gets a simple tracking tool for all his applications which are either saved and can be fetched further for retrieval or which are submitted for further processing. He can also look for the pending clarifications received from bank, and reply to them.

[Home](#)

## 4. Overview (Dashboard)

Trade Finance dashboard provides holistic information to the corporate user about its Trade Finance business in a simplified manner. It provides an overall understanding of the current position with respect to different trade instruments.

Below mentioned widgets are available in Trade Finance Overview:

- Trade Instruments
- Bills & Collections
- Bills Maturing This Week
- Quick Links

**How to reach here:**

*Dashboard > Toggle menu > Trade Finance > Overview*

### Dashboard

**Trade Instruments**

Instrument Type	Count	Reference Number	Beneficiary	Amount	Expiry Date
Import LC	8	AT3GUIS14002AXYC	aa	£1,000.00	4/28/20
Export LC	5	AT3GUIS14002BMNH	Niklaus A Casper	£500.00	4/28/20
Outward Guarantee	13	AT3GUIS14002B440	Ryan Incorporation	£1,000.00	4/28/20
Inward Guarantee	13	AT3GUIS14002B44L	dghdgh	£1,050.00	4/28/20
Shipping Guarantee	4	AT3GUIS14002B2L8	Ryan Incorporation	£100,000.00	4/28/20

**Quick Links**

- Initiate LC Amendment
- Lodge Bill
- Apply Outward Guarantee
- Raise Shipping Guarantee
- Issue Import LC
- Raise Collection

**Bills and Collections**  
In Local Currency equivalent

**Bills Under LC**

Category	Amount
Export	218,400
Import	229,000

**Collections**

Category	Amount
Export	1,158,001
Import	363,333

**Bills Maturing this Week**

Bill Reference Number	Beneficiary	Date	Amount	Actions
AT3EUUD140012001	NATRAJ INDUSTRIES	1/1/14	£250,000.00	Settle Now
AT3EUUD140014001	NATRAJ INDUSTRIES	1/1/14	£40,000.00	Settle Now
AT3IULC140010001	raving	1/1/14	£44,000.00	Settle Now
AT3IULC140012007	NATRAJ INDUSTRIES	1/1/14	£32,000.00	Settle Now
AT3EUUD140010001	NATRAJ INDUSTRIES	1/1/14	£7,500.00	Settle Now

**Bi-Directional Flow:**

The corporate user can click the link to request for clarification. Whenever the user submits a trade finance transaction, then the bank's trade finance team sends back the transaction with their comments or reason for rejection to the user, so that he can rectify the transaction and resubmit again.

**Trade Instruments:**

This widget provides a summarized view of user's all trade instruments that are expiring in next 10 days, 15 days, or 30 days, and also which have expired in 10 days, 15 days, or 30 days. The count of each instrument is displayed along with the list of transactions for each instrument.

This widget provides overall status of all of the existing Trade instruments so that one can have a better understanding of Trade Finance instruments and transactions.

The following instruments are displayed:

- Import LC
- Export LC
- Inward Guarantee
- Outward Guarantee
- Shipping Guarantee

**Bills Maturing This Week:**

This widget provides the Bills under LC that are maturing in current week so that one can prepare accordingly. Both Import and Export Bills under LC are listed.

For Import Bills, the option to settle the Import is given from the widget itself.

**Bills & Collections:**

This widget provides a graphical representation of the details for all of the Import and Export Bills under LC and the Import and Export Collections in the local currency equivalent.

**Quick Links**

The most commonly used transactions are provided as quick links for quick access to the transactions. Following transactions are provided as quick links:

- Initiate LC Amendment
- Lodge Bill
- Apply Outward Guarantee
- Raise Shipping Guarantee
- Issue Import LC
- Raise Collection

## 5. Initiate a Letter of Credit

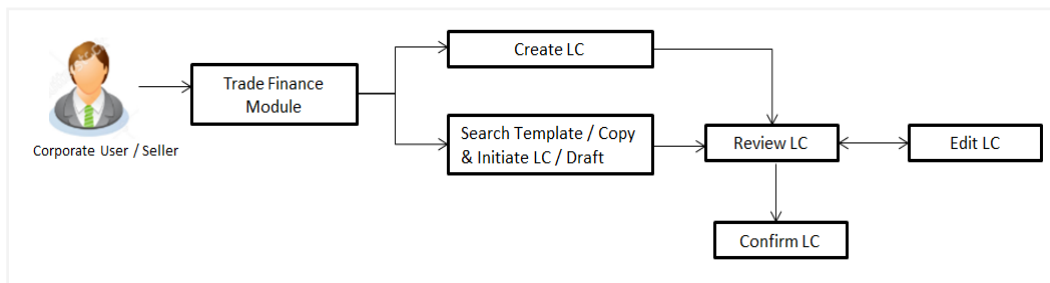
Using this option, you can initiate an Import Letter of Credit (LC) in the application. A Letter of Credit is a bank document which undertakes that the seller will receive payment against the stipulated documents, provided the terms and conditions have been satisfied.

An **Import Letter of Credit** provides the credit worthiness of the Importer, with the involvement of financial institutions such as banks.

### Pre-Requisites

User must be having a valid corporate login credentials to get into the system. This will be under a maker – approver system, or as per user's access. User must be having a sanctioned limit /credit available for his perusal.

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Letter of Credit > Import Letter of Credit > Initiate Letter of Credit*

OR

*Dashboard > Trade Finance > Overview > Quick Links > Issue Letter of Credit*

### User has four options to initiate LC

- Using existing Templates
- Using existing Drafts
- Initiating LC ( New Application)
- Copy & Initiate (Copying the contents of existing LC transaction and initiate)

### Using existing Templates - Initiate LC Template Summarized View

This is a default view; the user is landed on this screen on accessing 'Initiate Letter of Credit' menu option. The summary of all the Initiated LC template of a corporate are listed with basic information of each LC. User can choose to check the complete details of a specific template by clicking on a card.



The screenshot displays the 'Letter of Credit Template' page in the Futura Bank system. The page header includes the bank logo, user information (Welcome, corp checker), and navigation options. The main content area shows a list of templates with the following details:

Template Name	Updated on	Visibility	Beneficiary Name	Type	LC Amount	Draft At
Rittf0mp6	20 Nov 2020	Public	Bankofgerm	Non Revolving	£88,000.00	
Ritff0emp7	20 Nov 2020	Public	Bankofgerm	Non Revolving	£88,000.00	
Viraltest1	18 Nov 2020	Public	Bankofgerm	Non Revolving	£88,000.00	
Test ppublic	18 Nov 2020	Private	Leo toys	Revolving	£6,000.00	Usance
Test ppublic new	09 Oct 2020	Public	Leo toys	Revolving	£6,000.00	Usance
Test template2	17 Sep 2020	Private	Test1	Non Revolving	£333,332.00	Sight
Test template1	17 Sep 2020	Private	Test1	Non Revolving	£333,332.00	Sight

Page 1 of 1 (1-7 of 7 items)

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## Field Description

Field Name	Description
<b>Party Name</b>	The name of the applicant is displayed.
<b>Party ID</b>	The party Id of the LC product is displayed in a masked format.
<b>Search By</b>	Enter the name of the LC template to search and view its details. Partial search is allowed.
<b>Initiate Letter of Credit Template Card</b>	The Initiate Letter of Credit template card displays the name of the Initiate Letter of Credit template along with the other details like date of update, name of the beneficiary, type of LC, LC amount and draft at.

## Initiate Letter of Credit Template Card Details

Following details are present on each Letter of Credit Template card.


Field Name	Description
<b>Template Name</b>	The name using which template is stored and can be used to initiate a LC application.
<b>Updated On</b>	The latest updated date of the template.
<b>Access Type</b>	The access type assigned to the LC, that is 'Private' or 'Public'.
<b>Beneficiary Name</b>	The beneficiary name against whom LC is to be created.
<b>Type</b>	The corresponding LC product type and as supported by Host.
<b>LC Amount</b>	The amount of LC.
<b>Draft at</b>	The LC draft type i.e. 'Sight' or 'Usance'.
<b>Views</b>	The user can select the view type. <ul style="list-style-type: none"> <li>• Card</li> <li>• Tabular</li> </ul>

1. Select and click the Letter of Credit template card whose details you want to view.  
OR  
In the **Search By** field, enter the name of the specific Letter of Credit Template whose details you want to view.  
The specific Letter of Credit Template detail record appears.  
OR  
Click **Create LC** to create a new Letter of Credit template.  
OR  
Click  or  to view the initiate LC template as Summarized or Tabular view.  
OR  
Click  to delete the initiated LC template card.

### Initiate LC Template - Tabular View

The Initiating LC Template - Tabular View allows the corporate user to view the LC Template in table format.

#### To view the Initiate Letter of Credit in tabular form:

1. In the **Initiate Letter of Credit - Summary** page, click  to view the initiate LC template as Tabular view.  
The **Initiate Letter of Credit** tabular view page appears.

## Initiate Letter of Credit - Tabular View

The screenshot shows the 'Initiate Letter of Credit' page for 'GOODCARE PLC | \*\*\*044'. The page has tabs for 'By Template', 'Copy & Initiate', and 'By Drafts'. A 'Create L.C.' button is visible. Below the tabs is a 'Templates' section with a search bar and a table of saved templates.

Name	Beneficiary Name	Updated On	LC Amount	Drafts At	Type	Actions
All data template	Sunrise coffee	22 Aug 2020	£9,000.00	Usance	Revolving	
Test31	Sunrise coffee	15 Aug 2020	£0.00	Usance	Non Revolving	
Test3	Sunrise inc	04 Jul 2020	AED0.00	Usance	Non Revolving	
Test1 maker	Sunrise coffee	04 Jul 2020	AED0.00	Usance	Non Revolving	

### 5.1 Search LC template

User can save LC application as a Template so that same can be used for creation of similar kind of LCs, if required in future. User can search the saved LC template using Template Name.

**Note:** LC Application saved as **Template** can be re-used any number of times for LC Initiation.

#### To search the LC template:

1. In the **Search** field, enter the template name.
2. Click . The saved LC template appears based on search criteria.

#### LC Template - Search Result

This screenshot is identical to the one above, showing the 'Initiate Letter of Credit' page with the 'Templates' table. The search bar is empty, and the table displays the same four templates as in the previous screenshot.

Name	Beneficiary Name	Updated On	LC Amount	Drafts At	Type	Actions
All data template	Sunrise coffee	22 Aug 2020	£9,000.00	Usance	Revolving	
Test31	Sunrise coffee	15 Aug 2020	£0.00	Usance	Non Revolving	
Test3	Sunrise inc	04 Jul 2020	AED0.00	Usance	Non Revolving	
Test1 maker	Sunrise coffee	04 Jul 2020	AED0.00	Usance	Non Revolving	

**Field Description**


<b>Field Name</b>	<b>Description</b>
<b>Party Name</b>	The name of the LC product is displayed.
<b>Party ID</b>	The account number of the LC product is displayed.
<b>Search Result</b>	
<b>Name</b>	The name using which template is stored and can be used to initiate a LC application.
<b>Beneficiary Name</b>	The beneficiary name against whom LC is to be created.
<b>Updated On</b>	The latest updated date of the template.
<b>LC Amount</b>	The amount of LC.
<b>Draft at</b>	The LC draft type i.e. 'Sight' or 'Usance'.
<b>Type</b>	The corresponding LC product type and as supported by Host.
<b>Action</b>	Click to delete the initiate LC template record.

3. Click the **Name** link to view the LC details. The **LC Details** screen appears.  
 OR  
 Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## 5.2 Copy and Initiate LC

User can initiate trade transaction by copying the contents from a similar and existing trade instrument, so that he does not have to provide the details again.

### To search the LC:

1. In the **Search** field, enter the LC with its reference number.
2. Click . The saved LC appears based on search criteria.  
 OR  
 Click **Clear** to reset the data entered.  
 OR  
 Click **Cancel** to cancel the transaction.

## Initiate LC - Search Result

Initiate Letter Of Credit  
DEV Org | \*\*\*165

By Template Copy & Initiate By Drafts Create LC

**Search LC**  
Lookup any previous LC with its reference no and duplicate it.  
000ILUN20076BKCO

Search Clear

Reference No	Beneficiary Name	Amount	Expiry Date
000ILUN20076BKCO	Oracle Corp	£963,456.00	7/31/20

### Field Description

Field Name	Description
<b>Search LC by Reference Number</b>	The existing LC reference number which needs to be copied and similar one initiated.
<b>Search Result</b>	
<b>Reference No</b>	The existing LC reference number which has been selected for copy and initiate. Click on the link to view the details of LC initiated.
<b>Beneficiary Name</b>	The name of the beneficiary of the LC.
<b>Amount</b>	The amount for the Letter of Credit along with the currency under which the LC issued.
<b>Expiry Date</b>	The expiry date of the LC.

- Click on the desired Reference Number link whose details to be copied. The **Initiate Letter of Credit** screen appears.
- Do the desired changes and, click **Initiate LC** to create new LC.


## 5.3 Search LC Drafts

User can save LC application as a Draft so that it can be used if required in future. User can search the saved LC draft using Draft Name.

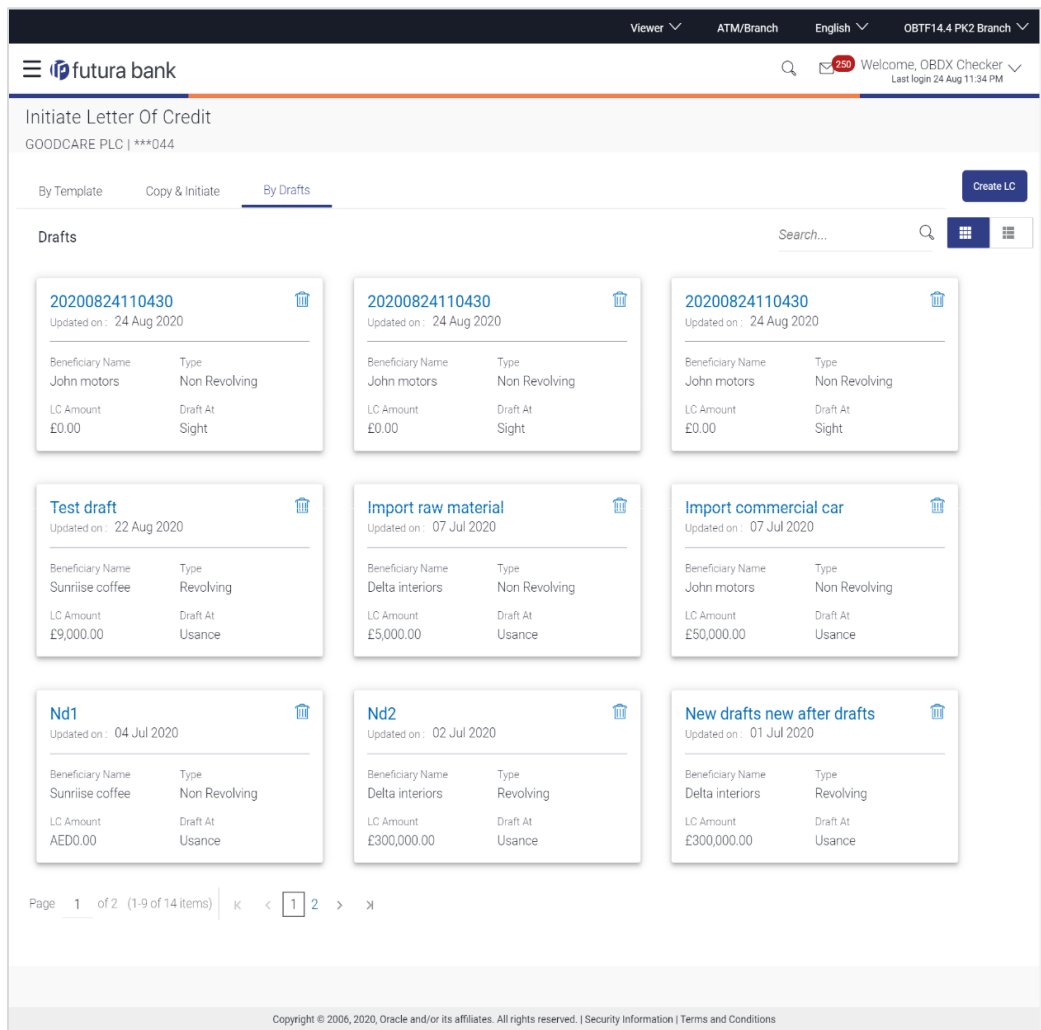
The summary of all the Initiated LC draft of a corporate are listed with basic information of each LC in a card form. User can choose to check the complete details of a specific draft template by clicking on a card. User can click the tabular icon to view the draft in tabular form.

**Note:** LC Application saved as **Draft** can be used only once for LC Application initiation.

### To search the LC draft:

1. In the **Search** field, enter the draft name.
2. Click . The saved LC draft appears based on search criteria.

### LC Draft - Summarized View - Search Result



The screenshot shows the 'Initiate Letter Of Credit' page for GOODCARE PLC | \*\*\*044. The 'By Drafts' tab is selected, displaying a grid of draft cards. Each card includes the draft ID, update date, beneficiary name, type, LC amount, and draft at.

Draft ID	Updated on	Beneficiary Name	Type	LC Amount	Draft At
20200824110430	24 Aug 2020	John motors	Non Revolving	£0.00	Sight
20200824110430	24 Aug 2020	John motors	Non Revolving	£0.00	Sight
20200824110430	24 Aug 2020	John motors	Non Revolving	£0.00	Sight
Test draft	22 Aug 2020	Sunrise coffee	Revolving	£9,000.00	Usance
Import raw material	07 Jul 2020	Delta interiors	Non Revolving	£5,000.00	Usance
Import commercial car	07 Jul 2020	John motors	Non Revolving	£50,000.00	Usance
Nd1	04 Jul 2020	Sunrise coffee	Non Revolving	AED0.00	Usance
Nd2	02 Jul 2020	Delta interiors	Revolving	£300,000.00	Usance
New drafts new after drafts	01 Jul 2020	Delta interiors	Revolving	£300,000.00	Usance

Page 1 of 2 (1-9 of 14 items) | < 1 2 >

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### Field Description

Field Name	Description
------------	-------------

<b>Search By</b>	Enter the name of the LC draft to search and view its details. Partial search is allowed.
------------------	--

### Search Result - Summarized View card form

Field Name	Description
<b>Initiate Letter of Credit draft Card</b>	The Initiate Letter of Credit draft card displays the name of the Initiated Letter of Credit draft name along with the other details like date of update, name of the beneficiary, type of LC, LC amount and draft at.

#### Initiate Letter of Credit draft Card Details

Following details are present on each Letter of Credit Template card.

<b>Draft Name</b>	The name of the LC application saved as draft.
<b>Updated On</b>	The latest updated date of the template.
<b>Beneficiary Name</b>	The beneficiary name against whom LC is to be created.
<b>Type</b>	The corresponding LC product type and as supported by Host.
<b>LC Amount</b>	The amount of LC.
<b>Draft at</b>	The LC draft type i.e. 'Sight' or 'Usance'.
<b>Views</b>	The user can select the view type. <ul style="list-style-type: none"> <li>• Card</li> <li>• Tabular</li> </ul>

3. Select and click the Letter of Credit draft card whose details you want to view.

OR



In the **Search By** field, enter the name of the specific LC draft whose details you want to view.

The specific Letter of Credit draft detail record appears.


OR

Click **Create LC** to create a new Letter of Credit draft.

OR

Click  or  to view the initiate LC draft as Card or Tabular view.


OR

Click  to delete the LC draft card.

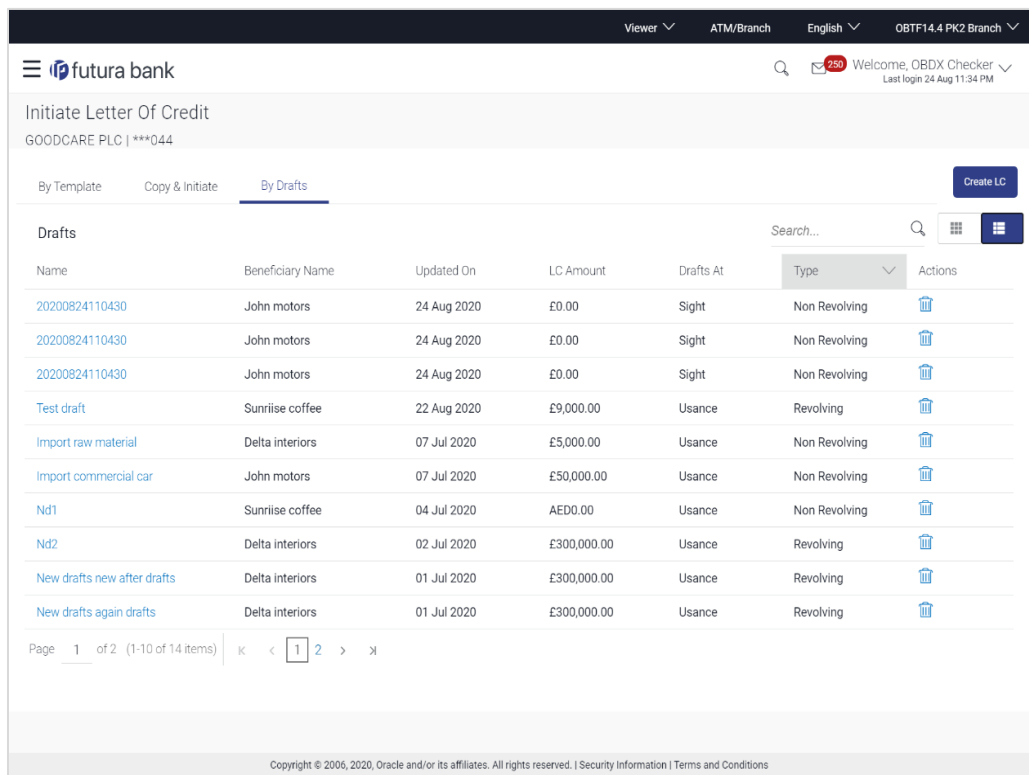
## 1.1.2 Initiate LC - By Draft - Tabular View

The Initiating LC Draft - Tabular View allows the corporate user to view the LC Draft in table format.

**To view the Initiate Letter of Credit - By Draft in tabular form:**

1. In the **Initiate Letter of Credit - Summary** page, click **By Draft** tab and then click  to view the initiate LC template as Tabular view.  
The **Initiate Letter of Credit** tabular view page appears.

### LC Draft - Search Result - Tabular form



Name	Beneficiary Name	Updated On	LC Amount	Drafts At	Type	Actions
20200824110430	John motors	24 Aug 2020	£0.00	Sight	Non Revolving	
20200824110430	John motors	24 Aug 2020	£0.00	Sight	Non Revolving	
20200824110430	John motors	24 Aug 2020	£0.00	Sight	Non Revolving	
Test draft	Sunrise coffee	22 Aug 2020	£9,000.00	Usance	Revolving	
Import raw material	Delta interiors	07 Jul 2020	£5,000.00	Usance	Non Revolving	
Import commercial car	John motors	07 Jul 2020	£50,000.00	Usance	Non Revolving	
Nd1	Sunrise coffee	04 Jul 2020	AED0.00	Usance	Non Revolving	
Nd2	Delta interiors	02 Jul 2020	£300,000.00	Usance	Revolving	
New drafts new after drafts	Delta interiors	01 Jul 2020	£300,000.00	Usance	Revolving	
New drafts again drafts	Delta interiors	01 Jul 2020	£300,000.00	Usance	Revolving	

### Field Description

Field Name	Description
------------	-------------

#### Search Result


**Draft Name** The name of the LC application saved as draft.

**Beneficiary Name** The beneficiary name against whom LC draft is created.

**Updated On** The latest updated date of the draft.

**LC Amount** The amount of LC.



Field Name	Description
<b>Draft at</b>	The LC draft type i.e. 'Sight' or 'Usance'.
<b>Type</b>	The corresponding LC product type and as supported by Host.
<b>Action</b>	Click  to delete the initiate LC draft record.

Select and click the Letter of Credit draft card whose details you want to view.

OR

In the **Search By** field, enter the name of the specific Letter of Credit draft whose details you want to view.

The specific Letter of Credit draft detail record appears.


OR

Click **Create LC** to create a new Letter of Credit application which can be saved as a new template.

OR

Click  or  to view the initiate LC draft as Card or Tabular view.

OR

Click  to delete the initiate LC draft card.

2. Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## 5.4 Initiate a Letter of Credit

Using this option, you can initiate an Import Letter of Credit (LC) in the application. To initiate an LC in the application, you must enter details such as your Customer ID, Product, shipment period, and applicable charges etc. You can also give specific instructions to bank.

### 5.4.1 Letter of Credit Details tab

Letter of Credit Details tab this tab captures the general details of the LC application process.

**To initiate the LC:**

1. Click **Initiate LC** on **Letter of Credit Initiation** screen.

### Letter of Credit Initiation - Initiate LC

Viewer ATM/Branch English

futura bank

Welcome, corp checker  
Last login 21 Nov 03:41 PM

#### Initiate Letter of Credit

DEV Org | \*\*\*165

- LC Details
- Goods and Shipment Details
- Documents and Conditions
- Instructions
- Charges

#### LC Details

**50**  
Applicant Name  
DEV Org

Address  
DEVGBZL000  
Gemini  
area no 21  
Country  
GB

**Limits**  
LINE\_CD\_1

Utilized \$68,000.00 Available Limit \$32.00K Sanctioned \$100,000.00

[View Limit Details](#)

**40A**  
Type of Documentary Credit  
 Transferable  Non Transferable

LC Type  
 Sight  Usance  Mixed Payment

Revolving  
 Yes  No

Select Product  
ILSR - ILSR Import LC Sight Revol... 🔍

Auto-Reinstatement  
 Yes  No

Revolving Type  
 Value  Time

Cumulative  
 Yes  No

Repeat Frequency  
Days

---

**31D**  
Date of Expiry 26 Nov 2020  
Place of Expiry Mumbai

---

**59**  
Beneficiary Details  
 Existing  New

Beneficiary Name  
lhshbsrtech

Address  
Add2  
Addw21  
Add3new  
Country  
INDIA

---

**32B**  
LC Amount  
GBP £0.00

LC Amount Tolerance  
Under(%)  
60  
Above(%)  
40

Total Exposure  
£0.00

**39C**  
Additional Amount Covered  
Additional Amount

**41A**  
Credit Available By  
Negotiation

**42P**  
Negotiation/Deferred Payment Details  
ptdetail

Credit Available With  
CITIB2LNNN  
CITIBANK ENGLAND  
CITIGB2LNNN  
new tech area  
[Reset](#)

**42C**

Serial Number	Tenor	Credit Days From	Drawee Bank	Draft Amount	Actions
1	0	20	FUTURA	£0.00	<a href="#">🏠</a>

[Add Another Draft](#)

[Next](#) [Save As Draft](#) [Cancel](#)

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## Field Description

Field Name	Description
<b>Applicant Name</b>	Displays the LC applicant name based on the selected party ID.
<b>Address</b>	Displays the LC applicant address.
<b>Limits</b>	Indicates the available limits for applicant under the selected Line. The limit details are also represented in a graphical manner with available, sanctioned and utilized limit details for the users.
<b>View Limit Details</b>	Click the link to open the Facility Summary screen.
<b>Country</b>	Displays the country of the LC applicant.
<b>Type of Documentary Credit</b>	Move the slider to select the type of documentary credit. The type of documentary credit are: <ul style="list-style-type: none"> <li>• Transferable/Non Transferable</li> <li>• Revolving/Non Revolving</li> </ul>

Field Name	Description
<b>LC Type</b>	<p>The type of LC.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> <li>• Mixed Payment</li> </ul>
<b>Revolving</b>	<p>Indicate whether the product is revolving or not.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>Select Product</b>	The LC product to be selected.
<b>Auto Reinstatement</b>	<p>This states that reinstatement will happen automatically, if not chosen it has to be done manually if required.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p>This field is enabled if <b>Yes</b> option is selected in the <b>Revolving</b> field.</p>
<b>Revolving Type</b>	<p>The Indicates revolving type.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Value: LC revolves in value.</li> <li>• Time : LC revolves in time</li> </ul> <p>This field is enabled if <b>Yes</b> option is selected in the <b>Revolving</b> field.</p>
<b>Date of Expiry</b>	<p>The expiry date of the LC.</p> <p>The expiry date must be later than the application date.</p>
<b>Place of Expiry</b>	The place where LC would expire.
<b>Cumulative</b>	<p>Displays whether the frequency is cumulative for the LC. If it is cumulative then unused amount of previous LC would be added and available for the new LCs.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p>This field is enabled if <b>Time</b> option is selected in the <b>Revolving Type</b> field.</p>


Field Name	Description
<b>Repeat Frequency</b>	<p>The time duration of revolving frequency</p> <p>The values can be entered in terms of:</p> <ul style="list-style-type: none"> <li>• Days</li> <li>• Month</li> <li>• Years</li> </ul> <p>This field is enabled if the <b>Time</b> option is selected in <b>Revolving Type</b> list.</p>
<b>Beneficiary Details</b>	<p>The beneficiary type.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Existing</li> <li>• New</li> </ul>
<b>Beneficiary Name</b>	<p>The name of the LC beneficiary.</p> <p>This field allows the user to select the beneficiary name from drop-down, if <b>Existing</b> option is selected in the <b>Beneficiary Details</b> field.</p> <p>This field allows the user to enter the beneficiary name if <b>New</b> option is selected in the <b>Beneficiary Details</b> field.</p>
<b>Address</b>	<p>The address of the LC beneficiary.</p> <p>This field is enabled to enter the address details, if <b>New</b> option is selected in the <b>Beneficiary Details</b> field.</p>
<b>Country</b>	<p>The country of the LC beneficiary.</p> <p>This field is enabled to enter the country name, if <b>New</b> option is selected in the <b>Beneficiary Details</b> field.</p>
<b>LC Amount</b>	<p>The currency under which the LC can be issued. Indicates the amount for the Letter of Credit.</p>
<b>LC Amount Tolerance</b>	<p>The tolerance relative to the documentary credit amount as a percentage plus and/or minus that amount. Enter the values for:</p> <ul style="list-style-type: none"> <li>• Under (-) %</li> <li>• Above (+) %</li> </ul>
<b>Total Exposure</b>	<p>Displays the total LC amount including the positive tolerance, with the currency.</p>
<b>Additional Amounts Covered</b>	<p>This field specifies any additional amounts available to the beneficiary under the terms of the credit, such as insurance, freight, interest, etc.</p>

Field Name	Description
<b>Credit Available By</b>	<p>Indicates the manner in which credit is available when the bank is authorized to pay, accept, negotiate or incur a deferred payment undertaking for the credit.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Acceptance</li> <li>• Deferred Payment</li> <li>• Mixed Payment</li> <li>• Negotiation</li> <li>• Sight Payment</li> </ul>
<b>Negotiation/ Deferred Payment Details</b>	<p>Indicates the details of Negotiation/ Deferred Payment.</p> <p>This field is enabled if the <b>Negotiation/ Deferred Payment</b> option is selected in the <b>Credit Available By</b> field.</p>
<b>Mixed Payment Details</b>	<p>Indicates the details of mixed payment.</p> <p>This field is enabled if the <b>Mixed Payment</b> option is selected in the <b>Credit Available By</b> field.</p>
<b>Credit Available With</b>	<p>Indicates the details of Bank where credit would become available. It is captured by Bank's SWIFT code.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• SWIFT Code</li> <li>• Bank Address</li> </ul>
<b>Lookup SWIFT Code</b>	<p>Select the SWIFT code of the issuing bank.</p> <p>This field is enabled if the <b>SWIFT Code</b> option is selected in the <b>Credit Available With</b> field.</p>
<b>SWIFT code Look up</b>	<p>The following fields appear on a pop up window if the <b>Lookup SWIFT Code</b> link is clicked.</p>
<b>Swift Code</b>	The facility to lookup bank details based on SWIFT code.
<b>Bank Name</b>	The facility to search for the SWIFT code based on the bank name.
<b>Country</b>	The facility to search for the SWIFT code based on the country.
<b>City</b>	The facility to search for the SWIFT code based on city.
<b>SWIFT Code Lookup - Search Result</b>	


Field Name	Description
<b>Bank Name</b>	The names of banks as fetched on the basis of the search criteria specified.
<b>Address</b>	The complete address of each bank as fetched on the basis of the search criteria specified.
<b>SWIFT Code</b>	The list of SWIFT codes as fetched on the basis of the search criteria specified.
<b>Bank Details</b>	Name and Address of the bank where credit would be available. This field is enabled if the <b>Bank Address</b> option is selected in the <b>Credit Available With</b> field.

#### Drafts section


---

**Note:** Click  to remove any draft added earlier to the LC application. Click **Add Another Draft** to add new draft.

---

<b>Serial Number</b>	The serial number of drafts to be drawn under the documentary credit.
<b>Tenor (In Days)</b>	The tenor of drafts to be drawn under the documentary credit.
<b>Credit Days From</b>	The date from which the draft tenor is to be counted. Indicates the date type from which the draft tenor is to be counted. The options are: <ul style="list-style-type: none"> <li>• Invoice Date</li> <li>• B/L Date</li> <li>• Others</li> </ul>
<b>Drawee Bank</b>	The drawee bank of the LC.
<b>Draft Amount</b>	The various drafts amount for the LC application.
<b>Action</b>	Click  to delete the record.

- 
- From the **Type of Documentary Credit** field, select the appropriate option.
  - From the **Limits** list, select the appropriate limit.  
OR  
Click the View Limit Details link to open the Facility Summary screen.
  - In the **LC Type** field, select the appropriate option.
  - If you enable **Revolving** option:
    - Select the appropriate option in **Auto Reinstatement** field.

- b. In the **Revolving Type** field, select the appropriate option.
  - i. If you have selected **Time** option, select the appropriate option in the **Cumulative** field.
  - ii. From the **Repeat Frequency** list, select the appropriate option and enter the value.  
OR  
Select **Value** in the **Revolving Type** field.
6. From the **Select Product** list, select the appropriate product.
7. In the **Date of Expiry** field, select the expiry date of the LC.
8. In the **Place of Expiry** field, enter the place of LC expiry.
9. In the **Beneficiary Details** field, select the appropriate option.
  - a. If you select **Existing** option:
    - i. From the **Beneficiary Name** list, select the appropriate option.
  - b. If you enable **New** option:
    - i. In the **Beneficiary Name**, enter the name of the LC beneficiary.
    - ii. In the **Address** field in the Beneficiary section, enter the address of the LC beneficiary.
    - iii. From the **Country** list in the Beneficiary section, select the appropriate country.
10. In the **LC Amount**, select the appropriate currency and, enter the amount for which the LC is needed.
11. In the **LC Amount Tolerance**, enter the **Under** and **Above** values in percentage by which the amount of LC can vary.  
In the **Total Exposure** field, the LC amount along with tolerance would be displayed automatically.
12. In the **Additional Amounts Covered** field, enter the amount details.
13. From the **Credit Available By** list, select the appropriate option.
14. In the **Additional Amounts Covered** field, enter the amount details.
15. In the **Credit Available With** field:
  - a. If you select **SWIFT Code** option,
    - i. In the **SWIFT code** field, enter the SWIFT code or select it from the lookup.
    - ii. Click **Verify** to fetch bank details based on Bank Code (BIC).
  - b. If you select **Bank Address** option:
    - i. In the **Bank Name** field, enter the name of the issuing bank.
    - ii. In the **Address** field, enter the address of the issuing bank.
16. Click **Add Another Draft** to add new draft details if required.  
OR  
Click  to remove already added draft.  
OR  
Click **Continue** to save the details entered and proceeds to next level of details.
  - a. If you click **Add Another Draft**;
    - i. In the **Tenor** field, enter the appropriate value.



- ii. From the **Credit Days From** list, select the appropriate option.
  - iii. In the **Drawee Bank** field, enter the bank name.
  - iv. In the **Draft Amount** field, enter the appropriate value.
17. Click **Next** or click the **Goods and Shipment Details** tab.  
The **Goods and Shipment Details** tab appears in the **Letter of Credit Initiation** screen.  
OR  
Click **Initiate LC**. The transaction is saved and the **Letter of Credit Initiation – Verify** screen appears.  
OR  
Click **Save As Draft**, system allows transaction details to be saved as a template or draft.  
(For more details, refer [Save As Template](#) or [Save As Draft](#) sections.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
18. Click **Letter of Credit Initiation - Shipment Details** tab.

#### **5.4.2 Letter of Credit Initiation - Goods and Shipment Details tab**

This tab captures the Shipment details of the LC application process.

## Letter of Credit Initiation - Goods and Shipment Details tab

The screenshot shows the 'Initiate Letter of Credit' page for 'DEV Org | \*\*\*165'. The 'Goods and Shipment Details' tab is active. The page includes a sidebar with navigation options: LC Details, Goods and Shipment Details (selected), Documents and Conditions, Instructions, and Attachments. The main content area displays the following details:

- 43P** Partial Shipment: Allowed
- 43T** Trans-shipment: Allowed
- 44A** Place of Taking in Charge/Dispatch from: Mumbai
- 44E** Port of Loading/Airport of Departure: Mumbai
- 44F** Port of Discharge/Airport of Destination: London
- 44B** Place of Final Destination/For Transportation: London
- 44C / 44D** Shipment: Date (selected), Period
- 25 Aug 2020

A table lists the goods:

Sr. No	Goods	Description	Quantity	Cost/Unit	Gross Amount	Actions
1	SHP...	SHPGOOD12	20	0	0	

Buttons at the bottom: Next, Save As Draft, Cancel, Back.

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## Field Description

Field Name	Description
------------	-------------

<b>Partial Shipment</b>	Indicates whether partial shipments are allowed under the LC.
-------------------------	---

The options are:


- Allowed - Allowed under the documentary credit
- Not Allowed - Not allowed under the documentary credit
- Conditional - Conditional based on conditions specified elsewhere in the message

Field Name	Description
<b>Trans-shipment</b>	Indicates whether trans-shipments are allowed under the LC. The options are: <ul style="list-style-type: none"> <li>• Allowed - Allowed under the documentary credit</li> <li>• Not Allowed - Not allowed under the documentary credit</li> <li>• Conditional - Conditional based on conditions specified elsewhere in the message</li> </ul>
<b>Place of Taking in Charge/ Dispatch From</b>	The place of receipt from where shipment will be done.
<b>Port of Loading/ Airport of Departure</b>	The port of loading or airport of departure to be indicated on the transport document.
<b>Port of Discharge/ Airport of Destination</b>	The port of discharge or airport of destination to be indicated on the transport document.
<b>Place of Final Destination/ For Transportation</b>	The place of dispatch or taking in charge of the goods or loading on board.
<b>Shipment Period</b>	The period of shipment during which the goods are to be loaded on board /dispatched /taken in charge.
<b>Shipment Date</b>	The latest date for shipment loading goods on board/ dispatch/ taking in charge. The Latest Date for Shipment should not be later than the LC Expiry Date.
<b>Note:</b> It is mandatory to enter the values either in the <b>Latest Shipment Date</b> or <b>Shipment Period</b> field.	

### Goods

Section to add or remove the goods traded under the LC.

<b>Sr No</b>	Serial Number.
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description</b>	The description about the goods.
<b>Quantity</b>	The quantity of goods.
<b>Cost/Unit</b>	The number of units of the good covered under the LC.

Field Name	Description
<b>Gross Amount</b>	The gross amount under the LC.
19.	From the <b>Partial Shipment</b> list, select the appropriate option.
20.	From the <b>Trans-shipment</b> list, select the appropriate option.
21.	In the <b>Place of Taking in Charge/ Dispatch From</b> field, enter the name of the place where the goods are to be received.
22.	In the <b>Port of Loading/ Airport of Departure</b> field, enter the name of the place for delivery of goods.
23.	In the <b>Port of Loading</b> field, enter the port of dispatch or taking in charge of the goods or loading on board.
24.	In the <b>Port of Discharge/ Airport of Destination</b> field, enter the port of discharge of the goods.
25.	In the <b>Place of Final Destination/ For Transportation</b> field, enter the place of dispatch of the goods.
26.	In the <b>Shipment Date</b> field, enter the latest shipment date for loading goods on board/ dispatch/ taking in charge. OR In the <b>Shipment Period</b> field, enter the period of shipment during which the goods are to be loaded on board.
27.	In the <b>Goods</b> section,
28.	From the <b>Goods</b> list, select the goods being shipped. <ul style="list-style-type: none"> <li>a. In the <b>Description of Goods</b> field, enter the description of the goods traded under the LC.</li> <li>b. In the <b>Quantity</b> field, enter the number of units of the goods traded under the LC.</li> <li>c. In the <b>Cost/Unit</b> field, enter the price per unit of the goods traded under the LC.</li> <li>d. In the <b>Gross Amount</b> field, enter the gross amount traded under the LC.</li> <li>e. Click <b>Add Goods</b> to add new good if required.</li> </ul> OR Click  to remove goods that are already added. OR
29.	Click <b>Next</b> to save the entered details and proceed to the next level. OR Click <b>Save As Draft</b> , system allows transaction details to be saved as a template or draft. (For more details, refer <a href="#">Save As Template</a> or <a href="#">Save As Draft</a> sections.) OR Click the <b>Documents and Conditions</b> tab. OR Click <b>Back</b> to go back to previous screen. OR Click <b>Cancel</b> to cancel the transaction. The <b>Dashboard</b> appears.
30.	Click <b>Letter of Credit Initiation - Documents and Conditions</b> tab.

### 5.4.3 Letter of Credit Initiation - Documents and Conditions tab

This tab includes the INCO terms (International Commercial Terms) and required document details along with the clauses list related to the documents. . The document list on this tab are populated based on the default LC product(s) mapped. It also provides an option to add a additional conditions in which corporate user can enter the details to have a clause customized to his/her requirement.

#### Letter of Credit Initiation - Documents and Conditions tab

The screenshot shows the 'Documents & Conditions' tab in the Futura Bank system. The page title is 'Documents & Conditions' for 'DEV Org | \*\*\*165'. The main content area is titled '46A Select Documents' and contains a table with the following data:

Name of Document	Original	Number of Copies	Clause
<input checked="" type="checkbox"/> Air Way	0 / 0	0	<a href="#">View / Edit Clauses</a>
<input checked="" type="checkbox"/> OTHERDOC	0 / 0	0	<a href="#">View / Edit Clauses</a>
<input checked="" type="checkbox"/> Sea Way	0 / 0	0	<a href="#">View / Edit Clauses</a>
<input checked="" type="checkbox"/> Insurance	0 / 0	0	<a href="#">View / Edit Clauses</a>
<input checked="" type="checkbox"/> Invoice	0 / 0	0	<a href="#">View / Edit Clauses</a>

Below the table, there is a pagination control showing 'Page 1 of 1 (1-5 of 5 items)'. The 'Add Document' section (47A) shows a table with the following data:

Condition Code	Identifier	Description
SND2RECM700	Please Select	Sender to receiver information

The 'Add Condition' section (48) shows a text input field with the value '10' and a dropdown menu for 'Incoterms' with the selected value 'Cost, Insurance and Freight (name...)'.

#### Field Description

Field Name	Description
------------	-------------

#### Select Documents

Documents list have the list of documents with check boxes to choose along with the number of original or copies submitted and clauses they cater too.

#### Checkbox

Displays the documents that you have selected from the list.

The selected documents are to be a part of the initiated LC. It needs to be checked in order to select it.

<b>Field Name</b>	<b>Description</b>
<b>Name of Document</b>	Name of the document to be sent along with the LC.
<b>Original</b>	The required number of original documents required for the selected document. It is provided as <b>m/n</b> , where <b>m</b> out of n available documents would be submitted to bank.
<b>Number of Copies</b>	The required number of copies required for the selected document.
<b>Clause</b>	The clauses maintained in the bank application for each of the document. A document can have multiple clauses.
<b>View Clause</b>	The link to view the clause maintained in the bank application for each of the document.
<b>View Clause</b>	This section appears if you select a document and click the View Clause link. In a blank clause, corporate user can enter the details to have a clause customized to his/her requirement.
<b>Selected</b>	The clauses that you have selected from the <b>Clause List</b> . The selected clauses related documents are to be attached to the selected document.
<b>Clause</b>	The name of the clause.
<b>Clause Description</b>	The description and number of the selected clause.
<b>Additional Conditions</b>	
<b>Condition Code</b>	The additional condition code of the documentary credit.
<b>Identifier</b>	The identifier of the conditions of the documentary credit.
<b>Description</b>	The description of further conditions of the documentary credit.
<b>Reference</b>	This section appears if you select a document and click the <b>Refer Codes and Description</b> link.
<b>Name of Condition</b>	The name of the condition of the documentary credit.
<b>Description of Condition</b>	The description of the documentary credit.

Field Name	Description
<b>Documents to be presented within /beyond days after the date of shipment but within validity of this credit</b>	The number of days after the date of shipment when the documents will be presented to bank. <hr/> Note: On adding these days to the date of application, it should be within validity period. <hr/>
<b>Incoterm</b>	Indicates the INCO terms for the LC application.

31. Select the **Document List** check box to choose the number of original or copies submitted and clauses.  
In the **Document List** section, select the required document to be a part of the Initiated LC.
  32. In the **Original** field, enter the number of originals required for the selected document.
  33. In the **Number of Copies** field, enter the number of copies required for the selected document.
  34. In the **Clauses** section, list of clauses for each document will be listed and a checkbox is available against various clauses, user can choose amongst various clauses. Select the required clauses for each selected document.
    - a. In the **Clause Description** field, modify the description of the clause, if required.
    - b. Click **OK**. The clause description are saved.  
OR  
Click **Reset** to reset and discard the changes.
  35. Click **Add Document** link to add more document details.
  36. In the **Additional Conditions** section, select the code from the **Condition Code** list. The description mapped to the condition code appears in the Description field. You can also edit the description as required.
  37. From the Identifier list, select the appropriate option.
  38. Click **Refer Codes and Description** link to view the list of codes and their descriptions.
  39. In the **Documents to be presented within/ beyond days after the date of shipment but within validity of this credit** field, enter the number of days.
  40. From the **Incoterm** list, select the appropriate option.
16. Click **Next** to save the entered details and proceed to the next level..  
OR  
Click **Save As Draft**, system allows transaction details to be saved as a template or draft. (For more details, refer [Save As Template](#) or [Save As Draft](#) sections.)  
OR  
Click the **Instructions** tab.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears
  17. Click **Letter of Credit Initiation - Instructions** tab.

#### **5.4.4 Letter of Credit Initiation - Instructions tab**

This tab includes the miscellaneous information such as Advising Bank SWIFT ID, Charges Borne By, and Instructions to the bank (not forming part of LC).



## Letter of Credit Initiation - Instructions tab

Viewer ATM/Branch English

futura bank

Welcome, corp checker  
Last login 23 Nov 10:42 AM

Documents & Conditions  
DEV Org | \*\*\*165

- LC Details
- Goods and Shipment Details
- Documents and Conditions
- Instructions**
- Charges

### Instructions

Advising Bank

Swift Code  Name and Address

CITIGB2LRRR

[Lookup SWIFT Code](#)

**49G**  
Special Payment Conditions for Beneficiary  
new cond for ben

**49H**  
Special Payment Conditions for Bank Only  
new cond fr bank

**49**  
Confirmation Instructions  
 Confirm  May Confirm  Without

**58A**  
Requested Confirmation Party  
Confirming Bank

Swift Code  Bank Address

Bank Name  
bank of london

Address  
dd dddf dfvf  
dfdf  
fdfdfgfgf

**72Z**  
Sender to Receiver Information  
TELEBEN dfjdkdfh

**71D**  
Charges  
new charges

[Back](#)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Advising Bank</b>	The option to select the mode of advising bank. The options are: <ul style="list-style-type: none"> <li>• SWIFT Code</li> <li>• Name and Address</li> </ul>
<b>Lookup SWIFT Code</b>	Search and select the SWIFT code of the advising bank, available in the application. This field is enabled if the <b>SWIFT Code</b> option is selected in the <b>Advising Bank</b> field.
<b>SWIFT code Look up</b>	
The following fields appear on a pop up window if the <b>Lookup SWIFT Code</b> link is clicked.	
<b>Swift Code</b>	The facility to lookup bank details based on SWIFT code.
<b>Bank Name</b>	The facility to search for the SWIFT code based on the bank name.
<b>Country</b>	The facility to search for the SWIFT code based on the country.
<b>City</b>	The facility to search for the SWIFT code based on city.
<b>SWIFT Code Lookup - Search Result</b>	
<b>Bank Name</b>	The names of banks as fetched on the basis of the search criteria specified.
<b>Address</b>	The complete address of each bank as fetched on the basis of the search criteria specified.
<b>SWIFT Code</b>	The list of SWIFT codes as fetched on the basis of the search criteria specified.
<b>Name and Address</b>	Name and address of the advising bank. This field is enabled if the <b>Name and Address</b> option is selected in the <b>Advising Bank</b> field.
<b>Bank Name</b>	Enter the name of the advising bank.
<b>Bank address</b>	Enter the complete address of the advising bank.
<b>Special Payment Conditions for Beneficiary</b>	User can input special payment conditions applicable to the beneficiary, for example, post financing request/ conditions.

Field Name	Description
<b>Special Payment Conditions for Bank Only</b>	User can input special payment conditions applicable to bank without disclosure to the beneficiary, for example, post-financing request /conditions.
<b>Confirmation Instruction</b>	<p>The confirmation instructions for the requested confirmation party.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• May Confirm - The requested confirmation party may add its confirmation to the credit</li> <li>• Confirm - The requested confirmation party is requested to confirm the credit</li> <li>• Without - No confirmation is requested</li> </ul>
<b>Requested Confirmation Party</b>	<p>Bank which is requested to add its confirmation or may add its confirmation.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Advising Bank</li> <li>• Advise Through Bank</li> <li>• Confirming Bank</li> </ul> <p>This field is enabled if the May Confirm or Confirm option is selected in the Confirmation Instruction list.</p>
<b>Confirming Bank</b>	<p>Indicates the confirming party is the Confirming bank.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Swift Code</li> <li>• Bank Address</li> </ul> <p>This field is enabled if the <b>Advise Through Bank</b> or <b>Confirming Bank</b> option is selected.</p>
<b>Swift Code</b>	<p>The Swift code of the confirming bank or Advise through Bank.</p> <p>This field is enabled if the <b>Swift Code</b> option is selected.</p>
<b>Bank Name</b>	<p>Name of the confirming bank or Advise through Bank.</p> <p>This field is enabled if the <b>Bank Address</b> option is selected.</p>
<b>Bank Address</b>	<p>Address of the confirming bank or Advise through Bank.</p> <p>This field is enabled if the <b>Bank Address</b> option is selected.</p>
<b>Sender to Receiver Information</b>	The additional information for the receiver.
<b>Charges</b>	Specify charges to be borne by the beneficiary.

18. In the **Advising Bank** field, select the appropriate option.
19. If you select **Swift Code** option, use the lookup and select the right swift code.  
OR  
If you select **Name and Address** option:
  - i. In the **Name** field, enter the name of the advising bank.
  - ii. In the **Address (1-3)** field, enter the address of the advising bank
20. In the **Special Payment Conditions for Beneficiary** field, enter the special payment conditions applicable to beneficiary.
21. In the **Special Payment Conditions for Bank Only** field, enter the special payment conditions applicable to bank.
22. In the **Confirmation Instructions** field, select the appropriate option.
  - a. If you select **Confirm** or **May Confirm** option;  
From the **Requested Confirmation Party** list, select the appropriate option.
    - i. In the **Requested Confirmation Party** list; if you select **Advise Through Bank** or **Confirming Bank** option:
    - ii. If you select **Swift Code** option, use the lookup and select the right swift code.  
OR  
If you select **Bank Address** option, enter the bank name and address.
23. In the **Sender to Receiver Information** field, enter the additional information for the receiver.
24. In the **Charges** field, enter the charges details.
25. .
26. Click **Next** to save the entered details and proceed to the next level.  
OR  
Click **Save As Draft**, system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Template** or **Save As Draft** sections.)  
OR  
Click the **Attachments** tab.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears
27. Click the **Charges** tab.  
The **Attachments** tab appears in the **Letter of Credit Initiation** screen.

### 5.4.5 Letter of Credit Initiation – Charges Tab

This tab defaults the charges details, if charges are available under the product.

#### Field Description

Field Name	Description
<b>Applicant Account for Charges</b>	The applicant charge account.
<b>Charges</b>	
<b>Description of Charges</b>	The description of the charges.
<b>Amount</b>	The amount that is maintained under the charge.
<b>Commissions</b>	
<b>Commissions for</b>	The commission component.
<b>Percentage</b>	The percentage of commission.
<b>Amount</b>	The commission amount.

28. Click **Next** to save the entered details and proceed to the next level.  
OR

Click **Save As Draft**, system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Template** or **Save As Draft** sections.)ORClick the **Charges** tab.

OR

Click **Back** to go back to previous screen.

OR

Click **Cancel** to cancel the transaction. The Dashboard appears

29. Click the **Attachments** tab. The Attachments tab appears in the Letter of Credit Initiation screen.

### 5.4.6 Letter of Credit Initiation - Attachments tab


Displays the list of documents presented to initiate the LC. The document list on this tab are populated based on the default LC product mapped.

**To Attach Documents:**


#### Attachments tab - Upload Document

#### Field Description

Field Name	Description
<b>Drag and Drop</b>	Click to browse and select the file to be uploaded or drag and drop the file to be uploaded.
<b>Document Name</b>	Displays the name of the attached documents. Displays the link to download the attached document.

Field Name	Description
<b>Document Category</b>	Displays the category of the document uploaded.
<b>Document Type</b>	Displays the type of the document uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.
	Click the icon to remove the attached document-
<b>Save as Template</b>	Options to save the transaction as template. The options are: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>Access Type</b>	Indicates the type of access for the template. The options are: <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul> <p>This field is enabled if the <b>Yes</b> option is selected in Save as Template.</p>
<b>Template Name</b>	The name using which template is stored and can be used in future.

42. Click **Drag and Drop** to browse and select the required document present on your computer. The **Attach Document** popup window appears.
43. Select the required document present on your computer to upload.
  - a. In the **Save as Template** field, select **Yes**, if you want to save the transaction as template.
  - b. If you select **Yes**,
    - i. In the **Access Type** field, select the appropriate option.
    - ii. In the **Template Name** field, enter the name of the template.
44. Select the **Terms and Conditions** check box to accept the Terms and Conditions.
45. Click **Submit**. The transaction is saved and the **Letter of Credit Initiation – Review** screen appears.  
OR  
Click **Save As Draft**, system allows transaction details to be saved as a template or draft. (For more details, refer [Save As Template](#) or [Save As Draft](#) section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
46. The review screen appears. It displays all the 4 sections with their respective fields namely Letter of Credit details, Shipment Details, Documents, Instructions, and Attachments with an

- option to edit them individually.  
Verify the details, and click **Confirm**.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
47. The success message initiation of LC creation appears along with the reference number.  
Click **OK** to complete the transaction.
48. Click  to remove the attached document.

## 5.5 Save As Template

User can save LC application as a Template so that it can be used for creation of similar LCs, if required in future. The application allows the template access as public or private if saved as template.

User can search the saved LC template by template name in search tab. The LC applications earlier saved as template can also be saved as draft while initiating a LC.

---

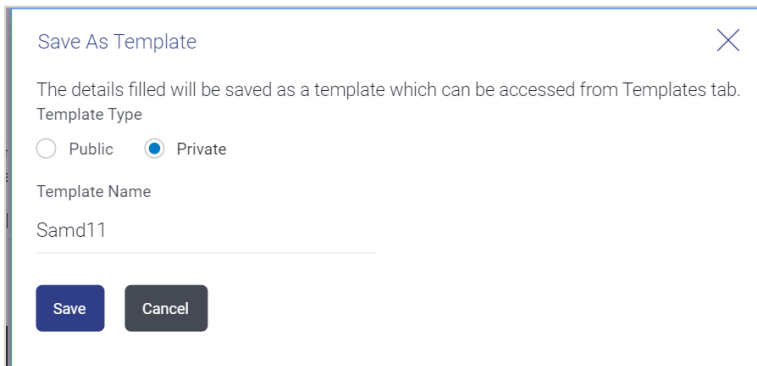
**Note:** User cannot save application with attached document as Template.

---

### To save LC application as template:

1. Enter the required details in LC application.
2. Click **Save As**, and then select **Template** option.

### Save as Template



Save As Template

The details filled will be saved as a template which can be accessed from Templates tab.

Template Type

Public  Private

Template Name

Samd11

Save Cancel



## Field Description

Field Name	Description
------------	-------------

<b>Template Type</b>	<p>Indicates the type of access for the template.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>Public - A template marked as 'Public' is visible to all the users mapped to the Party ID for which the user has created the template. All such users will only be able to view and use this template, however they will not be able to edit or delete the template. Only the creator of the template is allowed to edit or delete the template.</li> <li>Private - A template marked as 'Private' is available to only the creator of the template. Only creator of the template can use it while initiating LC and modify or delete such template.</li> </ul>
----------------------	--

<b>Template Name</b>	Name of the template to be saved.
----------------------	-----------------------------------

- From the **Template Type** list, select the appropriate option.
- In the **Template Name** field, enter the desired name for the template.
- Click **Save** to save the template.  
The transaction details are saved as a template which can be access from the **Template** tab.  
OR  
Click **Cancel** to cancel the transaction.

## 5.6 Save As Draft

User can save LC application as a Draft so that it can be used if required in future. It can be re used only one time for LC Application initiation. User can search the saved LC draft using the draft name in search box. The saved drafts can be accessed from the **Draft** tab. The LC applications, which were saved as draft can also be saved as template after adding all other necessary fields.

---

Note: User cannot save application with attached document as Draft.

---

### To save LC application as draft:

- Enter the required details in LC application.
- Click **Save As Draft**, and then select **Draft** option.

**Save as Draft**

Save ✕

The details filled will be saved as a draft which can be accessed from Drafts tab.

Name of the Draft

AutomationPrivatetemp1

---

Save
Cancel

**Field Description**

<b>Field Name</b>	<b>Description</b>
-------------------	--------------------

---

<b>Draft Name</b>	Name of the draft.
-------------------	--------------------

---

3. In the **Draft Name** field, enter the desired name for the draft.
4. Click **Save** to save the draft.  
The transaction details are saved as a draft which can be accessed from the **Draft** tab.  
OR  
Click **Cancel** to cancel the transaction.

## **FAQs**

**1. Can I create a Letter of Credit without providing Advising Bank Details?**

Yes, you can, but you will need to give the same later.

**2. What if I do not want to have any tolerance?**

Please put 0 in the fields under % and above %. By default application will take 10% tolerance, if no value has been provided which is in accordance to SWIFT guidelines.

**3. When should I create a draft and when should I create a Template?**

When you want to use the LC application again and again having the same, save it as template. While if you are leaving your create LC application to be filled at a later stage or usage on a later date, you can save it as draft.

**4. Can I initiate LC from my mobile device?**

Currently, you cannot perform any Trade Finance related transaction from mobile devices.

[Home](#)

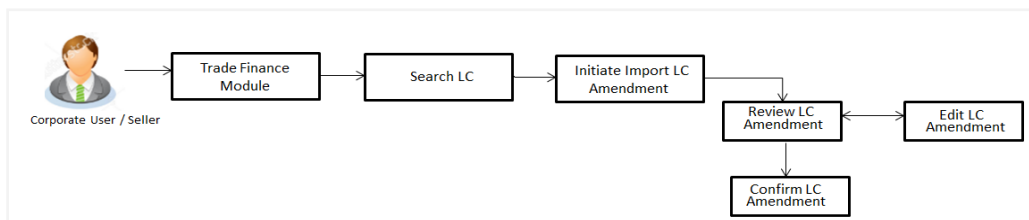
## 6. Initiate Import LC Amendment

Using this option, you can apply for amendment of an existing Letter of Credit (LC) in the application. You can also attach the scanned copies of the supporting documents for the amendment, file size should not be more than 5 MB. Supported file types: .jpeg, .png, .doc, .pdf, .txt, .zip. Multiple files can be uploaded at a time.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single Import LC should exist for the party ID and party must have view rights for it

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Letter of Credit > Import Letter of Credit > Amend Letter of Credit*

OR

*Dashboard > Toggle menu > Trade Finance > Letter of Credit > Import Letter of Credit > View Letter of Credit > Amendments > Initiate Amendment link*


OR

*Dashboard > Trade Finance > Overview > Quick Links > Initiate LC Amendment*

### 6.1 Search Import LC Amendments

User can search the list existing LC application using LC Number, Applicant Name, and Beneficiary Name and apply for amendments.

#### To search the LC Amendments:

1. In the **Search** field, enter the LC Number/ Applicant Name/ Beneficiary Name.
2. Click . Based on search criteria the list of existing LC appears.

## Import LC Amendments - Search Result

LC Number	Applicant Name	Beneficiary Name	Amount
000ILUN20076BIOR	DEV ORG	Oracle Corp	£912,456.00
000ILUN20076BJ6E	DEV ORG	Oracle Corp	£100,000.00
000ILUN20076BJ6H	DEV ORG	CITIBANK IRELAND	£3,344,555.00
000ILUN20076BIEK	DEV ORG	Oracle Corp	£663,456.00
000ILUN20076BJY4	DEV ORG	CITIBANK IRELAND	£3,344,555.00
000ILUN20076BJY5	DEV ORG	Oracle Corp	£3,344,555.00
000ILUN20076BKCO	DEV ORG	Oracle Corp	£963,456.00
000ILSR200764002	DEV ORG	sunrise coffee	£123,456.00
000ILSR200764502	DEV ORG	sunrise coffee	£563,456.00
000ILSR200767505	DEV ORG	TEST1	£3,000.00

Page 1 of 2 (1-10 of 11 items) < 1 2 >

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### Field Description

Field Name	Description
<b>Search</b>	
<b>Search By</b>	Specify the LC Number/ Applicant Name/ Beneficiary Name of LC for whom amendments to be made.
<b>Search Result</b>	
<b>LC Number</b>	The LC reference number generated while creating LC.
<b>Applicant Name</b>	The LC applicant name based on the selected party ID.
<b>Beneficiary Name</b>	The name of the beneficiary of the LC.
<b>Amount</b>	The amount for the Letter of Credit along with the currency under which the LC issued.

- Click on the desired **LC Number** for whom amendments to be made. The Initiate Import LC Amendment screen appears.

## Initiate Import LC Amendment

Viewer ▼ ATM/Branch English ▼

🔍 📧 Welcome, corp checker ▼  
Last login 23 Nov 02:15 PM

### Initiate Import LC Amendment

DEV Org | \*\*\*165

LC Reference No.  
**000ILUN20076BIOR** ACTIVE

Product  
OBDX ILUN Import LC Usance Non Revolving

Date Of Issue  
16 Mar 2020

- LC Details
- Goods and Shipment Details
- Documents and Conditions
- Instructions
- Charges

#### LC Details

**50**  
Applicant Name  
DEV Org

Address  
DEVCGB2LOOO  
Gemini  
area no 21  
Country  
GB

**40A**  
Type of Documentary Credit  
 Transferable     Non Transferable

LC Type  
Usance

**31D**

Date of Expiry	Place of Expiry
31 Jul 2020	MUM

**59**  
Beneficiary Name  
Oracle Corp

Address  
ORACGB2LOOO  
new tech park  
plot no 29  
Country  
GREAT BRITAIN ▼

**32B**  
LC Amount  
£912,456.00

LC Amount Tolerance

#### Limits

LINE\_CD\_1 ▼

**\$32.00K**  
Available Limit

Utilized: \$68,000.00    Sanctioned: \$100,000.00

[View Limit Details](#)

4. Update the LC details in editable field.
5. Select the **Terms and Conditions** checkbox to accept the Terms and Conditions.
6. Click **Submit** to initiate the LC Amendment.  
OR  
Click **Back**.  
The **Initiate Import LC Amendment – Search** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
7. The review screen appears. It displays all the sections with their respective fields with an option to edit them individually. Verify the details, and click **Confirm**.  
OR  
Click **Back** to go to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
8. The success message initiation of LC Amendment appears along with the reference number.
9. Click **Go To Dashboard** to go to dashboard.

---

**Note:** Following are the fields which can be amended: Type of Documentary Credit, Date of Expiry, Place of Expiry, Beneficiary Address, LC Amount, LC Amount Tolerance, Additional Amount Covered, Credit Available By, Credit Available With, Bank Details, Draft Details, Partial Shipment, Transshipment, Place of Taking in Charge/ Dispatch From, Port of Loading/ Airport of Departure, Port of Discharge/ Airport of Destination, Place of Final Destination/ For Transportation, Shipment Date, Shipment Period, Goods, Description, Quantity, Cost/Unit, Gross/Amount, Original, Number of Copies, View/Edit Clause, Additional Conditions, Documents to be presented within /beyond days after the date of shipment but within validity of this credit, Incoterm, Special Payment Conditions for Beneficiary, Special Payment Conditions for Bank Only, Confirmation Instruction, Requested Confirmation Party, Sender to Receiver Information, Charges, Charges Borne by. For the description of above fields refer **Initiate Letter of Credit** section.

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[Home](#)

## 7. View import letter of credit

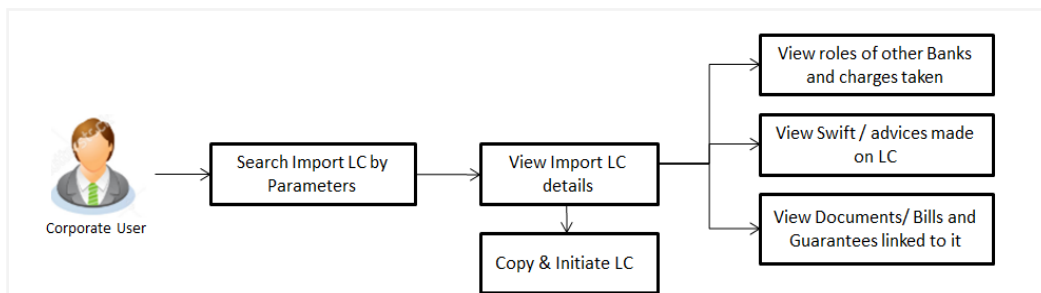
Using this option, you can view the details of existing Import Letters of Credit (LC) in the application. You can search the required LC using different search criteria.

The LC details include LC amount, outstanding, date of issue, date of expiry, parties to the LC, bank details, payment terms, and shipment/goods/documents details. You can also view the Bills presented under the LC and Guarantees issued against LC.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single Import LC should exist for the party ID and party must having view rights for it



### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Letter of Credit > Import Letter of Credit > View Import Letter of Credit*

### To view Import LC:

1. The **View Import LC** screen appears.
2. From the **All Parties** list, select the appropriate option.  
OR  
In the **Search By** field, enter the LC Number/ Beneficiary Name/ LC Status/ LC Amount and click . Based on search criteria the list of existing LC appears.  
OR  
Click  to filter the Letter of Credit based on following criteria.



## Filter Import Letter Of Credit

The screenshot displays the Futura Bank interface for viewing and filtering import letters of credit. The main content area shows a table of recently issued letters of credit, and a filter sidebar is open on the right side.

LC Number	Beneficiary Name	Issue Date	Date of Expiry
000ILUN20076BGR	Oracle Corp	16 Mar 2020	31 Jul 2020
000ILUN20076BJ6E	Oracle Corp	16 Mar 2020	31 Jul 2020
000ILUN20076BJ6H	CITIBANK IRELAND	16 Mar 2020	15 Jun 2020
000ILUN20076BJEK	Oracle Corp	16 Mar 2020	31 Jul 2020
000ILUN20076BJY4	CITIBANK IRELAND	16 Mar 2020	15 Jun 2020
000ILUN20076BJY5	Oracle Corp	16 Mar 2020	15 Jun 2020
000ILUN20076BK00	Oracle Corp	16 Mar 2020	31 Jul 2020

The filter sidebar includes the following options:

- Beneficiary Name: Sunrise Coffee
- LC Status: All
- LC Amount Range: GBP 1000 to 100000000
- LC Drawing Status: All
- Issue Date: From [ ] To [ ]
- Expired Status:  Expired  Not Expired

## Field Description

Field Name	Description
<b>Beneficiary Name</b>	The name of beneficiary party.
<b>LC Status</b>	The status of LC currently. The options are: <ul style="list-style-type: none"> <li>• Hold</li> <li>• Active</li> <li>• Cancelled</li> <li>• Closed</li> <li>• Reversed</li> </ul>
<b>LC Currency</b>	The currency for the LC.
<b>LC Amount Range</b>	The start and end value of the amount range used for searching the LC.
<b>LC Drawing Status</b>	The LC amount drawing status. The options are: <ul style="list-style-type: none"> <li>• Partial</li> <li>• Full</li> <li>• Undrawn</li> <li>• Expired</li> </ul>
<b>Issue Date From</b>	The start date of the issue date range used for searching the LC.

Field Name	Description
<b>Issue Date To</b>	The end date of the issue date range used for searching the LC.
<b>Expired Status</b>	To select whether LC being searched is expired or not. The options are: <ul style="list-style-type: none"> <li>Expired</li> <li>Not Expired</li> </ul>
<b>Expiry Date From</b>	The start date of the expiry date range used for searching the LC.
<b>Expiry Date To</b>	The end date of the expiry date range used for searching the LC.

- Enter the required filter parameters, and then click **Apply**.  
The searched results are shown based on the parameters provided.  
OR  
Click **Clear** to reset the search criteria.  
OR  
Click **Cancel** to cancel the close the filter overlay screen.

### View Import Letter Of Credit – Search Result

Viewer ATM/Branch English

futura bank

Welcome, rcorp Checker  
Last login 27 Aug 12:11 PM

View Import Letter Of Credit  
DEV Org | \*\*\*165

List of Recently Issued Letter of Credits

All Parties

Search... Download

LC Number	Beneficiary Name	Issue Date	Date of Expiry	LC Status	LC Amount	Outstanding Amount
000ILUN20076BIOR	Oracle Corp	16 Mar 2020	31 Jul 2020	ACTIVE	£912,456.00	£220,000.00
000ILUN20076BJGE	Oracle Corp	16 Mar 2020	31 Jul 2020	ACTIVE	£100,000.00	£110,000.00
000ILUN20076BJGH	CITIBANK IRELAND	16 Mar 2020	15 Jun 2020	ACTIVE	£3,344,555.00	£3,344,555.00
000ILUN20076BJEK	Oracle Corp	16 Mar 2020	31 Jul 2020	ACTIVE	£663,456.00	£610,000.00
000ILUN20076BJY4	CITIBANK IRELAND	16 Mar 2020	15 Jun 2020	ACTIVE	£3,344,555.00	£3,344,555.00
000ILUN20076BJY5	Oracle Corp	16 Mar 2020	15 Jun 2020	ACTIVE	£3,344,555.00	£3,344,555.00
000ILUN20076BKCD	Oracle Corp	16 Mar 2020	31 Jul 2020	ACTIVE	£963,456.00	£1,059,801.60
000ILUR20076A669	TEST1	16 Mar 2020	15 Apr 2020	HOLD	£20,000.00	£22,000.00

Page 1 of 3 (1-8 of 24 items)

All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

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**Field Description**

<b>Field Name</b>	<b>Description</b>
-------------------	--------------------

**List of Recently Issued Letter Of Credit**

<b>LC Number</b>	This is the LC number of the LC application.
<b>Beneficiary Name</b>	The name of the LC beneficiary.
<b>Issue Date</b>	The issue date of the Import LC.
<b>Date of Expiry</b>	The date when the LC expires and holds no more valid.
<b>LC Status</b>	The Import LC status i.e. whether is active/closed etc.
<b>LC Amount</b>	The amount for which LC is created.
<b>Outstanding Amount</b>	The remaining amount to be given to the beneficiary.

4. Click on the LC Number link to view the records under a selected LC. The **View Import Letter Of Credit LC Details** screen appears.
5. Click the Download link to download all or selected columns in the Import LC details list. You can download the list in PDF formats.

**7.1 View Import Letter Of Credit - LC Details**

1. Click **LC Details** tab. The **View Import Letter Of Credit - LC Details** screen appears.

## View Import Letter Of Credit - LC Details

🔍 📧 2 Welcome, corp checker  
Last login 23 Nov 02:15 PM

### View Import Letter Of Credit

DEV Org | \*\*\*165 [Initiate Amendment](#) | [Copy & Initiate](#)

LC Reference No.	Product	LC Amount	Date of Expiry
000ILUN20076BI0R <span style="color: green; font-weight: bold;">ACTIVE</span>	OBDX ILUN Import LC Usance Non Revolving	£912,456.00	31 Jul 2020

LC Details

LC Details

Attached Documents	<b>51A</b> Applicant DEV Org Address DEVCCB2LOOO Gemini area no 21 Country GREAT BRITAIN Date of Application 16 Mar 2020	<b>40A</b> Type of Documentary Credit Non Transferable Non Revolving
Amendments		
Bills		
Shipping Guarantee		
Charges, Commissions & T		
Swift Messages	<b>31D</b> Date of Expiry 31 Jul 2020 Place of Expiry MUM	<b>59</b> Beneficiary Name Oracle Corp Address ORACGB2LOOO new tech park plot no 29 Country GREAT BRITAIN
Advice		
Banks	<b>31B</b> LC Amount £912,456.00 <a href="#">View Availments</a>	
	<b>39A</b> LC Amount Tolerance Under (%) 10 Total Exposure £1,003,701.60	<b>39C</b> Additional Amount Covered new amount new
	<b>41A</b> Credit Available By Sight Payment Credit Available With ANY BANK Drafts No <a href="#">Hide Information</a>	<b>42C</b> Drafts At
	<b>Goods &amp; Shipment</b>	
	<b>43P</b> Partial Shipment Allowed	<b>43T</b> Transshipment Conditional
	<b>44A</b> Place of Taking in Charge/Dispatch from sfd new	<b>44E</b> Port of Loading/Airport of Departure fgdgdg new
	<b>44F</b> Port of Discharge/Airport of Destination fdg nw	<b>44B</b> Place of Final Destination/For Transportation ff
	<b>44C/44D</b> Shipment Period	Shipment Period fd ffdgd new

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	COAL			
				Total Amount

[Hide Information](#)

Document Name	Original	Copies	Clause
AIR	6/8	3	<a href="#">View Clause</a>
AIRDOC	0/0	0	<a href="#">View Clause</a>
BOL	0/0	0	<a href="#">View Clause</a>
INSDOC	5/7	4	<a href="#">View Clause</a>
INVDOC	0/0	2	<a href="#">View Clause</a>

Page 1 of 2 (1-5 of 6 items) | < 1 2 > »

**58A**  
Additional conditions  
new amount

**48**  
Documents to be presented within/beyond days after the date of shipment but within validity of this credit  
21

[Hide Information](#)

**Instruction**

Advising Bank SWIFT ID  
CITIGB2LRRR  
CITIBANK IRELAND  
CITIGB2LRRR  
new diamond area  
GREAT BRITAIN

**49G**  
Special Payment Conditions for Beneficiary  
bene

**49H**  
Special Payment Conditions for Bank Only  
bannk

**49**  
Confirmation Instructions  
Without

**72Z**  
Sender to Receiver Information  
TELEBEN kdfjdkfhdd  
Applicant Account for Charges

**71D**  
Charges  
new charge nw

[Hide Information](#)

[Copy & Initiate](#) [Cancel](#) [Back](#)

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## Field Description

Field Name	Description
<b>Party Name and ID</b>	The name and ID of LC applying party.
<b>LC Reference No.</b>	Displays the reference number of the LC.
<b>Product</b>	The Import LC product name under which the LC is created.
<b>LC Amount</b>	The amount availed against the LC.

<b>Field Name</b>	<b>Description</b>
<b>Date of Expiry</b>	The date when the LC expires and holds no more valid.
<b>LC Details</b>	
<b>Applicant</b>	Displays the LC applicant name based on the selected party ID.
<b>Address</b>	Displays the LC applicant address.
<b>Country</b>	Displays the country of the LC applicant.
<b>Date of Application</b>	The LC issue date.
<b>Date of Expiry</b>	The expiry date of the LC. The expiry date must be later than the application date.
<b>Place of Expiry</b>	The place where LC would expire.
<b>LC Amount</b>	The amount availed against the LC.
<b>View Availments</b>	These shows the sum total of amount availed against LC by the beneficiary. Click on the link to open the list of availments done. Displays the Availment No/Date/ Description /Amount details.
<b>Availment Number</b>	The availment record serial number. This field appears if you click the Availments link.
<b>Date</b>	The date of availment. This field appears if you click the Availments link.
<b>Description</b>	The description of availment under an LC. This field appears if you click the Availments link.
<b>Amount</b>	The amount availed against the LC. This field appears if you click the Availments link.
<b>Type of Documentary Credit</b>	The type of documentary credit are: <ul style="list-style-type: none"> <li>• Transferable</li> <li>• Revolving</li> </ul>

Field Name	Description
<b>Revolving Type</b>	Indicates revolving type. This field appears if the <b>SWIFT Code</b> option is selected in the <b>Credit Available With</b> field.
<b>Auto Reinstatement</b>	Under a revolving LC, the amount is reinstated or renewed without any specific amendments to the LC. The credit becomes available for use again automatically.
<b>Cumulative</b>	Displays whether the frequency is cumulative for the LC.
<b>Beneficiary Name</b>	The name of the LC beneficiary.
<b>Address</b>	The address of the LC beneficiary.
<b>Country</b>	The country of the LC beneficiary.
<b>More Information</b>	Following fields appear if you click the <b>More Information</b> link. Click the <b>Hide Information</b> link to hide the fields.
<b>LC Amount Tolerance Under %</b>	The tolerance relative to the documentary credit amount as a percentage plus and/or minus that amount.
<b>Total Exposure</b>	Displays the total LC amount including the positive tolerance, with the currency.
<b>Credit Available By</b>	Indicates the manner in which credit is available when the bank is authorized to pay, accept, negotiate or incur a deferred payment undertaking for the credit.
<b>Credit Available With</b>	Indicates the details of Bank where credit would become available. It is captured by Bank's SWIFT code.
<b>Mixed Payment Details</b>	Indicates the details of mixed payment. This field is appears if the <b>Mixed Payment</b> option was selected in the <b>Credit Available By</b> field.
<b>Additional Amounts Covered</b>	This field specifies any additional amounts available to the beneficiary under the terms of the credit, such as insurance, freight, interest, etc.
<b>Drafts At</b>	The number of drafts available.
<b>Goods &amp; Shipment</b>	
<b>Partial Shipment</b>	Displays whether partial shipments is allowed or not or is conditional.

Field Name	Description
<b>Place of Taking in Charge/ Dispatch From</b>	The place of receipt from where shipment will be done.
<b>Port of Discharge/ Airport of Destination</b>	The port of discharge or airport of destination to be indicated on the transport document.
<b>Shipment</b>	The period of shipment during which the goods are to be loaded on board /dispatched /taken in charge.
<b>Transshipment</b>	Displays whether transshipment is allowed or not or is conditional.
<b>Port of Loading/ Airport of Departure</b>	The port of loading or airport of departure to be indicated on the transport document.
<b>Place of Final Destination/ For Transportation</b>	The place of dispatch or taking in charge of the goods or loading on board.
<b>Documents</b>	
<b>Document Name</b>	Displays the lists of all the documents required to be represented.
<b>Original</b>	Displays the number "n" out of "m" original documents will be provided to bank.
<b>Copies</b>	Displays the number of copies that will be submitted as a set of documents for LC.
<b>Clause</b>	Displays the default description of clauses, however user can modify the same.
<b>More Information</b>	
Following fields appear if you click the <b>More Information</b> link.	
Click the <b>Hide Information</b> link to hide the fields.	
<b>Additional Conditions</b>	The description of further conditions of the documentary credit.
<b>Documents to be presented within /beyond ____ days after the date of shipment but within validity of this credit</b>	The number of days after the date of shipment when the documents will be presented to bank.
	<b>Note:</b> On adding these days to the date of application, it should be within validity period.
<b>Instructions</b>	
<b>Advising Bank SWIFT ID</b>	Displays the SWIFT ID and address of the Advising Bank.



Field Name	Description
<b>Special Payment Conditions for Beneficiary</b>	User can input special payment conditions applicable to the beneficiary, for example, post financing request/ conditions.
<b>Confirmation Instructions</b>	The confirmation instructions for the requested confirmation party.
<b>Special Payment Conditions for Bank Only</b>	User can input special payment conditions applicable to bank without disclosure to the beneficiary, for example, post-financing request /conditions.

### More Information

Following fields appear if you click the **More Information** link.

Click the **Hide Information** link to hide the fields.

<b>Sender to Receiver Information</b>	The additional information for the receiver.
<b>Applicant Account for Charges</b>	The applicant account for charges.
<b>Charges</b>	The details specify charges to be borne by the beneficiary.

2. Click on the Availment link to view the records of availments under a selected LC.
3. Click the required link in the **LC Number** column.  
The **View Import LC** screen appears with the details of the selected Import LC. By default, the **LC Details** tab appears.
4. Click **Copy and Initiate** to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.  
OR  
Click **Back** to navigate back to previous screen.
5. Click the **Attached Documents** tab to attach the document.  
OR  
Click the Initiate Amendment link to initiate the amendment.  
OR  
Click the Copy and Initiate link to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen

---

**Note:** Repeat frequency and cumulative will come only in case of revolving LC.

---

## 7.2 View Import Letter Of Credit - Attached Documents

This tab displays the list of all documents uploaded by user. It allows the user to download the attachments done under the selected Import LC. It also has a provision to attach a new document to the Import LC.

6. Click **Attached Documents** tab to view the attached documents.
- OR
- Click **Back**.
- The **View Import Letter Of Credit** screen appears.
- OR
- Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## View Import Letter Of Credit – Attached Documents

The screenshot shows the Oracle Futura Bank interface for viewing an Import Letter of Credit. The top navigation bar includes 'Viewer', 'ATM/Branch', 'English', and 'OBTF14.4 PK2 Branch'. The user is identified as 'Welcome, OBDX Checker' with a last login time of '04 Sep 10:40 AM'. The main header displays 'View Import Letter Of Credit' for 'Oracle Corp | \*\*\*782', with links for 'Initiate Amendment' and 'Copy & Initiate'.

Key details for the LC are:

- LC Reference No: 000ILUN20076AF1P (ACTIVE)
- Product: OBDX ILUN Import LC Usance Non Revolving
- LC Amount: £40,000.00
- Date of Expiry: 16 Jun 2020

The 'Attached Documents' section contains a table with the following data:


Sr No	Document Id	Document Category	Document Type	Remarks	Action
1	3.IPM_****64	IDPROOF	IDPROOF	id	
2	3.IPM_****49	IDPROOF	IDPROOF	doc	

Below the table are 'Cancel' and 'Back' buttons. A sidebar on the left lists navigation options: Attached Documents (selected), Amendments, Bills, Shipping Guarantee, Charges, Commissions & T, Swift Messages, Advice, and Banks. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

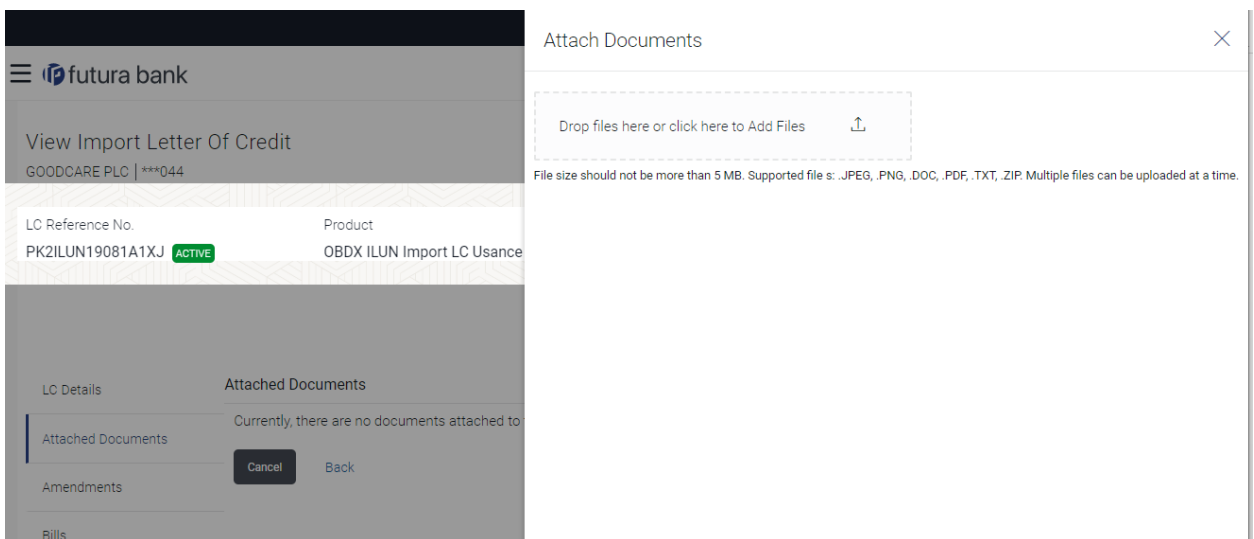
## Field Description

Field Name	Description
<b>Sr No</b>	The serial number of the attached document record.
<b>Document ID</b>	Displays the unique identification number for the attached document. Displays the link to download the attached document.
<b>Document Category</b>	Displays the category of the document uploaded.
<b>Document Type</b>	Displays the type of the document uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.

Field Name	Description
<b>Action</b>	Action to be taken that is to delete the attached document.

7. Click the required link in the **Document ID** column to download the attached document.  
OR  
Click Attach More Documents link to attach more document. The Attach Document overlay screen appears  
OR  
Click  to delete the attached document record.

### View Import Letter Of Credit – Attached Documents



### Field Description

Field Name	Description
<b>Drag and Drop</b>	Click to browse and select the file to be uploaded.
<b>Attached Document</b>	The document to be uploaded.
<b>Document Category</b>	The category of the document to be uploaded.
<b>Document Type</b>	The type of the document to be uploaded.
<b>Remarks</b>	The notes added, if any for attaching the document.

Field Name	Description
<b>Choose File to attach</b>	Browse the file to be attached. <hr/> <b>Note:</b> File size should not be more than 5 MB. Supported file types: .jpeg, .png, .doc, .pdf, .txt, .zip. Multiple files can be uploaded at a time. <hr/>
<b>Action</b>	Action to be taken that is delete the attached document.
	<ol style="list-style-type: none"> <li>8. Click <b>Drag and Drop</b> to browse and select the required document present on your computer. The <b>Attach Document</b> popup window appears.</li> <li>9. Select the required document present on your computer to upload. A row with the attached document and its details appear.</li> <li>10. Click <b>Upload</b> to attach the document. The attached document is uploaded and row appears with the attached document details. OR Click <b>Cancel</b> to cancel the transaction. OR Click <b>Clear</b> the selection. OR Click to delete the attached document record.</li> <li>11. Click <b>Submit</b> to submit the newly attached document. This is getting displayed in case of new attached document. OR Click <b>Cancel</b> to cancel the transaction. OR Click <b>Back</b>. The <b>View Import LC</b> screen appears. OR Click the <b>Amendments</b> tab to view the amendment. OR Click the Initiate Amendment link to initiate the amendment. OR Click the Copy and Initiate link to copy details of LC, and initiate a new LC. The <b>Initiate Letter of Credit</b> screen</li> </ol> <hr/> <p><b>Note:</b> Attached documents section is not qualified with Oracle TFPM in this release.</p> <hr/>

## 7.3 Amendments

### 7.3.1 Initiate Amendment

For more information on Initiate LC Amendment, refer [Initiate Import LC Amendment](#) transaction.

### 7.3.2 View Amendment

This tab displays the amendments done to the LC such as shipment date, LC amount etc.

Amendments

View Import Letter Of Credit  
DEV Org | \*\*\*165

LC Reference No. 000ILUN20076BIOR **ACTIVE** Product OBDX ILUN Import LC Usance Non Revolving LC Amount £912,456.00 Date of Expiry 31 Jul 2020

Amendment Number	Issue Date	Expiry Date	LC Amount	Status	
1	16 Mar 2020	31 Jul 2020	£912,456.00	ACCEPTED	View
2	16 Mar 2020	31 Jul 2020	£912,456.00	REJECTED	View

Page 1 of 1 (1-2 of 2 items) | < 1 >

Buttons: **Initiate Amendment** **Cancel** [Back](#)

Field Description

Field Name	Description
<b>Amendment Number</b>	Displays the amendment number of the LC. Displays the link to view the details of the LC Amendment.
<b>Issue Date</b>	Displays the issue date of the LC Amendment.
<b>Expiry Date</b>	Displays the new expiry date of the LC.
<b>LC Amount</b>	Displays the new LC amount.
<b>Status</b>	Displays the status of raised amendment.

- Click the required link in the **Amendment Number** column. The **Import LC Amendment** screen with detailed Issued Amendments appears.  
OR  
Click the View link to view the export LC Amendment.

13. Click **Initiate Amendment** to initiate an amendment.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.  
OR  
Click **Back** to navigate back to previous screen.
14. Click the **Bills** tab to attach the document.  
OR  
Click the Initiate Amendment link to initiate the amendment.  
OR  
Click the Copy and Initiate link to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen.

## 7.4 **Bills**

This tab displays the list of Bills raised by the beneficiary.

15. Click **Bill** tab. The summary of all the Inward Bills appears.  
OR  
Click **Back**.  
The **View Import LC** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
16. Click the **Shipping Guarantee** tab to attach the document.  
OR  
Click the Initiate Amendment link to initiate the amendment.  
OR  
Click the Copy and Initiate link to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen.

## View Import Letter of Credit – Bills

View Import Letter Of Credit  
DEV Org | \*\*\*165 Initiate Amendment | Copy & Initiate

LC Reference No.	Product	LC Amount	Date of Expiry
000ILUN20076BI0R <span style="color: green; font-weight: bold;">ACTIVE</span>	OBDX ILUN Import LC Usance Non Revolving	£912,456.00	31 Jul 2020

Attached Documents	Inward Bill Number	Date Received	Status	Bill Amount
Amendments	<a href="#">000IULL20076A0RT</a>	16 Mar 2020	ACTIVE	£659,801.60
	<a href="#">000IULL20076A2P9</a>	16 Mar 2020	ACTIVE	£123,900.00
<b>Bills</b>	<a href="#">000IULL20076A2PA</a>	16 Mar 2020	ACTIVE	£21,900.00
Shipping Guarantee	<a href="#">000IULL20076A1JL</a>	16 Mar 2020	ACTIVE	£30,000.00

Charges, Commissions & 1 Page 1 of 1 (1-4 of 4 items) | < 1 > X

Swift Messages

Advice

Banks

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## Field Description

Field Name	Description
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<b>Inward Bill Number</b>	Displays the Inward Bill number. Click on Inward Bill Number link to view the Bill details.
<b>Date Received</b>	Displays the date on which the Bill is received.
<b>Status</b>	Displays the status of the Bill is received.
<b>Bill Amount</b>	Displays the Bill amount with currency for the LC.

17. Click on **Inward Bill Number** to view the Bill details. The **View Import Bill- General Bill** details linked to the LC number screen appears. Refer [View Import Bill](#).  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.  
OR  
Click **Back**.  
The **View Import LC** screen appears.

18. Click the **Shipping Guarantee** tab to attach the document.  
OR  
Click the Initiate Amendment link to initiate the amendment.  
OR  
Click the Copy and Initiate link to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen.

## 7.5 Shipping Guarantee

This tab displays the details of shipping guarantees attached to the Import LC. You can also initiate a shipment guarantee in the application.

19. Click **Shipping Guarantee** tab to view the shipping guarantee details.  
OR  
Click **Back**.  
The **View Import LC** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

### View Import Letter of Credit - Guarantee

The screenshot shows the 'View Import Letter of Credit' interface for Futura Bank. The page title is 'View Import Letter Of Credit' with a sub-header 'DEV Org | \*\*\*165'. There are navigation links for 'Initiate Amendment' and 'Copy & Initiate'. A table displays LC details:

LC Reference No	Product	LC Amount	Date of Expiry
0001LUN20076BI0R <span style="color: green;">ACTIVE</span>	OBDX ILUN Import LC Usance Non Revolving	£912,456.00	31 Jul 2020

Below the table, there are sections for 'LC Details', 'Shipping Guarantee', 'Attached Documents', 'Amendments', and 'Bills'. The 'Shipping Guarantee' section contains a table with the following data:

Guarantee Reference No	Date	Amount
AT3SGLC140010001	01 Jan 2014	£27,500.00

At the bottom, there are navigation buttons: 'Initiate Shipping Guarantee', 'Cancel', and 'Back'. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
------------	-------------

<b>Guarantee Reference No</b>	Displays the reference number of shipping guarantees linked to LC.
-------------------------------	--

<b>Date</b>	Displays the date when guarantee was created.
-------------	---

<b>Amount</b>	Displays the amount and currency of the guarantee.
---------------	--

18. Click the required link in the **Guarantee Reference Number** column. The view guarantee page appears.



20. Click the **Initiate Shipping Guarantee** link to initiate the Shipping Guarantee. The **Initiate Shipping Guarantee** page appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.  
OR  
Click **Back**.  
The **View Import LC** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
21. **Click** the **Charges** tab to view the charge details.  
OR  
Click the **Initiate Shipping Guarantee** link to initiate the Shipping Guarantee.  
OR  
Click the **Copy and Initiate** link to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen.

## 7.6 Charges Commissions & Taxes

This tab lists charges, Commission and Taxes against LC such as LC making, SWIFT or Amendment charges.

22. Click Charges **Commissions & Taxes** tab to view the charges, commissions and taxes against LC.  
OR  
Click **Back**.  
The **View Import LC** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## View Import Letter of Credit - Charges

Viewer
ATM/Branch
English

futura bank


 Welcome, corp checker  
Last login 23 Nov 02:16 PM

View Import Letter Of Credit  
DEV Org | \*\*\*165 [Initiate Amendment](#) | [Copy & Initiate](#)

LC Reference No.	Product	LC Amount	Date of Expiry
000ILUN20076BIOR <span style="color: green; font-weight: bold;">ACTIVE</span>	OBDX ILUN Import LC Usance Non Revolving	£912,456.00	31 Jul 2020

LC Details

Attached Documents

Amendments

Bills

Shipping Guarantee

**Charges, Commissions & 1**

Swift Messages

Advice

Banks

**Charges, Commissions & Taxes**

Charges

Account No	Description of Charges	Date	Amount
xxxxxxxxxxxx0018	LC SWIFT Charge for amendment	16 Mar 2020	£150.00
xxxxxxxxxxxx0018	LC Courier Charges Collected in Bills	16 Mar 2020	£1,500.00
xxxxxxxxxxxx0018	LC Courier Charge	16 Mar 2020	£150.00
xxxxxxxxxxxx0018	Other bank Fee	16 Mar 2020	£50.00
xxxxxxxxxxxx0018	LC Courier Charge for amendment	16 Mar 2020	£50.00
xxxxxxxxxxxx0018	LC SWIFT Charge for amendment	16 Mar 2020	£50.00

Taxes

Description of Taxes	Value Date	Transaction Date	Amount
No data to display.			

Commissions

Commission for	Percentage	Amount
LC issuance Commission (Commitment)-Non periodic	1	£3,967.02
LC issuance Commission (Commitment)-Non periodic	1.5	£2,000.00

Cancel
Back

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## Field Description

Field Name	Description
------------	-------------

<b>Charges</b>	
----------------	--

<b>Account No.</b>	Debit account number of the applicant.
--------------------	--

<b>Description of Charges</b>	Displays the description charges applicable.
-------------------------------	--

<b>Date</b>	Displays the date on which charges are applicable.
-------------	--

<b>Amount</b>	Displays the amount of charges.
---------------	---------------------------------

Field Name	Description
<b>Taxes</b>	
<b>Description of Charges</b>	Displays the description charges applicable.
<b>Value Date</b>	Displays the value date of the taxes.
<b>Transaction Date</b>	Displays the date on which the transaction is done.
<b>Amount</b>	Displays the amount of taxes.
<b>Commissions</b>	
<b>Commission for</b>	Displays the all commissions charged by bank.
<b>Percentage</b>	Displays the percentage of LC charged as commission.
<b>Amount</b>	Displays the amount of commission.

24. Click the **Swift Messages** tab to view the swift message details.  
 OR  
 Click the Initiate Amendment link to initiate the amendment.  
 OR  
 Click the Copy and Initiate link to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen.

## 7.7 SWIFT Messages

This tab lists and displays list of all SWIFT messages between both the parties. It allows the user to download the SWIFT messages generated for the selected Import LC.

25. Click **SWIFT Messages** tab. The summary of all the all SWIFT messages between both the parties appears.  
 OR  
 Click **Back**.  
 The **View Import LC** screen appears.  
 OR  
 Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## View Import Letter of Credit - SWIFT Messages

View Import Letter Of Credit  
DEV Org | \*\*\*165 [Initiate Amendment](#) | [Copy & Initiate](#)

LC Reference No.	Product	LC Amount	Date of Expiry
000ILUN20076BI0R <b>ACTIVE</b>	OBDX ILUN Import LC Usance Non Revolving	£912,456.00	31 Jul 2020

LC Details | **Swift Messages**

Attached Documents	Message ID	Date	Description	Sending/Receiving Bank	Message Type	Action
Amendments	<a href="#">2812064750950679</a>	16 Mar 2020	Amendment Instrument	CITIBANK IRELAND	707	<a href="#">Download</a>
Bills	<a href="#">2282011074809375</a>	16 Mar 2020	Amendment Instrument	CITIBANK ENGLAND	707	<a href="#">Download</a>
Shipping Guarantee	<a href="#">2252037684736277</a>	16 Mar 2020	L/C instrument	CITIBANK IRELAND	700	<a href="#">Download</a>
Charges, Commissions & T	<a href="#">2282010641849657</a>	16 Mar 2020	Amendment Instrument	CITIBANK IRELAND	707	<a href="#">Download</a>

Page 1 of 1 (1-4 of 4 items) | [K](#) < 1 > »

Swift Messages | [Cancel](#) | [Back](#)

Advice | Banks

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## Field Description

## Field Name

## Description

<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The SWIFT message detailed description.
<b>Sending/ Receiving Bank</b>	This displays the name of bank who has sent/received the message.
<b>Message Type</b>	This shows the type of message sent/received such as MT 700, MT 707 etc.
<b>Action</b>	The action to be taken that is to download the SWIFT details.

26. Click on the desired Message ID to view the respective SWIFT details.  
The SWIFT detail appears in popup window along with the event date and description.  
OR  
Click the Download link in the Action column of the SWIFT record to download the SWIFT messages in selected format, like PDF, if required. This is a password protected document.

## SWIFT Messages Details

Message ID	Date	Description	Sending/Receiving Bank	Message Type	Action
281206475	16 Mar 2020	Initiation Of Amendment Confirmation		07	Download
228201107		{1:F01AAEMNL21AXXX1111111111}{2:1707CITIIB2LXRRNJ}{3:(1082812064750950679)}		07	Download
225203768		{4:20:000ILUN20076BIORZ1:NONREF:31C:200316:30:200316:26E:3:59:ORACLE		00	Download
228201084		CORPORACGB2LOOONNEW TECH PARKPLOT NO 29:33B:GBP902456;34B:GBPT0000;79NEW AMOUNT}		07	Download

## Field Description

Field Name	Description
------------	-------------

<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the SWIFT message.

27. Click the **Advice** tab to view the advice details.  
 OR  
 Click the Initiate Amendment link to initiate the amendment.  
 OR  
 Click the Copy and Initiate link to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen.

## 7.8 Advices

This tab denotes all the Advices being exchanged. It allows the user to view and download the advices generated for the selected Import LC.

28. Click **Advices** tab. The summary of all the Advices being exchanged.  
 OR  
 Click **Back**.  
 The **View Import LC** screen appears.  
 OR  
 Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## View Import Letter of Credit - Advices

View Import Letter Of Credit  
DEV Org | \*\*\*165 Initiate Amendment | Copy & Initiate

LC Reference No.	Product	LC Amount	Date of Expiry
000ILUN20076BKCO <span style="color: green; font-weight: bold;">ACTIVE</span>	OBDX ILUN Import LC Usance Non Revolving	£963,456.00	15 Jun 2020

Message ID	Date	Description	Event Description	Action
2382005568061712		Debit Advice	Booking LC or Guarantee Issue	Download
2382005568059608		Debit Advice	Booking LC or Guarantee Issue	Download
2382005568056883		Debit Advice	Booking LC or Guarantee Issue	Download
2382005568054926		Debit Advice	Booking LC or Guarantee Issue	Download
2382005568051107		Debit Advice	Booking LC or Guarantee Issue	Download

Page 1 of 2 (1-5 of 9 items) Cancel Back

## Field Description

## Field Name

## Description

**Message ID**

Unique identification number for the message.

**Date**

Date of sending advice.

**Description**

The detail description of advice.

**Event Description**

The detail description of the event of the advice.

**Action**

The action to be taken that is to download the SWIFT details.

29. Click on the desired Message ID to view the respective advice details.  
The advice detail appears in popup window along with the event date and description.
30. From the **Advice** list, select the appropriate option.
31. Click **OK**. The advice detail appears in popup window along with the event date and description.

- a. Click the **Download** link to download the advice in selected format like PDF formats, if required.
32. Click **Back**.  
The **View Import LC** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## 7.8.1 Advices Details

The screenshot shows the Futura Bank web interface. At the top, there is a navigation menu with the Futura Bank logo, a search icon, and a user profile for 'Welcome, rcorp Checker' with a last login of '28 Aug 11:28 PM'. Below this, the LC details are displayed:

- LC Reference No.: 000ILUN20076BKC0 (ACTIVE)
- Product: OBDX ILUN Import LC Usance Non Revolving
- LC Amount: £963,456.00
- Date of Expiry: 31 Jul 2020

A 'View Advice' pop-up window is open, showing the following details:

- Event Date: 11-JAN-20
- Event Description: Booking LC or Guarantee Issue
- Debit Advice: 11-JAN-20 FIXNETIX FIXNETIX PKKBANK41XXX Dear Sir(s), Our Reference : 000ILUN20076BKC0 LC Contract Amount : 963456 We have debited your account as follows : Value Date : 16-MAR-20 Account Debited : PK100001540018 LC Courier Charge GBP 150.00 Total GBP 150.00 Yours faithfully, AUTHORIZED SIGNATORY

Below the pop-up, there is a table of LC details with columns for 'Message ID', 'Debit Advice', 'Booking LC or Guarantee Issue', and 'Action' (Download). The table contains four rows of data for Amendments, Bills, Shipping Guarantee, and Charges.

### Field Description

Field Name	Description
------------	-------------

Event Date	Displays the event date.
------------	--------------------------

Event Description	Displays the description of the event.
-------------------	--

Description	The details of the advice.
-------------	----------------------------

33. Click the **Bank** tab to view the bank details.  
OR  
Click the Initiate Amendment link to initiate the amendment.  
OR  
Click the Copy and Initiate link to copy details of LC, and initiate a new LC. The **Initiate Letter of Credit** screen.

## 7.9 Banks

This tab provide the details of all the banks which are involved for other than issuing purpose like reimbursing, confirming, advise through bank etc.

34. Click **Bank** tab. The summary of all the banks which are involved transactions other than issuing purpose.  
OR  
Click **Back**.

The **View Import LC** screen appears.

OR

Click **Cancel** to cancel the transaction. The **Dashboard** appears.

### View Import Letter of Credit – Banks tab

The screenshot shows the 'View Import LC' interface. At the top, there's a navigation bar with 'Viewer', 'ATM/Branch', 'English', and 'UBS 14.3 AT3 Branch'. Below that, the 'futura bank' logo and a search bar are visible. The main content area displays the LC Number '000ILLUR200765501'. A sidebar on the left lists various options: LC Details, Attached Documents, Amendments, Bills, Shipping Guarantee, Charges, Commissions &, Swift Messages, Advice, and Banks. The main content area is divided into three columns: 'LC Details', 'Reimbursing Bank', and 'Advise Through Bank'. The 'Reimbursing Bank' section shows SWIFT: OATAGB00XXX, Name: OATS\_ATI\_BANK\_GBP, Address: OATATB00XXX, and Country: UNITED KINGDOM. The 'Advise Through Bank' section shows SWIFT: TR083800XXX, Name: OOI\_TRADE BANK1, Address: TR083800XXX, and Country: UNITED KINGDOM. Below the Reimbursing Bank details, there are 'Cancel' and 'Back' buttons. At the bottom of the screen, there is a copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Reimbursing Bank</b>	
<b>SWIFT</b>	Displays the SWIFT Id of the Reimbursing Bank.
<b>Name</b>	Displays the name of the Reimbursing Bank.
<b>Address</b>	Displays the address of the Reimbursing Bank.
<b>Country</b>	Displays the country of the Reimbursing Bank.
<b>Confirming Bank</b>	
<b>SWIFT</b>	Displays the SWIFT Id of the Confirming Bank.
<b>Name</b>	Displays the name of the Confirming Bank.
<b>Address</b>	Displays the address of the Confirming Bank.



Field Name	Description
<b>Country</b>	Displays the country of the Confirming Bank.
<b>Advise Through Bank</b>	
<b>SWIFT</b>	Displays the SWIFT Id of the Advise Through Bank.
<b>Name</b>	Displays the name of the Advise Through Bank.
<b>Address</b>	Displays the address of the Advise Through Bank.
<b>Country</b>	Displays the country of the Advise Through Bank.

35. Click **Cancel** to cancel the transaction. Click **Back**.  
 The **View Import LC** screen appears.  
 OR  
 Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## FAQs

### 1. **Why are Bills showing attached to the LC?**

These are those Bills which are linked to your Import LC and here you have the facility to view all such Bills.

### 2. **Where can I see details of Bills and Guarantees linked to my LC?**

You can click on the reference number of Bills or Shipping Guarantees and get the detailed view.

[Home](#)

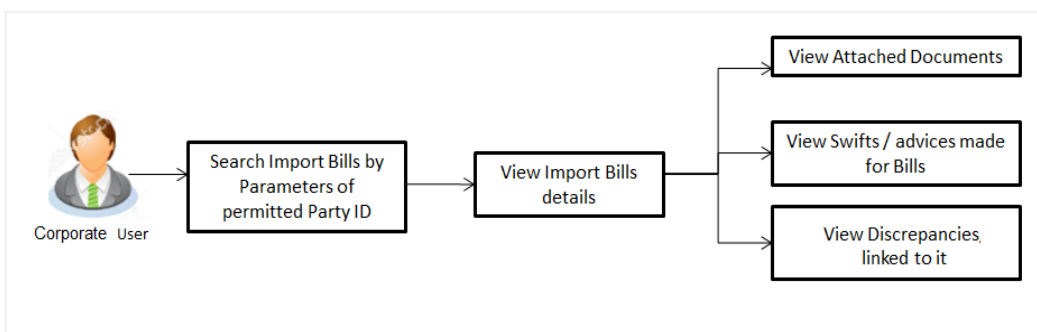
## 8. View Import Bill

Using this option, you can view the details of existing Import Bills in the application. You can search the required Import Bills using different search criteria and download the Import Bill list in different file formats.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single Import Bill should exist for the party ID and party must having view rights for it

### Workflow



### How to reach here:

Dashboard > Toggle menu > Trade Finance > Import Letter of Credit > View Bills

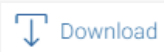
### To view Import Bill:

1. The **View Import Bill** screen appears.

### View Import Bill

## Field Description

Field Name	Description
<b>Bill Reference Number</b>	The Import Bill reference number.
<b>Status</b>	The current status of the Bill. The options are: <ul style="list-style-type: none"> <li>• Active</li> <li>• Hold</li> <li>• Cancelled</li> <li>• Liquidated</li> <li>• Closed</li> <li>• Reversed</li> </ul>
<b>Importer</b>	The name of the Importer who needs to pay the Bill.
<b>Exporter</b>	The name of Exporter who has uploaded the Bill.
<b>Bill Amount From</b>	The start of the Bill amount range used for searching the Bill.
<b>Bill Amount To</b>	The end of the Bill amount range used for searching the Bill.
<b>Bill Date From</b>	The start date of the Bill date range used for searching the Bill.
<b>Bill Date To</b>	The end date of the Bill date range used for searching the Bill.

- From the **Importer Name** list, select the appropriate option. Displays the party name mapped to user.
- Click **Search**.  
The **View Import Bills** screen appears with the search results.  
OR  
Click **Reset** to reset the search criteria.  
OR  
Click **Cancel** to cancel the transaction. The Dashboard appears.
- Click  to download all or selected columns in the Import Bill details list. You can download the list in PDF formats.

## View Import Bill – Search Result

Viewer
ATM/Branch
English

futura bank


 Welcome, corp checker  
Last login 23 Nov 06:14 PM

View Import Bill  
DEV Org | \*\*\*165

**Search**

Bill Reference Number	Status <i>Please Select</i> <span style="float: right;">▼</span>
Importer Name <i>All Parties</i>	Exporter Name
Bill Amount Range <i>All</i> <span style="float: right;">▼</span> <i>From</i> <input type="text"/> <i>To</i> <input type="text"/>	Bill Date Range <i>From</i> <input type="text"/> <i>To</i> <input type="text"/>

**Bills Maturing** [Download](#)

Bill Reference Number	Exporter Name	Release Against	Transaction Date	Bill Amount	Status
000IULL20076ACRU	sunrise coffee	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£11,801.60	ACTIVE
000IULL20076A3UY	Oracle Corp	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	\$8,343.00	ACTIVE
000IULL20076A1XH	sunrise coffee	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£50,000.00	LIQUIDATED
000ISLP200764002	sunrise coffee	INCOMING CLEAN SIGHT BILLS UNDER LC ON PAYMENT	16 Mar 2020	£461,000.00	ACTIVE
000ISLP200764501	CITIBANK IRELAND	INCOMING CLEAN SIGHT BILLS UNDER LC ON PAYMENT	16 Mar 2020	£144,555.00	ACTIVE
000IULL20076A335	Oracle Corp	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£1,144,555.00	ACTIVE
000IULL20076AQRT	Oracle Corp	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£659,801.60	ACTIVE
000ISLP200763502	sunrise coffee	INCOMING CLEAN SIGHT BILLS UNDER LC ON PAYMENT	16 Mar 2020	£88,000.00	ACTIVE
000IULL20076A1XI	Oracle Corp	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£119,801.60	ACTIVE
000IULL20076A2P9	Oracle Corp	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£123,900.00	ACTIVE

Page 1 of 2 (1-10 of 18 items) ◀ 1 2 ▶

ⓘ All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

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## Field Description

## Field Name

## Description

**Bill Reference Number**

The Bill reference number.  
Displays the link to view the Import Bill details.

**Exporter Name**

The name of the Exporter of the Import Bill.

**Release Against**

The product name of the Import Bill.

**Transaction Date**

The transaction date of the Import Bill.

**Bill Amount**

The Import Bill amount.

**Status**

The status of the Import Bill.

5. Click the required link in the **Bill Reference Number** column. The **View Import Bills** screen appears with the details of the selected Import Bill. By default, the **View Bill Details–General Bill Details** tab appears.
6. Click the **Download** link to download all or selected columns in the Import Bill details list. You can download the list in PDF formats.

## 8.1 **General Bill Details**

1. The **General Bill Details** tab appears.  
OR  
Click **Settle** to initiate a settlement of Bill. For more details refer **Settlement of Bills** transaction.  
OR  
Click **Back** to navigate back to previous screen.

## View Import Bill – General Bill Details

Viewer
ATM/Branch
English

futura bank
Welcome, corp checker  
Last login 23 Nov 06:14 PM

View Import Bill Under LC  
sunrise coffee | \*\*\*165

Bill Number	Linked to LC	Outstanding Amount	Maturity Date
000IULL20076AORU <span style="color: green; font-weight: bold;">ACTIVE</span>	000ILSR200764502 <span style="color: green; font-weight: bold;">ACTIVE</span>	£11,801.60	15 Apr 2020

View Bill Details

Discrepancies

Charges, Commissions & 1

SWIFT Messages

Advice

**Exporter & Importer Details**

Exporter Name sunrise coffee	Importer Name DEV Org
Address new tech park plot no 23 London	Address DEVCGB2L000 Gemini area no 21
Country GREAT BRITAIN	Country GREAT BRITAIN
Application Date	Bank Reference Number NONE
Customer Reference Number NONE	

**Product Details**

Payment Type USANCE	Document Attached No
Product INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	Tenor 30
Base Date Description After Arrival of Goods	Base Date 16 Mar 2020
Maturity Date 15 Apr 2020	

**Bill Amount Details**

Negotiating bank CITIGB2LNNN	Bill Amount £11,801.60
Address CITIBANK ENGLAND CITIGB2LNNN new tech area	

**Goods & Shipment**

Shipment From Port of Loading Goods	Shipment To Port of Discharge										
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Sr No</th> <th style="width: 30%;">Goods</th> <th style="width: 40%;">Description of Goods</th> <th style="width: 10%;">Units</th> <th style="width: 10%;">Price Per Unit</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center;">No data to display.</td> </tr> </tbody> </table>		Sr No	Goods	Description of Goods	Units	Price Per Unit	No data to display.				
Sr No	Goods	Description of Goods	Units	Price Per Unit							
No data to display.											

**Instruction**

Remarks

[Back](#)

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## Field Description

Field Name	Description
<b>Bill Number</b>	Displays the bill number of the LC.
<b>Linked to LC</b>	Displays the reference number of the LC.

<b>Field Name</b>	<b>Description</b>
<b>Outstanding Amount</b>	The outstanding amount of the Import Bill.
<b>Maturity Date</b>	The maturity date of the Import Bill.
<b>Exporter Details</b>	
<b>Exporter Name</b>	The name of the Exporter of the Import Bill. He is the one who uploads Bills.
<b>Address</b>	The address of the Exporter of the Import Bill.
<b>Country</b>	The country of the Exporter of the Import Bill.
<b>Application Date</b>	The date of application of the Import Bill.
<b>Customer Reference Number</b>	The user provided customer reference number for the transaction.
<b>Importer Details</b>	
<b>Importer Name</b>	The name of person who is receiving Bills to be settled.
<b>Address</b>	The address of the Importer of the Import Bill.
<b>Country</b>	The country of the Importer of the Import Bill.
<b>Bank Reference Number</b>	The user provided bank reference number for the transaction.
<b>Product Details</b>	
<b>Payment Type</b>	The type of payment associated with the Bill. it can be: <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> </ul>
<b>Product</b>	The product of the Import Bill.
<b>Base Date Description</b>	It is the description of the chosen base date.
<b>Document Attached</b>	It asks user if any documents a part of Bill. It can be: <ul style="list-style-type: none"> <li>• Yes (Documentary)</li> <li>• No (Clean)</li> </ul>

<b>Field Name</b>	<b>Description</b>
<b>Tenor</b>	The tenor of the Bill.
<b>Base Date</b>	The date to be considered as base date for Bill application. It is number of days for the tenor from the base date.
<b>Bill Amount Details</b>	
<b>Negotiating Bank</b>	The name of the negotiating bank of the Import Bill.
<b>Address</b>	The address of the negotiating bank of the Import Bill.
<b>Country</b>	The country of the negotiating bank of the Import Bill.
<b>Bill Amount</b>	Displays the amount of the Import Bill.
<b>Outstanding Amount</b>	The outstanding amount of the Import Bill.
<b>Goods &amp; Shipment</b>	
<b>Shipment From</b>	The Place of Receipt from where shipment will be done.
<b>Shipment To</b>	The place of delivery of goods.
<b>Port of Loading</b>	The place of dispatch of the goods or loading on board.
<b>Port of Discharge</b>	The port of discharge.
<b>Goods</b>	
Section to view the goods for shipment.	
<b>Sr No</b>	The serial number for different lines of goods.
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description of Goods</b>	The description of goods.
<b>Units</b>	The number of units of the goods
<b>Price Per Unit</b>	The price per unit of the goods.
<b>Instructions</b>	
<b>Remarks</b>	Any instructions provided to bank for creation of LC is mentioned here.



## 8.2 Discrepancies

Displays the list of discrepancies identified by the bank in the Bill. It is available only for Bills under LC.

4. Click **Discrepancies** tab

The **Discrepancies** details appears in the **View Import Bill** screen.

OR

Click **Back**.

The **View Import Bill** screen appears.

OR

Click **Cancel** to cancel the transaction. The **Dashboard** appears.

### View Import Bill – Discrepancies tab

Bill Number	Linked to LC	Outstanding Amount	Maturity Date
000IUULL20076A1XI <span>ACTIVE</span>	000ILUN20076BIEK <span>ACTIVE</span>	£119,801.60	15 Apr 2020

Discrepancies	Received Date	Description	Status	Resolved Date
Charges, Commissions & SWIFT Messages	16 Mar 2020	Partial shipment not allowed	Resolved	16 Mar 2020

### Field Description

Field Name	Description
<b>Received Date</b>	Displays the date on which the discrepancy has been identified and received by the host.
<b>Description</b>	Displays the description of discrepancy like name.
<b>Status</b>	Displays the whether the discrepancy is resolved or not as on current date.
<b>Resolved Date</b>	Displays the resolved date if the discrepancy is resolved.
<b>Approved Date</b>	Displays the approved date of the discrepancy.

## 8.3 Charges Commission & Taxes

This tab lists charges, Commission and Taxes against bill.

## Field Description

Field Name	Description
------------	-------------

### Charges

**Account No.** Debit account number of the applicant.

**Description of Charges** Displays the description charges applicable.

**Date** Displays the date on which charges are applicable.

**Amount** Displays the amount of charges.

### Taxes

**Description of Charges** Displays the description charges applicable.

**Value Date** Displays the value date of the taxes.

**Transaction Date** Displays the date on which the transaction is done.

**Amount** Displays the amount of taxes.

### Commissions

**Commission for** Displays the all commissions charged by bank.

**Percentage** Displays the percentage of LC charged as commission.

Field Name	Description
Amount	Displays the amount of commission.

## 8.4 SWIFT Messages

This lists and displays list of all SWIFT messages between both the parties.

- Click **SWIFT Messages** tab.  
The **SWIFT Messages** tab appears in the **View Import Bill** screen.  
OR  
Click **Back**.  
The **View Import Bill** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

### View Import Bill – SWIFT Messages tab

The screenshot shows the 'View Import Bill Under LC' interface for 'sunrise coffee | \*\*\*165'. The bill details are as follows:

Bill Number	Linked to LC	Outstanding Amount	Maturity Date
000IULL20076A0RU <b>ACTIVE</b>	000ILSR200764502 <b>ACTIVE</b>	£11,801.60	15 Apr 2020

The 'SWIFT Messages' tab is active, displaying a table with the following data:

Discrepancies	Message ID	Date	Description	Sending/Receiving Bank	Message Type	Action
Charges, Commissions & ...	2342030607173271		Bank Transfer	FIXNETIX	202	<a href="#">Download</a>

Page 1 of 1 (1 of 1 items)

### Field Description

Field Name	Description
Message ID	Unique identification number for the message.
Date	Date of sending advice.
Description	The SWIFT message detailed description.
Sending/Receiving Bank	This displays the name of bank who has sent/received the message

Field Name	Description
<b>Message Type</b>	This shows the type of message sent/received such as MT 740 etc.
<b>Action</b>	The action to be taken that is to download the SWIFT details.


6. Click on the desired Message ID to view the respective SWIFT details. The SWIFT detail appears in popup window along with the event date and description.
7. Click the Download link against the SWIFT message to download the message in selected format like PDF formats, if required.

### 1.1.3 SWIFT Messages Details



#### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the SWIFT message.

- a. Click  to close the window.

## 8.5 Advices

This denotes all the Advices being exchanged.

7. Click **Advices** tab. The summary of all the Advices being exchanged.  
OR  
Click **Back**.  
The **View Import Bill** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## View Import Bill - Advices

Viewer ATM/Branch English

futura bank

Welcome, corp checker  
Last login 23 Nov 06:53 PM

View Import Bill Under LC  
Oracle Corp | \*\*\*165

Bill Number	Linked to LC	Outstanding Amount	Maturity Date
000IUULL20076A3UY <b>ACTIVE</b>	000ILUN20076C0X8 <b>ACTIVE</b>	£8,343.00	15 Apr 2020

View Bill Details Advice

Discrepancies	Message ID	Date	Description	Event Description	Action
Charges, Commissions &	2822055638311175		Debit Advice	Initiation of a BC Contract	<a href="#">Download</a>
	2822055638316702		Debit Advice	Initiation of a BC Contract	<a href="#">Download</a>
SWIFT Messages	2822055638308583		Debit Advice	Initiation of a BC Contract	<a href="#">Download</a>
Advice	2822055638314951		Debit Advice	Initiation of a BC Contract	<a href="#">Download</a>

Page 1 of 1 (1-4 of 4 items) < 1 >

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## Field Description


Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The detail description of advice.
<b>Event Description</b>	Displays the description of the event.
<b>Action</b>	The action to be taken that is to download the SWIFT details.

- Click on the desired Message ID to view the respective advice details. The advice detail appears in popup window along with the event date and description.
- Click the Download link against the advice to download the advice in selected format like PDF formats, if required.

## 8.5.1 Advices Details

### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the advice.

- a. Click  to close the window.
9. Click **Back**.  
The **View Import Bill** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

### FAQs

#### 1. Do you need a credit facility to use this product?

No, you do not need a credit facility to use this feature.

#### 2. Does this module cater to both DA and DP?

Yes, you can view your Bills in either of the cases, and when the condition is fulfilled, the changes are updated.

[Home](#)

## 9. Bill Discrepancies Acceptance

User can search amendments under Export Letter of Credits using various parameters like Beneficiary Name, LC Number, Exporter Name and Importer Name.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place

### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Letter of Credit > Import Letter of Credit > Bill Discrepancies Acceptance*

### To search discrepancies in Import Bills:

- Select the **Bill Discrepancy** option.
- Enter the search criteria, if required
- Click **Search**.  
The **Bill Discrepancy Acceptance** screen appears with the search results.  
OR  
Click **Reset** to reset the search criteria.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

### Bill Discrepancy Customer Acceptance Search Result

Bill Reference Number	Product Name	Beneficiary Name	LC Reference Number	Bill Amount
000IULL20076A2PA	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	Oracle Corp	000ILUN20076BI0R	£21,900.00
000IULL20076A2P9	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	Oracle Corp	000ILUN20076BI0R	£123,900.00
000ISLP200764501	INCOMING CLEAN SIGHT BILLS UNDER LC ON PAYMENT	CITIBANK IRELAND	000ILUN20076BJ6H	£144,555.00
000ISLP200764002	INCOMING CLEAN SIGHT BILLS UNDER LC ON PAYMENT	sunrise coffee	000ILSR200764502	£461,000.00
000IULL20076A335	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	Oracle Corp	000ILUN20076BJ6H	£1,144,555.00
000IULL20076A1JL	INCOMING DOCUMENTARY USANCE BILLS UNDER LC ON ACCEPTANCE	Oracle Corp	000ILUN20076BI0R	£30,000.00

### Field Description

Field Name	Description
<b>Search</b>	
<b>All Importers</b>	The filter criteria to search the record on the basis of Importer Name.
<b>Search Result</b>	
<b>Bill Reference Number</b>	The Import Bill reference number. Displays the link to view the Import Bill details.
<b>Product Name</b>	The product of the Import Bill.
<b>Beneficiary Name</b>	The name of the beneficiary of the Import Bill.
<b>LC Reference Number</b>	The LC which is linked to the Bill.
<b>Bill Amount</b>	The Import Bill amount.

4. Click on the desired **Bill Reference Number** to view the Import Bill details. The discrepancy details appears.
5. Click the **Download** link to download the Acceptance record in selected format like PDF formats, if required.

### Bill Discrepancy Acceptance - Discrepancy Details

The screenshot shows the Futura Bank interface for Bill Discrepancy Acceptance. At the top, there are navigation options for 'Viewer', 'ATM/Branch', and 'English'. The user is logged in as 'Welcome, OBDX Checker' with a last login time of '29 Apr 05:22 PM'. The main heading is 'Bill Discrepancy Acceptance'. Below this, the specific bill is identified as 'Bill No. 000DOC2200761001 - Discrepancy Details'. A table lists two discrepancies:

Sr No.	Description	Received Date	Resolved Date	Resolution
1	H.S. CODE NO.9401.7900 SHOULD APPEAR ON BILL OF LADING AND INVOICES.	16 Mar 2020	Not resolved yet	<input type="radio"/> Accept <input checked="" type="radio"/> Reject
2	GATEDIS2	16 Mar 2020	Not resolved yet	<input type="radio"/> Accept <input checked="" type="radio"/> Reject

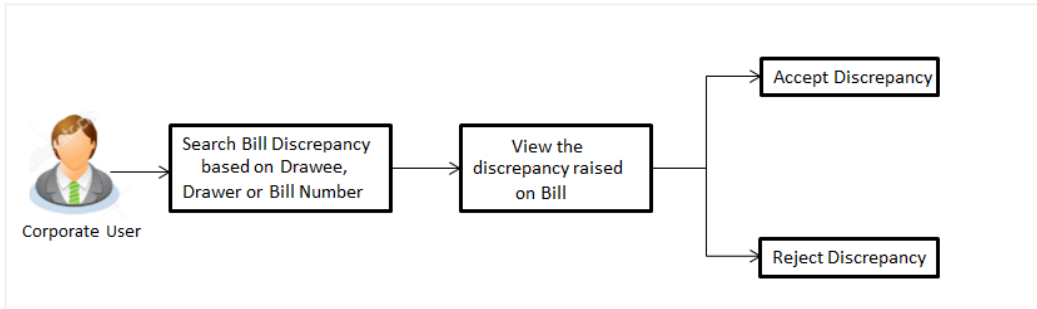
At the bottom of the table, there are three buttons: 'Initiate' (in blue), 'Cancel' (in grey), and 'Back' (in blue). The footer contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.



## 9.1 Initiate customer acceptance for Bill discrepancy

Using this option, you can accept discrepancies in Import Bills for further action from Bank or reject it.

### Workflow



### To initiate customer acceptance for Bill discrepancy:

1. Enter the search criteria, if required.
2. Click **Search**.  
The **Bill Discrepancy Acceptance** screen appears with the search result.
3. Click the required link in the **Bill Reference Number** column.  
The **Bill Discrepancy Acceptance** screen appears with the discrepancy details.

### Bill Discrepancy Acceptance - Discrepancy Details

Viewer ATM/Branch English

futura bank Welcome, OBDX Checker Last login 29 Apr 05:22 PM

Bill Discrepancy Acceptance

Bill No. 000DOC2200761001 - Discrepancy Details

Sr No.	Description	Received Date	Resolved Date	Resolution
1	H.S. CODE NO.9401.7900 SHOULD APPEAR ON BILL OF LADING AND INVOICES.	16 Mar 2020	Not resolved yet	<input type="radio"/> Accept <input checked="" type="radio"/> Reject
2	GATEDIS2	16 Mar 2020	Not resolved yet	<input type="radio"/> Accept <input checked="" type="radio"/> Reject

Initiate Cancel Back

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### Field Description

Field Name	Description
Sr No.	The serial number of the discrepancy records.

Field Name	Description
<b>Description</b>	The reason for raising the discrepancy.
<b>Received Date</b>	Displays date on which the discrepancy has been identified and received.
<b>Resolved Date</b>	Displays the date when the resolution to discrepancy was provided.
<b>Resolution</b>	The resolution status of the discrepancy. The options are: <ul style="list-style-type: none"><li>• Accept</li><li>• Reject</li></ul>

4. From the **Resolution** list, select the appropriate option.
5. Click **Initiate**. The transaction accepted / rejected based on input.  
OR  
Click **Back**. The **Bill Discrepancy Acceptance** screen with search result appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
6. The success message initiation of Bill Discrepancy Acceptance appears.
7. Click **Go to Dashboard**, to navigate to the dashboard.

[Home](#)

## 10. Settlement of Bills

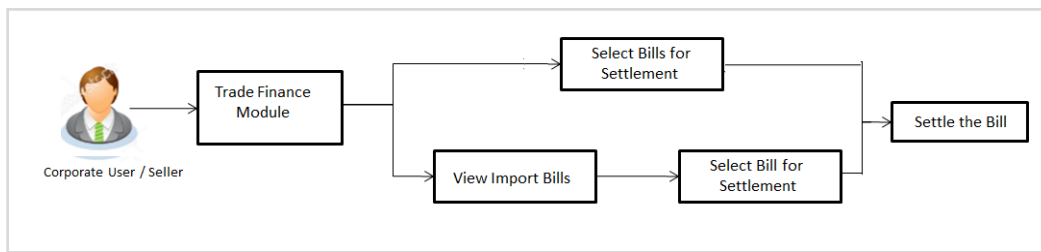
Once the goods are shipped and the Importer receives the trade documents, the Exporter draws out the Bills to be paid by the Importer. With the introduction of the 'Settlement of Bill' transaction, the Importer can now liquidate the Bills he has received under his Import LC, i.e. he can instruct the bank to pay the Bills he has received, from one of his accounts. The user can also use one of his booked forward deals while settling the Bill.

Using this option, user can settle one or more Bills under LC in the application.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single Import Bill should exist for the party ID and party must having view rights for it

### Workflow



These are explained in detail underneath.

### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Letter Of Credit > Import Letter of Credit > Settlement of Bills*

*OR*

*Dashboard > Toggle menu > Trade Finance > Import Letter of Credit > View Bills > View Bill details > Settle*

### To settle the Bill:

1. Select the checkbox against the **Bill Reference Number** which is to be settled. The Bill details appears.

## Settlement of Bills

Viewer
ATM/Branch
English
UBS 14.3 AT3 Branch

futurabank

Welcome, Psd checker

Last login 25 Apr 11:09 AM

---

### Settlement of Bills

Bill Settlement
Select Bills
Due Today

---

	AT3EUUD140012001			
<input checked="" type="checkbox"/>	Exporter Name NATRAJ INDUSTRIES	Maturity Date 01 Jan 2014	Linked LC No AT3LCUD140012001	Payment Type Bill amount £250,000.00
	Input Payment Details pay from xxxxxxxxxxxx0018 - jonny			
	Balance : £18,090.89			

---

	AT3EUUD140014001			
<input checked="" type="checkbox"/>	Exporter Name NATRAJ INDUSTRIES	Maturity Date 01 Jan 2014	Linked LC No AT3LCUD140012001	Payment Type Bill amount £40,000.00
	Input Payment Details pay from xxxxxxxxxxxx0018 - jonny			
	Balance : £18,090.89			

---

	AT3IULC140010001			
<input checked="" type="checkbox"/>	Exporter Name raving	Maturity Date 01 Jan 2014	Linked LC No AT3LCUD140012001	Payment Type Bill amount £44,000.00
	Input Payment Details pay from xxxxxxxxxxxx0018 - jonny			
	Balance : £18,090.89			

---

	AT3IULC140012007			
<input checked="" type="checkbox"/>	Exporter Name NATRAJ INDUSTRIES	Maturity Date 01 Jan 2014	Linked LC No AT3LCUD140012001	Payment Type Bill amount £32,000.00
	Input Payment Details pay from xxxxxxxxxxxx0018 - jonny			
	Balance : £18,090.89			

Show More

[Back](#)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Bill Reference Number</b>	The Bill reference number. Displays the link to view the Import Bill details.
<b>Exporter Name</b>	The beneficiary name against whom Bill is to be created.
<b>Maturity Date</b>	The date on which the Bill will gets matured.
<b>Linked LC Number</b>	The LC number to whom the Bill is linked.
<b>Payment Type</b>	The type of payment associated with the Bill. it can be: <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> </ul>
<b>Bill Amount</b>	Displays the amount of the Import Bill.

**Input Payment Details**

This section appears on selection of respective checkbox against the **Bill Reference Number**.

<b>Pay From</b>	Source account from which the funds are to be transferred for settlement of Bill.
<b>Balance</b>	Net balance in the selected source account.

2. From the **Pay From** list, select the account from which the transfer needs to be made for settlement of Bill.
3. Click **Submit** to initiate the selected Bills settlement. The **Settlement of Bills – Verify** screen appears.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to navigate back to previous screen.
4. The verify screen appears. It displays all the sections with their respective fields with an option to edit them individually.  
Verify the details, and click **Confirm**.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to navigate back to previous screen.
5. The success message initiation of Bill settlement appears.  
OR  
Click **View Bill Settlement Details** to view the Bill settlement details.

OR

Click **Trade Finance Overview** to go to the **Trade Dashboard** screen.

---

Note:

- 1) Corporate user can select multiple Bills for settlement.
  - 2) Click on **Show More** to view more Bills under selected LC.
- 

[Home](#)

## 11. View Export Letter of Credit

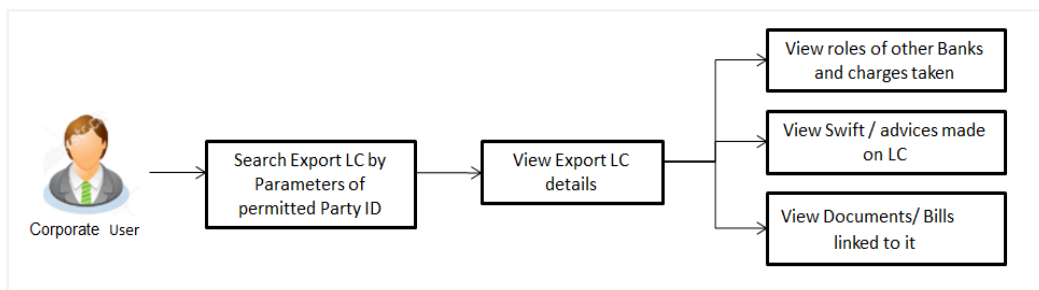
Using this option, you can view the details of existing Export Letters of Credit (LC) in the application. You can search the required LC using different search criteria and download the LC list in pdf.

The LC details include LC amount, outstanding amount, date of issue, date of expiry, parties to the LC, bank details, payment terms, and shipment/goods/documents details. You can also view the Amendment details and the Bills presented under the LC. You can also download the Export LC list in pdf formats.

### Pre-Requisites

- User must have a valid login credentials
- User must have certain Export LCs received by his bank under his party ID

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Letter of Credit > Export Letter of Credit > View Letter of Credit*

### To view Export Letter of Credit:

1. The **View Export Letter of Credit** screen appears.

## View Export Letter of Credit

The screenshot displays the Futura Bank interface for viewing export letters of credit. The main content area shows a table of recently issued LCs. The filter sidebar on the right allows users to refine their search based on various criteria.


LC Number	Applicant Name	Issue Date	Date of Expiry
PK2ELAC19081ASJV	GOODCARE PLC	22 Mar 2019	20 Jun 2019
000ELAC20076ACQE	Test Corporate Inc	16 Mar 2020	14 Jul 2020
000ELAC20076ACCJ	Test Corporate Inc	16 Mar 2020	14 Jul 2020
000ELAC20076ADI6	Test Corporate Inc	16 Mar 2020	14 Jul 2020
000ELAC20076ADW2	Test Corporate Inc	16 Mar 2020	22 Jul 2020
000ELAC20076AENU	Oracle Corp	16 Mar 2020	16 Jun 2020
000ELAC20076ACCI	Test Corporate Inc	16 Mar 2020	14 Jul 2020
000ELAC20076AENU	Oracle Corp	16 Mar 2020	16 Jun 2020
000ELAC20076ACCI	Test Corporate Inc	16 Mar 2020	14 Jul 2020

## Field Description

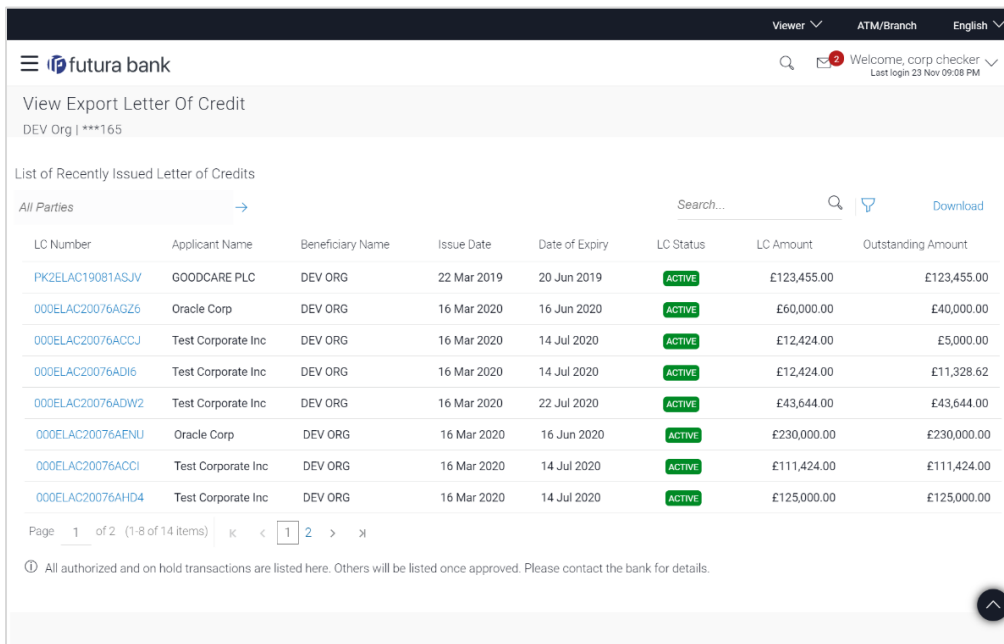
Field Name	Description
<b>Applicant Name</b>	The name of applying party.
<b>LC Status</b>	The status of LC currently. The options are: <ul style="list-style-type: none"> <li>• Hold</li> <li>• Active</li> <li>• Cancelled</li> <li>• Closed</li> <li>• Reversed</li> </ul>
<b>LC Amount From</b>	The start of the amount range used for searching the LC.
<b>LC Amount To</b>	The end of the amount range used for searching the LC.
<b>LC Drawing Status</b>	The LC drawing status. The options are: <ul style="list-style-type: none"> <li>• Partial</li> <li>• Full</li> <li>• Undrawn</li> <li>• Expired</li> </ul>
<b>Issue Date From</b>	The start date of the issue date range used for searching the LC.



Field Name	Description
<b>Issue Date To</b>	The end date of the issue date range used for searching the LC.
<b>Expiry Status</b>	Select whether LC being searched is expired or not. The options are: <ul style="list-style-type: none"> <li>• Expired</li> <li>• Non Expired</li> </ul>
<b>Expiry Date From</b>	The start date of the expiry date range used for searching the LC.
<b>Expiry Date To</b>	The end date of the expiry date range used for searching the LC.

- From the **All Parties** list, select the appropriate option.
- Click **Search**.  
The **View Export LC screen** appears with the search results.  
OR  
Click **Clear** to reset the search criteria.  
OR  
Click  to filter based on the above criteria.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
- Click the **Download** link to download all or selected columns in the Export LC details list. You can download the list in PDF format.

## View Export Letter of Credit – Search Result



LC Number	Applicant Name	Beneficiary Name	Issue Date	Date of Expiry	LC Status	LC Amount	Outstanding Amount
PK2ELAC19081ASJV	GOODCARE PLC	DEV ORG	22 Mar 2019	20 Jun 2019	ACTIVE	£123,455.00	£123,455.00
000ELAC20076AGZ6	Oracle Corp	DEV ORG	16 Mar 2020	16 Jun 2020	ACTIVE	£60,000.00	£40,000.00
000ELAC20076ACCJ	Test Corporate Inc	DEV ORG	16 Mar 2020	14 Jul 2020	ACTIVE	£12,424.00	£5,000.00
000ELAC20076ADI6	Test Corporate Inc	DEV ORG	16 Mar 2020	14 Jul 2020	ACTIVE	£12,424.00	£11,328.62
000ELAC20076ADW2	Test Corporate Inc	DEV ORG	16 Mar 2020	22 Jul 2020	ACTIVE	£43,644.00	£43,644.00
000ELAC20076AENU	Oracle Corp	DEV ORG	16 Mar 2020	16 Jun 2020	ACTIVE	£230,000.00	£230,000.00
000ELAC20076ACCI	Test Corporate Inc	DEV ORG	16 Mar 2020	14 Jul 2020	ACTIVE	£111,424.00	£111,424.00
000ELAC20076AHD4	Test Corporate Inc	DEV ORG	16 Mar 2020	14 Jul 2020	ACTIVE	£125,000.00	£125,000.00

Page 1 of 2 (1-8 of 14 items) | 1 2 >

ⓘ All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

**Field Description**


<b>Field Name</b>	<b>Description</b>
<b>LC Number</b>	The LC number. Displays the link to details of the Export LC.
<b>Applicant Name</b>	The name of the LC applicant.
<b>Beneficiary Name</b>	The name of the LC beneficiary.
<b>Issue Date</b>	The issue date of the Export LC.
<b>Date of Expiry</b>	The Export LC expiry date.
<b>LC Status</b>	The Export LC status.
<b>LC Amount</b>	The Export LC amount.
<b>Outstanding Amount</b>	The Export LC outstanding amount.



5. Click the required link in the **LC Number** column.  
The **View Export Letter of Credit** screen appears with the details of the selected LC.  
By default, the **LC Details** tab appears.
6. Click **LC Details** tab.

**11.1 LC Details**

7. Click **LC Details** tab.  
The **LC Details** tab appears in the **View Export Letter of Credit** screen.  
OR  
Click **Back**.  
The **View Export Letter of Credit** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## View Export LC – LC Details





Welcome, rcorp Checker  
Last login 04 Sep 09:46 AM

---

View Export Letter Of Credit

GOODCARE PLC | \*\*\*165

[Copy & Initiate](#)

---

LC Reference No. PK2ELAC19081ASJV <span style="color: green; font-weight: bold;">ACTIVE</span>	Product Export LC sight Non Revolving	LC Amount £123,455.00
Date of Expiry 20 Jun 2019		

---

LC Details

Attached Documents

Amendments

Bills

Charges

Commissions

Swift Messages

Advice

Banks

**LC Details**

<p><b>51A</b> Applicant GOODCARE PLC Address Country GREAT BRITAIN Date of Application 22 Mar 2019</p> <p><b>31D</b> Date of Expiry 20 Jun 2019</p> <p><b>31B</b> LC Amount £123,455.00</p> <p><a href="#">View Availments</a></p> <p><a href="#">More Information</a></p>	<p><b>40A</b> Type of Documentary Credit Non Transferable Non Revolving Cumulative No</p> <p><b>59</b> Beneficiary Name DEV Org Address DEVCGB2LOOO Gemini area no 21 Country GB</p>
<p><b>43P</b> Partial Shipment Not Allowed</p> <p><b>44A</b> Place of Taking in Charge/Dispatch from sds</p> <p><b>44F</b> Port of Discharge/Airport of Destination df</p> <p><b>44C/44D</b> Shipment</p> <p><a href="#">More Information</a></p>	<p><b>43T</b> Transshipment Not Allowed</p> <p><b>44E</b> Port of Loading/Airport of Departure dfdf</p> <p><b>44B</b> Place of Final Destination/For Transportation csdsdsf</p>

**Goods & Shipment**

**Documents**

Document Name	Original	Copies	Clause
AIRDOC	5/7	3	<a href="#">View Clause</a>
INSDOC	6/8	4	<a href="#">View Clause</a>
INVDOC	4/7	2	<a href="#">View Clause</a>
MARDOC	0/0	0	<a href="#">View Clause</a>
OTHERDOC	0/0	0	<a href="#">View Clause</a>

Page 1 of 1 (1-5 of 5 items) K < 1 > X

[More Information](#)

**Instruction**

Advising Bank SWIFT ID

<p><b>49G</b> Special Payment Conditions for Beneficiary sdsds bene</p> <p><b>49</b> Confirmation Instructions Without</p> <p><a href="#">More Information</a></p>	<p><b>49H</b> Special Payment Conditions for Bank Only bank cond</p>
--	--

Cancel
Back

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Party Name and ID</b>	The name and ID of LC applying party.
<b>LC Reference No.</b>	Displays the reference number of the LC.
<b>Product</b>	The export LC product name under which the LC is created.
<b>LC Amount</b>	The amount availed against the LC.
<b>Date of Expiry</b>	The date when the LC expires and holds no more valid.
<b>Applicant</b>	The name of LC applicant.
<b>Address</b>	Displays the LC applicant address.
<b>Country</b>	Displays the country of the LC applicant.
<b>Date of Application</b>	The date of LC application.
<b>Date of Expiry</b>	Displays the expiry date of the LC.
<b>Place of Expiry</b>	Displays the place of LC expiry.
<b>LC Amount</b>	Displays the amount and currency of the LC.
<b>Type of Documentary Credit</b>	The type of documentary credit are: <ul style="list-style-type: none"> <li>• Transferable/ Non Transferable</li> <li>• Revolving/Non Revolving</li> </ul>
<b>Revolving Type</b>	Indicates revolving type.
<b>Auto Reinstatement</b>	Under a revolving LC, the amount is reinstated or renewed without any specific amendments to the LC. The credit becomes available for use again automatically.
<b>Cumulative</b>	Displays whether the frequency is cumulative for the LC. The unused amount would be used in the new LC in case of cumulative LC. The options are: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>Transferable</b>	Displays the form of the LC, either transferable/ non-transferable.

Field Name	Description
<b>Beneficiary Details</b>	
<b>Beneficiary Name</b>	The name of the LC beneficiary.
<b>Address</b>	The address of the LC beneficiary.
<b>Country</b>	The country of the LC beneficiary.
<b>Product Details</b>	
<b>Product</b>	The Export LC product under which the LC is created.
<b>More Information</b>	
Following fields appear if you click the More Information link.	
Click the <b>Hide Information</b> link to hide the fields.	
<b>LC Amount Tolerance Under %</b>	Displays the tolerance of the LC, if tolerance is allowed.
<b>Total Exposure</b>	Displays the total LC amount including the positive tolerance, with the currency.
<b>Credit Available By</b>	Indicates the manner in which credit is available when the bank is authorized to pay, accept, negotiate or incur a deferred payment undertaking for the credit. The options are: <ul style="list-style-type: none"> <li>• Acceptance</li> <li>• Def Payment</li> <li>• Mixed Payment</li> <li>• Negotiation</li> </ul>
<b>Credit Available With</b>	Indicates the bank where credit is currently available with.
<b>Negotiation/ Deferred Payment Details</b>	Indicates the details of mixed payment. This field is appears if the Mixed Payment option was selected in the Credit Available By field.
<b>Additional Amounts Covered</b>	This field specifies any additional amounts available to the beneficiary under the terms of the credit, such as insurance, freight, interest, etc.
<b>Drafts At</b>	The number of drafts available.

Field Name	Description
<b>Drafts section</b>	
<b>The number of drafts available.</b>	
<b>Tenor (In Days)</b>	The number of days of its validity.
<b>Credit Days From</b>	Displays the date from which the Draft tenure shall be counted.
<b>Draft Amount</b>	The amount which is sought by beneficiary on representation of draft.
<b>Drawee Bank</b>	The name of drawee bank, which would represent draft for claiming money against LC.

## 11.2 Goods and Shipment

8. Click **Shipment** tab.  
The **Shipment** tab appears in the **View Export LC** screen.  
OR  
Click **Back**.  
The **View Export LC** screen appears.  
OR  
Click Cancel to cancel the transaction, The Dashboard appears.

### View Export LC – Goods and Shipment tab

The screenshot shows the 'Goods & Shipment' tab in the Futura Bank interface. The top navigation bar includes the Futura Bank logo, a search icon, and a user profile for 'Welcome, roorp Checker' with a last login time of '04 Sep 05:10 PM'. The main content area is divided into two columns of fields:

- 43P** Partial Shipment: Not Allowed
- 43T** Transshipment: Not Allowed
- 44A** Place of Taking in Charge/Dispatch from: sds
- 44E** Port of Loading/Airport of Departure: dfdfd
- 44F** Port of Discharge/Airport of Destination: df
- 44B** Place of Final Destination/For Transportation: csdsdsf
- 44C/44D** Shipment

Below the fields is a table with the following data:

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	CILLAFABRIC			
				Total Amount

At the bottom left of the table area, there is a 'Hide Information' link.

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Partial Shipment</b>	Displays whether or not partial shipments are allowed under the documentary credit.
<b>Transshipment</b>	Displays whether or not transshipment is allowed under the documentary credit.
<b>Place of Taking in Charge/ Dispatch From</b>	The place of receipt from where shipment will be done.
<b>Port of Discharge/ Airport of Destination</b>	The port of discharge or airport of destination to be indicated on the transport document.
<b>Port of Loading/ Airport of Departure</b>	The port of loading or airport of departure to be indicated on the transport document.
<b>Place of Final Destination/ For Transportation</b>	The place of dispatch or taking in charge of the goods or loading on board.
<b>Shipment</b>	Displays the latest date for loading on board/ dispatch/ taken in charge.

**More Information**

Following fields appear if you click the More Information link.

**Click the Hide Information link to hide the fields.**

<b>Sr No</b>	Serial Number.
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description of Goods</b>	The description of goods.
<b>Units</b>	The number of units of the goods
<b>Price Per Unit</b>	The price per unit of the goods.

**11.3 Documents**

9. Click **Documents** tab.  
The **Documents** tab appears in the **View Export LC** screen.  
OR  
Click **Back**.  
The **View Export LC** screen appears.

OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.**View Export LC – Documents tab**

Document Name	Original	Copies	Clause
AIRDOC	0/0	0	<a href="#">View Clause</a>
INSDOC	0/0	0	<a href="#">View Clause</a>
INVDOC	0/0	0	<a href="#">View Clause</a>
MARDOC	0/0	0	<a href="#">View Clause</a>
OTHERDOC	0/0	0	<a href="#">View Clause</a>

Page 1 of 1 (1-5 of 5 items) [K](#) < 1 > [X](#)

**58A**  
Additional conditions

**48**  
Documents to be presented within/beyond days after the date of shipment but within validity of this credit  
12

[Hide Information](#)

**Field Description**

Field Name	Description
------------	-------------

**Documents List**

Documents list have the list of documents along with the number of original or copies submitted and clauses they cater too.

<b>Document Name</b>	Name of the document uploaded for the LC.
----------------------	---

<b>Original</b>	The number of original documents uploaded for the selected document.
-----------------	--

<b>Copies</b>	The number of copies uploaded for the selected document.
---------------	--

<b>Clause</b>	Displays the document clause mentioning the number of copies and other conditions.
---------------	--

**More Information**

Following fields appear if you click the More Information link.

Click the **Hide Information** link to hide the fields.

<b>Additional Conditions</b>	The description of further conditions of the documentary credit.
------------------------------	--



Field Name	Description
<b>Documents to be presented within /beyond days after the date of shipment but within validity of this credit</b>	<p>The number of days after the date of shipment when the documents will be presented to bank.</p> <p>On adding these days to the date of application, it should be within validity period.</p>

## 11.4 Instructions

- Click **Instructions** tab.  
The **Instructions** tab appears in the **View Export LC** screen.  
OR  
Click **Back**.  
The **View Export LC** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### View Export LC – Instructions tab

The screenshot shows the 'Instructions' tab in the Futura Bank interface. The page title is 'Instruction'. Below the title, there is a section for 'Advising Bank SWIFT ID'. The main content area displays a list of instruction codes and their descriptions:

- 49G**: Special Payment Conditions for Beneficiary bene
- 49H**: Special Payment Conditions for Bank Only bank
- 49**: Confirmation Instructions Without
- 72Z**: Sender to Receiver Information TELEBEN kjchdkdd Applicant Account for Charges
- 71D**: Charges new charge

At the bottom of the list, there is a 'Hide Information' link and two buttons: 'Cancel' and 'Back'. The footer of the page contains the copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Advising Bank SWIFT ID</b>	Displays the SWIFT ID and address of the Advising Bank.
<b>Special Payment Conditions for Beneficiary</b>	User can input special payment conditions applicable to the beneficiary, for example, post financing request/ conditions.

Field Name	Description
<b>Confirmation Instructions</b>	The confirmation instructions for the requested confirmation party.
<b>Special Payment Conditions for Bank Only</b>	User can input special payment conditions applicable to bank without disclosure to the beneficiary, for example, post-financing request /conditions.
<b>More Information</b>	
Following fields appear if you click the <b>More Information</b> link.	
Click the <b>Hide Information</b> link to hide the fields.	
<b>Sender to Receiver Information</b>	The additional information for the receiver.
<b>Applicant Account for Charges</b>	The applicant account for charges.
<b>Charges</b>	The details of charges.

## 11.5 Attached Documents

This tab displays the list of all documents uploaded by user. It allows the user to download the attachments done under the selected Export LC.

- Click **Attached Documents** tab to view the attached documents.  
OR  
Click **Back**.  
The **View Export Letter Of Credit** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## Attached Documents

View Export LC

LC Number 000ELAC200765001

View LC Details [Attach Document](#)

Sr No	Document Id	Document Category	Document Type	Remarks
1	3.IPM_****13	IDPROOF	IDPROOF	Adhar card

File size should not be more than 5 MB. Supported file types: .JPEG, .PNG, .DOC, .PDF, .TXT, .ZIP. Multiple files can be uploaded at a time.

[Submit](#) [Back](#)

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## Field Description

Field Name	Description
<b>Sr No</b>	The serial number of the attached document record.
<b>Document ID</b>	Displays the unique identification number for the attached document. Displays the link to download the attached document.
<b>Document Category</b>	Displays the category of the document uploaded.
<b>Document Type</b>	Displays the type of the document uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.
<b>Action</b>	Action to be taken that is delete the attached document.

12. Click the required link in the **Document ID** column to download the attached document.  
OR  
Click Attach More Documents link to attach more document. The Attach Document overlay screen appears  
OR  
Click to delete the attached document record.

## Attach Documents

The screenshot shows the 'Attach Documents' window in the Futura Bank system. The window title is 'Attach Documents'. It features a file upload area with the text 'Drop files here or click here to Add Files' and an upload icon. Below this, a note states: 'File size should not be more than 5 MB. Supported file s: .JPEG, .PNG, .DOC, .PDF, .TXT, .ZIP Multiple files can be uploaded at a time.' A table below the note contains the following data:

Document Name	Document Category	Document Type	Action
QBTFPM.txt	DOCUMENT1	Bill_of_lading	Add Remarks

At the bottom of the window, there are three buttons: 'Upload', 'Cancel', and 'Clear'.

## Field Description

Field Name	Description
<b>Drag and Drop</b>	Click to browse and select the file to be uploaded.
<b>Attached Document</b>	The document uploaded.
<b>Document Category</b>	The category of the document uploaded.
<b>Document Type</b>	The type of the document to uploaded.
<b>Remarks</b>	The notes added, if any for attaching the document.
<b>Choose File to attach</b>	Browse the file to be attached. <b>Note:</b> File size should not be more than 5 MB. Supported file types: .jpeg, .png, .doc, .pdf, .txt, .zip. Multiple files can be uploaded at a time.
<b>Action</b>	Action to be taken that is delete the attached document.

13. Click **Drag and Drop** to browse and select the required document present on your computer. The **Attach Document** popup window appears.
14. Select the required document present on your computer to upload. A row with the attached document and its details appear.
15. Click **Upload** to attach the document. The attached document is uploaded and row appears with the attached document details.  
OR  
Click **Cancel** to cancel the transaction.  
OR

Click **Clear** the selection.

OR

Click to delete the attached document record.

16. Click **Submit** to submit the newly attached document. This is getting displayed in case of new attached document.

OR

Click **Cancel** to cancel the transaction.

OR

Click **Back** to navigate to the previous screen.

## 11.6 Amendments

This tab displays the amendments done to the LC such as shipment Date, LC value etc.

17. Click **Amendments** tab. The amendments detail appears.

OR

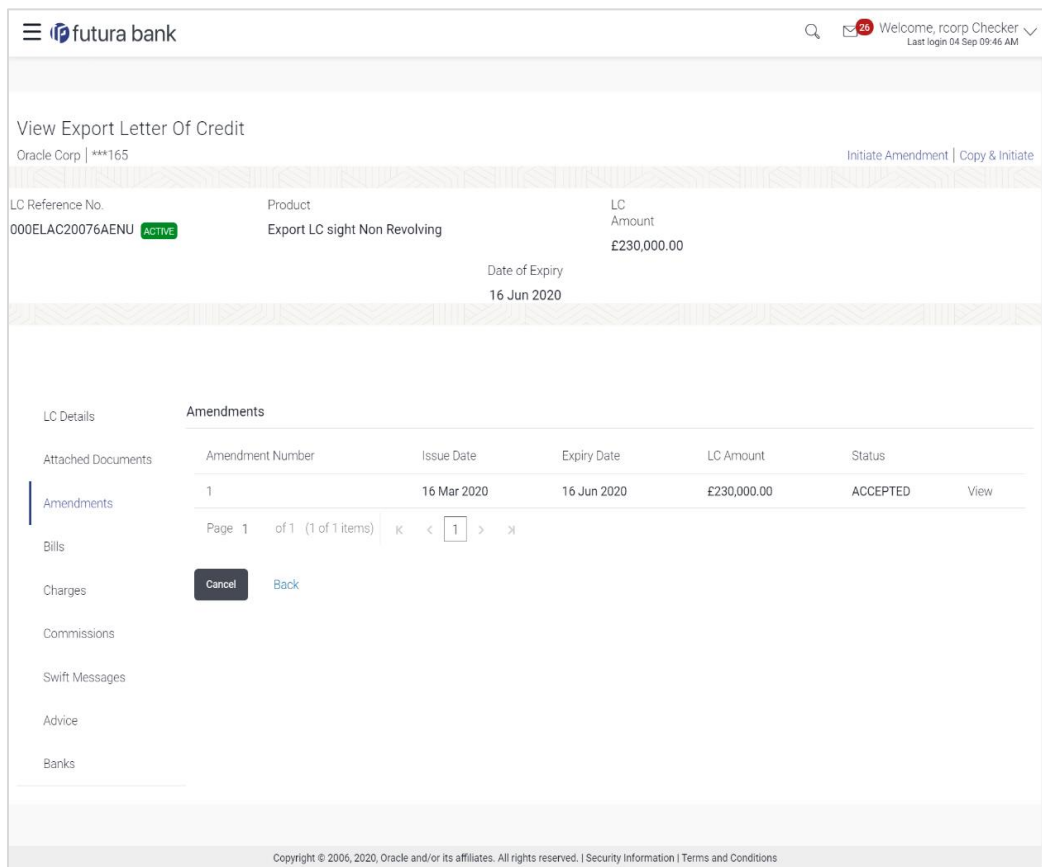
Click **Back**.

The **View Export LC** screen appears.

OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### View Export LC – Amendments



The screenshot shows the 'View Export Letter Of Credit' interface for Oracle Corp | \*\*\*165. The LC Reference No. is 000ELAC20076AENU (ACTIVE). The Product is Export LC sight Non Revolving, and the LC Amount is £230,000.00. The Date of Expiry is 16 Jun 2020. The 'Amendments' tab is active, displaying a table with one amendment.

Amendment Number	Issue Date	Expiry Date	LC Amount	Status	View
1	16 Mar 2020	16 Jun 2020	£230,000.00	ACCEPTED	<a href="#">View</a>

Page 1 of 1 (1 of 1 items) | [Cancel](#) [Back](#)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Amendment Number</b>	Displays the amendment number of the LC. Displays the link to view the details of the LC Amendment.
<b>Issue Date</b>	Displays the issue date of the LC Amendment.
<b>Expiry Date</b>	Displays the new expiry date of the LC.
<b>LC Amount</b>	Displays the new LC amount.
<b>Status</b>	Displays the Status of LC Amendment.


18. Click the required link in the **View** column. The **Export LC Amendment** screen with detailed Issued Amendments appears.  
 OR  
 Click **Back**.  
 The **View Export LC** screen appears.  
 OR  
 Click **Cancel** to cancel the transaction, The **Dashboard** appears.

**11.6.1 View Amendment Details**

This screen allows the user to view the details of the amendment done under selected amendment number.

## Issued Amendment – Detailed

Viewer
ATM/Branch
English



26 Welcome, rcorp Checker  
Last login 04 Sep 09:46 AM

### View Export LC Amendment

DEV Org | \*\*\*165

LC Reference No.	Product	LC Amount	Date of Issue
000ELAC20076AENU	Export LC sight Non Revolving	£200,000.00	16 Mar 2020

**LC Details** [Compare with Previous Values](#)

<p><b>51A</b> Applicant Oracle Corp Address ORACGB2LOOO new tech park plot mo 23 Country GREAT BRITAIN Date of Application <b>31D</b> <span style="background-color: #2c3e50; color: white; padding: 2px;">Modified</span></p> <p>Date of Expiry 16 Jun 2020</p> <p><b>32B</b> <span style="background-color: #2c3e50; color: white; padding: 2px;">Modified</span> LC Amount £230,000.00</p> <p><b>39A</b> LC Amount Tolerance Under (%) 0 Total Exposure £230,000.00 Payment Details <b>41A</b> Credit Available By Mixed Payment Credit Available With CITIGB2LRRR Drafts No</p>	<p><b>40A</b> Type of Documentary Credit Revolving No Cumulative No Transferable No</p> <p><b>59</b> Beneficiary Name DEV Org Address DEVCGB2LOOO Gemini area no 21 Country GB <b>39C</b> <span style="background-color: #2c3e50; color: white; padding: 2px;">Modified</span> Additional Amount Covered sdfdfaffd</p> <p><b>42C</b> Drafts At</p>
---	--

**Goods & Shipment** [Compare with Previous Values](#)

<p><b>43P</b> <span style="background-color: #2c3e50; color: white; padding: 2px;">Modified</span> Partial Shipment Allowed <b>44A</b> Place of Taking in Charge/Dispatch from deef <b>44F</b> <span style="background-color: #2c3e50; color: white; padding: 2px;">Modified</span> Port of Discharge/Airport of Destination cdfd fvfg amend <b>44C/44D</b> <span style="background-color: #2c3e50; color: white; padding: 2px;">Modified</span> Shipment Period</p>	<p><b>43T</b> <span style="background-color: #2c3e50; color: white; padding: 2px;">Modified</span> Transshipment Allowed <b>44E</b> <span style="background-color: #2c3e50; color: white; padding: 2px;">Modified</span> Port of Loading/Airport of Departure sdss fg vff amend <b>44B</b> Place of Final Destination/For Transportation dfdgfgf Shipment Period cdfd fgfgfg fvfgfgffg</p>
--	--

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	CILLAFABRIC	CILLAFABRIC		

Documents [Compare with Previous Values](#)

Document Name	Original	Copies	
AIRDOC	3/5	2	<a href="#">View Clause</a>
INSDOC	5/8	3	<a href="#">View Clause</a>
INVDOC	4/8	6	<a href="#">View Clause</a>
MARDOC	0/0	0	<a href="#">View Clause</a>
OTHERDOC	0/0	0	<a href="#">View Clause</a>

Page 1 of 1 (1-5 of 5 items) ⏪ < 1 > ⏩

**58A**  
Additional conditions  
ddf ffgfghg  
**48 Modified**  
Documents to be presented within/beyond (noOfDays) days after the date of shipment but within validity of this credit.  
19 Incoterms

Instruction [Compare with Previous Values](#)

Issuing Bank  
CITIGB2LNNN  
CITIBANK ENGLAND  
CITIGB2LNNN  
new tech area

**49G**  
Special Payment Conditions for Beneficiary  
dfffg fgfgggfgf amend

**49H**  
Special Payment Conditions for Bank Only  
gfggf fgfggf amend

**49**  
Confirmation Instructions

**78**  
Instructions to the Paying/Accepting/Negotiating Bank

**58A**  
Requested Confirmation Party

**72Z**  
Sender to Receiver Information **Modified**  
TELEBEN sdfdfdfg

**71D**  
Charges  
sdfdfdfg fgfggf amend

Charges Borne By Applicant

[Back](#)

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Note: The previous values of LC are displayed in Red so that user knows what has been changed.

## 11.7 Bills

This tab displays the list of Bills raised by the beneficiary.

19. Click **Bill** tab. The summary of all the Export Bills appears.

OR

Click **Back**.

The **View Export LC** screen appears.

OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.



## View Export LC - Bills

View Export LC

LC Number 000ELAC200765001

[Initiate Bill](#)

Negotiation Ref No	Negotiation Date	Status	Bill Amount
000EAY1200761001	16 Mar 2020		£12,000.00

Page 1 of 1 (1 of 1 items)

Back

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## Field Description

Field Name	Description
<b>Initiate Bill</b>	Displays the link to initiate a new Bill linked to the Export LC.
<b>Negotiation Reference No.</b>	Displays the negotiation reference number of the Export Bill. Displays the link to view the Export Bill details. Refer <b>View Export Bill</b> .
<b>Negotiation Date</b>	Displays the date on which the Bill is negotiated.
<b>Status</b>	Displays the status of the Bill.
<b>Bill Amount</b>	Displays the Bill amount with currency for the LC.

20. Click on **Negotiation Reference No.** to view the Inward Bill details The **View Export Bill-General Bill** details linked to the LC number screen appears. Refer **View Export Bill**.

OR

Click **Initiate Bill** to initiate a new Bill linked to the Export LC.

OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## 11.8 Charges Commission & Taxes

This tab lists Charges, Commission and Taxes against LC such as LC making, SWIFT or amendment charges.

21. Click **Charges Commission & Taxes** tab to view the charges against LC.

OR

Click **Back**.

The **View Export Letter of Credit** screen appears.

OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### View Export Letter of Credit- Charges

The screenshot shows the 'View Export Letter of Credit' interface for 'GOODCARE PLC | \*\*\*165'. The LC Reference No. is PK2ELAC19081ASJV (ACTIVE). The Product is 'Export LC sight Non Revolving', the LC Amount is £123,455.00, and the Date of Expiry is 20 Jun 2019.

The 'Charges, Commissions & Taxes' section is active, displaying a table of charges:

Account No	Description of Charges	Date	Amount
xxxxxxxxxxxx0018	Export Advice charges	22 Mar 2019	£100.00

Below the charges table, there are sections for 'Taxes' (No data to display), 'Commissions' (No data to display), and 'Swift Messages' (No data to display). At the bottom, there are 'Cancel' and 'Back' buttons.

### Field Description

Field Name	Description
<b>Charges</b>	
<b>Account No.</b>	Displays the account number for levying Cancellation Charges / Export Advice Charges.

Field Name	Description
<b>Description of Charges</b>	Displays the reason/ narration of charges levied for various LC processes.
<b>Date</b>	Displays the date on which charges were levied.
<b>Amount</b>	Displays the amount charged for the process.
<b>Taxes</b>	
<b>Description of Taxes</b>	Displays the description taxes applicable.
<b>Value Date</b>	Displays the value date of the taxes.
<b>Transaction Date</b>	Displays the date on which the transaction is done.
<b>Amount</b>	Displays the amount of taxes.
<b>Commission</b>	
<b>Commission for</b>	Displays the commission charges in terms of percentage for the issued LC.
<b>Percentage</b>	Displays the percentage of LC charged as commission.
<b>Amount</b>	Displays the amount charged as commission.

## 11.9 **SWIFT Messages**

This tab lists and displays list of all SWIFT messages between both the parties. It allows the user to view and download the SWIFT messages generated for the selected Export LC.

22. Click **SWIFT Messages** tab. The summary of all the all SWIFT messages between both the parties appears.  
OR  
Click **Back**.  
The **View Export** Letter of Credit screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## View Export Letter of Credit- SWIFT Messages

View Export Letter Of Credit  
Test Corporate Inc | \*\*\*165

Initiate Amendment | Copy & Initiate

LC Reference No. 000ELAC20076ADI6 **ACTIVE**

Product Export LC sight Non Revolving

LC Amount £12,424.00

Date of Expiry 14 Jul 2020

Attached Documents	Message ID	Date	Description	Sending/Receiving Bank	Message Type	Action
Amendments	2332001528314429	16 Mar 2020	Advise of a Third Bank	CITIBANK IRELAND	710	Download
Bills	2332001528317279	16 Mar 2020	ACK of import LC	CITIBANK ENGLAND	730	Download

Page 1 of 1 (1-2 of 2 items) | < 1 >

Cancel Back

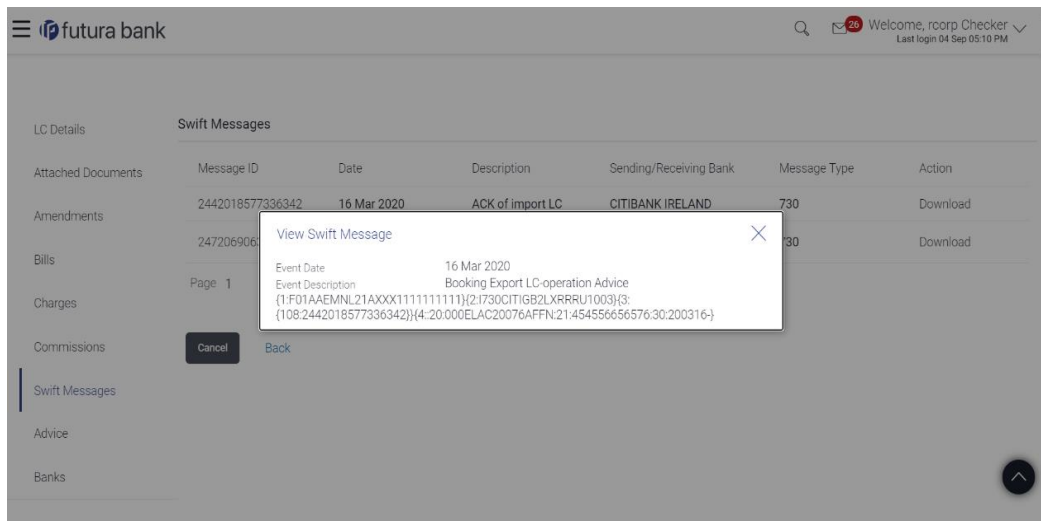
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## Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The SWIFT message detailed description.
<b>Sending/Receiving Bank</b>	This displays the name of bank who has sent/received the message.
<b>Message Type</b>	This shows the type of message sent/received such as MT700, MT 707 etc.
<b>Action</b>	The action to be taken that is to download the SWIFT details.


Click on the desired **Message ID** to view the respective SWIFT details.  
The SWIFT detail appears in popup window along with the event date and description.  
OR  
Click the Download link in the Action column of the SWIFT record to download the SWIFT messages in selected format, like PDF, if required. This is a password protected document.

## 11.9.1 SWIFT Messages Details



### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the SWIFT message.

- a. Click  to close the window.

## 11.10 Advices

This tab denotes all the Advices being exchanged. It allows the user to view and download the advices generated for the selected Export LC.

25. Click **Advices** tab. The summary of all the Advices being exchanged.  
 OR  
 Click **Back**.  
 The **View Export LC** screen appears.  
 OR  
 Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## View Export LC - Advices

Message ID	Date	Description	Event Description	Action
2442018577344109		Debit Advice	Booking Export LC-operation Advice	Download
2472069063441294		Amendment of Export Credit	Amendment	Download

## Field Description


Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The detail description of advice.
<b>Event Description</b>	Displays the description of the event.

26. Click on the desired Message ID to view the respective advice details.  
 The advice detail appears in popup window along with the event date and description.  
 OR  
 Click the **Download** link in the **Action** column of the SWIFT record to download the SWIFT messages in selected format, like PDF, if required.  
 This is a password protected document.

## 11.10.1 Advices Details

### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the advice.

- a. Click  to close the window.

## 11.11 Banks

This tab denotes the banks which are involved for other than for issuing purpose like Negotiating Bank, Confirming Bank, Advising through Bank etc.

27. Click **Bank** tab. The summary of all the banks which are involved in transactions other than issuing purpose.

OR

Click **Back**.

The **View Export LC** screen appears.

OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## View Export LC – Banks tab

View Export LC

LC Number 000ELAC200765001

View LC Details	Reimbursing Bank	Advise Through Bank
Amendments	Swift DATAGB0000XX	Swift TR02GB0000XX
Bills	Name OATS_AT1_BANK_GBP	Name OOO_TRADE BANK
Attached Documents	Address DATATB0000XX	Address TR02NK0000XX
Charges	Country UK UNITED KINGDOM	Country LONDON UNITED KINGDOM
Swift Messages		
Advice		
Banks		

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## Field Description

Field Name	Description
<b>Reimbursing Bank</b>	
<b>SWIFT</b>	Displays the SWIFT Id of the Reimbursing Bank.
<b>Name</b>	Displays the name of the Reimbursing Bank.
<b>Address</b>	Displays the address of the Reimbursing Bank.
<b>Country</b>	Displays the country of the Reimbursing Bank.
<b>Confirming Bank</b>	
<b>SWIFT</b>	Displays the SWIFT Id of the Confirming Bank.
<b>Name</b>	Displays the name of the Confirming Bank.
<b>Address</b>	Displays the address of the Confirming Bank.
<b>Country</b>	Displays the country of the Confirming Bank.



Field Name	Description
<b>Advise Through Bank</b>	
<b>SWIFT</b>	Displays the SWIFT Id of the Advise Through Bank.
<b>Name</b>	Displays the name of the Advise Through Bank.
<b>Address</b>	Displays the address of the Advise Through Bank.
<b>Country</b>	Displays the country of the Advise Through Bank.

28. Click **Back**.

The **View Export LC** screen appears.

OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## FAQs

### 1. Can I see LCs which has expired?

Yes, you can look details of LCs which are expired, active, closed or on hold.

### 2. Can I see Bills linked to my LC?

Yes, on clicking Bills section, you will have a summary and link to attach Bills under the LC.

### 3. Why only certain Incoterms, documents or clauses coming, not the others?

It depends on the LC product chosen while creating; all these are dependent on the LC product.

### 4. How many amendments are possible and how to keep track?

Application will show you all the fields with their values and the amendments done to it. The details of amendments are displayed in the amendment section.

[Home](#)

## 12. LC Customer Acceptance

User can search amendments under Export Letter of Credits using various parameters like Beneficiary Name, LC Number, and Applicant Name etc.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place

### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Letter of Credit > Export Letter of Credit > LC Amendment Acceptance > LC Customer Acceptance*

### To search LC Amendments:

- Select the **LC Amendment** option.
- Enter the search criteria, if required
- Click **Search**.  
The **LC Amendment Acceptance** screen appears with the search results.  
OR  
Click **Reset** to reset the search criteria.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

### LC Amendment Acceptance - Export LC Search Result

LC customer Acceptance  
DEV Org | \*\*\*165

Pending Acceptances

All Beneficiaries ▼ Search... 🔍

Select	Amendment Number	Product Name	Applicant Name	LC Number	LC Amount	
<input type="checkbox"/>	1	Export Letter Of Credit	GOODCARE PLC	PK2ELAC19081ASJV	£127,455.00	<a href="#">View</a>
<input type="checkbox"/>	2	Export Letter Of Credit	Test Corporate Inc	000ELAC20076ADW2	£63,644.00	<a href="#">View</a>

Page 1 of 1 (1:2 of 2 items) ⏪ < 1 > ⏩

[Approve](#) [Reject](#) [Cancel](#)

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### Field Description

Field Name	Description
------------	-------------

Search	
--------	--

Field Name	Description
<b>Beneficiary Name</b>	The name of the beneficiary of the Export LC.
<b>LC Number</b>	The Export LC number for which amendment request is received.
<b>Applicant Name</b>	The name of the applicant of the advised LC.
<b>Search Result</b>	
<b>Amendment Number</b>	The amendment number of the LC.
<b>Product Name</b>	The product of the LC for which amendment acceptance is required.
<b>Applicant Name</b>	The name of the LC applicant.
<b>LC Number</b>	The LC number against which amendment acceptance is required.
<b>LC Amount</b>	The amount of Export LC.

#### LC Amendment Acceptance - Import LC Search Result

##### Field Description

Field Name	Description
<b>Search Result</b>	
<b>Amendment Number</b>	The amendment number of the LC.
<b>Product Name</b>	The product of the LC for which amendment acceptance is required.
<b>Applicant Name</b>	The name of the LC applicant.
<b>LC Number</b>	The LC number against which amendment acceptance is required.
<b>LC Amount</b>	The amount of Export LC.

- Click on the desired **View link** to view the amendment number of the LC. The amendment details appear.

## LC Amendment Acceptance - Amendment Details

Viewer ▼ ATM/Branch English ▼

29 Welcome, rcorp Checker ▼  
Last login 04 Sep 09:46 AM

View Export LC Amendment

DEV Org | \*\*\*165

LC Reference No.	Product	LC Amount	Date of Issue
PK2ELAC19081ASJV	Export LC sight Non Revolving	£123,455.00	22 Mar 2019

**LC Details** Compare with Previous Values

**51A** Modified

Applicant  
GOODCARE PLC  
Address  
12 King Street  
Country  
GREAT BRITAIN  
Date of Application

**31D** Modified

Date of Expiry  
20 Jun 2019

**32B** Modified

LC Amount  
£127,455.00

**39A** Modified

LC Amount Tolerance  
Under (%)  
0

Total Exposure  
£123,455.00

Payment Details  
**41A** Modified

Credit Available By  
Mixed Payment  
Credit Available With  
CITIGB2LNNN  
Drafts  
No

**40A**

Type of Documentary Credit  
Revolving  
No  
Cumulative  
No  
Transferable  
No

**59**

Beneficiary Name  
DEV Org  
Address  
DEVCGB2LOOO  
Gemini  
area no 21  
Country  
GB

**39C** Modified

Additional Amount Covered  
new amt coovered

**42C**

Drafts At

**Goods & Shipment** Compare with Previous Values

**43P** Modified

Partial Shipment  
Allowed

**44A** Modified

Place of Taking in Charge/Dispatch from  
sds a

**44F** Modified

Port of Discharge/Airport of Destination  
df a

**44C/44D** Modified

Shipment  
Date

**43T** Modified

Transshipment  
Allowed

**44E** Modified

Port of Loading/Airport of Departure  
dfdf a

**44B** Modified

Place of Final Destination/For Transportation  
csdsdsf a

Latest Shipment Date  
29 Mar 2019

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	CILLAFABRIC	CILLAFABRIC		
2	COAL	COAL		

**Documents** [Compare with Previous Values](#)

Document Name	Original	Copies	
AIRDOC	5/7	3	<a href="#">View Clause</a>
INSDOC	6/8	4	<a href="#">View Clause</a>
INVDOC	4/7	2	<a href="#">View Clause</a>
MARDOC	6/9	3	<a href="#">View Clause</a>
OTHERDOC	0/0	0	<a href="#">View Clause</a>

Page 1 of 1 (1-5 of 5 items) ⏪ < 1 > ⏩

**58A**  
Additional conditions  
rww amount

**48**  
Documents to be presented within/beyond (noOfDays) days after the date of shipment but within validity of this credit.  
0

Incoterms

---

**Instruction** [Compare with Previous Values](#)

Issuing Bank  
CITIGB2LRRR  
CITIBANK IRELAND  
CITIGB2LRRR  
new diamond area

**49G**  
Special Payment Conditions for Beneficiary  
sdsds bene

**49**  
Confirmation Instructions Modified

**58A**  
Requested Confirmation Party  
COB

**72Z**  
Sender to Receiver Information  
PHONBEN skdsfffd

Charges Borne By Applicant

Back

**49H**  
Special Payment Conditions for Bank Only  
bank cond

**78**  
Instructions to the Paying/Accepting/Negotiating Bank

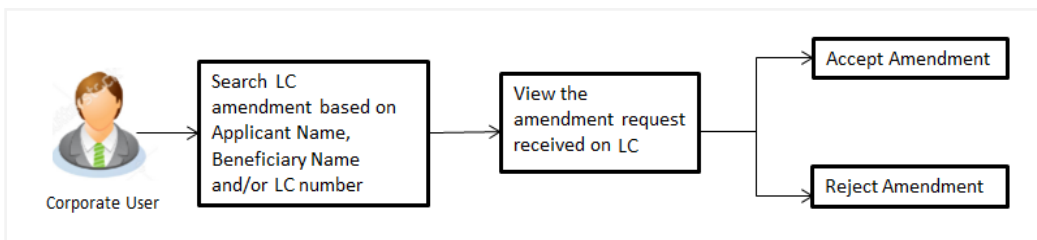
**71D**  
Charges  
new bene charge

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## 12.1 Initiate customer acceptance for LC Amendments

Using this option, you can accept / reject LC Amendments. The amended value comes on the screen and the previous value is shown beneath the same field in red.

### Workflow



**To initiate customer acceptance for amendment:**

1. Enter the search criteria, if required.
2. Click **Search**.  
The **LC Amendment Acceptance** screen appears with the search result.
3. Click the required link in the **Amendment Number** column.  
The **LC Amendment Acceptance** screen appears with the amendment details.

**LC Amendment Acceptance - LC Amendment Details**

**View Export LC Amendment**  
DEV Org | \*\*\*165

LC Reference No.	Product	LC Amount	Date of Issue
PK2ELAC19081ASJV	Export LC sight Non Revolving	£123,455.00	22 Mar 2019

**LC Details** [Compare with Previous Values](#)

**51A** Applicant  
GOODCARE PLC  
Address  
12 King Street  
Country  
GREAT BRITAIN  
Date of Application  
**31D** [Modified](#)

Date of Expiry  
20 Jun 2019

**32B** [Modified](#)  
LC Amount  
£127,455.00

**39A** [Modified](#)  
LC Amount Tolerance  
Under (%)      Above (%)  
0                      10

Total Exposure  
£123,455.00

**41A** [Modified](#)  
Credit Available By  
Mixed Payment  
Credit Available With  
CITIGB2LNNN

Drafts  
No

**40A** Type of Documentary Credit  
Revolving  
No  
Cumulative  
No  
Transferable  
No

**59** Beneficiary Name  
DEV Org  
Address  
DEVCGB2L000  
Gemini  
area no 21  
Country  
GB

**39C** [Modified](#)  
Additional Amount Covered  
new amt covered

**42C**  
Drafts At

**Goods & Shipment** [Compare with Previous Values](#)

**43P** [Modified](#)  
Partial Shipment  
Allowed

**44A** [Modified](#)  
Place of Taking in Charge/Dispatch from  
sds a

**44F** [Modified](#)  
Port of Discharge/Airport of Destination  
df a

**44C/44D** [Modified](#)  
Shipment  
Date

**43T** [Modified](#)  
Transshipment  
Allowed

**44E** [Modified](#)  
Port of Loading/Airport of Departure  
dfdfd a

**44B** [Modified](#)  
Place of Final Destination/For Transportation  
csdsdsf a

Latest Shipment Date  
29 Mar 2019

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	CILLAFABRIC	CILLAFABRIC		
2	COAL	COAL		

**Documents** [Compare with Previous Values](#)

Document Name	Original	Copies	
AIRDOC	5/7	3	<a href="#">View Clause</a>
INSDOC	6/8	4	<a href="#">View Clause</a>
INVDOC	4/7	2	<a href="#">View Clause</a>
MARDOC	6/9	3	<a href="#">View Clause</a>
OTHERDOC	0/0	0	<a href="#">View Clause</a>

Page 1 of 1 (1-5 of 5 items) | < 1 >

**58A**  
Additional conditions  
rww amount

**48**  
Documents to be presented within/beyond (noOfDays) days after the date of shipment but within validity of this credit.  
0

Incoterms

---

**Instruction** [Compare with Previous Values](#)

Issuing Bank  
CITIGB2LRRR  
CITIBANK IRELAND  
CITIGB2LRRR  
new diamond area

**49G**  
Special Payment Conditions for Beneficiary  
sdsds bene

**49**  
Confirmation Instructions Modified

**58A**  
Requested Confirmation Party  
COB

**72Z**  
Sender to Receiver Information  
PHONBEN skdsfffd

Charges Borne By Applicant

Back

**49H**  
Special Payment Conditions for Bank Only  
bank cond

**78**  
Instructions to the Paying/Accepting/Negotiating Bank

**71D**  
Charges  
new bene charge

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**Note:** For field details, refer section **Initiate LC Details** tab.

4. Click **Accept** to accept the amendment.  
OR  
Click **Reject** to reject the amendment.  
OR  
Click **Back**. The **LC Amendment Acceptance** screen with search result appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
5. The success message initiation of LC Amendment Acceptance appears along with the reference number.
6. Click **Go to Dashboard**, to navigate to the dashboard.

[Home](#)

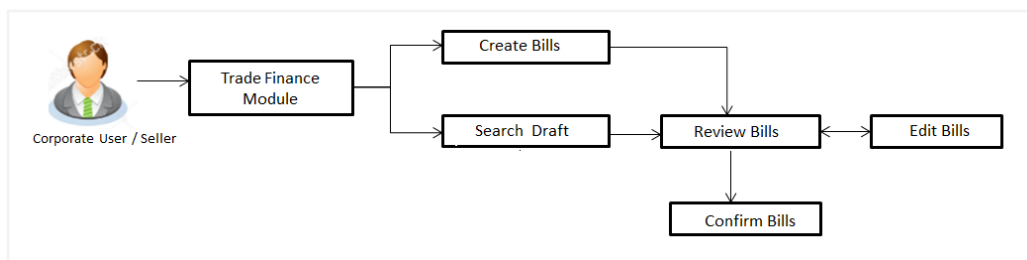
## 13. Initiate Bills

Using this option, user can initiate Bill in the application. It will be linked to a Letter of Credit.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place

### Workflow



### User has two options to initiate Bills

- Using existing Drafts
- Initiating Bills ( New Application)

These are explained in detail underneath.

### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Export Letter of Credit > Initiate Bills*

*OR*

*Dashboard > Trade Finance > Overview > Quick Links > Lodge Bill*

### 13.1 Search Bills Drafts


User can save Bills application as a Draft so that it can be used if required in future. User can search the saved Bill draft using Draft Name.

---

**Note:** Bill Application saved as **Draft** can be used only one time for Bill Application initiation.

---

#### To search the Bill draft:

1. In the **Search** field, enter the draft name.
2. Click . The saved Bill draft appears based on search criteria.



## Bills Draft - Search Result

The screenshot shows the 'Initiate Bills' interface. At the top, there's a navigation bar with 'futura bank' logo, user information 'Welcome, OBDX Checker', and last login '30 Apr 12:08 PM'. Below the header, there's a 'Drafts' section with a search bar and an 'Initiate Bills' button. A table displays the search results:

Draft Name	Saved On
draft 1	30 Apr 2020

Below the table, there's a page indicator: 'Page 1 of 1 (1 of 1 items)' and a 'Cancel' button. At the bottom, there's a copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Search Result</b>	
<b>Draft Name</b>	The name of the Bill application saved as draft.
<b>Saved On</b>	The date on which the draft was saved.

3. Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## 13.2 Initiate a Bill

Using this option, you can initiate a Bill in the application. To initiate a Bill in the application, you must enter details such as your LC number, Parties details, and Bill details etc. You can also give specific instructions to bank.

### To initiate a Bill:

1. Click **Initiate Bills** on **Initiate Bills** screen.

## Initiate Bills

Viewer ATM/Branch English

futura bank Welcome, corp checker  
Last login 27 Nov 11:01 AM

### Initiate Bills

LC Number

[Lookup LC Number](#)

Bill Details

Party ID: \*\*\*165

Branch: *Please Select*

**Exporter Details**

Exporter Name: DEV Org  
Address: DEVCGB2LOOO Gemini area no 21  
Country: GREAT BRITAIN  
Application Date:   
Customer Reference Number:

**Importer Details**

Importer Name:   
Address:   
Country:

Bank Reference Number:

**Product Details**

Select Payment Type:  
 Sight  Usance

Document Attached:  
 Yes (Documentary)  No (Clean)

Product: *Please Select*

Tenor:  Base Date Description: After Customs Clearance of Goods  Base Date: 26 Nov 2020

Maturity Date: 26 Nov 2020

Shipment Details

Instructions

Attachments

I accept the Terms & Conditions

[Back](#)

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## Field Description

Field Name	Description
LC Number	The LC reference number, which is attached to the Bill.
<b>Bills Details</b>	
Party ID	The party ID of applying party.

<b>Field Name</b>	<b>Description</b>
<b>Branch</b>	The bank branch where the Bills contract is to be created.
<b>Exporter Details</b>	
<b>Exporter Name</b>	The name of Exporter party.
<b>Address</b>	The address of Exporter party.
<b>Country</b>	The country of Exporter party.
<b>Application Date</b>	The date of the application.
<b>Customer Reference Number</b>	The user provided customer reference number for the transaction.
<b>Importer Details</b>	
<b>Importer Name</b>	The name of Importer party.
<b>Address</b>	The address of Importer party.
<b>Country</b>	The country of Importer party.
<b>Bank Reference Number</b>	The user provided bank reference number for the transaction.
<b>Product Details</b>	
<b>Select Payment Type</b>	The type of payment associated with the Bill. The options are: <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> </ul>
<b>Document Attached</b>	It asks user if any document is a part of Bill. The options are: <ul style="list-style-type: none"> <li>• Yes (Documentary)</li> <li>• No (Clean)</li> </ul>
<b>Product</b>	Indicates the product type as coming from Host based on the input parameters (Payment/ LC linkage/Customer ID).
<b>Bill Amount Details</b>	
<b>Issuing Bank</b>	

Field Name	Description
<b>SWIFT Code</b>	The SWIFT code of issuing Bank.
<b>Issuing Bank Name</b>	The name of Bank who acts on behalf of Drawee.
<b>Address</b>	The address of Issuing Bank.
<b>Country</b>	The name of Issuing Bank's country.
<b>Bill Amount</b>	The Bill amount.
<b>Bill Currency</b>	The base currency in which Bill is originated.
<b>Tenor</b>	The tenor of the Bill.
<b>Base Date Description</b>	This depicts the base code and its description. It describes what the chosen base date for application is.
<b>Base Date</b>	The date to be considered as base date for Bill application.
<b>Maturity Date</b>	The tenor added to the base date, when the Bill ceases to exist.

2. In the **LC Number** field, enter the LC number attached to the Bill.  
OR  
Click the **Lookup LC Number** link to search the LC number.
3. Click **Verify** to verify the linkage of LC to the Bill.  
OR  
Click **Reset** to cancel the entered LC linkage.
  - a. If you select **No**, it is considered to be standalone Bill.
4. From the **Branch** list, select the appropriate option where the Bill has been made.
5. In the **Customer Reference Number** field in the **Parties** section, enter the user provided customer reference number.
6. In the **Bank Reference Number** field in the **Parties** section, enter the user provided bank reference number.
7. Select the appropriate option from **Select Payment Type** field.
8. Select the appropriate option from **Document Attached** field to confirm any documents as a part of Bill.
9. In the **Issuing Bank** field in the **Bill Amount Details** section, enter SWIFT code of Issuing Bank.
10. Click **Verify** to verify the details.  
The Issuing bank details appears.  
OR  
Click **Reset** to cancel entered details.
11. From the **Product** list, select the appropriate option.
12. From the **Base Date Description** list, select the appropriate option.

13. From the **Base Date** field, select the appropriate date.
14. Click **Continue** or click the **Shipment Details** tab.  
The **Shipment Details** tab appears in the **Initiate Bills** screen.  
OR  
Click **Initiate Bills**. The transaction is saved and the **Initiate Bills – Verify** screen appears.  
OR  
Click **Save As**, system allows transaction details to be saved as a draft. (For more details, refer **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### 13.2.1 Initiate Bills - Shipment Details tab

This tab captures the **Shipment** details of the initiate Bills application process.

#### Initiate Bills - Shipment Details tab

The screenshot displays the 'Initiate Bills' interface. At the top, there's a navigation bar with 'Viewer', 'ATM/Branch', 'English', and 'UBS 14.3 AT3 Branch'. The main header shows 'futura bank' and a user greeting 'Welcome, OBDX Checker'. The 'Initiate Bills' section includes an 'LC Number' field with the value '000ELAC200762501' and a 'Reset' button. Below this, there are expandable sections for 'Bill Details', 'Shipment Details', 'Instructions', and 'Attachments'. The 'Shipment Details' section is expanded, showing 'Shipment From' (Mumbai), 'Shipment To' (London), 'Port of Loading' (Mumbai), and 'Port of Discharge' (London). A table lists goods with columns: Sr No, Goods, Description of Goods, Units, and Price Per Unit. The table contains one row: Sr No: 1, Goods: GATEGOD2, Description of Goods: GATEGOD2, Units: 12000, Price Per Unit: £350.00. Below the table is an 'Add Goods' button and a 'Continue' button. At the bottom, there are buttons for 'Initiate Bills', 'Save As', 'Cancel', and 'Back'. A checkbox for 'I accept the Terms & Conditions' is also present.


#### Field Description

Field Name	Description
<b>Shipment From</b>	The place from where shipment will be done.
<b>Shipment To</b>	The place where goods will be offloaded from ship.

Field Name	Description
<b>Port of Loading</b>	The place of dispatch or loading on board of the goods.
<b>Port of Discharge</b>	The port of discharge of goods.
<b>Goods</b>	Section to add or remove the goods for shipment.
<b>Sr No</b>	The serial number of goods.
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description of Goods</b>	The description of goods.
<b>Units</b>	The number of units of the goods
<b>Price Per Unit</b>	The price per unit of the goods.

15. In the **Shipment From** field, enter the name of the place where the goods are to be received.
16. In the **Shipment To** field, enter the name of the place for delivery of goods.
17. In the **Port of Loading** field, enter the place of dispatch or taking in charge of the goods or loading on board.
18. In the **Port of Discharge** field, enter the name of the place for delivery of goods.
19. In the **Goods** section,
  - a. From the **Goods** list, choose the desire goods being shipped.
  - b. In the **Description of Goods** field, enter the description of the goods traded under the LC.
  - c. In the **Units** field, enter the number of units of the selected good.
  - d. In the **Price Per Unit** field, enter the price per unit of the selected good.
  - e. Click the **Add Goods** link if you want to add more goods.

OR

Click  delete the goods record.
20. Click the **Documents** tab.
21. The **Documents** tab appears in the **Initiate Bills** screen.
 

OR

Click **Back** to go back to previous screen.

OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### 13.2.2 Documents tab

This tab is enabled if the user selects 'Yes' option in the 'Document Attached' field in the Bill Details section.

#### Documents tab

Initiate Bills

LC Number  
000ELAC20076ACCI

Bill Details

Shipment Details

Documents

<input type="checkbox"/>	Document Name	Original (First Mail)	Copies (First Mail)	Original (Second Mail)	Copies (Second Mail)	Clause
<input checked="" type="checkbox"/>	Invoice	6 / 8	4	0 / 0	0	<a href="#">View Clause</a>
<input checked="" type="checkbox"/>	Sea Way	0 / 0	0	0 / 0	0	<a href="#">View Clause</a>
<input checked="" type="checkbox"/>	Air Way	5 / 7	4	0 / 0	0	<a href="#">View Clause</a>
<input checked="" type="checkbox"/>	Insurance	0 / 0	0	0 / 0	0	<a href="#">View Clause</a>
<input checked="" type="checkbox"/>	OTHERDOC	0 / 0	0	0 / 0	0	<a href="#">View Clause</a>

Page 1 of 1 (1-5 of 5 items) |  < 1 >

Incoterms  
Carriage and Insurance Paid (To) (n...

**Invoice Clauses**

Clause Description

Page 1 of 1 (1 of 1 items) |  < 1 >

Incoterms  
Carriage and Insurance Paid (To) (n...

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## Field Description

Field Name	Description
<b>Documents</b>	
Documents list have the list of documents with check boxes to choose along with the number of original or copies submitted and clauses they cater too.	
<b>Selected</b>	Displays the documents that you have selected from the list.
<b>Document Name</b>	Name of the document to be uploaded for the bills.
<b>Original</b>	The required number of original documents required for the selected document. It is provided as m/n, where m out of available n documents would be submitted to bank.
<b>Copies</b>	The required number of copies required for the selected document.
<b>Clause</b>	The clauses maintained in the bank application for each of the document.
<b>View Clause</b>	The link to view the clause maintained in the bank application for each of the document.
<b>View Clause</b>	
This section appears if you select a document and click the View Clause link. In a blank clause, corporate user can enter the details to have a clause customized to his/her requirement.	
<b>Selected</b>	The clauses that you have selected from the Clause List. The selected clauses related documents are to be attached to the selected document.
<b>Clause</b>	The name of the clause.
<b>Clause Description</b>	The description and number of the selected clause.

22. Select the **Document List** check box to choose the number of original or copies submitted and clauses.  
In the **Document List** section, select the required document to be a part of the Initiated LC.
23. In the **Original** field, enter the number of originals required for the selected document.
24. In the **Copies** field, enter the number of copies required for the selected document.
25. In the **Clauses** section, list of clauses for each document will be listed and a checkbox is available against various clauses, user can choose amongst various clauses. Select the required clauses for each selected document.
  - a. In the **Clause Description** field, enter/ modify the description of the clause, if required.



- b. Click **OK**. The clause description are saved.  
OR  
Click **Reset** to reset and discard the changes.
26. From the **Incoterm** list, select the appropriate option.
27. Click **Continue** to save the details entered and proceeds to next level of details.
28. Click the **Instructions** tab. **Initiate Bills**
29. The Instructions tab appears in the **Initiate Bills** screen.
30. OR Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The Dashboard appears.

### 13.2.3 Initiate Bills - Instructions tab

This tab includes the miscellaneous information such as Charges Borne By, and Remarks.

#### Initiate Bills - Instructions tab

#### Field Description

Field Name	Description
Remarks	Any instructions provided to bank for creation of Bill is mentioned here.

31. In the **Remarks** field, enter the instructions provided to bank for creation of Bills.
32. Click the **View Charges** link to view the simulated charges.

33. Click **Continue** or click the **Attachments** tab.
34. Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### 13.2.4 Initiate Bills - Attachments tab

Displays the list of documents presented under the Import Bill. The lists on this tab are populated as per the chosen product from the Product list on the **Initiate Bills** tab.

#### Initiate Bills - Attachments tab

Viewer ATM/Branch English UBS 14.3 AT3 Branch

futura bank Welcome, OBDX Checker Last login 29 Apr 12:04 PM

Initiate Bills

LC Number  
000ELAC200762501  
Reset

Bill Details

Shipment Details

Instructions

Attachments

Attach Document

Sr No	Document Id	Document Category	Document Type	Remarks	Remove
1	3.IPM_****14	IDPROOF	IDPROOF	address proof	

Attached documents will not be saved with Draft / Template.  
File size should not be more than 5 MB. Supported file types: .JPEG, .PNG, .DOC, .PDF, .TXT, .ZIP. Multiple files can be uploaded at a time.

I accept the Terms & Conditions

Initiate Bills Save As Cancel Back


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#### Field Description

Field Name	Description
<b>Documents List</b>	
	Documents list have the list of documents.
<b>Sr No</b>	The serial number of the document attached record list.
<b>Document ID</b>	Displays the unique identification number for the attached document. Displays the link to view the attached document

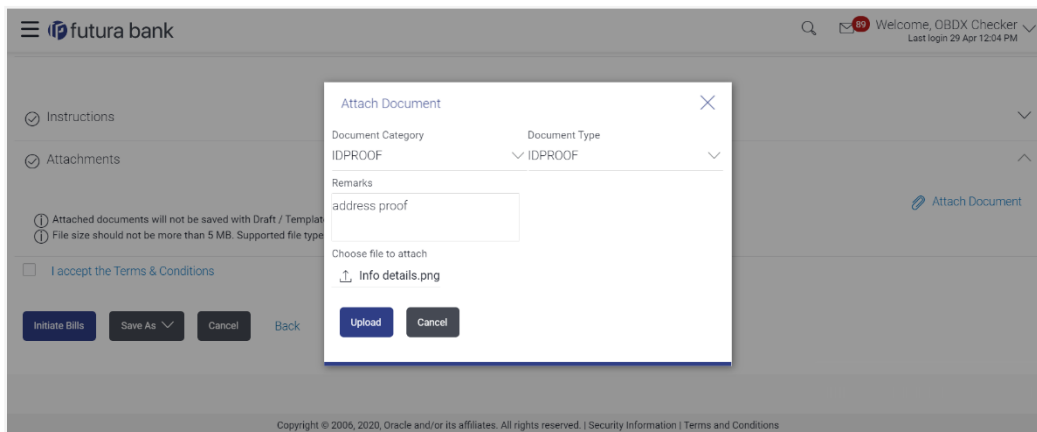
Field Name	Description
<b>Document Category</b>	The category of the document to be uploaded.
<b>Document Type</b>	The type of the document to be uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.
<b>Remove</b>	Allow user to remove the attached document.

35. The **Attach Documents** tab appears along with list of attached documents.

**Note:** Click  to remove to the attached document.

36. Click **Attach Document** to upload the document.  
The **Attach Document** popup window appears.

### Initiate Bills - Attach Document popup



- a. From the **Document Category** select the appropriate option.
  - b. From the **Document Type** select the appropriate option.
  - c. In the **Remarks** field add notes for attaching documents.
  - d. Click **Choose File** to browse and select the required document present on your computer.
  - e. Click **Upload** to upload document. The **Attach Documents** tab appears along with list of attached documents.  
OR  
Click **Cancel** to cancel the transaction.
  - f. Click **Submit** to attach supporting documents.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
37. Select the **Terms and Conditions** checkbox to accept the Terms and Conditions.

38. Click **Initiate Bills**. The transaction is saved and the **Initiate Bills – Verify** screen appears.  
OR  
Click **Save As**, system allows transaction details to be saved as a draft. (For more details, refer **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
39. The verify screen appears. It displays all the sections with their respective fields with an option to edit them individually.  
Verify the details, and click **Confirm**.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction.
40. The success message initiation of Bills appears along with the reference number. Click **OK** to complete the transaction.

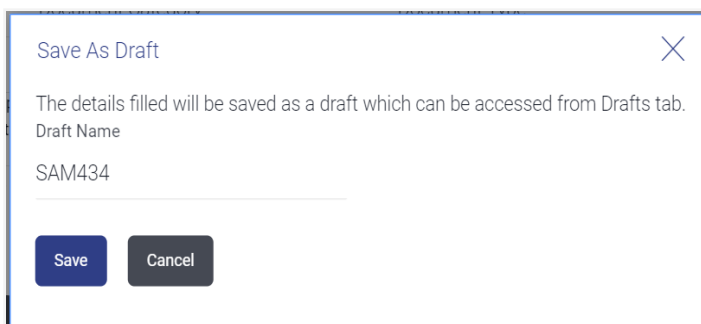
### 13.3 Save As Draft

User can save Bills application as a Draft so that it can be completed in future. It can be re used only one time for Bills Application initiation. User can search the saved Bills draft using the draft name in search box. The saved drafts can be accessed from the **Draft** tab. The Bills applications, which were saved as draft can also be saved as template after adding all other necessary fields.

#### To save Bills application as draft:

1. Enter the required details in Bills application.
2. Click **Save As** and then select **Draft** option.

#### Save as Draft



#### Field Description

Field Name	Description
Draft Name	Name of the draft.

3. In the **Draft Name** field, enter the desired name for the draft.
4. Click **Save** to save the draft.  
The transaction details are saved as a draft which can be access from the **Draft** tab.  
OR  
Click **Cancel** to cancel the transaction.

---

Note: You cannot save Draft with an attachment.

---

[Home](#)

## 14. View Export Bill

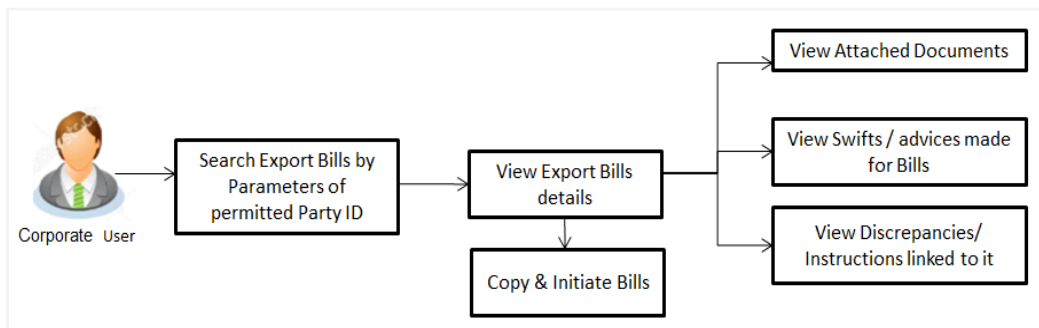
Using this option, you can search, view and download the details of the Export Bills presented under LC (Advised / Non - Advised by Bank).

You can perform search on the Bill reference number, Exporter name, Importer name, Bill amount, etc. and view the details of an individual Export Bill. The individual Export Bill details are shown under various tabs. The system provides Export Bill details such as Bill amount, Bill documents, status, discrepancies, parties to the Bill, bank details, bank instructions, etc. You can also download the Export Bill list in pdf format.

### Pre-Requisites

- User must have a valid login credentials
- User must have certain Export Bills presented under LC

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Export Letter of Credit > View Bills*

### To view Export Bill:

1. The **View Export Bill** screen appears.

## View Export Bill

The screenshot displays the 'View Export Bill' page in the Futura Bank system. At the top, there is a navigation bar with 'Viewer', 'ATM/Branch', 'English', and 'UBS 14.3 AT3 Branch'. The main header shows the Futura Bank logo and a user greeting: 'Welcome, OBDX Checker' with a last login of '29 Apr 12:04 PM'. The search form includes the following fields:

- Bill Reference Number (text input)
- Status (dropdown menu, 'Please Select')
- Exporter Name (dropdown menu, 'Please Select')
- Importer Name (text input)
- Bill Amount (range input: 'From' to 'To')
- Bill Date (range input: 'From' to 'To' with calendar icons)

At the bottom of the form are three buttons: 'Search', 'Cancel', and 'Reset'. A footer contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

## Field Description

Field Name	Description
<b>Bill Reference Number</b>	The name of Exporter party.
<b>Exporter</b>	The name of the Exporter under the Bill.
<b>Importer</b>	The name of party who is Importer.
<b>Bill Amount From</b>	The start of the Bill amount range used for searching the Bill.
<b>Bill Amount To</b>	The end of the Bill amount range used for searching the Bill.
<b>Bill Date From</b>	The start date of the Bill date range used for searching the Bill.
<b>Bill Date To</b>	The end date of the Bill date range used for searching the Bill.
<b>Status</b>	The current status of the Bill. The options are: <ul style="list-style-type: none"> <li>• Active</li> <li>• Hold</li> <li>• Cancelled</li> <li>• Liquidated</li> <li>• Closed</li> <li>• Reversed</li> </ul>

2. From the **Exporter Name** list, select the appropriate option.

- Click **Search**.  
The **View Export Bills** screen appears with the search results.  
OR  
Click **Reset** to reset the search criteria.  
OR  
Click **Cancel** to cancel the transaction.
- Click the **Download** link to download all or selected columns in the Export Bill details list. You can download the list in PDF formats.

### View Export Bill – Search Result

futura bank


 Welcome, corp checker  
Last login 23 Nov 10:53 PM

---

View Export Bill

DEV Org | \*\*\*165

[Download](#)

---

**Search**

Bill Reference Number

Exporter Name

Bill Amount Range

All  From  To

Status

*Please Select*

Importer Name

Bill Date Range

From  To

---

**Bills Maturing**

[Download](#)

Bill Reference Number	Importer Name	Release Against	Transaction Date	Bill Amount	Status
000ECY1200766002	Test Corporate Inc	OUTGOING SIGHT CLEAN BILLS UNDER LC ON COLLECTION	16 Mar 2020	£3,424.00	ACTIVE
000EAY120076A5SE	Test Corporate Inc	OUTGOING USANCE CLEAN BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£983,424.00	HOLD
000EUUD200766001	Test Corporate Inc	EUUD OUTGOING DOCUMENTARY USANCE BILLS UNDER LC ON DISCOUNT	16 Mar 2020	\$1,424.00	ACTIVE
000EUUD200763502	Test Corporate Inc	EUUD OUTGOING DOCUMENTARY USANCE BILLS UNDER LC ON DISCOUNT	16 Mar 2020	£150.00	ACTIVE
000EUUD200762501	Test Corporate Inc	EUUD OUTGOING DOCUMENTARY USANCE BILLS UNDER LC ON DISCOUNT	16 Mar 2020	£13,424.00	ACTIVE
000EUUD200761501	Test Corporate Inc	EUUD OUTGOING DOCUMENTARY USANCE BILLS UNDER LC ON DISCOUNT	16 Mar 2020	£3,000.00	LIQUIDATED
000EUUD200761002	Test Corporate Inc	EUUD OUTGOING DOCUMENTARY USANCE BILLS UNDER LC ON DISCOUNT	16 Mar 2020	£2,000.00	ACTIVE
000ENY1200765501	Test Corporate Inc	OUTGOING SIGHT CLEAN BILLS UNDER LC ON NEGOTIATE	16 Mar 2020	£150.00	ACTIVE
000EAY1200766001	Test Corporate Inc	OUTGOING USANCE CLEAN BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£323,424.00	HOLD
000EAY1200766002	Test Corporate Inc	OUTGOING USANCE CLEAN BILLS UNDER LC ON ACCEPTANCE	16 Mar 2020	£323,424.00	HOLD

Page 1 of 3 (1-10 of 25 items)

ⓘ All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

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### Field Description

Field Name	Description
<b>Bill Reference Number</b>	The Bill reference number. Displays the link to view the Export Bill details.
<b>Importer Name</b>	The name of the Importer of the Export Bill.



<b>Field Name</b>	<b>Description</b>
<b>Release Against</b>	The product name of the Export Bill.
<b>Transaction Date</b>	The transaction date of the Export Bill.
<b>Bill Amount</b>	The Export Bill amount.
<b>Status</b>	The status of the Export Bill.

5. Click the required link in the **Bill Reference Number** column. The **View Export Bills** screen appears with the details of the selected Export Bill. By default, the **View Bill Details–General Bill Details** tab appears.

## 14.1 General Bill Details

It shows linked to a LC with the LC number if the Bill is linked to LC, and also suggests the status of Bill (viz. Active)

1. Click **General** tab.  
OR  
Click **Back** to navigate back to previous screen.

## View Export Bill – General Bill Details

futura bank

Welcome, corp checker
Last login 23 Nov 10:53 PM

---

View Export Bill Under LC  
DEV Org | \*\*\*165 Settle Bill

Bill Number	Linked to LC	Outstanding Amount	Maturity Date
000EUUD200761002 <span style="color: green; font-weight: bold;">ACTIVE</span>	000ELAC20076ACCJ <span style="color: green; font-weight: bold;">ACTIVE</span>	£2,000.00	15 Apr 2020

View Bill Details

#### Exporter & Importer Details

Field	Exporter Name	Importer Name
Discrepancies	DEV Org	Test Corporate Inc
Charges, Commissions & T	Address	Address
	DEVCGB2L000 Gemini area no 21	FOFYFO 5659 LGIIGI 6569 LGIUGUILGI 6596
SWIFT Messages	Country	Country
Advice	Application Date	GREAT BRITAIN
	Customer Reference Number	Bank Reference Number
	NONE	

#### Product Details

Field	Value	Document Attached
Payment Type	USANCE	No
Product	EUUD OUTGOING DOCUMENTARY USANCE BILLS UNDER LC ON DISCOUNT	Tenor 30
Base Date Description	After Customs Clearance of Goods	Base Date 16 Mar 2020
Maturity Date	15 Apr 2020	

#### Bill Amount Details

Field	Value
Issuing Bank	Bill Amount
CITIGB2LNNN	£2,000.00
Address	
CITIBANK ENGLAND CITIGB2LNNN new tech area	

#### Goods & Shipment

Shipment From		Shipment To	
Port of Loading	Goods	Port of Discharge	Goods
Sr No	Description of Goods	Units	Price Per Unit
No data to display.			

#### Instruction

Remarks

Settle
Back

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## Field Description

Field Name	Description
<b>Party ID</b>	The party ID of customer which is sending Export Bill.
<b>Branch</b>	The bank branch where your Export Bill was raised and LC was created.
<b>Bill Number</b>	Displays the bill number of the LC.

<b>Field Name</b>	<b>Description</b>
<b>Linked to LC</b>	Displays the reference number of the LC.
<b>Outstanding Amount</b>	The outstanding amount of the Import Bill.
<b>Maturity Date</b>	The maturity date of the Import Bill.
<b>Exporter Name</b>	The name of the Exporter of the Export Bill. He is the creator of Bill.
<b>Address</b>	The address of the Exporter of the Export Bill.
<b>Country</b>	The country of the Exporter of the Export Bill.
<b>Customer Reference Number</b>	The user provided customer reference number for the transaction.
<b>Importer Name</b>	The name of the Importer of Bill.
<b>Address</b>	The address of the Importer of the Export Bill.
<b>Country</b>	The country of the Importer of the Export Bill.
<b>Bank Reference Number</b>	The user provided bank reference number for the transaction.
<b>Product Details</b>	
<b>Payment Type</b>	The type of payment associated with the Bill. it can be: <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> </ul>
<b>Document Attached</b>	It asks user if documents are a part of Bill. It can be: <ul style="list-style-type: none"> <li>• Yes (Documentary)</li> <li>• No (Clean)</li> </ul>
<b>Product</b>	The product of the Export Bill.
<b>Product Operation</b>	The name of the product operation.
<b>Bill Amount Details</b>	
<b>Issuing Bank</b>	

<b>Field Name</b>	<b>Description</b>
<b>SWIFT Code</b>	The SWIFT code of issuing Bank.
<b>Issuing Bank Name</b>	The name of Bank who acts on behalf of Drawee.
<b>Address</b>	The address of Issuing Bank.
<b>Country</b>	The name of Issuing Bank's country.
<b>Bill Amount</b>	The Bill amount with base currency in which Bill is originated.
<b>Goods &amp; Shipment</b>	
<b>Shipment From</b>	The place from where shipment will be done.
<b>Shipment To</b>	The place of delivery of goods.
<b>Port of Loading</b>	The place of dispatch or loading on board of the goods.
<b>Port of Discharge</b>	The port of discharge of goods.
<b>Goods</b>	The types of good which are sent and whose Bill are getting linked.
<b>Goods</b>	
Section to add or remove the goods for shipment.	
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description of Goods</b>	The description of goods.
<b>Units</b>	The number of units of the goods
<b>Price Per Unit</b>	The price per unit of the goods.
<b>Instructions</b>	
<b>Remarks</b>	Any instructions provided to bank is mentioned here.

## 14.2 Discrepancies

Displays the list of the list of identified discrepancies. It is applicable only if it is linked to a LC.

2. Click **Discrepancies** tab.  
The **Discrepancies** tab appears in the **View Export Bill** screen.  
OR  
Click **Back**.  
The **View Export Bill** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

### View Export Bill – Discrepancies tab

The screenshot shows the 'View Export Bill Under LC' interface for Futura Bank. The bill number is 000EAY1200762001. The 'Discrepancies' tab is active, showing a table with the following data:

Received Date	Description	Status	Resolved Date	Approved Date
2019-03-22T00:00:00	AIRCRAFT CARRIER ORIGINAL DOCUMENT DETAILS NOT SUBMITTED	Resolved	2019-03-22T00:00:00	
2019-03-22T00:00:00	BILL IS BOOKED UNDER A LC THAT WILL EXPIRE BEFORE BILL MATURITY DATE.	Resolved	2019-03-22T00:00:00	

Navigation options include 'View Bill Details', 'Discrepancies' (selected), 'SWIFT Messages', and 'Advice'. A 'Cancel' button is visible below the table, and a 'Back' link is present next to it.

### Field Description

Field Name	Description
<b>Received Date</b>	Displays the date on which the discrepancy has been identified and received by the host.
<b>Description</b>	Displays the description of discrepancy in the Bill.
<b>Status</b>	Displays the whether the discrepancy is resolved or not as on date.
<b>Resolved Date</b>	Displays the resolved date if the discrepancy is resolved.
<b>Approved Date</b>	Displays the approved date of the discrepancy.

## 14.3 Charges Commission & Taxes

This tab lists charges, Commission and Taxes against bill.

The screenshot displays the 'View Export Bill Under LC' interface for Futura Bank. At the top, there is a navigation bar with 'Viewer', 'ATM/Branch', and 'English' dropdowns. Below this, the Futura Bank logo and a search icon are visible. The main header shows 'View Export Bill Under LC' with 'DEV Org | \*\*\*165' and a 'Settle Bill' link. A summary table provides key details:

Bill Number	Linked to LC	Outstanding Amount	Maturity Date
000EUUD200761002 <span>ACTIVE</span>	000ELAC20076ACCJ <span>ACTIVE</span>	£2,000.00	15 Apr 2020

Below the summary, a left-hand menu includes 'View Bill Details', 'Discrepancies', 'Charges, Commissions & Taxes' (selected), 'SWIFT Messages', and 'Advice'. The main content area is currently empty.

### Field Description

Field Name	Description
------------	-------------

#### Charges

**Account No.** Debit account number of the applicant.

**Description of Charges** Displays the description charges applicable.

**Date** Displays the date on which charges are applicable.

**Amount** Displays the amount of charges.

#### Taxes

**Description of Charges** Displays the description charges applicable.

**Value Date** Displays the value date of the taxes.

**Transaction Date** Displays the date on which the transaction is done.

**Amount** Displays the amount of taxes.

#### Commissions

Field Name	Description
<b>Commission for</b>	Displays the all commissions charged by bank.
<b>Percentage</b>	Displays the percentage of LC charged as commission.
<b>Amount</b>	Displays the amount of commission.

## 14.4 **SWIFT Messages**

These lists and displays list of all SWIFT messages between both the parties.

- Click **SWIFT Messages** tab.  
The **SWIFT Messages** tab appears in the **View Export Bill** screen.  
OR  
Click **Back**.  
The **View Export Bill** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

### View Export Bill – SWIFT Messages tab

The screenshot shows the Oracle Futura Bank interface. At the top, there's a navigation bar with 'Viewer', 'ATM/Branch', and 'English' dropdowns. Below that, the 'futura bank' logo is on the left, and a search icon, a notification icon, and a user profile 'Welcome, corp checker' with 'Last login 24 Nov 11:04 AM' are on the right. The main heading is 'View Export Bill Under LC' with 'DEV Org | \*\*\*165' below it and a 'Settle Bill' link on the right. A summary table shows: Bill Number 000EUUD200761002 (ACTIVE), Linked to LC 000ELAC20076ACCL (ACTIVE), Outstanding Amount £2,000.00, and Maturity Date 15 Apr 2020. Below this, there are tabs for 'View Bill Details' and 'SWIFT Messages'. The 'SWIFT Messages' tab is active, showing a table with columns: Discrepancies, Message ID, Date, Description, Sending/Receiving Bank, Message Type, and Action. One message is listed: Message ID 2342030103576712, Date 16 Mar 2020, Description Amendment of Instructions Advice, Sending/Receiving Bank CITIBANK ENGLAND, Message Type 799, and Action Download. At the bottom of the table, it says 'Page 1 of 1 (1 of 1 items)' with navigation arrows.

### Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The SWIFT message detailed description.


Field Name	Description
<b>Sending/Receiving Bank</b>	This displays the name of bank who has sent/received the message
<b>Message Type</b>	This shows the type of message sent/received such as MT 740etc
<b>Action</b>	The action to be taken that is to download the SWIFT details.

- Click on the desired Message ID to view the respective SWIFT details. The SWIFT detail appears in popup window along with the event date and description.
- Click the Download link against the advice to download the advice in selected format like PDF formats, if required.

#### 14.4.1 SWIFT Messages Details

#### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the SWIFT message.

- Click  to close the window.



## 14.5 Advices

This tab denotes all the Advices being exchanged. It allows the user to view and download the advices generated for the selected Export Bill.

6. Click **Advices** tab. The summary of all the Advices being exchanged.  
OR  
Click **Back**.  
The **View Export Bill** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

### View Export Bill - Advices

The screenshot shows the 'View Export Bill Under LC' interface. At the top, there's a navigation bar with the Futura Bank logo and user information: 'Welcome, corp checker' and 'Last login 24 Nov 10:47 AM'. Below this, the title 'View Export Bill Under LC' is displayed with 'DEV Org | \*\*\*165' and a 'Settle Bill' link. The main content area shows bill details: Bill Number 000EUUD200763502 (ACTIVE), Linked to LC 000ELAC20076ACQE (ACTIVE), Outstanding Amount £150.00, and Maturity Date 15 Apr 2020. A table titled 'Advice' is shown with columns: Discrepancies, Message ID, Date, Description, Event Description, and Action. One row is visible with Message ID 2552062054149526, Description 'Debit Advice', Event Description 'Initiation of a BC Contract', and an Action 'Download'. Below the table, there's a pagination control showing 'Page 1 of 1 (1 of 1 items)' and a 'SWIFT Messages' section with an 'Advice' link.

### Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The detail description of advice.
<b>Event Date</b>	Displays the event date.
<b>Action</b>	The action to be taken that is to download the SWIFT details.


7. Click on the desired Message ID to view the respective advice details.  
The advice detail appears in popup window along with the event date and description.
8. Click the Download link against the advice to download the advice in selected format like PDF formats, if required.

## 14.5.1 Advices Details



### Field Description

Field Name	Description
Event Date	Displays the event date.
Event Description	Displays the description of the event.
Description	The details of the advice.

- a. Click  to close the window.
9. Click **Back**.  
The **View Export Bill** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

### FAQs

#### 1. Where can I see if my Bill is linked to any LC?

On the top of the view screen, the linked LC number is provided. In case user wants to view more about LC, view LC module can be used.

#### 2. Why is approved date blank in discrepancies?

In cases where approvals for discrepancies are yet to be received, they remain blank.

[Home](#)

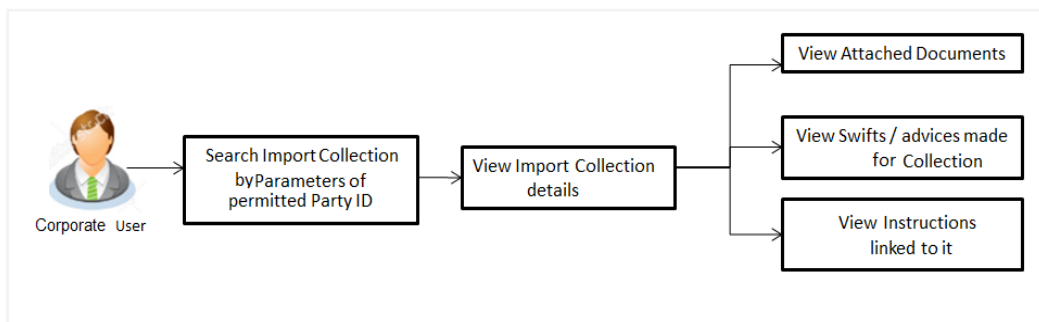
## 15. View Import Collection

Using this option, you can view the details of existing Import Collection in the application. You can search the required Import Collection using different search criteria and download the Import Collection list in different file formats.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single Import Collection should exist for the party ID and party must having view rights for it

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Collection > Import Collection > View Import Collection*

### To view Import Collection:

1. The **View Import Collection** screen appears.

### View Import Collection

The screenshot shows the 'View Import Collection' interface. At the top, there is a navigation bar with 'Viewer', 'ATM/Branch', and 'English' dropdowns. The Futura Bank logo is on the left, and a search icon, a notification icon with '99', and a user profile 'Welcome, OBDX Checker' with 'Last login 29 Apr 12:04 PM' are on the right. The main content area has a title 'View Import Collection' and several search filters: 'Collection Reference Number', 'Drawee' (with a dropdown), 'Collection Amount' (with 'From' and 'To' fields), 'Status' (with a dropdown), 'Drawer', and 'Collection Issuing Date' (with 'From' and 'To' date pickers). At the bottom of the filters are 'Search' and 'Reset' buttons. A footer contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Collection Reference Number</b>	The Import Collection reference number.
<b>Status</b>	The current status of the Collection. The options are: <ul style="list-style-type: none"> <li>• Active</li> <li>• Hold</li> <li>• Cancelled</li> <li>• Liquidated</li> <li>• Closed</li> <li>• Reversed</li> </ul>
<b>Drawee</b>	The name of drawee. He is the receiver of Collection.
<b>Drawer</b>	The name of the drawer under the Collection.
<b>Collection Amount From</b>	The start of the Collection amount range used for searching the Collection.
<b>Collection Amount To</b>	The end of the Collection amount range used for searching the Collection.
<b>Collection Date From</b>	The start date of the Collection date range used for searching the Collection.
<b>Collection Date To</b>	The end date of the Collection date range used for searching the Collection.

2. From the **Drawee** list, select the appropriate option. Displays the all-party name mapped to user.

3. Click **Search**.

The **View Import Collection** screen appears with the search results.

OR

Click **Clear** to reset the search criteria.

OR

Click **Cancel** to cancel the transaction. The Dashboard appears.

4. Click  to download the Import Collection details list. You can download the list in PDF formats.

## View Import Collection – Search Result

Viewer
ATM/Branch
English

Search
Welcome, ODDX Checker  
Last login 29 Apr 12:04 PM

### View Import Collection

Collection Reference Number

Drawee  
Orac Corp

Collection Amount  
From To

Status  
Active

Drawer

Collection Issuing Date  
From To

Search
Reset

Collection Reference Number	Drawer	Release Against	Transaction Date	Status	Collection Amount
000DOC1200761003	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£1,234.00
000DOC1200761004	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£1,234.00
000DOC1200761005	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£1,234.00
000DOC1200761006	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£1,234.00
000DOC1200761007	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£1,234.00
000DOC1200760001	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£1,234.00
000DOC1200761002	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£1,234.00
000DOC1200761502	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£1,234.00
PK1DOC1200111501	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	11 Jan 2020	Active	£3,456.00
000DOC1200762502	Orac Corp	INCOMING USANCE DOCUMENTRY BILLS NOT UNDER LC ON ACCEPTANCE	16 Mar 2020	Active	£2,233.00

Page 1 of 1 (1-10 of 10 items)
Navigation icons

ⓘ All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

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## Field Description

Field Name	Description
<b>Collection Reference Number</b>	The Collection reference number. Displays the link to view the Import Collection details.
<b>Drawer</b>	The name of the drawer of the Import Collection.
<b>Release Against</b>	The product name of the Import Collection.
<b>Transaction Date</b>	The transaction date of the Import Collection.
<b>Status</b>	The status of the Import Collection.
<b>Collection Amount</b>	The Import Collection amount.

- Click the required link in the **Collection Reference Number** column. The **View Import Collection** screen appears with the details of the selected Import Collection. By default, the **View Collection Details– General Collection Details** tab appears.

## 15.1 General Collection Details

- Click **General** tab.  
OR  
Click **Back** to navigate back to previous screen.

### View Import Collection – General Collection Details

Viewer ATM/Branch English UBS 14.3 AT3 Branch

futura bank Welcome, OBDX Checker Last login 29 Apr 05:22 PM

View Import Collection

Collection Number 000DOC1200761003

**View Collection Details** General Collection Details (Status:Active)

**SWIFT Messages** Party ID \*\*\*782 Branch I4

**Advice**

**Drawer Details**

Drawer Name Oracle Corp  
Address ORACGB2LO00  
new tech park  
plot no 29  
Country GREAT BRITAIN  
Application Date 16 Mar 2020  
Customer Reference Number 33454545

**Drawee Details**

Drawee Name Oracle Corp  
Address I1  
I2  
I3  
Country GREAT BRITAIN

**Product Details**

Payment Type USANCE  
Document Attached No  
Product INCOMING USANCE DOCUMENTRY BILLS  
NOT UNDER LC ON ACCEPTANCE  
Tenor Base Date Description Base Date  
30 16 Mar 2020  
Maturity Date 15 Apr 2020

**Collection Amount Details**

Remitting Bank  
Collection Amount £1,234.00  
Outstanding Amount £1,234.00  
Settlement Date  
Acceptance Date

Shipment Details

Instructions

[Back](#)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Party ID</b>	The ID of Collection applying party.
<b>Branch</b>	The bank branch where you created the Collection contract.
<b>Drawer Details</b>	
<b>Drawer Name</b>	The name of the drawer of the Import Collection. He is the one who uploads Collection.
<b>Address</b>	The address of the drawer of the Import Collection.
<b>Country</b>	The country of the drawer of the Import Collection.
<b>Customer Reference Number</b>	The user provided customer reference number for the transaction.
<b>Drawee Details</b>	
<b>Drawee Name</b>	The name of person who is receiving Collection to be settled.
<b>Address</b>	The address of the drawee of the Import Collection.
<b>Country</b>	The country of the drawee of the Import Collection.
<b>Bank Reference Number</b>	The user provided bank reference number for the transaction.
<b>Product Details</b>	
<b>Payment Type</b>	The type of payment associated with the Collection. it can be: <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> </ul>
<b>Document Attached</b>	It asks user if any documents a part of Collection. It can be: <ul style="list-style-type: none"> <li>• Yes (Documentary)</li> <li>• No (Clean)</li> </ul>
<b>Product</b>	The product of the Import Collection.
<b>Product Operation</b>	The name of the product operation.

Field Name	Description
<b>Collection Amount Details</b>	
<b>Remitting Bank</b>	The name of the remitting bank of the Import Collection.
<b>Address</b>	The address of the remitting bank of the Import Collection.
<b>Country</b>	The country of the remitting bank of the Import Collection.
<b>Collection Amount</b>	Displays the amount of the Import Collection.
<b>Outstanding Amount</b>	The outstanding amount of the Import Collection.
<b>Settlement Date</b>	The settlement date of the Import Collection.
<b>Acceptance Date</b>	The acceptance date of the Import Collection.
<b>Tenor</b>	The tenor of the Collection.
<b>Base Date Description</b>	It is the description of the chosen base date.
<b>Base Date</b>	The date to be considered as base date for Collection application. It is number of days for the tenor from the base date.
<b>Maturity Date</b>	The maturity date of the Import Collection.

## 15.2 Shipment Details

- Click **Shipment Details** tab.  
The **Shipment Details** appears in the **View Import Collection** screen.  
OR  
Click **Back** to navigate back to previous screen.



## View Import Collection – Shipment Details tab

View Import Collection

Collection Number 000DOC1200761003

**View Collection Details** General Collection Details (Status:Active) ∨

**SWIFT Messages** Shipment Details ∧

**Advice**

Shipment From Mumbai  
Port of Loading Mumbai

Shipment To London  
Port of Discharge London

Goods

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	GATEGOD1	GATEGOD1	1000	BDT150.00

Instructions ∨

[Back](#)

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## Field Description

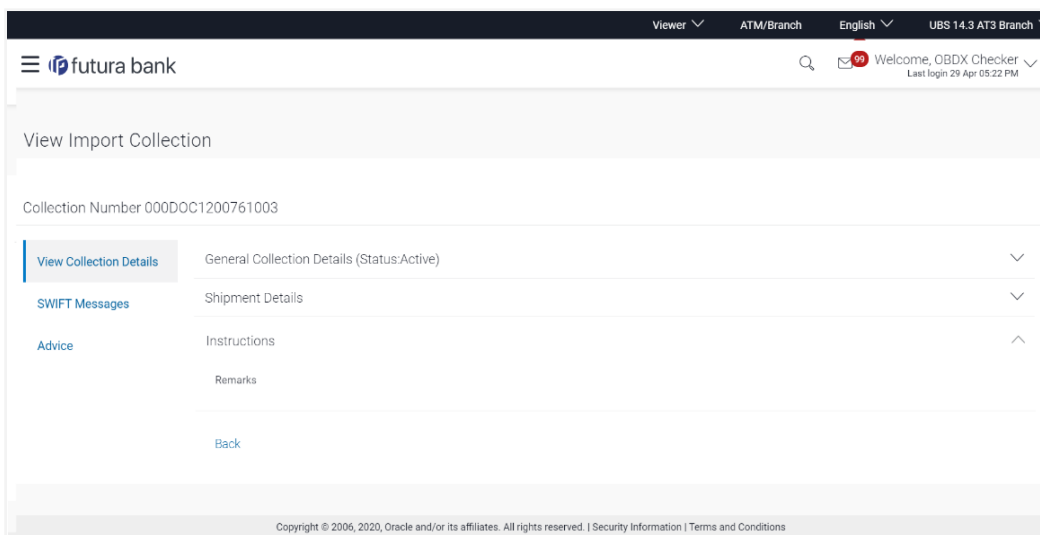
Field Name	Description
<b>Shipment From</b>	The Place of Receipt from where shipment will be done.
<b>Shipment To</b>	The place of delivery of goods.
<b>Port of Loading</b>	The place of dispatch of the goods or loading on board.
<b>Port of Discharge</b>	The port of discharge.
<b>Goods</b>	The type of Good which is sent and whose Collection is getting linked.
<b>Goods</b>	Section to view the goods for shipment.
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description of Goods</b>	The description of goods.
<b>Units</b>	The number of units of the goods

Field Name	Description
Price Per Unit	The price per unit of the goods.

## 15.3 Instructions

- Click **Instructions** tab.  
The **Instructions** details appears in the **View Import Collection** screen.  
OR  
Click **Back** to navigate back to previous screen.

### View Import Collection – Instructions tab



### Field Description

Field Name	Description
Remarks	Any instructions provided to bank for creation of Collection is mentioned here.

## 15.4 SWIFT Messages

These lists and displays list of all SWIFT messages between both the parties.

- Click **SWIFT Messages** tab.  
The **SWIFT Messages** tab appears in the **View Import Collection** screen.  
OR  
Click **Back**.  
The **View Import Collection** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## View Import Collection – SWIFT Messages tab

View Import Collection

Collection Number 000DOC1200761003

View Collection Details	Message ID	Date	Description
<b>SWIFT Messages</b>	1122026280710945		Receive Notice

Page 1 of 1 (1 of 1 items) < >

Back

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## Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The SWIFT message detailed description.

- Click on the desired Message ID to view the respective SWIFT details. The SWIFT detail appears in popup window along with the event date and description.

15.4.1 SWIFT Messages Details

View Import Collection

Collection Number 000DOC1200761003

View Collection Details	Message ID	Date	Description
<b>SWIFT Messages</b>	1122026280710945		Receive Notice

Page 1 of 1 (1 of 1 items) < >

Back

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View Swift Message



Event Date: 2019-03-22T00:00:00

Event Description: Booking LC or Guarantee Issue

[Download](#)

## Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the SWIFT message.

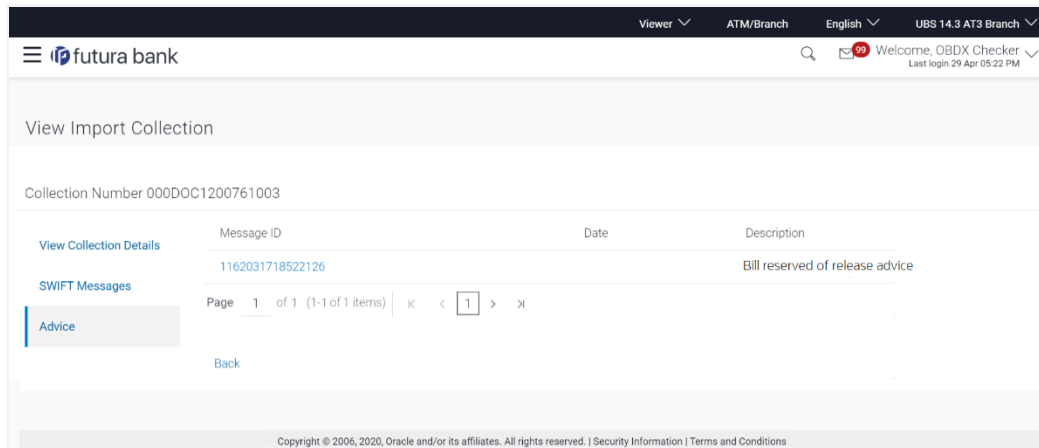
- Click  to download the SWIFT messages in selected format like PDF formats, if required.
- Click  to close the window.

## 15.5 Advices

This denotes all the Advices being exchanged.

- Click **Advices** tab. The summary of all the Advices being exchanged.  
OR  
Click **Back**.  
The **View Import Collection** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

### View Import Collection - Advices



The screenshot displays the 'View Import Collection' interface for Futura Bank. At the top, there is a navigation bar with 'futura bank' logo and user information: 'Viewer', 'ATM/Branch', 'English', and 'UBS 14.3 AT3 Branch'. Below the navigation bar, the page title is 'View Import Collection'. The main content area shows 'Collection Number 000DOC1200761003'. A table with the following columns is visible: 'Message ID', 'Date', and 'Description'. The table contains one row with 'Message ID' 1162031718522126 and 'Description' 'Bill reserved of release advice'. Below the table, there is a pagination control showing 'Page 1 of 1 (1-1 of 1 items)'. A 'Back' button is located at the bottom of the table area. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

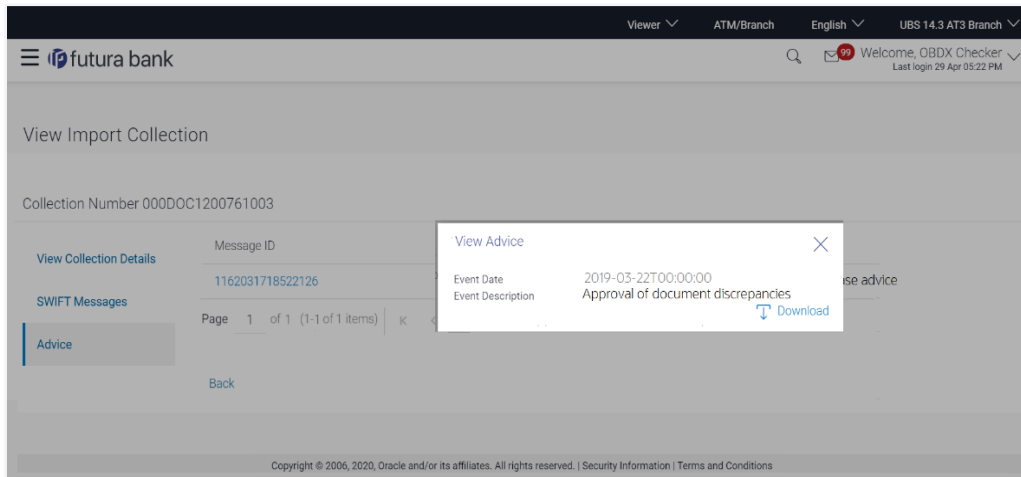
## Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.

Field Name	Description
<b>Description</b>	The detail description of advice.

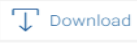

7. Click on the desired Message ID to view the respective advice details.  
The advice detail appears in popup window along with the event date and description.

### 15.5.1 Advices Details



#### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the advice.

- a. Click  to download the Advices in selected format like PDF formats, if required.
  - b. Click  to close the window.
8. Click **Back**.  
The **View Import Collection** screen appears.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

[Home](#)

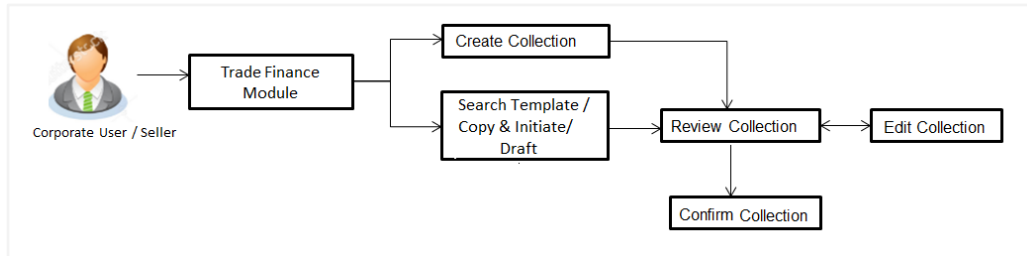
## 16. Initiate Collection

Using this option, user can initiate Collection in the application.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place

### Workflow



### User has three options to initiate Collection

- Using existing Templates
- Using existing Drafts
- Initiating Collection ( New Application)

These are explained in detail underneath.

### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Collection > Export Collection > Initiate Export Collection*

*OR*

*Dashboard > Trade Finance > Overview > Quick Links > Raise Collection*

### 16.1 Search Collection template


User can save Collection application as a Template so that same can be used for creation of similar kind of Collections, if required in future. User can search the saved Collection template using Template Name.

---

Note: Collection Application saved as **Template** can be re used any number of times for Collection Initiation.

---

#### To search the Collection template:

1. In the **Search** field, enter the template name.
2. Click . The saved Collection a template appears based on search criteria.

## Collection Template - Search Result

Viewer ATM/Branch English

futura bank Welcome, Oracle maker Last login 30 Apr 03:15 PM

Initiate Collection

Templates Copy & Initiate Drafts **Initiate Collection**

Search...

Template Name	Beneficiary	Product	Created By	Last Updated	Access Type
Template 1	vaibhav	OBDX ESCC OUTGOING CLEAN SIGHT BILLS NOT UNDER LC ON COLLECTION	Oraclemaker	30 Apr 2020	Private

Page 1 of 1 (1 of 1 items) < 1 >

Cancel

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### Field Description


Field Name	Description
<b>Search Result</b>	
<b>Template Name</b>	The name using which template is stored and can be used to initiate a Collection application.
<b>Beneficiary</b>	The beneficiary name against whom Collection is to be created.
<b>Product</b>	The name of product selected for Collection.
<b>Created by</b>	The name of the maker who created the template.
<b>Last Updated</b>	The last updated date of the template.
<b>Access Type</b>	The type of access granted to template whether it is public or private.

3. Click **Cancel** to cancel the transaction. The **Dashboard** appears.

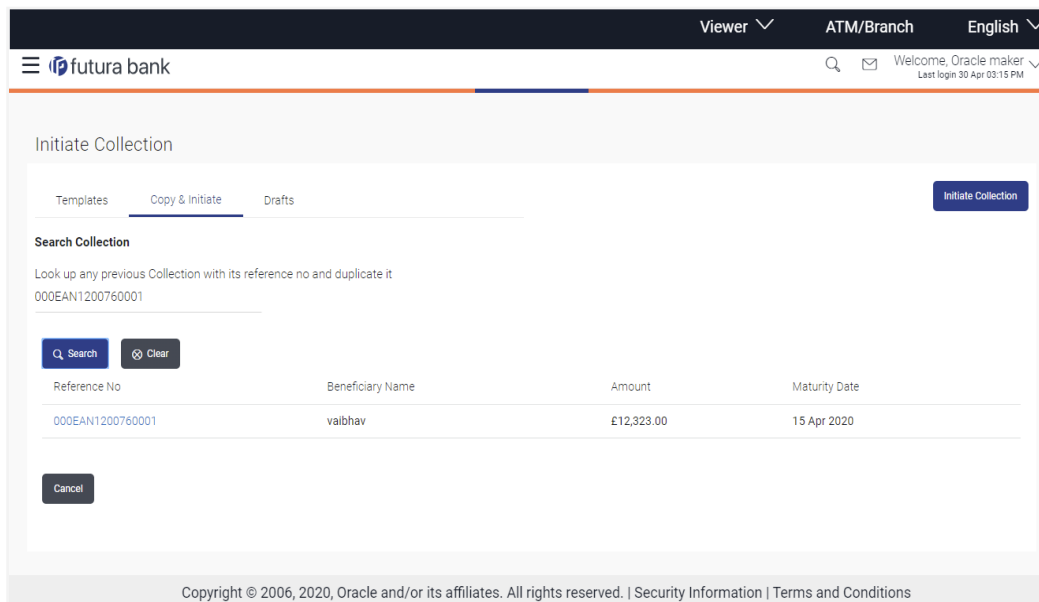
## 16.2 Copy and Initiate Collection

User can initiate Collection application by copying the contents from a similar and existing Collection, so that he does not have to provide the details again.

### To search the Collection:

1. In the **Search** field, enter the Collection reference number.
2. Click . The saved Collection appears based on search criteria.  
OR  
Click **Clear** to reset the data entered.  
OR  
Click **Cancel** to cancel the transaction.

### Initiate Collection - Search Result



The screenshot shows the 'Initiate Collection' page in the Futura Bank system. The page has a dark header with 'Viewer', 'ATM/Branch', and 'English' options. Below the header, the 'futura bank' logo is visible. The main content area is titled 'Initiate Collection' and has three tabs: 'Templates', 'Copy & Initiate', and 'Drafts'. A 'Search Collection' section is active, showing a search bar with the reference number '000EAN1200760001' and a 'Search' button. Below the search bar, a table displays the search results for this reference number. The table has four columns: 'Reference No', 'Beneficiary Name', 'Amount', and 'Maturity Date'. The search result shows the reference number '000EAN1200760001', beneficiary name 'vaibhav', amount '£12,323.00', and maturity date '15 Apr 2020'. There is also a 'Cancel' button at the bottom left of the search results area. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Collection Reference Number</b>	The existing Collection reference number which needs to be copied and similar one initiated.
<b>Search Result</b>	
<b>Reference Number</b>	The existing Collection reference number which is to be copied for initiation. Click on the link to view the details of Collection initiated.



Field Name	Description
<b>Beneficiary Name</b>	The name of the beneficiary of the Collection.
<b>Amount</b>	The amount for the Collection along with the currency in which it is originated.
<b>Expiry Date</b>	The expiry date of the Collection.


3. Click on the desired Collection reference number whose details to be copied. The **Initiate Collection** screen appears.
4. Do the desired changes and, click **Initiate Collection** to create new Collection.

## 16.3 Search Collection Drafts

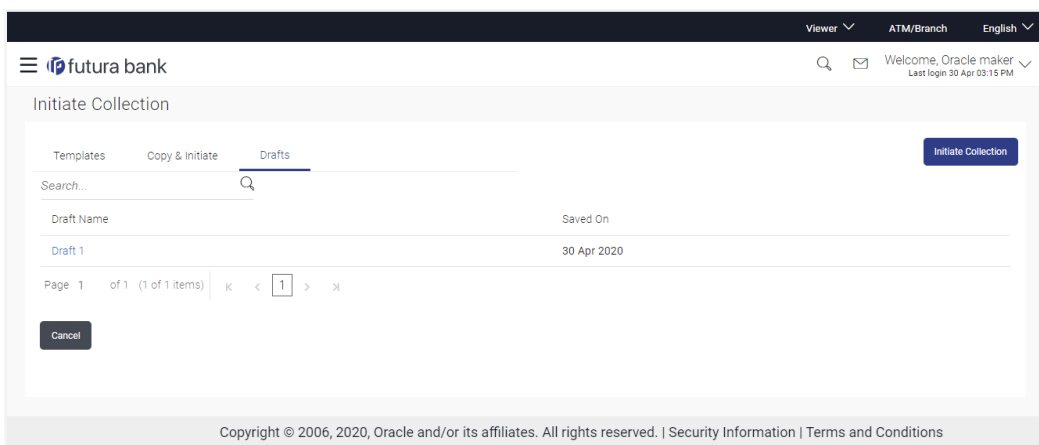
User can save Collection application as a Draft so that it can be used if required in future. User can search the saved Collection draft using Draft Name.

**Note:** Collection Application saved as **Draft** can be used only one time for Collection Application initiation.

### To search the Collection draft:

5. In the **Search** field, enter the draft name.
6. Click . The saved Collection draft appears based on search criteria.

### Collection Draft - Search Result



The screenshot shows the 'Initiate Collection' interface for Futura Bank. At the top, there are navigation options for 'Viewer', 'ATM/Branch', and 'English'. The user is identified as 'Welcome, Oracle maker' with a last login time of '30 Apr 03:15 PM'. The main content area has tabs for 'Templates', 'Copy & Initiate', and 'Drafts'. A search bar is present with a magnifying glass icon. Below the search bar, a table displays search results for drafts:

Draft Name	Saved On
Draft 1	30 Apr 2020

Below the table, there is a pagination control showing 'Page 1 of 1 (1 of 1 items)' and a 'Cancel' button. At the bottom of the screen, there is a copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Search Result</b>	

Field Name	Description
<b>Draft Name</b>	The name of the draft for Collection application saved.
<b>Saved On</b>	The date on which the draft was saved.

7. Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## 16.4 **Initiate a Collection**

Using this option, you can initiate a Collection in the application. To initiate a Collection in the application, you must enter details such as your Parties details, and Collection details etc. You can also give specific instructions to bank.

### **To initiate Collection:**

8. Click **Initiate Collection** on **Initiate Collection** screen.

## Initiate Collection

Viewer ATM/Branch English

futura bank Welcome, OBDX Checker Last login 29 Apr 12:04 PM

### Initiate Collection

Collection Details

Party ID \*\*\*782 Branch I4

**Drawer Details**

Drawer Name Oracle Corp  
Address I1 I2 I3  
Country GREAT BRITAIN  
Application Date 16 Mar 2020  
Customer Reference Number 344324

**Drawee Details**

Existing  New  
Drawee Name Itoys  
Address New tech park plot no 23 London  
Country GREAT BRITAIN  
Bank Reference Number 355353

**Product Details**

Select Payment Type  
 Sight  Usance  
Document Attached  
 Yes (Documentary)  No (Clean)  
Product OUTGOING SIGHT CLEAN BILLS N...

**Collection Amount Details**

Collecting Bank CITIGB2LB... CITI BANK CITIGB2LB... plot no 21 GB  
Reset  
Collection Amount USD \$23,000.00

Tenor 0 Base Date Description After date of Bill Of Exchange Base Date 16 Mar 2020  
Maturity Date 16 Mar 2020  
Continue

Shipment Details  
Instructions  
Attachments

I accept the Terms & Conditions

Initiate Collection Save As Cancel Back

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## Field Description

Field Name	Description
<b>Collection Details</b>	
<b>Party ID</b>	The party ID of applying party.
<b>Branch</b>	The bank branch where the Collection contract is to be created.
<b>Drawer Details</b>	
<b>Drawer Name</b>	The name of applying party.

<b>Field Name</b>	<b>Description</b>
<b>Address</b>	The address of applying party.
<b>Country</b>	The country of applying party.
<b>Application Date</b>	Application date when Collection has to be initiated. It is the current date of the system/base branch.
<b>Customer Reference Number</b>	The user provided customer reference number for the transaction.
<b>Drawee Details</b>	
<b>Drawee Name</b>	The name of beneficiary party. This can be existing beneficiary maintained earlier or a new one.
<b>Address</b>	The address of beneficiary party.
<b>Country</b>	The country of beneficiary party.
<b>Bank Reference Number</b>	The user provided bank reference number for the transaction.
<b>Product Details</b>	
<b>Select Payment Type</b>	The type of payment associated with the Collection. The options are: <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> </ul>
<b>Document Attached</b>	It asks user if any document is a part of Collection. The options are: <ul style="list-style-type: none"> <li>• Yes (Documentary)</li> <li>• No (Clean)</li> </ul>
<b>Product</b>	Indicates the product type as coming from Host based on the input parameters (Payment etc).
<b>Collection Amount Details</b>	
<b>Collecting Bank</b>	
<b>SWIFT Code</b>	The SWIFT code of issuing Bank.
<b>Collecting Bank Name</b>	The name of Bank who acts on behalf of Drawee.

Field Name	Description
<b>Address</b>	The address of Issuing Bank.
<b>Country</b>	The name of Issuing Bank's country.
<b>Collection Amount</b>	The Collection amount.
<b>Collection Currency</b>	The currency in which Collection will be done.
<b>Tenor</b>	The tenor of the Collection.
<b>Base Date Description</b>	This depicts the base code and its description. It describes what the chosen base date for application is.
<b>Base Date</b>	The date to be considered as base date for Collection application.
<b>Maturity Date</b>	The tenor added to the base date, when the Collection ceases to exist.

9. Select the appropriate option from **LC Linkage** field
  - a. If you select **Yes**;
    - i. In the **LC Number** field, enter the LC number attached to the Collection.
    - ii. Click **Verify** to verify the linkage of LC to the Collection.  
OR  
Click **Reset** to cancel the entered LC linkage.
  - b. If you select **No**, it is considered to be standalone Collection.
10. From the **Branch** list, select the appropriate option where the Collection has been made.
11. In the **Customer Reference Number** field in the **Parties** section, enter the user provided customer reference number.
12. In the **Bank Reference Number** field in the **Parties** section, enter the user provided bank reference number.
13. Select the appropriate option from **Select Payment Type** field.
14. Select the appropriate option from **Document Attached** field to confirm any documents as a part of Collection.
15. In the **SWIFT Code** field in the **Collection Amount Details** section, enter SWIFT code of Issuing Bank.
16. Click **Verify** to verify the details.  
The Issuing bank details appears.  
OR  
Click **Reset** to cancel entered details.
17. From the **Product** list, select the appropriate option.
18. From the **Base Date Description** list, select the appropriate option.
19. From the **Base Date** field, select the appropriate date.

20. Click **Continue** or click the **Shipment Details** tab.  
 The **Shipment Details** tab appears in the **Initiate Collection** screen.  
 OR  
 Click **Initiate Collection**. The transaction is saved and the **Initiate Collection – Verify** screen appears.  
 OR  
 Click **Save As**, system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Template** or **Save As Draft** section.)  
 OR  
 Click **Back** to go back to previous screen.  
 OR  
 Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### 16.4.1 Initiate Collection - Shipment Details tab

This tab captures the **Shipment** details of the initiate Collection application process.

#### Initiate Collection - Shipment Details tab

Viewer ATM/Branch English

futura bank Welcome, OBDX Checker  
Last login 29 Apr 12:04 PM

Initiate Collection

Collection Details

Shipment Details

Shipment From: Mumbai  
 Shipment To: London  
 Port of Loading: Mumbai  
 Port of Discharge: London

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	GATEGOD1	GATEGOD1	1200	\$350.00

Add Goods  
Continue

Instructions

Attachments

I accept the Terms & Conditions

Initiate Collection Save As Cancel Back

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#### Field Description

Field Name	Description
Shipment From	The Place of Receipt from where shipment will be done.

Field Name	Description
<b>Shipment To</b>	The place of delivery of goods.
<b>Port of Loading</b>	The place of dispatch or loading on board of the goods.
<b>Port of Discharge</b>	The port of discharge of goods.
<b>Goods</b>	Section to add or remove the goods for shipment.
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description of Goods</b>	The description of goods.
<b>Units</b>	The number of units of the goods
<b>Price Per Unit</b>	The price per unit of the goods.

14. In the **Shipment From** field, enter the name of the place where the goods are to be received.
15. In the **Shipment To** field, enter the name of the place for delivery of goods.
16. In the **Port of Loading** field, enter the place of dispatch or taking in charge of the goods or loading on board.
17. In the **Port of Discharge** field, enter the name of the place for delivery of goods.
18. In the **Goods** section,
  - a. From the **Goods** list, choose the desire goods being shipped.
  - b. In the **Description of Goods** field, enter the description of the goods traded under the LC.
  - c. In the **Units** field, enter the number of units of the selected good.
  - d. In the **Price Per Unit** field, enter the price per unit of the selected good.
19. Click the **Instructions** tab.
20. The **Instructions** tab appears in the **Initiate Collection** screen.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## 16.4.2 Initiate Collection - Instructions tab

This tab includes the miscellaneous information which has to be passed to Bank as an instruction while initiating the Collection.

### Initiate Collection - Instructions tab

### Field Description

Field Name	Description
Remarks	Any instructions provided to bank for creation of Collection is mentioned here.

21. In the **Remarks** field, enter the instructions provided to bank for creation of Collection.
22. Click **Continue** or click the **Attachments** tab.
23. Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.



### 16.4.3 Collection Initiation - Attachments tab

Displays the list of documents attached under the Import Collection application. User can add multiple documents though it should be under the specified limits and supported formats.

#### Initiate Collection - Attachments tab

The screenshot shows the 'Initiate Collection' interface with the 'Attachments' tab active. The table below is a representation of the data shown in the screenshot.

Sr No	Document Id	Document Category	Document Type	Remarks	Remove
1	3.IPM_****15	IDPROOF	IDPROOF	address proof	

Additional elements in the screenshot include:
 

- Navigation menu: Collection Details, Shipment Details, Instructions, Attachments (selected).
- Buttons: Attach Document, Initiate Collection, Save As, Cancel, Back.
- Footnote: Attached documents will not be saved with Draft / Template. File size should not be more than 5 MB. Supported file types: .JPEG, .PNG, .DOC, .PDF, .TXT, .ZIP. Multiple files can be uploaded at a time.
- Checkbox: I accept the Terms & Conditions.
- Footer: Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions

#### Field Description


Field Name	Description
------------	-------------

##### Documents List

Documents list have the list of documents.

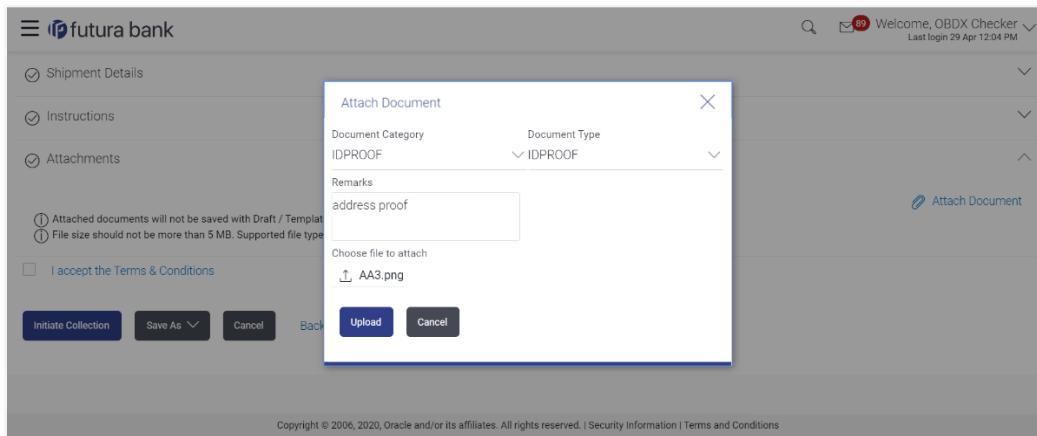
<b>Sr No</b>	The serial number of the document attached record list.
<b>Document ID</b>	Displays the unique identification number for the attached document. Displays the link to view the attached document
<b>Document Category</b>	The category of the document to be uploaded.
<b>Document Type</b>	The type of the document to be uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.
<b>Remove</b>	Allow user to remove the attached document.

24. The **Attach Documents** tab appears along with list of attached documents.

**Note:** Click  to remove to the attached document.

25. Click **Attach Document** to upload the document.  
The **Attach Document** popup window appears.

### Initiate Collection- Attach Document popup



- a. From the **Document Category** select the appropriate option.
  - b. From the **Document Type** select the appropriate option.
  - c. In the **Remarks** field add notes for attaching documents.
  - d. Click **Choose File** to browse and select the required document present on your computer.
  - e. Click **Upload** to upload document. The **Attach Documents** tab appears along with list of attached documents.  
OR  
Click **Cancel** to cancel the transaction.
  - f. Click **Submit** to attach supporting documents.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
26. Select the **Terms and Conditions** checkbox to accept the Terms and Conditions.
27. Click **Initiate Collection**. The transaction is saved and the **Initiate Collection – Verify** screen appears.  
OR  
Click **Save As**, system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Template** or **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
28. The verify screen appears. It displays all the sections with their respective fields with an option to edit them individually.  
Verify the details, and click **Confirm**.

- OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction.

29. The success message initiation of Collection appears along with the reference number. Click **OK** to complete the transaction.

## 16.5 Save As Template

User can save Collection application as a Template so that same can be used for creation of similar Collections, if required in future. The application allows the template access as public or private if saved as template.

User can search the saved Collection template by template name in search tab. The Collection applications earlier saved as template can also be saved as draft while initiating a Collection.

### To save Collection application as template:

1. Enter the required details in Collection application.
2. Click **Save As** and then select **Template** option.

### Save as Template

### Field Description

Field Name	Description
<b>Template Type</b>	<p>Indicates the type of access for the template.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Public:</b> A template marked as 'Public' is visible to all the users mapped to the Party ID for which the user has created the template. All such users will only be able to view and use this template, however they will not be able to edit or delete the template. Only the creator of the template is allowed to edit or delete the template.</li> <li>• <b>Private:</b> A template marked as 'Private' is available to only the creator of the template. Only creator of the template can use while initiating Collection and modify or delete such template.</li> </ul>

Field Name	Description
<b>Template Name</b>	Name of the template to be saved.

- From the **Template Type** list, select the appropriate option.
- In the **Template Name** field, enter the desired name for the template.
- Click **Save** to save the template.  
The transaction details are saved as a template which can be access from the **Template** tab.  
OR  
Click **Cancel** to cancel the transaction.

## 16.6 Save As Draft

User can save Collection application as a Draft so that it can be completed in future. It can be re used only one time for Collection Application initiation. User can search the saved Collection draft using the draft name in search box. The saved drafts can be accessed from the **Draft** tab. The Collection applications, which were saved as draft can also be saved as template after adding all other necessary fields.

### To save Collection application as draft:

- Enter the required details in Collection application.
- Click **Save As** and then select **Draft** option.

### Save as Draft

### Field Description

Field Name	Description
<b>Draft Name</b>	Name of the draft.

- In the **Draft Name** field, enter the desired name for the draft.
- Click **Save** to save the draft.  
The transaction details are saved as a draft which can be access from the **Draft** tab.

OR  
Click **Cancel** to cancel the transaction.

---

Note: You cannot save Draft or Template with an attached document.

---

[Home](#)

## 17. View Export Collection

Using this option, you can search, view and download the details of the Export Collection.

You can perform search on the Collection reference number, drawee name, drawer name, Collection amount etc. and view the details of an individual Export Collection. The individual Export Collection details are shown under various tabs. The system provides Export Collection details such as Collection amount, Collection documents, status, and parties to the Collection, bank details, bank instructions, etc. You can also download the Export Collection list in pdf format.

### Pre-Requisites

- User must have a valid login credentials
- User must have certain Export Collection

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Collection > Export Collection >View Export Collection*

### To view Export Collection:

1. The **View Export Collection** screen appears.

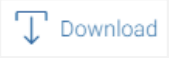
## View Export Collection

The screenshot shows a web interface for 'View Export Collection' on the Futura Bank portal. The header includes the bank logo, user name 'Welcome, OBDX Checker', and last login time '29 Apr 05:22 PM'. The form contains several input fields: 'Collection Reference Number' (text), 'Drawer' (dropdown), 'Drawee' (text), 'Collection Amount' (range with 'From' and 'To' inputs), and 'Collection Issuing Date' (range with 'From' and 'To' inputs and calendar icons). A 'Status' dropdown is set to 'Please Select'. 'Search' and 'Reset' buttons are at the bottom left. A copyright notice is at the bottom: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Collection Reference Number</b>	The name of beneficiary party.
<b>Drawer</b>	The name of the drawer under the Collection.
<b>Drawee</b>	The name of party who is drawee of the Collection.
<b>Collection Amount From</b>	The start of the Collection amount range used for searching the Collection.
<b>Collection Amount To</b>	The end of the Collection amount range used for searching the Collection.
<b>Collection Issuing Date From</b>	The start date of the Collection date range used for searching the Collection.
<b>Collection Issuing Date To</b>	The end date of the Collection date range used for searching the Collection.

Field Name	Description
<b>Status</b>	<p>The current status of the Collection.</p> <p>The options are:</p> <ul style="list-style-type: none"><li>• Active</li><li>• Hold</li><li>• Cancelled</li><li>• Liquidated</li><li>• Closed</li><li>• Reversed</li></ul>

2. From the **Drawee** list, select the appropriate option.
3. Click **Search**.  
The **View Export Collection** screen appears with the search results.  
OR  
Click **Reset** to reset the search criteria.  
OR  
Click **Cancel** to cancel the transaction.
4. Click  to download all or selected columns in the Export Collection details list.  
You can download the list in PDF formats.



## View Export Collection – Search Result

Viewer
ATM/Branch
English

Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

### View Export Collection

Collection Reference Number

---

Drawer

Orac Corp

Status

Active

Drawee

---

Collection Issuing Date

From To

Collection Amount

From To

Search

Reset

Download

Collection Reference Number	Drawee	Release Against	Transaction Date	Status	Collection Amount
<a href="#">000ARP1200760501</a>	Orac Corp	OUTGOING USANCE DOCUMENTRY BILLS NOT UNDER LC ON COLLECTION	16 Mar 2020	Active	£2,213.00
<a href="#">000ESCC200760003</a>	Orac Corp	OBDX ESCC OUTGOING CLEAN SIGHT BILLS NOT UNDER LC ON COLLECTION	16 Mar 2020	Active	£2,223.00
<a href="#">000ARP1200761001</a>	Orac Corp	OUTGOING USANCE DOCUMENTRY BILLS NOT UNDER LC ON COLLECTION	16 Mar 2020	Active	£14,000.00
<a href="#">000EUN1200766043</a>	Leo toys	OUTGOING SIGHT CLEAN BILLS NOT UNDER LC ON PURCHASE	16 Mar 2020	Active	£2.00
<a href="#">000EUN1200766045</a>	Leo toys	OUTGOING SIGHT CLEAN BILLS NOT UNDER LC ON PURCHASE	16 Mar 2020	Active	£2.00
<a href="#">000ESCC200760501</a>	Leo toys	OBDX ESCC OUTGOING CLEAN SIGHT BILLS NOT UNDER LC ON COLLECTION	16 Mar 2020	Active	£2.00
<a href="#">000ESCC200761001</a>	Leo toys	OBDX ESCC OUTGOING CLEAN SIGHT BILLS NOT UNDER LC ON COLLECTION	16 Mar 2020	Active	£344,556.00

Page 1 of 1 (1-7 of 7 items) < 1 >

All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

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## Field Description

Field Name	Description
<b>Collection Reference Number</b>	The Collection reference number. Displays the link to view the Export Collection details.
<b>Drawee</b>	The name of the drawee of the Export Collection.
<b>Release Against</b>	The product name of the Export Collection.
<b>Transaction Date</b>	The transaction date of the Export Collection.

Field Name	Description
<b>Status</b>	<p>The current status of the Collection.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Active</li> <li>• Hold</li> <li>• Cancelled</li> <li>• Liquidated</li> <li>• Closed</li> <li>• Reversed</li> </ul>
<b>Collection Amount</b>	The Export Collection amount.

5. Click the required link in the **Collection Reference Number** column. The **View Export Collection** screen appears with the details of the selected Export Bill. By default, the **View Collection Details– General Collection Details** tab appears.

## 17.1 General Collection Details

1. Click **General** tab.  
OR  
Click **Copy and Initiate** to copy details of Collection, and initiate a new Collection. The **Initiate Collection** screen appears.  
OR  
Click **Back** to navigate back to previous screen.

## View Export Collection – General Collection Details

Viewer
ATM/Branch
English

99 Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

View Export Collection

Collection Number 000ARP1200760501

View Collection Details
General Collection Details (Status:Active)
↑

**SWIFT Messages**

**Advice**

<b>Party ID</b>	***782	<b>Branch</b>	I4
<b>Drawer Details</b>		<b>Drawee Details</b>	
Drawer Name	Oracle Corp	Drawee Name	Oracle Corp
Address	I1 I2 I3	Address	ORACGB2LO00 new tech park plot no 29
Country	GREAT BRITAIN	Country	GREAT BRITAIN
Application Date	16 Mar 2020	Bank Reference Number	65656565656
Customer Reference Number	34354546	<b>Collection Amount Details</b>	
<b>Product Details</b>		Collecting Bank	CITIGB2LBBB CITI BANK CITIGB2LBBB plot no 21 GREAT BRITAIN
Payment Type	USANCE	Collection Amount	£2,213.00
Document Attached	No	Outstanding Amount	£2,213.00
Product	OUTGOING USANCE DOCUMENTRY BILLS NOT UNDER LC ON COLLECTION	Settlement Date	Acceptance Date
Tenor	30		
Base Date Description	First Presentation		
Base Date	16 Mar 2020		
Maturity Date	15 Apr 2020		

Shipment Details ▼

Instructions ▼

Copy and Initiate
[Back](#)

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## Field Description

Field Name	Description
<b>Party ID</b>	The party ID of customer which is sending Export Collection.
<b>Branch</b>	The bank branch where your Export Collection was raised.
<b>Drawer Details</b>	
<b>Drawer Name</b>	The name of the drawer of the Export Collection. He is the creator of Collection.

<b>Field Name</b>	<b>Description</b>
<b>Address</b>	The address of the drawer of the Export Collection.
<b>Country</b>	The country of the drawer of the Export Collection.
<b>Customer Reference Number</b>	The user provided customer reference number for the transaction.
<b>Drawee Details</b>	
<b>Drawee Name</b>	The name of the drawee of Collection.
<b>Address</b>	The address of the drawee of the Export Collection.
<b>Country</b>	The country of the drawee of the Export Collection.
<b>Bank Reference Number</b>	The user provided bank reference number for the transaction.
<b>Product Details</b>	
<b>Payment Type</b>	The type of payment associated with the Collection. it can be: <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> </ul>
<b>Document Attached</b>	It asks user if documents are a part of Collection. It can be: <ul style="list-style-type: none"> <li>• Yes (Documentary)</li> <li>• No (Clean)</li> </ul>
<b>Product</b>	The product of the Export Collection.
<b>Collection Amount Details</b>	
<b>Issuing Bank</b>	
<b>SWIFT Code</b>	The SWIFT code of issuing Bank.
<b>Collecting Bank Name</b>	The name of the collecting bank.
<b>Address</b>	The address of collecting Bank.
<b>Country</b>	The name of collecting Bank's country.

Field Name	Description
<b>Collection Amount</b>	The Collection amount with base currency in which Collection is originated.
<b>Outstanding Amount</b>	The outstanding amount of the Export Collection.
<b>Settlement Date</b>	The settlement date of the Export Collection.
<b>Acceptance Date</b>	The acceptance date of the Export Collection.
<b>Tenor</b>	The tenor of the Collection.
<b>Base Date Description</b>	This depicts the base code and its description as fetched from host. It describes what the chosen base date for application is.
<b>Base Date</b>	The date to be considered as base date for Collection application.
<b>Maturity Date</b>	The maturity date of the Export Collection. It is number of days for the tenor from the base date.

## 17.2 Shipment

- Click **Shipment** tab.  
The **Shipment** tab appears in the **View Export Collection** screen.  
OR  
Click **Copy and Initiate** to copy details of Collection, and initiate a new Collection. The **Initiate** Collection screen appears.  
OR  
Click **Back** to navigate back to previous screen.

## View Export Collection – Shipment tab

View Export Collection

Collection Number 000ARP1200760501

**View Collection Details** General Collection Details (Status:Active) ▼

**SWIFT Messages** Shipment Details ▲

**Advice**

Shipment From Mumbai  
Port of Loading Mumbai

Shipment To London  
Port of Discharge London

Goods

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	GATEGOD1	GATEGOD1	1000	BDT150.00

Instructions ▼

[Back](#)

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## Field Description

Field Name	Description
<b>Shipment From</b>	The place from where shipment will be done.
<b>Shipment To</b>	The place of delivery of goods.
<b>Port of Loading</b>	The place of dispatch or loading on board of the goods.
<b>Port of Discharge</b>	The port of discharge of goods.
<b>Goods</b>	Section to add or remove the goods for shipment.
<b>Sr No</b>	The serial no of different goods.
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description of Goods</b>	The description of goods.
<b>Units</b>	The number of units of the goods

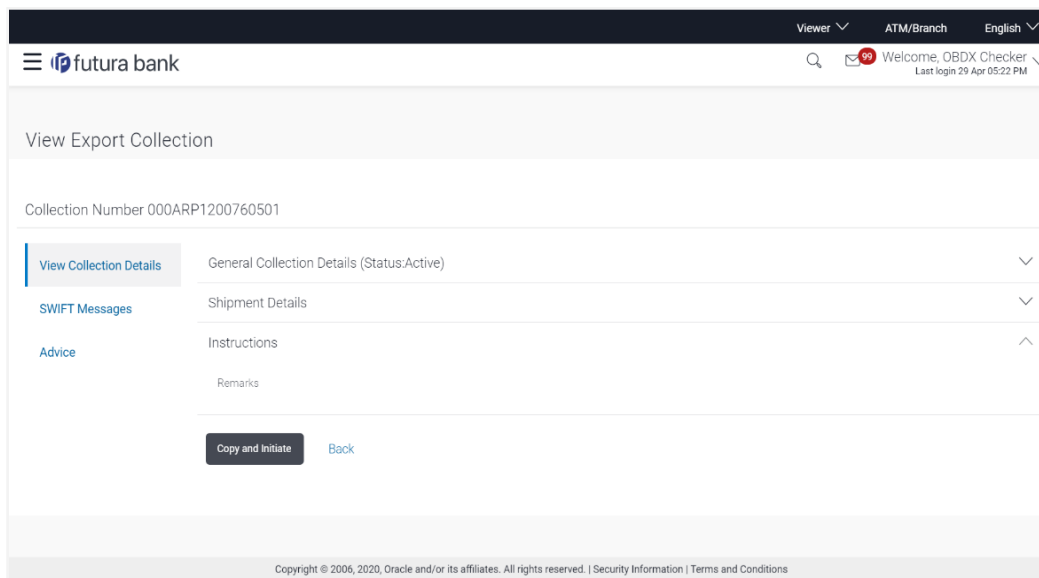
Field Name	Description
Price Per Unit	The price per unit of the goods.

## 17.3 Instructions

This tab displays the miscellaneous information such as Charges Borne By, and Remarks.

- Click **Instructions** tab.  
The **Instructions** tab appears in the **View Export Collection** screen.  
OR  
Click **Copy and Initiate** to copy details of Collection, and initiate a new Collection. The **Initiate Collection** screen appears.  
OR  
Click **Back** to navigate back to previous screen.

### View Export Collection – Instructions tab



### Field Description

Field Name	Description
Remarks	Any instructions provided to bank is mentioned here.

## 17.4 SWIFT Messages

These lists and displays list of all SWIFT messages between both the parties.

- Click **SWIFT Messages** tab.  
The **SWIFT Messages** tab appears in the **View Export Collection** screen.  
OR

Click **Back**.  
 The **View Export Collection** screen appears.  
 OR  
 Click **Cancel** to cancel the transaction.

### View Export Collection – SWIFT Messages tab

The screenshot displays the 'View Export Collection' interface. At the top, there's a navigation bar with 'futura bank' logo and user information: 'Welcome, OBDX Checker' and 'Last login 29 Apr 05:22 PM'. Below the header, the collection number '000ARP1200760501' is shown. A table lists SWIFT messages with columns: Message ID, Date, and Description. One message is visible: Message ID '1122026280710945' with Description 'Receive Notice'. The table is on 'Page 1 of 1 (1 of 1 items)'. A 'Back' button is located below the table. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

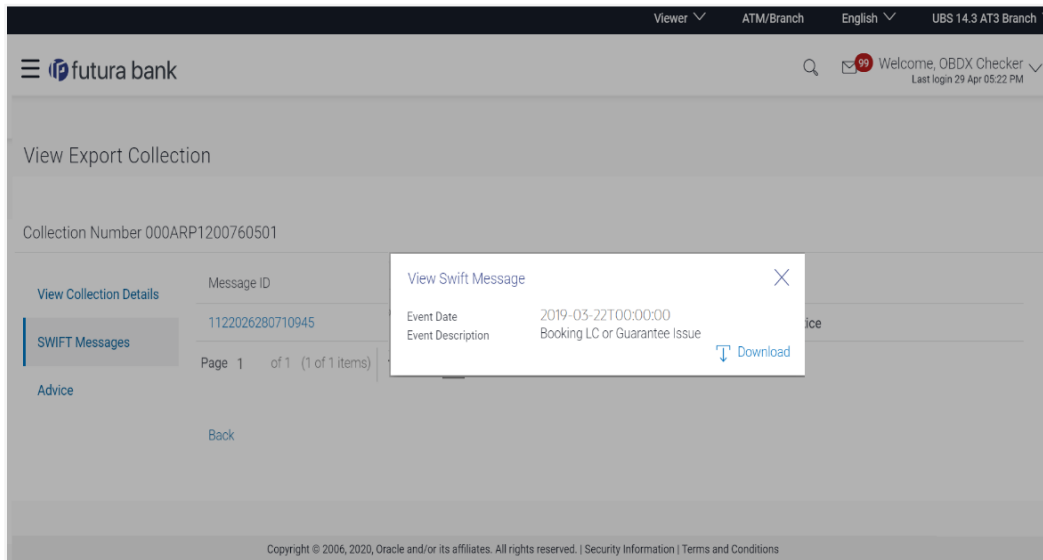
### Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The SWIFT message detailed description.

- Click on the desired Message ID to view the respective SWIFT details.  
 The SWIFT detail appears in popup window along with the event date and description.

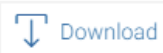



## 17.4.1 SWIFT Messages Details



### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the SWIFT message.

- a. Click  to download the SWIFT messages in selected format like PDF formats, if required.
- b. Click  to close the window.

## 17.5 Advices

This tab denotes all the Advices being exchanged. It allows the user to view and download the advices generated for the selected Export Collection.

6. Click **Advices** tab. The summary of all the Advices being exchanged.  
OR  
Click **Back**.  
The **View Export Collection** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

## View Export Collection - Advices

Viewer ATM/Branch English UBS 14.3 AT3 Branch

futura bank Welcome, OBDX Checker Last login 29 Apr 05:22 PM

View Export Collection

Collection Number 000ARP1200760501

View Collection Details	Message ID	Date	Description
SWIFT Messages	1162031718522126		Bill reserved of release advice

Page 1 of 1 (1-1 of 1 items) < 1 >

Advice

Back

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## Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The detail description of advice.

- Click on the desired Message ID to view the respective advice details.  
The advice detail appears in popup window along with the event date and description.

17.5.1 Advices Details

Viewer ATM/Branch English UBS 14.3 AT3 Branch

futura bank Welcome, OBDX Checker Last login 29 Apr 05:22 PM

View Export Collection

Collection Number 000ARP1200760501

View Collection Details	Message ID	Date	Description
SWIFT Messages	1162031718522126		Bill reserved of release advice

Page 1 of 1 (1-1 of 1 items) < 1 >

Advice

Back

View Advice

Event Date 2019-03-22T00:00:00

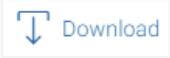

Event Description Approval of document discrepancies

Download

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the advice.

- a. Click  to download the Advices in selected format like PDF formats, if required.
  - b. Click  to close the window.
8. Click **Back**.  
The **View Export Collection** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

[Home](#)

## 18. View Inward Guarantee

Using this option, you can view existing Inward guarantees in the application.

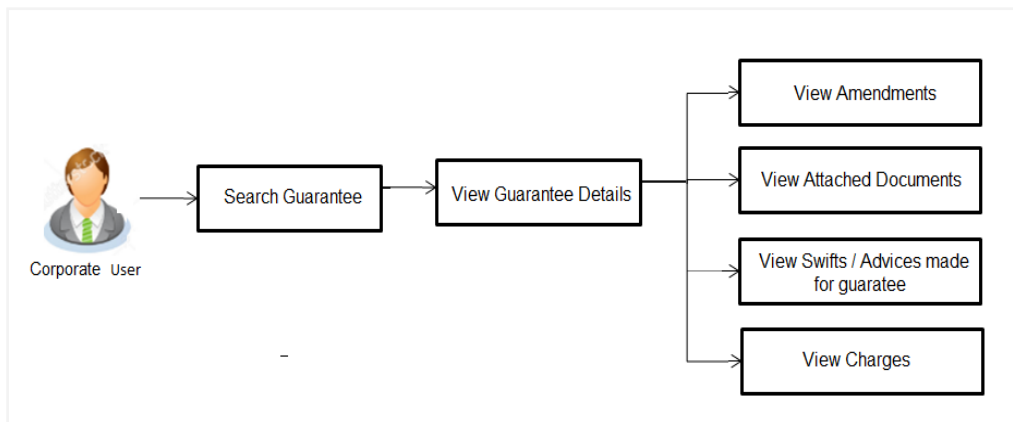
A guarantee from a lending institution ensures that the liabilities of a debtor will be met. In other words, if the applicant fails to fulfill a commitment, the lending institution will cover it. A Bank Guarantee enables user to show more credibility while doing business.

This option allows you to search for guarantees based on a certain search criterion. It allows you to view a list of Bank Guarantees (also called Inward Guarantee) for the selected customer. Details of an individual guarantee can be viewed and Exported in various formats.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single Inward Guarantee should exist for the party ID and party must having view rights for it

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Bank Guarantee > Inward Bank Guarantee > View Bank Guarantee*

### To view Inward guarantee:

1. The **View Inward Guarantee** screen appears.

## View Inward Guarantee - Search

The screenshot shows the 'View Inward Guarantee' search interface on the Futura Bank website. The page header includes the bank logo, user role (Viewer), ATM/Branch, and language (English). The search form contains the following fields:

- Inward Guarantee Number:** A text input field.
- Beneficiary Name:** A dropdown menu with 'Please select' as the current selection.
- Undertaking Amount:** Two date-like input fields labeled 'From' and 'To'.
- Expiry Date:** Two date-like input fields labeled 'From' and 'To'.
- Inward Guarantee Status:** A dropdown menu with 'Please select' as the current selection.
- Applicant Name:** A text input field.
- Issue Date:** Two date-like input fields labeled 'From' and 'To'.

At the bottom of the form are three buttons: 'Search', 'Cancel', and 'Reset'. The footer of the page contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

## Field Description

Field Name	Description
<b>Beneficiary Name</b>	This is the name of beneficiary i.e. the name of customer for whom the guarantee was taken.
<b>Applicant Name</b>	This is the name of corporate who has made the Inward guarantee in favour of Beneficiary.
<b>Inward Guarantee Number</b>	The Guarantee number as received from host once the guarantee details are entered there.
<b>Inward Guarantee Status</b>	The current status of the Inward Guarantee. The options are: <ul style="list-style-type: none"> <li>• Active</li> <li>• Hold</li> <li>• Cancelled</li> <li>• Reversed</li> <li>• Closed</li> </ul>
<b>Undertaking Amount From</b>	The start of the amount range used for searching the Inward Guarantee.
<b>Undertaking Amount To</b>	The end of the amount range used for searching the Inward Guarantee.

Field Name	Description
<b>Issue Date</b>	The issue date range of the Inward Guarantee.
<b>Expiry Date</b>	The date range in which the Guarantee expires to fine tune the search results.

2. From the **Beneficiary Name** list, select the name of the beneficiary for whom the guarantee was taken.
3. In the **Applicant Name** field, enter the name of the applicant who has made the Inward guarantee in favour of Beneficiary.
4. In the **Inward Guarantee Number** field, enter the Inward guarantee number.
5. From the **Inward Guarantee Status** list, select the appropriate status of the Inward Guarantee.
6. In the **Guarantee Amount** field, enter the amount range to search the Inward Guarantee.
7. From the **Issue Date** field, select the issue date range from the date calendar to search the Inward Guarantee.
8. From the **Expiry Date** field, select the expiry date range from the date calendar to search the Inward Guarantee.
9. Click **Search**.  
The **View Inward Guarantee** screen appears with the search results.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.  
OR  
Click **Reset** to reset the search criteria.

## View Inward Guarantee – Search Result

Viewer
ATM/Branch
English

Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

### View Inward Guarantee

Inward Guarantee Number

Beneficiary Name  
Orac Corp

Undertaking Amount  
From To

Expiry Date  
From To

Inward Guarantee Status  
Active

Applicant Name

Issue Date  
From To

Search
Reset

Guarantee Number	Applicant Name	Issue Date	Date of Expiry	Guarantee Status	Undertaking Amount	Outstanding Amount	Claims
000GUAD200765501	Orac Corp	3/16/20	6/14/20	ACTIVE	£65,656.00	£65,656.00	£0.00
000GUAD200765001	Orac Corp	3/16/20	6/14/20	ACTIVE	£65,656.00	£65,656.00	£0.00
000GUAD200762501	Orac Corp	3/16/20	6/14/20	ACTIVE	£32,444.00	£32,444.00	£0.00

Page 1 of 1 (1-3 of 3 items) | < 1 >

All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

[Cancel](#)

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## Field Description

Field Name	Description
<b>Guarantee Number</b>	The Inward Guarantee number. Displays the link to view details of the Inward Guarantee.
<b>Applicant Name</b>	Displays the name of the applicant who has made the Inward guarantee in favour of Beneficiary.
<b>Issue Date</b>	Displays the date on which the Guarantee was issued.
<b>Date Of Expiry</b>	Displays the date on which the Guarantee will get expired.

Field Name	Description
<b>Guarantee Status</b>	Displays the current status of the Inward Guarantee. The status could be: <ul style="list-style-type: none"> <li>• Active</li> <li>• Hold</li> <li>• Cancelled</li> <li>• Reversed</li> <li>• Closed</li> </ul>
<b>Guarantee Amount</b>	Displays the amount for which Guarantee is booked.
<b>Outstanding Amount</b>	Displays the undrawn amount of the Inward Guarantee.
<b>Claims</b>	Displays the amount utilized under the guarantee.
<b>Claim</b>	The below fields displayed when user clicks on <b>Claim</b> number below <b>Claim</b> column.
<b>Claim Number</b>	Displays the claim number.
<b>Date</b>	Displays the date of the claim.
<b>Description</b>	Displays the description about claim.
<b>Amount</b>	Displays the claim amount.


10. Click the required link in the **Guarantee Number** column.  
The **View Inward Guarantee** screen appears with the details of the selected Inward guarantee.  
By default, the **Inward Guarantee Details** tab appears.
11. Click **Inward Guarantee Details** tab.



## 18.1 Inward Guarantee Details

### View Inward Guarantee – Inward Guarantee Details

Viewer
ATM/Branch
English


99 Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

View Inward Guarantee

Guarantee Number 000GUAD200765501

[View Guarantee Details](#)    Inward Guarantee Details ^

<a href="#">Amendments</a>	Party ID ***782	Branch I4
<a href="#">Attached Documents</a>	<b>Applicant Details</b>	<b>Beneficiary Details</b>
<a href="#">Charges</a>	Applicant Name Oracle Corp Address new tech park ig plot no 29 London Country GREAT BRITAIN Date of Application 16 Mar 2020	Beneficiary Name Oracle Corp Address new tech park plot no 23 London Country GREAT BRITAIN
<a href="#">Swift Messages</a>	<b>Instructing Party</b>	<b>Issuing Bank</b>
<a href="#">Advices</a>	Name CITIBANK Address new tech ppark plot no 21 London	Swift Code CITI new bank new tech park plot no 26 London GB
	<b>Product Details</b>	<b>Advising Through Bank</b>
	Product Guarantee Advising Type of Guarantee Customs Guarantee	<b>Sender to Receiver Information</b> TELEBEN

[Commitment Details](#) v

[Presentation Documents and Undertaking Terms and Conditions](#) v

[Expiry & Extension Instructions](#) v

[Delivery Details](#) v

[Bank Instructions](#) v

[Back](#)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Party ID</b>	Displays the party ID of the customer which has access to view guarantee.
<b>Branch</b>	Displays the bank branch ID where the user wants guarantee to be registered.
<b>Applicant Details</b>	
<b>Applicant Name</b>	Displays the name of applying party.
<b>Address</b>	Displays the address of applying party.
<b>Country</b>	Displays the country of applying party.
<b>Date of Issue</b>	Displays the issue date when guarantee has been initiated.
<b>Beneficiary Details</b>	
<b>Beneficiary Name</b>	Displays the name of beneficiary party.
<b>Address</b>	Displays the address of beneficiary party.
<b>Country</b>	Displays the country of beneficiary party.
<b>Product Details</b>	
<b>Product</b>	Displays the product type as coming from Host.
<b>Type of Guarantee</b>	Displays the various guarantee types to choose from.
<b>Issuing Bank Details</b>	
<b>SWIFT Code</b>	Displays the SWIFT code of Drawee Bank.
<b>Drawee Bank Name</b>	Displays the name of Bank who acts on behalf of Drawee.
<b>Address</b>	Displays the address of Drawee Bank.
<b>Country</b>	Displays the name of issuing Bank's country.

**18.2 Commitment Details**

12. Click **Commitment Details** tab.

The **Commitment** details appears in the **View Inward Guarantee** screen.

OR

Click **Back**.  
The **View Inward Guarantee** screen appears.

### View Inward Guarantee – Commitment Details Tab

The screenshot shows the 'View Inward Guarantee' interface. At the top, there's a navigation bar with 'futura bank' logo and user information: 'Welcome, OBDX Checker' and 'Last login 29 Apr 05:22 PM'. Below the header, the page title is 'View Inward Guarantee' and the guarantee number is '000GUAD200765501'. A sidebar on the left contains menu items: 'View Guarantee Details', 'Amendments', 'Attached Documents', 'Charges', 'Swift Messages', and 'Advices'. The main content area shows 'Inward Guarantee Details' and 'Commitment Details' tabs. The 'Commitment Details' tab is expanded, showing a table of fields:

Applicant Contract Reference No	Undertaking Amount
Additional Amount Information	£65,656.00
	Effective Date
	16 Mar 2020
	Transfer Indicator
	No
	Underlying Transaction Details
Charges	
new bene vishal	
Governing Law and/or Place of Jurisdiction	Demand Indicator
IN	Multiple demands not permitted

Below the table, there are several expandable sections: 'Presentation Documents and Undertaking Terms and Conditions', 'Expiry & Extension Instructions', 'Delivery Details', and 'Bank Instructions'. A 'Back' button is located at the bottom of the main content area. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Applicant Contract Ref No</b>	Displays an applicant's reference number of the Inward Guarantee.
<b>Effective Date</b>	Displays the effective date of the Inward Guarantee
<b>Closure Date</b>	Displays the closing date of the Inward Guarantee. Closure date must be after expiry date of the Inward Guarantee.
<b>Guarantee Amount</b>	Displays the currency and amount of the Inward Guarantee application.
<b>Guarantee Expiry Date</b>	Displays the expiry date of the Inward Guarantee.
<b>Validity Type</b>	Displays the validity of the Inward Guarantee.

Field Name	Description
<b>Expiry Condition</b>	Displays the condition which when met, makes the guarantee expired. This field comes when the validity of Guarantee is unlimited.

## 18.3 Presentation Documents And Undertaking Terms and Conditions

This tab includes the documents and undertaking terms and conditions present in the Inward Guarantee application.

- Click **Presentation Documents And Undertaking Terms and Conditions** tab.  
The **Presentation Documents And Undertaking Terms and Conditions** details appears in the **View Inward Guarantee** screen.  
OR  
Click **back** to navigate back to previous screen.

### View Inward Bank Guarantee – Presentation Documents And Undertaking Terms and Conditions tab

The screenshot shows the 'View Inward Guarantee' interface for Futura Bank. At the top, there is a header with the bank logo, user information (Viewer, ATM/Branch, English), and a welcome message for 'OBDX Checker' with a last login time of 29 Apr 05:22 PM. The main content area is titled 'View Inward Guarantee' and displays the 'Guarantee Number 000GUAD200765501'. Below this, there is a list of document categories with expand/collapse arrows:

- View Guarantee Details**: Inward Guarantee Details (collapsed)
- Amendments**: Commitment Details (collapsed)
- Attached Documents**: Presentation Documents and Undertaking Terms and Conditions (expanded)
  - Undertaking Terms and Conditions
  - new rem
  - Document and Presentation Instructions
  - UPLD\_DOC\_12 lg
- Charges**: (collapsed)
- Swift Messages**: (collapsed)
- Advices**: Expiry & Extension Instructions (collapsed)
  - Delivery Details (collapsed)
  - Bank Instructions (collapsed)

A 'Back' button is located at the bottom of the document list.

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## Field Description

Field Name	Description
<b>Undertaking Terms and Condition</b>	Displays the details of applicable terms and condition of the undertaking.
<b>Document and Presentation Instruction</b>	Displays the details of the document and presentation instructions present in the Outward Guarantee.

## 18.4 Expiry and Extension Instructions

This tab includes the expiry condition and extension applicable for the Inward Guarantee application.

- Click **Expiry and Extension Instructions** tab. The **Expiry and Extension Instructions** details appears in the **View Inward Guarantee** screen.  
OR  
Click **back** to navigate back to previous screen.

### View Inward Bank Guarantee – Expiry and Extension Instructions tab

The screenshot shows the 'View Inward Guarantee' screen for Futura Bank. The page header includes the bank logo, user name 'Welcome, OBDX Checker', and last login time 'Last login 29 Apr 05:22 PM'. The main content area displays the 'Guarantee Number 000GUAD200765501'. A list of tabs is shown, with 'Expiry & Extension Instructions' selected and expanded. The expanded view shows 'Expiry Details' with the following information:

Expiry Type	Guarantee Expiry Date
Conditional	14 Jun 2020
Expiry Condition	
new condition	
Automatic Extension Period	Closure Date
	14 Jul 2020
Automatic Extension Non-Extension Notification	Automatic Extension Notification Period
	Automatic Extension Final Expiry Date

Below the expiry details, there are sections for 'Delivery Details' and 'Bank Instructions', both of which are currently collapsed. A 'Back' button is located at the bottom of the screen.

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Expiry Type</b>	Displays the type of validity applicable to the Inward Guarantee.
<b>Automatic Extension Period</b>	Displays the period after which automatic extension is given to the Inward Guarantee.
<b>Automatic Extension Details</b>	Displays of the automatic extension of the Outward Guarantee. This field appears only if the <b>Other</b> option is selected in the <b>Automatic Extension Period</b> list. And if <b>Days</b> option is selected the no of days can be seen.
<b>Guarantee Expiry Date</b>	Displays the date after which Inward Guarantee will expire.
<b>Closure Date</b>	Displays the closing date of the Inward Guarantee. The closure date must be after expiry date of the Inward Guarantee.
<b>Automatic Extension Non-Extension Notification</b>	Displays the notification given for non-extension of automatic extension while creating Inward Guarantee.
<b>Automatic Extension Notification Period</b>	Displays the period after which notification given for non-extension of automatic extension while creating Inward Guarantee.
<b>Automatic Extension Final Expiry Date</b>	Displays the date after which validity of automatic extension to the Inward Guarantee expires.

**18.5 Delivery Details**

This tab includes the details of the delivery of the Outward Guarantee will be done.

15. Click **Delivery Details** tab. The **Delivery Details** appears in the **View Inward Guarantee** screen.

OR

Click **back** to navigate back to previous screen.

## View Inward Bank Guarantee – Delivery Details tab

The screenshot shows the 'View Inward Guarantee' interface for Futura Bank. At the top, there is a navigation bar with 'Viewer', 'ATM/Branch', and 'English' dropdowns. Below this is the Futura Bank logo and a search bar. The main content area displays the title 'View Inward Guarantee' and the 'Guarantee Number 000GUAD200765501'. A list of tabs is shown on the left, with 'Delivery Details' selected and expanded. The expanded view shows 'Delivery of Original Undertaking' with the value 'COUR' and 'Delivery To/Collection by' with the value 'vishal'. A 'Back' button is located at the bottom of the expanded view. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

## Field Description

Field Name	Description
<b>Delivery Of Original Undertaking</b>	Displays the details of delivery of the original undertaking will be done.
<b>Delivery To/ Collection by</b>	Displays the details to whom the delivery of undertaking will be done.

## 18.6 Bank Instructions

16. Click **Bank Instructions** tab.  
The **Bank Instructions** details appears in the **View Inward Guarantee** screen.  
OR  
Click **Back**.  
The **View Inward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

## View Inward Bank Guarantee – Bank Instructions tab

The screenshot shows the Futura Bank interface for viewing an inward guarantee. The top navigation bar includes 'Viewer', 'ATM/Branch', and 'English'. The main content area displays the guarantee number 000GUAD200765501 and a list of tabs: View Guarantee Details, Amendments, Attached Documents, Charges, Swift Messages, and Advices. The 'Bank Instructions' tab is selected, showing a 'Remarks' section with the text 'vishal view comments' and a 'Back' button. The footer contains copyright information for Oracle and its affiliates.

## Field Description

Field Name	Description
Remarks	Displays the instruction which is provided by bank to user to be taken care of while viewing Guarantee and for his information.

## Field Description

Field Name	Description
Sr No	Serial number
Type	Displays the type of the guarantee.
Description	Displays the description of the guarantee

## 18.7 Amendments

This tab displays the amendments done for the Inward Guarantee.

- Click **Amendments** tab to view amendment details for the Inward Guarantee. The **Amendments** detail appears in the **View Inward Guarantee** screen.  
OR

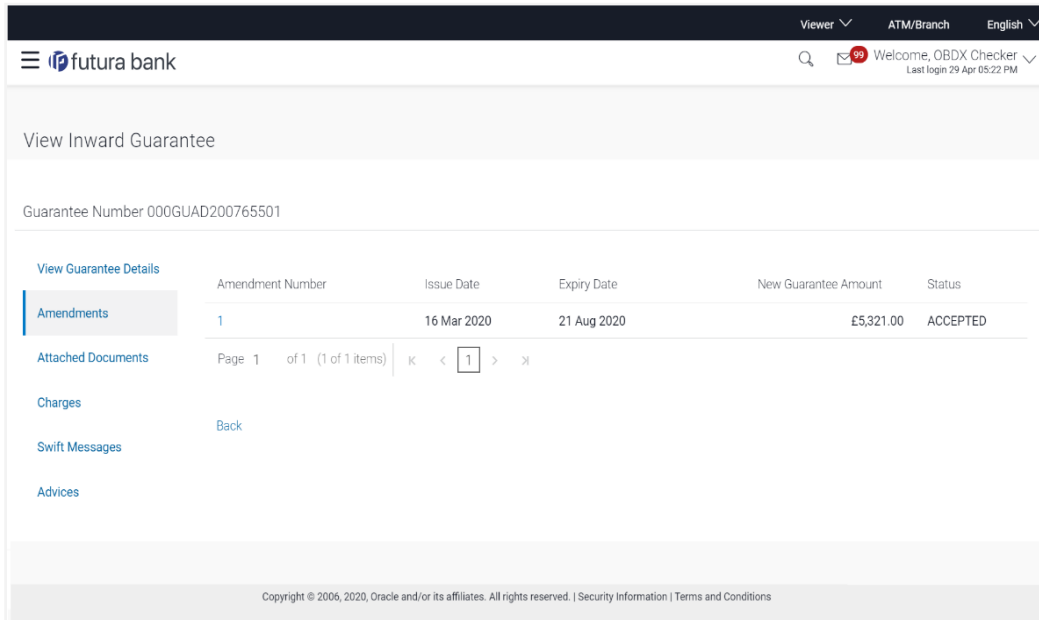


Click **Back**.  
The **View Inward Guarantee** screen appears.

## 18.7.1 View Amendment

This tab displays the amendments done to the guarantee.

### View Inward Bank Guarantee - List of Amendments tab



The screenshot shows the 'View Inward Guarantee' interface for Futura Bank. The page title is 'View Inward Guarantee' and the guarantee number is 000GUAD200765501. A sidebar on the left contains navigation links: 'View Guarantee Details', 'Amendments' (selected), 'Attached Documents', 'Charges', 'Swift Messages', and 'Advices'. The main content area displays a table with the following data:

Amendment Number	Issue Date	Expiry Date	New Guarantee Amount	Status
1	16 Mar 2020	21 Aug 2020	£5,321.00	ACCEPTED

Below the table, there is a pagination control showing 'Page 1 of 1 (1 of 1 items)' and navigation arrows. At the bottom of the page, there is a copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Amendment No.</b>	Displays the amendment number of the Inward Guarantee. Displays the link to view details of the Inward Guarantee amendment.
<b>Issue Date</b>	Displays the issue date of the Inward Guarantee.
<b>New Expiry Date</b>	Displays the modified expiry date of the Inward Guarantee.
<b>New Inward Guarantee amount</b>	Displays the modified amount of the Inward Guarantee.

18. Click the required link in the **Amendment No** column.  
The **Issued Amendments** screen appears for the selected Inward Guarantee Amendment.  
OR  
Click **Back**.  
The **View Inward Guarantee** screen appears.

## 18.7.2 View Amendment Details

This screen allows the user to view the details of the amendment done under selected Inward Bank Guarantee.

### Amendments Details

**Inward Guarantee Amendment**

Guarantee Number AT3GUAD190810501 [Amendment Number:2]

Party ID: \*\*\*308

Branch: AT3 FLEXCUBE UNIVERSAL BANK

**Applicant Details**

Applicant Name: Farooq Group of Companies  
Address: Farooq Group of Companies, Chennai  
Country: US  
Date of Application: 22 Mar 2019

**Beneficiary Details**

Beneficiary Name: Sunrise coffee  
Address: 32 park street, royal tech street, lane no.3  
Country: United Kingdom

**Product Details**

Product: Guarantee Advising  
Type of Guarantee: Advance Payment Guarantee

**Issuing Bank Details**

Swift Code

**Commitment Details**

Beneficiary Contract Ref No

Guarantee Amount: £32,000.00

Guarantee Expiry Date: 20 Jun 2019

Effective Date: 22 Mar 2019  
Closure Date: 19 Jul 2019  
Validity Type: Limited

**Bank Instructions**

Remarks: new remarks for customer

**Guarantee Advices**

Currently, there are no contracts linked to this guarantee.


**Terms And Conditions**

Sr No	Type	Description
1	Guarantee	new condition for inward gua

Page 1 of 1 (1 of 1 items)

Cancel Back

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- Click  to close the window.  
The **View Inward Guarantee** screen appears.

## 18.8 Attached Documents

You can view the list of all documents uploaded by you.

19. Click **Attached Documents** tab to view the list of all documents uploaded or to attach document.

The **Attached Documents** details appears in the **View Inward Guarantee** screen.

OR

Click **Back**.

The **View Inward Guarantee** screen appears.

### 18.8.1 View Attached Documents

#### View Inward Guarantee – Attached Documents tab

The screenshot shows the 'View Inward Guarantee' interface for Futura Bank. The 'Attached Documents' tab is active, displaying a table of documents. The table has the following data:

Sr No	Document Id	Document Category	Document Type	Remarks
1	3.IPM_****13	IDPROOF	IDPROOF	Adhar card

Below the table, there is a 'Submit' button and a 'Back' button. A note states: 'File size should not be more than 5 MB. Supported file types: .JPEG, .PNG, .DOC, .PDF, .TXT, .ZIP. Multiple files can be uploaded at a time.'

#### Field Description

Field Name	Description
<b>Sr No</b>	The serial number of the attached document records.
<b>Document Id</b>	Displays the unique identification number for the attached document. Displays the link to download the attached document.
<b>Document Category</b>	Displays the category of the document uploaded.
<b>Document Type</b>	Displays the type of the document uploaded.

Field Name	Description
Remarks	Displays the notes added, if any, for attaching the document.

20. Click the required link in the **Document ID** column to download the attached document.  
 OR  
 Click **Back**.  
 The **View Inward Guarantee** screen appears.

## 18.9 Charges

This tab lists charges for the Inward Guarantee.

21. Click **Charges** tab to view list of commissions and charges for the Inward Bank.  
 The **Charges** detail appears in the **View Inward Guarantee** screen.  
 OR  
 Click **Back**.  
 The **View Inward Guarantee** screen appears.

### View Inward Guarantee – Charges tab

The screenshot shows the 'View Inward Guarantee' screen for Futura Bank. The page header includes the bank logo, user name 'Welcome, OBDX Checker', and last login time 'Last login 29 Apr 05:22 PM'. The main content area displays the 'Guarantee Number 000GUAD200765501'. Below this, there are several tabs: 'View Guarantee Details', 'Amendments', 'Attached Documents', 'Charges' (which is selected and highlighted), 'Swift Messages', and 'Advices'. The 'Charges' tab shows a table with columns for 'Charges', 'Account', and 'Amount'. The table currently displays 'No data to display'. Navigation controls for the 'Charges' tab include 'Page 1', '(0 of 0 items)', and navigation arrows.

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Commission</b>	Displays the commission charges in terms of percentage for the issued Guarantee.
<b>Percentage</b>	Displays the percentage of Guarantee amount charged as commission.
<b>Amount</b>	Displays the amount charged as commission.
<b>Total Commission</b>	Displays the total amount of commission paid.
<b>Charges</b>	Displays the reason of charges levied for Various Guarantee related processes.
<b>Account</b>	Displays the account number for levying Cancellation Charges / Advice Charges.
<b>Amount</b>	Displays the amount charged for the various processes.
<b>Total Charges</b>	Displays the total charges applicable.

**18.10 SWIFT Messages**

This tab lists and displays list of all SWIFT messages exchanged between both the parties. It allows the user to view and download the SWIFT messages generated for the selected Inward Guarantee.

22. Click **SWIFT Messages** tab.  
the summary of all the all SWIFT messages between both the parties appears.  
OR  
Click Back.  
The **View Inward Guarantee** screen appears.

## View Inward Guarantee – SWIFT Messages tab

View Inward Guarantee

Guarantee Number 000GUAD200765501

View Guarantee Details	Message ID	Date	Description	Sending/Receiving Bank	Message Type
	1192007464549411		Acknowledgement of a Guarantee		

Amendments

Attached Documents

Charges

Swift Messages

Advices

Page 1 of 1 (1 of 1 items) | < 1 >

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## Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The SWIFT message detailed description.

23. Click on the desired Message ID to view the respective SWIFT details.  
The SWIFT detail appears in popup window along with the event date and description.

18.10.1 SWIFT Message Details

View Inward Guarantee

Guarantee Number 000GUAD200765501

View Guarantee Details	Message ID	Date	Description	Sending/Receiving Bank	Message Type
	1192007464549411		Acknowledgement of a Guarantee		

Amendments

Attached Documents

Charges

Swift Messages

Advices

Page 1 of 1 (1 of 1 items) | < 1 >

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View Swift Message

Event Date

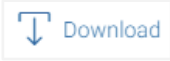

Event Description Booking Export LC-operation Advice

{1:F01AAEMNL21AXXX111111111} (2:1768CITIGB2LXXXN) (3:(108:1192007464549411)) (4:20:000GUAD200765501:21:656787889:30:200316:~)

Download

## Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the SWIFT message.

- Click  to download the SWIFT messages in selected format like PDF formats, if required.
- Click  to close the window.

## 18.11 Advices

This tab denotes all the Advices being exchanged. It allows the user to view and download the advices generated for the selected Inward Guarantee.

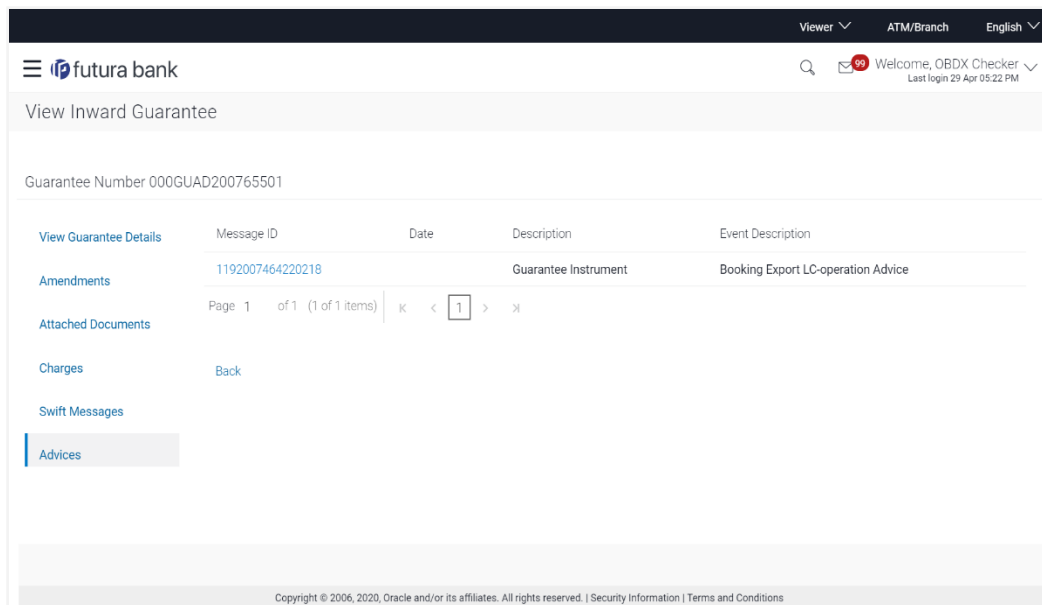
24. Click **Advices** tab. The summary of all the Advices being exchanged.

OR

Click **Back**.

The **View Inward Guarantee** screen appears.

### View Inward Guarantee - Advices Tab



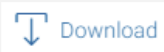

The screenshot displays the 'View Inward Guarantee' interface for Futura Bank. At the top, there are navigation options for 'Viewer', 'ATM/Branch', and 'English'. The user is identified as 'Welcome, OBDX Checker' with a last login of '29 Apr 05:22 PM'. The main content area shows the 'View Inward Guarantee' screen for Guarantee Number 000GUAD200765501. A table lists the advices with columns for Message ID, Date, Description, and Event Description. One advice is shown with Message ID 1192007464220218, Description 'Guarantee Instrument', and Event Description 'Booking Export LC-operation Advice'. The table is on Page 1 of 1. The 'Advices' tab is selected in the left sidebar. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

- Click on the desired Message ID to view the respective advice details.  
The advice detail appears in popup window along with the event date and description.

### 18.11.1 Advice Details

#### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the advice.

- a. Click  to download the SWIFT messages in PDF format.
  - b. Click  to close the window.
26. Click **Back**.  
The View Inward Guarantee screen appears.

[Home](#)



# 19. Guarantee Amendments Acceptance

User can search Guarantee Amendments done under guarantee.

**How to reach here:**

*Dashboard > Toggle menu > Trade Finance > Bank Guarantee> Inward Bank Guarantee > Guarantee Amendment Acceptance*

**To search discrepancies in Inward Guarantee:**

1. Select the **Guarantee Amendments** option.
2. Enter the search criteria, if required
3. Click **Search**.  
 The **Guarantee Amendment Acceptance** screen appears with the search results.  
 OR  
 Click **Reset** to reset the search criteria.  
 OR  
 Click **Cancel** to cancel the transaction. The **Dashboard** appears.

**Inward Guarantee Amendment - Customer Acceptance Search Result**

The screenshot shows the 'Guarantee Amendment Acceptance' interface. At the top, there are navigation options for 'Viewer', 'ATM/Branch', and 'English'. The Futura Bank logo is on the left, and a user greeting 'Welcome, OBDX Checker' with a last login time is on the right. The main search area includes input fields for 'Guarantee Number', 'Applicant Name', and a dropdown for 'Beneficiary Name' (currently set to 'Oracle Corp'). There are 'Search' and 'Reset' buttons. Below this is a table with the following data:

Amendment Number	Product Name	Applicant Name	Guarantee Number	Undertaking Amount
3	Inward Bank Guarantee	Oracle Corp	000GUAD200762501	£42,444.00
1	Inward Bank Guarantee	Oracle Corp	000GUAD200765001	£35,656.00
1	Inward Bank Guarantee	Oracle Corp	000GUAR200760001	£434,546.00

At the bottom of the table, there is a pagination control showing 'Page 1 of 1 (1-3 of 3 items)' and a 'Cancel' button. A footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

**Field Description**


Field Name	Description
Search	

<b>Field Name</b>	<b>Description</b>
<b>Guarantee Number</b>	The Inward Guarantee number.
<b>Beneficiary Name</b>	The name of the beneficiary of the Inward Guarantee.
<b>Applicant Name</b>	The name of the applicant of the Inward Guarantee.
<b>Search Result</b>	
<b>Amendment Number</b>	The amendment number of the Inward Guarantee.
<b>Product Name</b>	The product of the guarantee for which amendment acceptance is required.
<b>Applicant Name</b>	The name of the applicant of the Inward Guarantee.
<b>Guarantee Number</b>	The Inward Guarantee number against which amendment acceptance is required.
<b>Undertaking Amount</b>	The undertaking amount for the Inward Guarantee.

4. Click on the desired **Amendment Number** link to view the Guarantee Amendment details. The amendment details appear.

## Guarantee Amendment Acceptance - Amendment Details

Viewer
ATM/Branch
English



105 Welcome, OBDX Checker  
Last login 30 Apr 02:55 PM

---

Guarantee Number 000GUAD200762501

<p>Party ID ***782</p> <p><b>Applicant Details</b></p> <p>Applicant Name Oracle Corp Address new tech park plot no 29 London Country GB Date of Application 16 Mar 2020</p> <p><b>Instructing Party</b></p> <p>Name PREETHI2 Address muthaiah mudali street,off</p> <p><b>Product Details</b></p> <p>Product Guarantee Advising Type of Guarantee</p>	<p>Branch</p> <p><b>Beneficiary Details</b></p> <p>Beneficiary Name Oracle Corp Address ORACGBZL000 new tech park plot no 29 Country</p> <p><b>Issuing Bank</b></p> <p><b>Advising Through Bank</b></p> <p><b>Sender to Receiver Information</b></p>
---	--

**Commitment Details**

Contract Reference No	Undertaking Amount £42,444.00
Additional Amount Information	Effective Date 16 Mar 2020
Charges new charges	Transfer Indicator No
Governing Law and/or Place of Jurisdiction	Underlying Transaction Details
	Demand Indicator

**Presentation Documents and Undertaking Terms and Conditions**

Other Amendments to Undertaking  
new condition amend  
Document and Presentation Instructions  
new comments

**Expiry & Extension Instructions**

<b>Expiry Details</b>	Guarantee Expiry Date
Expiry Type Conditional	Closure Date 14 Jul 2020
Automatic Extension Period	Automatic Extension Notification Period
Automatic Extension Non-Extension Notification	Automatic Extension Final Expiry Date

**Delivery Details**

Delivery of Original Undertaking	Delivery To/Collection by
----------------------------------	---------------------------

**Bank Instructions**

Remarks

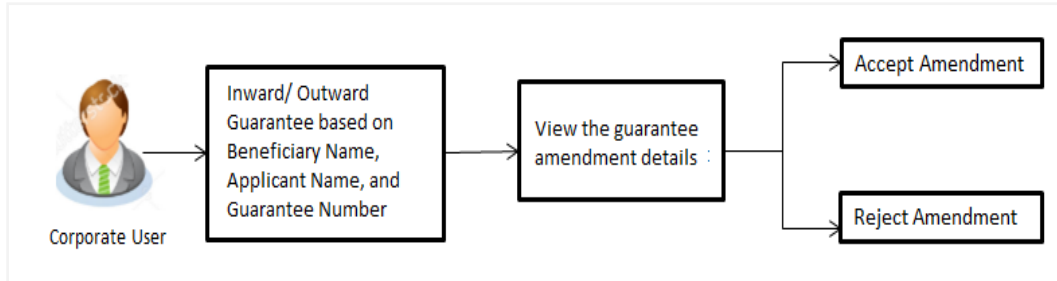
Accept
Reject
Cancel
Back

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## 19.1 Initiate customer acceptance for Guarantee Amendment

Using this option, you can accept / reject amendments for Inward / Outward Guarantee.

### Workflow




### To initiate customer acceptance for Guarantee Amendment:

5. Enter the search criteria, if required.
6. Click **Search**.  
The **Guarantee Amendment Acceptance** screen appears with the search result.
7. Click the required link in the **Amendment Number** column.  
The **Guarantee Amendment Acceptance** screen appears with the amendment details.

## Guarantee Amendment Acceptance - Amendment Details

Viewer
ATM/Branch
English



185 Welcome, OBDX Checker  
Last login 30 Apr 02:55 PM

---

Guarantee Number 000GUAD200762501

Party ID  
\*\*\*782

**Applicant Details**

Applicant Name  
Oracle Corp  
Address  
new tech park  
plot no 29  
London  
Country  
GB  
Date of Application  
16 Mar 2020

**Instructing Party**

Name  
PREETHI2  
Address  
muthaiah mudali street,off

**Product Details**

Product  
Guarantee Advising  
Type of Guarantee

Branch

**Beneficiary Details**

Beneficiary Name  
Oracle Corp  
Address  
ORACGB2L000  
new tech park  
plot mo 29  
Country

**Issuing Bank**

**Advising Through Bank**

**Sender to Receiver Information**

---

**Commitment Details**

Contract Reference No	Undertaking Amount £42,444.00
Additional Amount Information	Effective Date 16 Mar 2020
Charges new charges	Transfer Indicator No
Governing Law and/or Place of Jurisdiction	Underlying Transaction Details
	Demand Indicator

---

**Presentation Documents and Undertaking Terms and Conditions**

Other Amendments to Undertaking  
new condition amend  
Document and Presentation Instructions  
new comments

---

**Expiry & Extension Instructions**

<b>Expiry Details</b>	Guarantee Expiry Date
Expiry Type Conditional	Closure Date 14 Jul 2020
Automatic Extension Period	Automatic Extension Notification Period
Automatic Extension Non-Extension Notification	Automatic Extension Final Expiry Date

---

**Delivery Details**

Delivery of Original Undertaking	Delivery To/Collection by
----------------------------------	---------------------------

---

**Bank Instructions**

Remarks

Accept
Reject
Cancel
Back

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8. Click **Accept** to accept the amendment.
- OR
- Click **Reject** to reject the amendment.

- OR
- Click **Back**. The **Guarantee Amendment Acceptance** screen with search result appears.
- OR
- Click **Cancel** to cancel the transaction. The **Dashboard** appears.
9. The success message Guarantee Amendment Acceptance appears along with the reference number.
  10. Click **Go to Dashboard**, to navigate to the dashboard.

[Home](#)

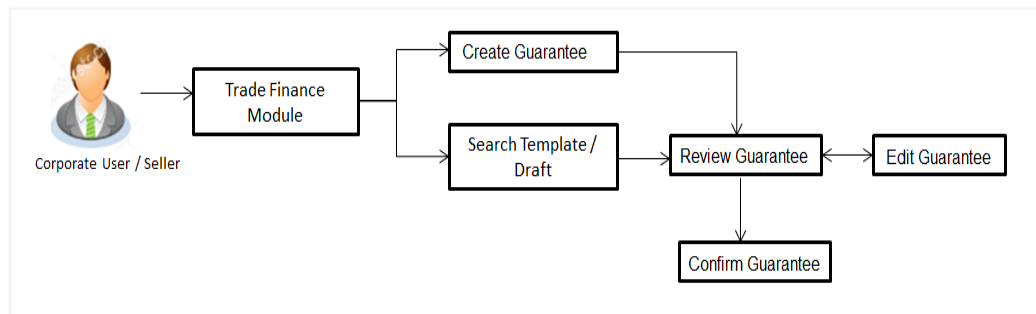
## 20. Initiate Outward Guarantee

Using this option, you can apply for an Outward Bank Guarantee (BG). For the BG application, you must enter the details under the five heads of the application available in this option viz. Parties, Commitment Details, Bank Instructions and Guarantee Advices and Attachments. The Outward Guarantee application goes through the "Maker-Checker" cycle and once it is authorized, the details are sent to the host system.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place

### Workflow



### User has three options to initiate Collection

- Using existing Templates
- Using existing Drafts
- Initiating Guarantee ( New Application)

These are explained in detail underneath.

### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Bank Guarantee > Outward Bank Guarantee > Initiate Bank Guarantee*

OR

*Dashboard > Trade Finance > Overview > Quick Links > Apply Outward Guarantee*

## 20.1 Search Guarantee template

User can save guarantee application as a Template so that same can be used for creation of similar kind of Collections, if required in future repeatedly. User can search the saved guarantee template using Template Name. Also, it has different access levels for user to save.

---

**Note:** Guarantee Application saved as **Template** can be re used any number of times for Guarantee Initiation.

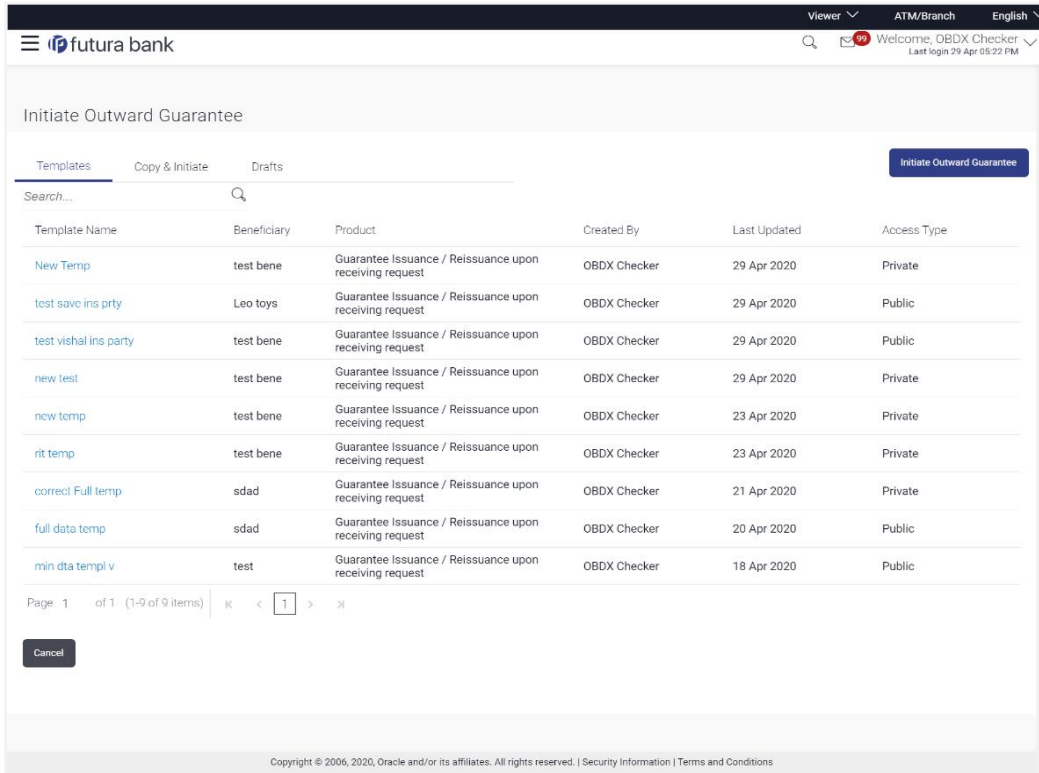
---

### To search the Guarantee template:

1. In the **Search** field, enter the template name.

2. Click . The saved guarantee templates appears based on search criteria.

## Guarantee Template - Search Result



The screenshot shows the 'Initiate Outward Guarantee' search results page. The page header includes 'futura bank' and user information: 'Welcome, OBDX Checker' and 'Last login 29 Apr 05:22 PM'. The main content area displays a table of search results for guarantee templates. The table has the following columns: Template Name, Beneficiary, Product, Created By, Last Updated, and Access Type. There are 10 rows of data. Below the table, there is a pagination control showing 'Page 1 of 1 (1-0 of 0 items)' and a 'Cancel' button.

Template Name	Beneficiary	Product	Created By	Last Updated	Access Type
New Temp	test bene	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	29 Apr 2020	Private
test savc ins prtly	Leo toys	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	29 Apr 2020	Public
test vishal ins party	test bene	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	29 Apr 2020	Public
new test	test bene	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	29 Apr 2020	Private
ncw temp	test bene	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	23 Apr 2020	Private
rit temp	test bene	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	23 Apr 2020	Private
correct Full temp	sdad	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	21 Apr 2020	Private
full data temp	sdad	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	20 Apr 2020	Public
min dta templ v	test	Guarantee Issuance / Reissuance upon receiving request	OBDX Checker	18 Apr 2020	Public

## Field Description

Field Name	Description
<b>Search Result</b>	
<b>Template Name</b>	The name using which template is stored and can be clicked to initiate a Guarantee application.
<b>Beneficiary</b>	The name of the beneficiary of the Outward Guarantee.
<b>Product</b>	Product for the given Bank Guarantee.
<b>Created by</b>	The name of the maker who created the template.
<b>Last Updated</b>	The latest updated date of the template.
<b>Access Type</b>	The type of access granted to template whether it is public or private.




- Click **Initiate Outward Guarantee**. The **Initiate Outward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

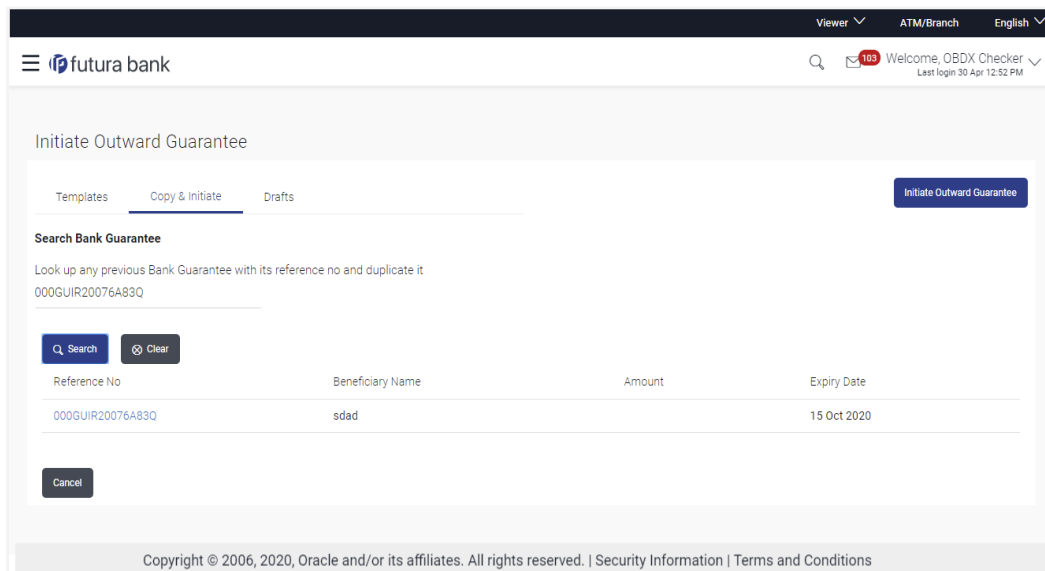
## 20.2 Copy and Initiate Outward Guarantee

User can initiate trade transaction by copying the contents from a similar and existing trade instrument, so that he does not have to provide the details again.

### To search the Outward Guarantee:

- In the **Search** field, enter the Bank Guarantee with its reference number.
- Click . The saved Outward Guarantee appears based on search criteria.  
OR  
Click **Clear** to reset the data entered.  
OR  
Click **Cancel** to cancel the transaction.

### Initiate Outward Guarantee - Search Result



Viewer ATM/Branch English

futura bank Welcome, OBDX Checker Last login: 30 Apr 12:52 PM

Initiate Outward Guarantee

Templates Copy & Initiate Drafts Initiate Outward Guarantee

**Search Bank Guarantee**

Look up any previous Bank Guarantee with its reference no and duplicate it

000GUIR20076A83Q

Search Clear

Reference No	Beneficiary Name	Amount	Expiry Date
000GUIR20076A83Q	sdad		15 Oct 2020

Cancel

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### Field Description

Field Name	Description
<b>Outward Guarantee Reference Number</b>	The existing Outward Guarantee reference number which needs to be copied and similar one initiated.

### Search Result

Field Name	Description
<b>Reference Number</b>	The existing Outward Guarantee reference number to be copy and initiate. Click on the link to view the details of Outward Guarantee initiated.
<b>Beneficiary Name</b>	The name of the beneficiary of the Outward Guarantee.
<b>Amount</b>	The currency and amount of the Outward Guarantee application.
<b>Expiry Date</b>	The expiry date of the Outward Guarantee.


3. Click on the desired Outward Guarantee reference number whose details to be copied. The **Initiate Outward Guarantee** screen appears.
4. Do the desired changes and, click **Initiate Outward Guarantee** to create new Outward Guarantee.

## 20.3 Search Guarantee Drafts

User can save Guarantee application as a Draft so that it can be used if required in future. User can search the saved Collection draft using Draft Name.

**Note:** Guarantee Application saved as **Draft** can be used only one time for Guarantee Application initiation.

### To search the Guarantee draft:

1. In the **Search** field, enter the draft name.
2. Click . The saved guarantee draft appears based on search criteria.

## Guarantee Draft - Search Result

The screenshot shows the 'Initiate Outward Guarantee' search results page. At the top, there is a navigation bar with 'Viewer', 'ATM/Branch', and 'English' options. Below this is the Futura Bank logo and a user greeting: 'Welcome, OBDX Checker' with a last login time of '29 Apr 05:22 PM'. The main heading is 'Initiate Outward Guarantee'. There are three tabs: 'Templates', 'Copy & Initiate', and 'Drafts'. A search bar is present with a magnifying glass icon. Below the search bar is a table with two columns: 'Draft Name' and 'Saved On'. The table contains one row with the draft name 'full data temp swift' and the date '21 Apr 2020'. Below the table is a pagination control showing 'Page 1 of 1 (1 of 1 items)' and navigation arrows. A 'Cancel' button is located at the bottom left. A blue button labeled 'Initiate Outward Guarantee' is located at the top right of the table area. At the bottom of the page, there is a copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Search Result</b>	
<b>Draft Name</b>	The name of the Guarantee application saved as draft.
<b>Saved On</b>	The date on which the draft is saved.

3. Click **Initiate Outward Guarantee**. The **Initiate Outward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## 20.4 Initiate an Outward Guarantee

Using this option, you can initiate an Outward Guarantee in the application.

### To initiate Bank Guarantee application:

1. Click **Initiate Outward Guarantee** on **Initiate Outward Guarantee** screen.

## Outward Guarantee Details

Viewer ATM/Branch English

futura bank Search ...

Welcome, obdx checker  
Last login: 28 Sep 10:09 AM

### Initiate Outward Guarantee

GOODCARE PLC | \*\*\*044

- Outward Guarantee Details
- Commitment Details
- Presentation Terms and Conditions
- Instructions
- Delivery Details
- Charges
- Attachments

#### Outward Guarantee Details

**50**

Applicant Name  
GOODCARE PLC

Address  
12 King Street

Country

Account  
GOODCARE PLC

Select Product  
GUR - Guarantee Issuance Reissuance upo... Q

Type of Guarantee  
Customs Guarantee

**51**

Instructing Party Name  
sun inc

Address  
new add1  
new add 2  
address3

Country  
Please Select

**59A**

Beneficiary Details  
 Existing  New

Beneficiary Name  
MARKS and SPENCER

Address  
MARKUS25XXX  
new address

London

Country  
United States

**56A**

Advising Bank  
 SWIFT Code  Bank Address

CITIG2LNNN

[Lookup SWIFT Code](#)

**57A**

Advising Through Bank  
 SWIFT Code  Bank Address

CITIG2LRRR

[Lookup SWIFT Code](#)

[Back](#)

Limits

Party ID: GOODCARE PLC  
Limit: GUARANTEE\_1

Utilized: USD700,001.00    Sanctioned: USD550,000.00

[View Limit Details](#)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Party Name</b>	The name of the applicant is displayed.
<b>Party ID</b>	The party Id of the customer which has access to creating guarantee.
<b>Limits</b>	Indicates the available limits for applicant under the selected Line.
<b>Applicant Details</b>	
<b>Applicant Name</b>	The name of applying party.
<b>Address</b>	The address of applying party.
<b>Country</b>	The country of applying party.
<b>Accountee</b>	The name of the accountee.
<b>Select Product</b>	The product type as coming from Host.
<b>Type of Guarantee</b>	Indicates the various guarantee type. The options are: <ul style="list-style-type: none"> <li>• Advance Payment Guarantee</li> <li>• Bill of Lading Guarantee</li> <li>• Customs Guarantee</li> <li>• Direct Pay Guarantee</li> <li>• Insurance Guarantee</li> <li>• Judicial Guarantee</li> <li>• Lease Guarantee</li> <li>• Other Guarantee</li> <li>• Payment Guarantee</li> <li>• Performance Guarantee</li> <li>• Retention Guarantee</li> <li>• Shipping Guarantee</li> <li>• Tender Guarantee</li> <li>• Warranty/ Maintenance</li> </ul>
<b>Instructing Party Name</b>	The name of the obligator or instructing party.
<b>Address</b>	The address of the obligator or instructing party.

Field Name	Description
<b>Country</b>	The country of instructing party.
<b>Beneficiary Details</b>	Indicates beneficiary party type. The options are: <ul style="list-style-type: none"> <li>Existing</li> <li>New</li> </ul>
<b>Beneficiary Name</b>	The name of beneficiary party. This field allows you to enter the beneficiary name, if you select <b>New</b> option from <b>Beneficiary Details</b> field. This field allows you to select the beneficiary name, if you select <b>Existing</b> option from <b>Beneficiary Details</b> field.
<b>Address</b>	The address of beneficiary party. This field is enabled only if the <b>New</b> option is selected in the <b>Beneficiary Type</b> field.
<b>Country</b>	The country of beneficiary party. This field is enabled only if the <b>New</b> option is selected in the <b>Beneficiary Type</b> field.
<b>Advising Bank</b>	The option to select the mode of advising bank. The options are: <ul style="list-style-type: none"> <li>SWIFT Code</li> <li>Name and Address</li> </ul>
<b>SWIFT Code</b>	The SWIFT code of Advising Bank.
<b>Bank Address</b>	The bank address of the Advising Bank.
<b>Lookup SWIFT Code</b>	Search and select the SWIFT code of the advising bank, available in the application. This field is enabled if the <b>SWIFT Code</b> option is selected in the <b>Advising Bank</b> field.
<b>SWIFT code Look up</b>	The following fields appear on a pop up window if the <b>Lookup SWIFT Code</b> link is clicked.
<b>Swift Code</b>	The facility to lookup bank details based on SWIFT code.
<b>City</b>	The facility to search for the SWIFT code based on city.

Field Name	Description
<b>Bank Name</b>	The facility to search for the SWIFT code based on the bank name.
<b>SWIFT Code Lookup - Search Result</b>	
<b>Bank Name</b>	The names of banks as fetched on the basis of the search criteria specified.
<b>Address</b>	The complete address of each bank as fetched on the basis of the search criteria specified.
<b>SWIFT Code</b>	The list of SWIFT codes as fetched on the basis of the search criteria specified.
<b>Bank Name</b>	The name of Bank who acts on behalf of Advising. This field is enabled if the <b>Bank Address</b> option is selected in the <b>Advising Bank</b> field.
<b>Address</b>	The address of Advising Bank. This field is enabled if the <b>Bank Address</b> option is selected in the <b>Advising Bank</b> field.
<b>Country</b>	The name of Advising Bank's country. This field is enabled if the <b>Bank Address</b> option is selected in the <b>Advising Bank</b> field.
<b>Advising Through Bank</b>	The option to select the mode of advising bank. The options are: <ul style="list-style-type: none"> <li>• SWIFT Code</li> <li>• Name and Address</li> </ul>
<b>SWIFT Code</b>	The SWIFT code of Advising Through Bank.
<b>Bank Address</b>	The bank address of the Advising Through Bank.
<b>Lookup SWIFT Code</b>	Search and select the SWIFT code of the advising bank, available in the application. This field is enabled if the <b>SWIFT Code</b> option is selected in the <b>Advising Through Bank</b> field.
<b>Bank Name</b>	The name of Bank who acts on behalf of Advising Through Bank. This field is enabled if the <b>Bank Address</b> option is selected in the <b>Advising Through Bank</b> field.

Field Name	Description
<b>Address</b>	The address of Advising Bank. This field is enabled if the <b>Bank Address</b> option is selected in the <b>Advising Through Bank</b> field.
<b>Country</b>	The name of Advising Bank's country. This field is enabled if the Bank Address option is selected in the Advising Through Bank field.

2. From the **Applicant Name** list, select the applicant for whom guarantee is to be initiated.
3. From the **Select Product look up**, select the appropriate option.
4. From the **Type of Guarantee** list, select the appropriate option.
5. In the **Instructing Party Name** field, enter the name of Obligor / Instructing party.
6. In the **Address** field, enter the address of Obligor / Instructing party.
7. From the **Country** list, select the country of Obligor / Instructing party.
8. From the **Accountee** field, select the accountee.
9. In the **Beneficiary Details** field, select the appropriate option to select the beneficiary.
  - d. If you select **Existing** option:
    - iii. From the **Beneficiary Name**, select the appropriate option.
  - e. If you enable **New** option:
    - iv. In the **Beneficiary Name** list, enter the name of the beneficiary.
    - v. In the **Address** field, enter the address of the beneficiary.
    - vi. From the **Country** list, select the appropriate country.
10. In the **Advising Bank** field, select the appropriate option.
  - f. If you select **Swift Code** option, use the lookup and select the right swift code or enter the SWIFT Code and click **Verify**.  
The Advising Bank detail appears.  
OR  
If you select **Bank Address** option:
    - vii. In the **Name** field, enter the name of the advising bank.
    - viii. In the **Address (1-3)** field, enter the address of the advising bank.
    - ix. From the **Country** list, select the appropriate country.
11. In the **Advising Through Bank** field, select the appropriate option.
12. If you select **Swift Code** option, use the lookup and select the right swift code or enter the SWIFT Code and click Verify. The Advising through Bank detail appears.  
OR  
Click **Reset** to cancel entered details.  
OR  
If you select **Bank Address** option:
  - x. In the **Name** field, enter the name of the advising bank.
  - xi. In the **Address (1-3)** field, enter the address of the advising bank.



- xii. From the **Country** list, select the appropriate country.
13. Click **Next** or click the **Commitment** Details tab.  
The Commitment Details tab appears in the **Initiate Outward Guarantee** screen.  
OR  
Click **Save As Draft**, system allows transaction details to be saved as a template or draft.  
(For more details, refer Save As Template or Save As Draft section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction.

#### **20.4.1 Initiate Outward Guarantee - Commitment Details tab**

This tab includes the commitment details of the Outward Guarantee application.

**Initiate Outward Guarantee - Commitment Details tab**

The screenshot shows the 'Initiate Outward Guarantee' interface for 'GOODCARE PLC | \*\*\*044'. The 'Commitment Details' tab is active. The form contains the following fields and values:

- Contract Reference Number:** 1234567890
- 32B Undertaking Amount:** GBP 999.00
- 39D Additional Amount Information:** (Empty text box)
- 30 Effective Date:** 22 Mar 2019
- 48D Transfer Indicator:** No (Selected)
- 45L Underlying Transaction Details:** (Empty text box)
- 71D Charges:** 28
- 44H Governing Law and/or Place of Jurisdiction:** (Empty text box)
- 48B Demand Indicator:** Partial demands not permitted

Navigation buttons at the bottom include 'Next', 'Save As Draft', 'Cancel', and 'Back'. The footer contains copyright information for Oracle.

**Field Description**

Field Name	Description
<b>Contract Reference No.</b>	The beneficiary's reference number for the Outward Guarantee contract.
<b>Undertaking Amount</b>	The amount for which the Outward Guarantee was created along with the currency.

Field Name	Description
<b>Additional Amount Information</b>	The details of the obligator/ Concerning party for the Outward Guarantee, and information for the undertaking such as interests, tolerances.  +/- Tolerances to be specified as 2n/2n format.
<b>Effective Date</b>	The effective date of the Outward Guarantee.
<b>Transfer Indicator</b>	The toggle button to define whether transfer of the instrument is permissible for the Outward Guarantee.
<b>Transfer Conditions</b>	The details of the transfer values under the Outward Guarantee.  This field is enabled only if the <b>Transfer Indicator</b> is opted for it.
<b>Underlying Transaction Details</b>	The details of the underlying business transactions for which undertaking is issued.
<b>Charges</b>	The details of the charges, and who will bear it for the Outward Guarantee.
<b>Governing Law and/or Place of Jurisdiction</b>	The details of the Governing Law and/or Place of Jurisdiction applicable to the undertaking.
<b>Demand Indicator</b>	The details of whether the multiple or partial demands are permissible while initiating Outward Guarantee or not.  The options available for selection are: <ul style="list-style-type: none"> <li>• NMLT Multiple demands not permitted</li> <li>• NMPT Multiple and partial demands not permitted</li> <li>• NPRT Partial demands not permitted</li> </ul>

- 
14. In the **Contract Reference No.** field, enter the beneficiary's reference number for the Outward Guarantee contract.
  15. In the **Undertaking Amount** field, enter the amount for the Outward Guarantee application.
  16. In the **Additional Amount Information** field, enter the details of additional information for the undertaking such as interests, tolerances..
  17. In the **Effective Date** field, select the effective date of the Outward Guarantee.
  18. Click the **Transfer Indicator** toggle button to decide whether the undertaking is transferrable or not.
    - If **Transfer Indicator** is "Yes";
      - i. In the **Transfer Condition** field, enter the details of the transfer values under the Outward Guarantee.

19. In the **Underlying Transaction Details** field, enter the details of the underlying business transactions for which undertaking is issued.
20. In the **Charges** field, enter the details of the charges, and who will bear it for the Outward Guarantee.
21. In the **Governing Law and/or Place of Jurisdiction** field, enter the details of the Governing Law and/or Place of Jurisdiction applicable to the undertaking.
22. From the **Demand Indicator** list, select the permissible demands for initiating Outward Guarantee.
23. Click **Continue** or click the **Presentation Documents And Undertaking Terms and Conditions** tab.  
The **Presentation Documents And Undertaking Terms and Conditions** tab appears in the **Initiate Outward Guarantee** screen.  
OR  
Click **Initiate Guarantee**. The transaction is saved and the **Initiate Outward Guarantee – Verify** screen appears.  
OR  
Click **Save As**, system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Template** or **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction.

#### **20.4.2 Initiate Outward Guarantee - Presentation Documents and Undertaking Terms and Conditions tab**

This tab includes the documents and undertaking terms and conditions present in the Outward Guarantee application.

## Initiate Outward Guarantee - Presentation Documents and Undertaking Terms and Conditions tab

### Field Description

Field Name	Description
<b>Undertaking Terms and Condition</b>	<p>The applicable terms and condition of the undertaking.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Standard</li> <li>• Non Standard</li> </ul>
<b>Terms and Condition</b>	<p>The details of applicable terms and condition of the undertaking. The standard details of applicable terms and condition of the undertaking appears, if you select <b>Standard</b> option in the <b>Undertaking Terms and Condition</b> field.</p> <p>This field allows you to enter the terms and condition of the undertaking, if you select <b>Non Standard</b> option in the <b>Undertaking Terms and Condition</b> field.</p>
<b>Document and Presentation Instruction</b>	<p>The details of the document and presentation instructions present in the Outward Guarantee.</p> <p>Please provide the presentation instructions (for example, form and/or place of presentation) including documents required to make a complying demand.</p>

24. In the **Undertaking Terms and Condition** field, select the appropriate option.

- g. If you select **Non Standard** option, enter details of the applicable terms and condition of the undertaking
- 25. In the **Document and Presentation Instruction** field, enter details of the document and presentation instructions present in the Outward Guarantee.
- 26. Click **Next** or click the **Instructions** tab.  
The **Expiry and Extension Instruction** tab appears in the **Initiate Outward Guarantee** screen.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction.

### **20.4.3 Initiate Outward Guarantee – Instructions tab**

This tab includes the expiry condition and extension applicable for the Outward Guarantee application.

## Initiate Outward Guarantee – Instructions tab

Viewer | ATM/Branch | English


---

futura bank Search ...
Welcome, OBDX Maker  
Last login: 28 Sep 04:10 PM

---

### Initiate Outward Guarantee

GOODCARE PLC | \*\*\*044

- Outward Guarantee Details
- Commitment Details
- Presentation Terms and Conditions
- Instructions
- Delivery Details
- Charges
- Attachments

**25B** Expiry Type  
Fixed

---

**31E** Guarantee Expiry Date  
30 Oct 2021

---

Closure Date  
13 Oct 2021

---

Automatic Extension Required  
 Yes  No

---

**25F** Automatic Extension Period  
Days

---

Automatic Extension Details  
22

---

**78** Automatic Extension Non-Extension Notification  
new details

---

**26E** Automatic Extension Notification Period  
2

---

**31S** Automatic Extension Final Expiry Date  
31 Mar 2021

---

Liability Schedule Required  
 Yes  No

Liability Change Basis  
 Event Base  Time Bound

---

Set Schedule

Unit	Serial	Schedule Date	Amount	Percentage	Liability Type
Monthly	1	22 Apr 2019	GBP9,655.20	45	Increase
Frequency	3				
Amount	2	22 May 2019	GBP9,655.20	45	Increase
Percentage	3	22 Jun 2019	GBP9,655.20	45	Increase

Liability Type  
 Increase  Decrease

Both

---

**72Z** Sender to Receiver Information  
TELEBEN assdkdf dtdf

---

Special instruction  
new comments

---

Standard Instructions  
Kindly go through all the Standard Instructions

Back

↑

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Expiry Type</b>	<p>The type of validity applicable to the Outward Guarantee.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Fixed</li> <li>• Conditional</li> <li>• Open</li> </ul>
<b>Expiry Condition</b>	<p>The expiry condition for the Outward Guarantee.</p> <p>This field is enabled only if <b>Conditional</b> option selected in the <b>Expiry Type</b> list.</p>
<b>Guarantee Expiry Date</b>	<p>The date after which Outward Guarantee will expire.</p>
<b>Closure Date</b>	<p>The closing date of the Outward Guarantee.</p> <p>The closure date must be after expiry date of the Outward Guarantee.</p> <p>This field is enabled only if <b>Fixed</b> or <b>Open</b> option selected in the <b>Expiry Type</b> list.</p>
<b>Automatic Extension Required</b>	<p>The option for the user to select, whether automatic extension is required to the Outward Guarantee or not.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>Automatic Extension Period</b>	<p>The period after which automatic extension is given to the Outward Guarantee.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Days</li> <li>• One Year</li> <li>• Other</li> </ul>
<p>Below Automatic Extension related fields appear, if <b>Yes</b> option is selected in the <b>Automatic Extension Required</b> field.</p>	
<b>Automatic Extension Details</b>	<p>The details of the automatic extension of the Outward Guarantee.</p> <p>This field is enabled to fill details only if the <b>Other</b> option is selected in the <b>Automatic Extension Period</b> list.</p> <p>And if <b>Days</b> option is selected the number of days can be entered.</p>



Field Name	Description
<b>Automatic Extension Non-Extension Notification</b>	The notification given for non-extension of automatic extension while creating Outward Guarantee.
<b>Automatic Extension Notification Period</b>	The period after which notification given for non-extension of automatic extension while creating Outward Guarantee.
<b>Automatic Extension Final Expiry Date</b>	The date after which validity of automatic extension to the Outward Guarantee expires.
<b>Liability Schedule Required</b>	<p>The option for the user to select, whether liability schedule is required to the Outward Guarantee or not.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p>Below Liability Schedule related fields appear, if <b>Yes</b> option is selected in the <b>Liability Schedule Required</b> field.</p>
<b>Liability Change Basis</b>	<p>The option for the user to select the liability change basis i.e. whether it would be triggered on an event or in a time bound manner.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Event Based</li> <li>• Time Bound</li> </ul>
<b>Additional Details</b>	This field allows the user to enter the additional details.
<b>Unit</b>	<p>The units, based on which the schedule, retention dates should be calculated.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Yearly</li> <li>• Half Yearly</li> <li>• Quarterly</li> <li>• Monthly</li> </ul>
<b>Frequency</b>	The frequency based on which the schedule, retention dates would be calculated.

Field Name	Description
<b>Amount</b>	<p>The amount of each schedule.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• In Percentage</li> <li>• In value</li> </ul>
<b>Amount</b>	<p>The user can enter the amount for each schedule.</p> <p>This field is enabled only if <b>In Value</b> option is selected in the <b>Amount</b> field.</p>
<b>Percentage</b>	<p>The percentage of each schedule.</p> <p>This field is enabled only if In <b>Percentage</b> option is selected in the <b>Amount</b> field.</p>
<b>Liability Type</b>	<p>The liability type of the scheduler.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Increase:</b> User can select this option, if he wants to increase the undertaking amount on the fixed scheduled dates and amount.</li> <li>• <b>Decrease:</b> User can select this option, if he wants to decrease the undertaking amount on the fixed scheduled dates and amount.</li> <li>• <b>Both:</b> User can customize as per his requirements and would not be able to default using the scheduler.</li> </ul>
<b>Serial</b>	<p>The serial number of the schedule record.</p> <p>This field appears if the user clicks <b>Get Schedule</b> button after entering the details in Unit, Frequency, Amount, Percentage and Liability Type fields.</p>
<b>Schedule Date</b>	<p>The schedule date of the schedule.</p> <p>This field appears if the user clicks <b>Get Schedule</b> button after entering the details in Unit, Frequency, Amount, Percentage and Liability Type fields.</p>
<b>Schedule Date</b>	<p>The schedule date of the schedule.</p> <p>This field appears if the user clicks <b>Get Schedule</b> button after entering the details in Unit, Frequency, Amount, Percentage and Liability Type fields.</p>
<b>Amount</b>	<p>The amount for each schedule.</p> <p>This field appears if the user clicks <b>Get Schedule</b> button after entering the details in Unit, Frequency, Amount, Percentage and Liability Type fields.</p>

Field Name	Description
<b>Percentage</b>	The percentage of each schedule. This field appears if the user clicks <b>Get Schedule</b> button after entering the details in Unit, Frequency, Amount, Percentage and Liability Type fields.
<b>Liability Type</b>	The liability type of the scheduler. This field appears if the user clicks <b>Get Schedule</b> button after entering the details in Unit, Frequency, Amount, Percentage and Liability Type fields.
<b>Sender to Receiver Information</b>	The additional information for the receiver.
<b>Special Instructions</b>	The instruction which is provided by user to Bank to be taken care of while creating Guarantee.

27. From the **Expiry Type** list, select the type of expiry applicable to the Outward Guarantee.

- h. If **Expiry Type** is **Conditional**;
  - ii. In the **Expiry Condition** field, enter the expiry conditions for the Outward Guarantee.
- i. If **Expiry Type** is **Fixed** or **Open**;
  - iii. From the **Closure Date** list, select the date of closure for the Outward Guarantee.

28. From the **Guarantee Expiry Date** list, select the expiry date for the Outward Guarantee.

29. From the **Automatics Extension Period** list, select the period after which automatic extension is given to the Outward Guarantee.

- a. If the **Automatics Extension Period** is selected as **Days**;
  - i. In the **Automatics Extension Details** field, enter the details i.e. the no of days for the automatic extension of the Outward Guarantee.
- j. If the **Automatics Extension Period** is selected as **Other**;
  - iv. In the **Automatics Extension Details** field, enter the details of the automatic extension of the Outward Guarantee.

30. In the **Automatic Extension Non-Extension Notification** field, displays the details about the non-extension to the automatic expiry date extension, such as notification method, and notification recipient details.

31. In the **Automatic Extension Notification Period** field, enter the period after which notification would be given for non-extension of automatic extension while creating Outward Guarantee.

32. From the **Automatic Extension Final Expiry Date** list, select the date after which automatic extension validity expires of the Outward Guarantee.

33. In the **Liability Schedule Required** field, select whether liability schedule is required or not.

- a. If you have selected **Yes** option; select the option if it would be triggered on an event or in a time bound manner, in the **Liability Change Basis** field,

- v. If Liability change basis is Time Bound, select the appropriate option from **Unit** list.
  - vi. Enter the values in **Frequency**, **Amount** and **Percentage** fields.
  - vii. In the **Liability Type** field, select appropriate option.
  - viii. Click **Get Schedule** the schedule with dates/ amount/ percentage would appear along with an option to see whether the change requested is to increase or decrease. The user can modify these details.
34. In the **Sender to Receiver Information** field, enter the additional information.
35. In the **Special Instructions** field, enter additional instructions that you want to give to the Bank.
36. Click **Next** or click the **Delivery Details** tab.  
The **Delivery Details** tab appears in the **Initiate Outward Guarantee** screen.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction.

#### 20.4.4 Initiate Outward Guarantee – Delivery Details tab

This tab includes the details of the delivery of the Outward Guarantee will be done.

##### Initiate Outward Guarantee – Delivery Details tab

The screenshot shows the 'Initiate Outward Guarantee' screen for 'GOODCARE PLC | \*\*\*044'. The 'Delivery Details' tab is active. The sidebar on the left contains the following items: Outward Guarantee Details, Commitment Details, Presentation Terms and Conditions, Instructions, Delivery Details (highlighted), Charges, and Attachments. The main content area displays 'Delivery Details' with a 'Delivery of Original Undertaking' section set to 'By Courier'. Below this is a 'Place holder' text box. The 'Delivery To/Collection by' section has radio buttons for 'Beneficiary' (selected) and 'Other'. At the bottom, there is a 'Name & Address' field and buttons for 'Next', 'Save As Draft', 'Cancel', and 'Back'.

##### Field Description

Field Name	Description
<b>Delivery Of Original Undertaking</b>	The details of delivery of the original undertaking will be done.

Field Name	Description
<b>Delivery To/ Collection by</b>	<p>The details to whom the delivery of undertaking will be done.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Beneficiary</li> <li>• Other</li> </ul>
<b>Name &amp; Address</b>	<p>Displays the name and address details of the beneficiary to whom delivery of undertaking will be given.</p> <p>This field is auto populated only if the <b>Beneficiary</b> option is selected in the <b>Delivery To/ Collection By</b> field.</p>
<b>Name &amp; Address</b>	<p>The name and address details of the person to whom delivery of undertaking will be given.</p> <p>This field is enabled only if the <b>Other</b> option selected in the <b>Delivery To/ Collection By</b> field.</p>

- 
37. In the **Delivery Of Original Undertaking** field, enter the details of delivery of the original undertaking will be done.
  38. In the Delivery To/ Collection by field, select the appropriate option to whom the delivery of undertaking is given.
    - k. If **Delivery To/ Collection By** is **Other**;
      - ix. In the **Name & Address** field, enter the details of person whom undertaking delivery is to be given.
  39. Click **Next** or click the **Charges** tab.  
 The **Linkages** tab appears in the **Initiate Outward Guarantee** screen.  
 OR  
 Click **Back** to go back to previous screen.  
 OR  
 Click **Cancel** to cancel the transaction.

#### **20.4.5 Initiate Outward Guarantee – Charges Tab**

This tab defaults the charges details, if charges, commissions and taxes are available under the product.

## Charges, Commissions and Taxes

Initiate Outward Guarantee  
GOODCARE PLC | \*\*\*044

Applicant Account for Charges  
xxxxxxxxxxxx0017

Balance: GBP9999999962,898,700.00

Charges

Account No	Description of Charges	Value Date	Transaction Date	Amount	Equivalent Amount
xxxxxxxxxxxx0019	COURIER CHARGES FOR LC ISSUE	05 May 2021	05 May 2021	GBP50.00	GBP50.00
xxxxxxxxxxxx0017	LC Charges receivables	05 May 2021	05 May 2021	GBP50.00	GBP50.00
xxxxxxxxxxxx0017	SWIFT CHARGES FOR LC ISSUE	05 May 2021	05 May 2021	GBP50.00	GBP50.00
				Total Charges	GBP150.00

Taxes

Account No	Description of Taxes	Value Date	Transaction Date	Amount	Equivalent Amount
xxxxxxxxxxxx0019	LCTAX	05 May 2021	05 May 2021	GBP1,716.48	GBP1,716.48
xxxxxxxxxxxx0017	LCTAX1	05 May 2021	05 May 2021	GBP4.00	GBP4.00
xxxxxxxxxxxx0017	LCTAX2	05 May 2021	05 May 2021	GBP4.85	GBP4.85
				Total Taxes	GBP1,725.33

Commissions

Account No	Commission for	Percentage	Value Date	Transaction Date	Amount	Equivalent Amount
xxxxxxxxxxxx0017	Guarantee issuance Commission	3	05 May 2021	05 May 2021	GBP96.99	GBP96.99
					Total Commission	GBP96.99

Next Save As Draft Cancel Back

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## Field Description

Field Name	Description
------------	-------------

<b>Applicant Account for Charges</b>	The applicant charge account.
--------------------------------------	-------------------------------

**Charges**

<b>Account No.</b>	The applicant account.
--------------------	------------------------

<b>Description of Charges</b>	The description of the charges.
-------------------------------	---------------------------------

<b>Value Date</b>	Displays the value date of the charges.
-------------------	---

<b>Transaction Date</b>	Displays the date on which the transaction is done.
-------------------------	---

<b>Amount</b>	The amount that is maintained under the charge.
---------------	---

Field Name	Description
<b>Equivalent Amount</b>	The equivalent amount that is maintained under the charge.
<b>Taxes</b>	
<b>Account No.</b>	The applicant account.
<b>Description of Charges</b>	Displays the description taxes applicable.
<b>Value Date</b>	Displays the value date of the taxes.
<b>Transaction Date</b>	Displays the date on which the transaction is done.
<b>Amount</b>	Displays the amount of taxes.
<b>Equivalent Amount</b>	The equivalent amount of taxes.
<b>Commissions</b>	
<b>Account No.</b>	The commission account number.
<b>Commission for</b>	The commission component.
<b>Percentage</b>	The percentage of commission.
<b>Value Date</b>	Displays the value date of the commission.
<b>Transaction Date</b>	Displays the date on which the transaction is done.
<b>Amount</b>	The commission amount.
<b>Equivalent Amount</b>	The equivalent commission amount.

40. Click **Next** or click the **Attachments** tab.

The **Attachments** tab appears in the Initiate Outward Guarantee screen.

OR

Click **Save As Draft**, system allows transaction details to be saved as a template or draft.  
(For more details, refer **Save As Template** or **Save As Draft** sections.)

OR

Click **Back** to go back to previous screen.

OR

Click **Cancel** to cancel the transaction. The **Dashboard** appears


## 20.4.6 Initiate Outward Guarantee - Attachments tab

Displays the list of documents presented to initiate the guarantee.

### Initiate Outward Guarantee - Attachments tab

### Field Description

### Field Description

Field Name	Description
<b>Drag and Drop</b>	Click to browse and select the file to be uploaded or drag and drop the file to be uploaded.
<b>Document Name</b>	Displays the name of the attached documents. Displays the link to download the attached document.
<b>Document Category</b>	Displays the category of the document uploaded.
<b>Document Type</b>	Displays the type of the document uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.
	Click the icon to remove the attached document-



Field Name	Description
<b>Save as Template</b>	Options to save the transaction as template. The options are: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>Access Type</b>	Indicates the type of access for the template. The options are: <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul> <p>This field is enabled if the <b>Yes</b> option is selected in Save as Template.</p>
<b>Template Name</b>	The name using which template is stored and can be used in future.

41. Click **Drag and Drop** to browse and select the required document present on your computer.  
The **Attach Document** popup window appears.
42. Select the required document present on your computer to upload.
  - l. In the **Save as Template** field, select **Yes**, if you want to save the transaction as template.
  - m. If you select **Yes**,
    - i. In the **Access Type** field, select the appropriate option.
    - ii. In the **Template Name** field, enter the name of the template.
43. Select the **Terms and Conditions** check box to accept the Terms and Conditions.
44. Click **Preview Draft Copy** to have a preview of draft.
45. Select the **Terms and Conditions** checkbox to accept the Terms and Conditions.
46. Click **Submit**. The transaction is saved and the **Initiate Outward Guarantee – Verify** screen appears.  
OR  
Click **Save As**, system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Template** or **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction.
47. The review screen appears. It displays all the sections with their respective fields with an option to edit them individually.  
Verify the details, and click **Confirm**.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## 20.5 Save As Template

User can save Outward Guarantee application as a Template so that same can be used for creation of similar Guarantee, if required in future. The application allows the template access as public or private if saved as template.

- **Public:** A template marked as 'Public' is visible to all the users mapped to the Party ID for which the user has created the template. All such users will only be able to view and use this template, however they will not be able to edit or delete the template. Only the creator of the template is allowed to edit or delete the template.
- **Private:** A template marked as 'Private' is available to only the creator of the template. Only creator of the template can use the template while initiating Guarantee and modify or delete such templates.

User can search the saved Outward Guarantee template by template name in search tab. The Outward Guarantee applications earlier saved as template can also be saved as draft while initiating an Outward Guarantee.

---

**Note:** User cannot save application with attached document as Template.

---

### To save Guarantee application as template:

1. Enter the required details in Guarantee application.
2. Click **Save As** and then select **Template** option.

### Save as Template

Save As Template ✕

The details filled will be saved as a template which can be accessed from Templates tab.

Template Type

Public  Private

Template Name

Samd11

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Template Type</b>	<p>Indicates the type of access for the template.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Public:</b> A template marked as 'Public' is visible to all the users mapped to the Party ID of the user who created the template. All such users will only be able to view and use whereas they will not be able to edit and delete template. Only the creator of the template is allowed to edit or delete the template.</li> <li>• <b>Private:</b> A template marked as 'Private' is available to only the creator of the template. Only creator of the template can use while initiating Guarantee and modify or delete such template.</li> </ul>
<b>Template Name</b>	Name of the template.

3. From the **Template Type** list, select the appropriate option.
4. In the **Template Name** field, enter the desired name for the template.
5. Click **Save** to save the template.  
The transaction details are saved as a template which can be access from the **Template** tab.  
OR  
Click **Cancel** to cancel the transaction.

**20.6 Save As Draft**

User can save Guarantee application as a Draft so that it can be used if required in future. It can be re used only one time for Guarantee Application initiation. User can search the saved Guarantee draft using the draft name in search box. The saved drafts can be accessed from the **Draft** tab. The Guarantee applications, which were saved as draft can also be saved as template after adding all other necessary fields.

---

**Note:** User cannot save application with attached document as Draft.

---

**To save Guarantee application as draft:**

1. Enter the required details in Guarantee application.
2. Click **Save As**, and then select **Draft** option.

**Save as Draft**

Save As Draft ✕

The details filled will be saved as a draft which can be accessed from Drafts tab.

Draft Name

SAM434

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Draft Name</b>	Name of the draft.

3. In the **Draft Name** field, enter the desired name for the draft.
4. Click **Save** to save the draft.  
The transaction details are saved as a draft which can be access from the **Draft** tab.  
OR  
Click **Cancel** to cancel the transaction.

[Home](#)

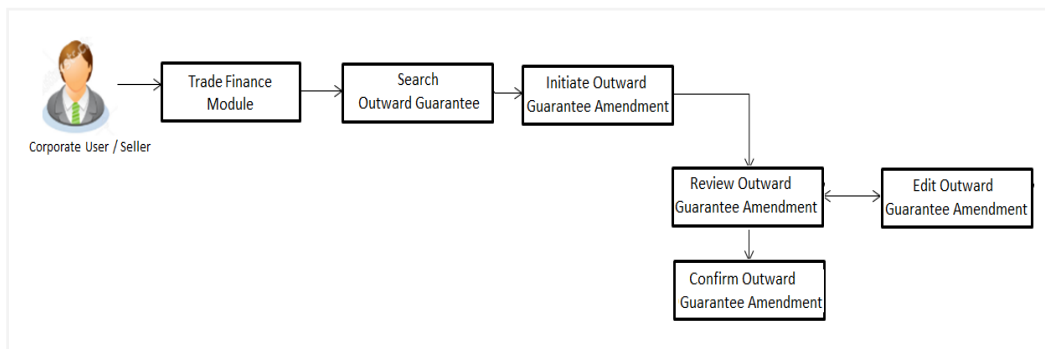
## 21. Initiate Outward Guarantee Amend

Using this option, you can apply for amendment of an existing Outward Guarantee. You can also attach the scanned copies of the supporting documents for the amendment, file size should not be more than 5 MB. Supported file types: .jpeg, .png, .doc, .pdf, .txt, .zip. Multiple files can be uploaded at a time.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single Outward Guarantee should exist for the party ID and party must having view rights for it

### Workflow




### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Bank Guarantee > Outward Bank Guarantee > Amend Bank Guarantee*

### 21.1 Search Outward Guarantee Amendments

User can search the list existing undertaking application using Guarantee Number/ Applicant Name/ Beneficiary Name/ Undertaking Amount and apply for amendments.

#### To search the Outward Guarantee amendments:

1. In the **Search** field, enter the Guarantee Number/ Applicant Name/ Beneficiary Name/ Undertaking Amount.
2. Click . Based on search criteria the list of existing undertaking appears.

## Initiate Outward Guarantee Amendment - Search Result

Guarantee Number	Applicant Name	Beneficiary Name	Undertaking Amount
000GUIR20076A99E	Orac Corp	Orac Corp	£33,844.00
000GUIR20076AENX	Orac Corp	Leo toys	£44,545.00
000GUOL200762002	Orac Corp	Leo toys	£34,354.00
000GUIR20076AFFM	Orac Corp	test bene	£4,321.00
000GUIR20076ASSF	Orac Corp	Orac Corp	£343,355.00
000GUIR20076AHDA	Orac Corp	test bene	£4,321.00
000GUIR20076ABYM	Orac Corp	Leo toys	£5,321.00
000GUIR20076AATO	Orac Corp	Test Bene	£4,321.00
000GUIR20076AENY	Orac Corp	Orac Corp	£23,233.00
000GUIR20076A3H2	Orac Corp	Orac Corp	£4,293.00

## Field Description

Field Name	Description
<b>Search</b>	
<b>Search By</b>	Specify the Guarantee Number/ Applicant Name/ Beneficiary Name/ Undertaking Amount of Outward Guarantee for whom amendments to be made.
<b>Search Result</b>	
<b>Guarantee Number</b>	The Outward Guarantee reference number generated while creating.
<b>Applicant Name</b>	The Outward Guarantee applicant name based on the selected party ID.
<b>Beneficiary Name</b>	The name of the beneficiary of the Outward Guarantee.
<b>Undertaking Amount</b>	The undertaking amount for the Outward Guarantee along with the currency.

- Click on the desired **Guarantee Number** for whom amendments are to be made. The Initiate Outward Guarantee Amendment screen appears.

# Initiate Outward Guarantee Amendment

Viewer
ATM/Branch
English

Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

Initiate Outward Guarantee Amendment

Guarantee Number 000GUR20076A99E

Outward Guarantee Details ^

<p>Party ID ***782</p> <p><b>Applicant Details</b></p> <p>Applicant Name Address new tech park plot no 23 London Country GREAT BRITAIN Date of Application 16 Mar 2020</p> <p><b>Instructing Party</b></p> <p>Name PREETHI5 Address</p> <p><b>Product Details</b></p> <p>Product Guarantee Issuance / Reissuance upon receiving request Type of Guarantee Advance Payment Guarantee</p>	<p>Branch I4</p> <p><b>Beneficiary Details</b></p> <p>Beneficiary Name Oracle Corp Address new tech park plot no 29 London Country GREAT BRITAIN</p> <p><b>Advising Bank</b></p> <p>Swift Code CITIGB2LBBB Address new tech ppark plot no 21 London GB</p> <p><b>Advising Through Bank</b></p> <p>Swift Code CITIGB2LXXX Address new tech park plot no 26 London GB</p> <p><b>Sender to Receiver Information</b></p> <div style="border: 1px solid #ccc; height: 20px; width: 100%; margin-top: 5px;"></div>
---	--

**Commitment Details**

Contract Reference No	Undertaking Amount £33,844.00
Additional Amount Information	Effective Date 16 Mar 2020
Charges new charges via bene	Transfer Indicator No
Governing Law and/or Place of Jurisdiction	Underlying Transaction Details Demand Indicator

**Presentation Documents and Undertaking Terms and Conditions**

Other Amendments to Undertaking  
new

Document and Presentation Instructions  
UPLD\_DOC\_12

**Expiry & Extension Instructions**

**Expiry Details**

Expiry Type Fixed	Guarantee Expiry Date 14 Jun 2020
Automatic Extension Period Days Automatic Extension Details 33	Closure Date 14 Jul 2020
Automatic Extension Non-Extension Notification	Automatic Extension Notification Period Automatic Extension Final Expiry Date

**Delivery Details**

Delivery of Original Undertaking	Delivery To/Collection by <input type="radio"/> Beneficiary <input checked="" type="radio"/> Other
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

**Bank Instructions**

Remarks

I accept the Terms & Conditions

Amend Cancel [Back](#)

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4. Update the Outward Guarantee details in the required editable fields.
5. Select the **Terms and Conditions** checkbox to accept the Terms and Conditions.
6. Click **Amend** to initiate the Outward Guarantee amendment.  
OR  
Click **Back**.  
The **Initiate Outward Guarantee Amendment – Search** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
7. The review screen appears. It displays all the sections with their respective fields with an option to edit them individually.  
Verify the details, and click **Confirm**.  
OR  
Click **Back** to go to previous screen.



OR

Click **Cancel** to cancel the transaction, The **Dashboard** appears.

8. The success message initiation of Outward Guarantee amendment appears along with the reference number.
9. Click **Go To Dashboard** to go to dashboard.

---

**Note:** Following are the fields which can be amended: Beneficiary Name and Address, Undertaking Amount, Contract Reference Number, Effective Date, Underlying Transaction Details, Transfer Indicator, Demand Indicator, Governing Law and/or Place of Jurisdiction, Other Amendments to Undertaking, Expiry Type, Guarantee Expiry Date, Closure Date, Automatic Extension Notification Period, Automatic Extension Final Expiry Date, Delivery of Amendment to Undertaking, and Delivery To/Collection By.

---

[Home](#)

## 22. View Outward Guarantee

Using this option, you can view existing Outward Guarantees in the application.

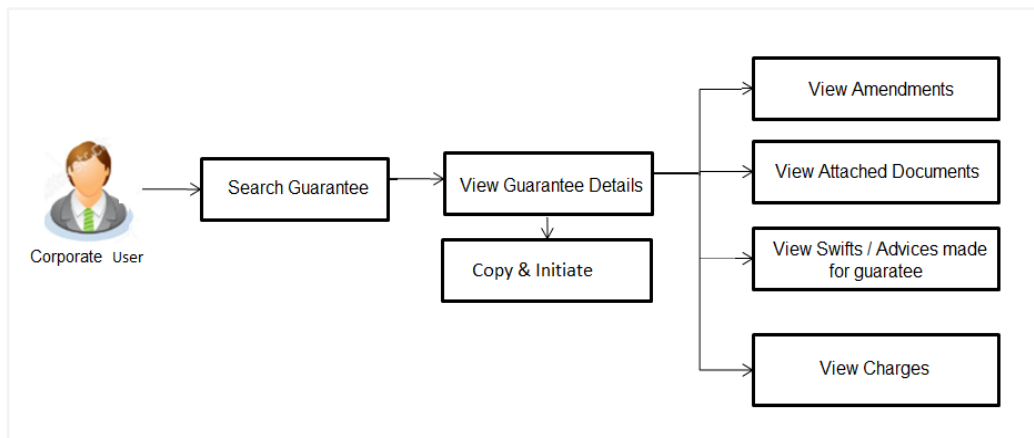
A guarantee from a lending institution ensures that the liabilities of a debtor will be met. In other words, if the applicant fails to fulfil a commitment, the lending institution will cover it. A Bank Guarantee enables user to show more credibility while doing business.

Guarantees can be initiated in the system using the Initiate Guarantee option. This option allows you to search for guarantees based on a certain search criterion. It allows you to view a list of Bank Guarantees (also called Outward Guarantee) for the selected customer. Details of an individual guarantee can be viewed and Exported in various formats.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single Outward Guarantee should exist for the party ID and party must having view rights for it

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Bank Guarantee > Outward Bank Guarantee > View Bank Guarantee*

### To view Outward Guarantee:

1. The View Outward Guarantee screen appears.

## View Outward Guarantee - Search

View Outward Guarantee

Outward Guarantee Number

Outward Guarantee Status  
Please Select

Applicant Name  
Please Select

Beneficiary Name

Undertaking Amount  
From To

Issue Date  
From To

Date of Expiry  
From To

Search Reset

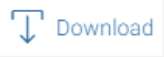
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## Field Description

Field Name	Description
<b>Outward Guarantee Number</b>	The Outward Guarantee number.
<b>Outward Guarantee Status</b>	The status of the Outward Guarantee. The options are: <ul style="list-style-type: none"> <li>• Active</li> <li>• Hold</li> <li>• Cancelled</li> <li>• Reversed</li> <li>• Closed</li> </ul>
<b>Applicant Name</b>	The name of the applicant of the Outward Guarantee.
<b>Beneficiary Name</b>	The name of the beneficiary of the Outward Guarantee.
<b>Undertaking Amount</b>	The Outward Guarantee amount range used for searching the Outward Guarantee.
<b>Issue Date</b>	The range of issue date for the Outward Guarantee.
<b>Date Of Expiry</b>	The expiry date range for the Outward Guarantee.

2. Enter the search criteria to search the Outward Guarantee.

- Click **Search**.  
The **View Outward Guarantee** screen appears with the search results.  
OR  
Click **Reset** to reset the search criteria.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

- Click  to download all or selected columns in the Outward Guarantee details list. You can download the list in PDF formats.

## View Outward Guarantee – Search Result

Viewer
ATM/Branch
English

futura bank
Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

### View Outward Guarantee

Outward Guarantee Number

Applicant Name  
Orac Corp

Undertaking Amount  
From To

Date of Expiry  
From To

Outward Guarantee Status  
Active

Beneficiary Name

Issue Date  
From To

Search
Reset

Guarantee Number	Beneficiary Name	Issue Date	Date of Expiry	Guarantee Status	Undertaking Amount	Outstanding Amount	Claims
000GUR20076AENX	Orac Corp	16 Mar 2020	15 Oct 2020	ACTIVE	£44,545.00	£44,545.00	£0.00
000GUR20076ASSF	Orac Corp	16 Mar 2020	02 Oct 2020	ACTIVE	£343,355.00	£343,355.00	£0.00
000GUR20076ABYM	Leo toys	16 Mar 2020	21 Aug 2020	ACTIVE	£5,321.00	£5,321.00	£0.00
000GUR20076AB6U	Leo toys	16 Mar 2020	15 Aug 2020	ACTIVE	£4,321.00	£4,321.00	£0.00
000GUR20076AFFM	bene	16 Mar 2020	15 Aug 2020	ACTIVE	£4,321.00	£4,321.00	£0.00
000GUR20076AHDA	bene	16 Mar 2020	15 Aug 2020	ACTIVE	£4,321.00	£4,321.00	£0.00
000GUR20076AAT0	Leo toys	16 Mar 2020	15 Aug 2020	ACTIVE	£4,321.00	£4,321.00	£0.00
000GUR20076A99E	Orac Corp	16 Mar 2020	14 Jun 2020	ACTIVE	£33,844.00	£33,844.00	£0.00
000GUR20076A2P9	Orac Corp	16 Mar 2020	14 Jun 2020	ACTIVE	£22,221.00	£22,221.00	£0.00
000GUR20076AENY	Leo toys	16 Mar 2020	14 Jun 2020	ACTIVE	£23,233.00	£23,233.00	£0.00

Download

Page 1 of 2 (1-10 of 12 items) | < 1 > x

ⓘ All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

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## View Outward Guarantee – Claim Details

Viewer
ATM/Branch
English

99 Welcome, OBDX Checker  
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### View Outward Guarantee

Outward Guarantee Number

Applicant Name  
Orac Corp

Undertaking Amount  
From To

Date of Expiry  
From To

[Search](#) [Reset](#)

Outward Guarantee Status  
Active

Beneficiary Name

Issue Date  
From To

[Download](#)

Guarantee Number	Beneficiary Name	Issue Date	Date of Expiry	Guarantee Status	Outstanding Amount	Undertaking Amount	Claims												
000GUIR20076AENX	Orac Corp	16 Mar 2020	15 Oct 2020	ACTIVE			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Claim Number</th> <th>Date</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>22 Mar 2019</td> <td>Availment due to guarantee claim payment</td> <td>£45,000.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">Total Amount 45000</td> </tr> </tbody> </table>	Claim Number	Date	Description	Amount	1	22 Mar 2019	Availment due to guarantee claim payment	£45,000.00				Total Amount 45000
Claim Number	Date	Description	Amount																
1	22 Mar 2019	Availment due to guarantee claim payment	£45,000.00																
			Total Amount 45000																
000GUIR20076A5SF	Orac Corp	16 Mar 2020	02 Oct 2020	ACTIVE			£0.00												
000GUIR20076ABYM	Leo toys	16 Mar 2020	21 Aug 2020	ACTIVE	£5,321.00	£5,321.00	£0.00												
000GUIR20076AB6U	Leo toys	16 Mar 2020	15 Aug 2020	ACTIVE	£4,321.00	£4,321.00	£0.00												
000GUIR20076AFFM	bene	16 Mar 2020	15 Aug 2020	ACTIVE	£4,321.00	£4,321.00	£0.00												
000GUIR20076AHDA	bene	16 Mar 2020	15 Aug 2020	ACTIVE	£4,321.00	£4,321.00	£0.00												
000GUIR20076AATD	Leo toys	16 Mar 2020	15 Aug 2020	ACTIVE	£4,321.00	£4,321.00	£0.00												
000GUIR20076A99E	Orac Corp	16 Mar 2020	14 Jun 2020	ACTIVE	£33,844.00	£33,844.00	£0.00												
000GUIR20076A2P9	Orac Corp	16 Mar 2020	14 Jun 2020	ACTIVE	£22,221.00	£22,221.00	£0.00												
000GUIR20076AENY	Leo toys	16 Mar 2020	14 Jun 2020	ACTIVE	£23,233.00	£23,233.00	£0.00												

Page 1 of 2 (1-10 of 12 items) | [1](#) [2](#)

ⓘ All authorized and on hold transactions are listed here. Others will be listed once approved. Please contact the bank for details.

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## Field Description

Field Name	Description
<b>Guarantee Number</b>	The Outward Guarantee number. Displays the link to view details of the Outward Guarantee.
<b>Beneficiary Name</b>	Displays the name of the beneficiary of the Outward Guarantee.
<b>Issue Date</b>	Displays the issue date of the Outward Guarantee.
<b>Date Of Expiry</b>	Displays the expiry date of the Outward Guarantee.
<b>Guarantee Status</b>	Displays the status of the Outward Guarantee.
<b>Undertaking Amount</b>	Displays the amount of the Outward Guarantee.
<b>Outstanding Amount</b>	Displays the undrawn amount of the Outward Guarantee.

Field Name	Description
<b>Claims</b>	Displays the claimed amount of the Outward Guarantee
<b>Claim</b>	The below fields displayed when user clicks on <b>Claim</b> number below <b>Claim</b> column.
<b>Claim Number</b>	Displays the claim number.
<b>Date</b>	Displays the date of the claim.
<b>Description</b>	Displays the description about claim.
<b>Amount</b>	Displays the claim amount.

- Click the required link in the **Guarantee Number** column.  
The **View Outward Guarantee** screen appears with the details of the selected Outward Guarantee.  
By default, the **Outward Guarantee Details** tab appears.
- Click **Outward Guarantee Details** tab.

## 22.1 Outward Guarantee Details

- The **View Outward Guarantee Details** screen appears.  
OR  
Click **Copy and Initiate** to copy details of Outward Guarantee, and initiate a new Outward Guarantee. The **Initiate Outward Guarantee** screen appears.  
OR  
Click **back** to navigate back to previous screen.

## View Outward Guarantee – Outward Guarantee Details

Viewer ▾ ATM/Branch English ▾

Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

### View Outward Guarantee

Guarantee Number 000GUR20076ABYM

<a href="#">View Guarantee Details</a>	Outward Guarantee Details <span style="float: right;">⌵</span>	
<a href="#">Amendments</a>	Party ID ***782	Branch I4
<a href="#">Attached Documents</a>	<b>Applicant Details</b>	
<a href="#">Charges</a>	Applicant Name Oracle Corp Address new tech park plot no 23 London Country GREAT BRITAIN Date of Application 16 Mar 2020	<b>Beneficiary Details</b>
<a href="#">Swift Messages</a>	<b>Instructing Party</b>	Beneficiary Name Leo toys Address plot no 23 London Country GREAT BRITAIN
<a href="#">Advices</a>	Sam Lyod 12 park Avenue South Block London	<b>Advising Bank</b>
	<b>Product Details</b>	Swift Code CITIBANK new tech ppark plot no 21 London GB
	Product Guarantee Issuance / Reissuance upon receiving request Type of Guarantee Advance Payment Guarantee	<b>Advising Through Bank</b>
	Commitment Details <span style="float: right;">▾</span>	<b>Sender to Receiver Information</b>
	Presentation Documents and Undertaking Terms and Conditions <span style="float: right;">▾</span>	
	Expiry & Extension Instructions <span style="float: right;">▾</span>	
	Delivery Details <span style="float: right;">▾</span>	
	Bank Instructions <span style="float: right;">▾</span>	

Copy and Initiate
Back

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## Field Description

Field Name	Description
<b>Party ID</b>	Displays the party ID of the customer which has access to creating guarantee.
<b>Branch</b>	Displays the bank branch ID where the guarantee was made.

<b>Field Name</b>	<b>Description</b>
<b>Applicant Details</b>	
<b>Applicant Name</b>	Displays the name of applying party.
<b>Address</b>	Displays the address of applying party.
<b>Country</b>	Displays the country of applying party.
<b>Date of Application</b>	Displays the application date when Bill has been initiated.
<b>Beneficiary Details</b>	
<b>Beneficiary Name</b>	Displays the name of beneficiary party.
<b>Address</b>	Displays the address of beneficiary party.
<b>Country</b>	Displays the country of beneficiary party.
<b>Instructing Party</b>	
<b>Name</b>	Displays the name of the instructing party.
<b>Address</b>	Displays the address of the instructing party.
<b>Product Details</b>	
<b>Product</b>	Displays the product type as coming from Host.
<b>Type of Guarantee</b>	Displays the guarantee type.
<b>Advising Bank Details</b>	
<b>SWIFT Code</b>	Displays the SWIFT code of Advising Bank.
<b>Bank Name</b>	Displays the name of Advising Bank
<b>Address</b>	Displays the address of Advising Bank.
<b>Country</b>	Displays the name of Advising Bank's country.
<b>Advising Through Bank</b>	Displays the advise through bank.



Field Name	Description
<b>Sender to Receiver Bank</b>	Displays the details of Sender to Receiver Information while initiating a Bank Guarantee so that any information for receiver can be passed under SWIFT message.

## 22.2 Commitment Details

- Click **Commitment Details** tab.  
The **Commitment** details appears in the **View Outward Guarantee** screen.  
OR  
Click **Copy and Initiate** to copy details of Outward Guarantee, and initiate a new Outward Guarantee. The **Initiate Outward Guarantee** screen appears.  
OR  
Click **back** to navigate back to previous screen.

### View Outward Guarantee – Commitment Details Tab

The screenshot shows the 'View Outward Guarantee' interface for Futura Bank. The top navigation bar includes 'Viewer', 'ATM/Branch', and 'English'. The main content area displays the 'View Outward Guarantee' title and the Guarantee Number 000GUIR20076ABYM. Below this, there are several tabs: 'View Guarantee Details', 'Amendments', 'Attached Documents', 'Charges', 'Swift Messages', and 'Advices'. The 'Commitment Details' tab is selected, showing the following information:

Contract Reference No	APP321234	Undertaking Amount	£5,321.00
Additional Amount Information		Effective Date	16 Mar 2020
		Transfer Indicator	No
Charges	new charges	Underlying Transaction Details	
Governing Law and/or Place of Jurisdiction		Demand Indicator	Multiple demands not permitted

At the bottom of the screen, there are two buttons: 'Copy and Initiate' and 'Back'. The footer contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Contract Ref No</b>	Displays the beneficiary's contract reference number of the Outward Guarantee.

Field Name	Description
<b>Undertaking Amount</b>	Displays the currency and amount of the Outward Guarantee application.
<b>Additional Amount information</b>	Displays the details of the details the obligator/ Concerning party for the Outward Guarantee, and information for the undertaking such as interests, tolerances.  +/- Tolerances to be specified as 2n/2n format.
<b>Effective Date</b>	Displays the effective date of the Outward Guarantee
<b>Transfer Indicator</b>	Displays the whether the multiple or partial demands are permissible for the Outward Guarantee.
Transfer Conditions	The details of the transfer values under the Outward Guarantee.  This field is visible only if the <b>Transfer Indicator</b> is opted.
<b>Charges</b>	Displays the details charges, and who will bear it for the Outward Guarantee.
<b>Underlying Transaction Details</b>	Displays the details of the underlying business transactions for which undertaking is issued.
<b>Demand indicator</b>	Displays the details of whether the multiple or partial demands are permissible while initiating Outward Guarantee or not.

## **22.3 Presentation Documents And Undertaking Terms and Conditions**

This tab includes the presentation documents and undertaking terms and conditions present in the Outward Guarantee application.

- Click **Presentation Documents And Undertaking Terms and Conditions** tab.  
The **Presentation Documents And Undertaking Terms and Conditions** details appears in the **View Outward Guarantee** screen.  
OR  
Click **Copy and Initiate** to copy details of Outward Guarantee, and initiate a new Outward Guarantee. The **Initiate Outward Guarantee** screen appears.  
OR  
Click **back** to navigate back to previous screen.

## View Outward Bank Guarantee – Presentation Documents And Undertaking Terms and Conditions tab

The screenshot displays the 'View Outward Guarantee' interface. At the top, there's a navigation bar with 'futura bank' logo, search, and user information. The main content area shows the guarantee number '000GUIR20076ABYM'. A list of tabs is visible: 'View Guarantee Details', 'Amendments', 'Attached Documents', 'Charges', 'Swift Messages', and 'Advices'. The 'Attached Documents' tab is selected and expanded, showing 'Presentation Documents and Undertaking Terms and Conditions'. Below this, there are buttons for 'Copy and Initiate' and 'Back'.

### Field Description

Field Name	Description
<b>Undertaking Terms and Condition</b>	Displays the details of applicable terms and condition of the undertaking.
<b>Document and Presentation Instruction</b>	Displays the details of the document and presentation instructions present in the Outward Guarantee.

## 22.4 Expiry and Extension Instructions

This tab includes the expiry condition and extension applicable for the Outward Guarantee application.

- Click **Expiry and Extension Instructions** tab. The **Expiry and Extension Instructions** details appears in the **View Outward Guarantee** screen.  
OR  
Click **Copy and Initiate** to copy details of Outward Guarantee, and initiate a new Outward Guarantee. The **Initiate Outward Guarantee** screen appears.  
OR  
Click **back** to navigate back to previous screen.

## View Outward Bank Guarantee – Expiry and Extension Instructions tab

View Outward Guarantee

Guarantee Number 000GUIR20076ABYM

**View Guarantee Details** Outward Guarantee Details

**Amendments** Commitment Details

**Attached Documents** Presentation Documents and Undertaking Terms and Conditions

**Charges** Expiry & Extension Instructions

**Swift Messages** **Expiry Details**

**Advices**

Expiry Type	Guarantee Expiry Date
Conditional	21 Aug 2020
Expiry Condition	
new condition for amend	
Automatic Extension Period	Closure Date
	23 Sep 2020
Automatic Extension Non-Extension Notification	Automatic Extension Notification Period
	Automatic Extension Final Expiry Date

Delivery Details

Bank Instructions

[Copy and Initiate](#) [Back](#)

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## Field Description

Field Name	Description
<b>Expiry Type</b>	Displays the type of validity applicable to the Outward Guarantee. The options are: <ul style="list-style-type: none"> <li>• COND Expiry condition (including option for specified date of expiry).</li> <li>• FIXD Specified date of expiry (either with or without automatic extension).</li> <li>• OPEN No specified date of expiry.</li> </ul>
<b>Automatic Extension Period</b>	Displays the period after which automatic extension is given to the Outward Guarantee.
<b>Automatic Extension Details</b>	Displays of the automatic extension of the Outward Guarantee. This field appears only if the <b>Other</b> option is selected in the <b>Automatic Extension Period</b> list. And if <b>Days</b> option is selected the number of days can be seen.

Field Name	Description
<b>Guarantee Expiry Date</b>	Displays the date after which Outward Guarantee will expire.
<b>Closure Date</b>	Displays the closing date of the Outward Guarantee. The closure date must be after expiry date of the Outward Guarantee.
<b>Automatic Extension Non-Extension Notification</b>	Displays the notification given for non-extension of automatic extension while creating Outward Guarantee.
<b>Automatic Extension Notification Period</b>	Displays the period after which notification given for non-extension of automatic extension while creating Outward Guarantee.
<b>Automatic Extension Final Expiry Date</b>	Displays the date after which validity of automatic extension to the Outward Guarantee expires.

## 22.5 Delivery Details

This tab includes the details of the delivery of the Outward Guarantee will be done.

5. Click **Delivery Details** tab. The **Delivery Details** appears in the **View Outward Guarantee** screen.  
OR  
Click **Copy and Initiate** to copy details of Outward Guarantee, and initiate a new Outward Guarantee. The **Initiate Outward Guarantee** screen appears.  
OR  
Click **back** to navigate back to previous screen.

## View Outward Bank Guarantee – Delivery Details tab

Viewer ATM/Branch English

futura bank

Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

View Outward Guarantee

Guarantee Number 000GUIR20076ABYM

View Guarantee Details	Outward Guarantee Details	▼
Amendments	Commitment Details	▼
Attached Documents	Presentation Documents and Undertaking Terms and Conditions	▼
Charges	Expiry & Extension Instructions	▼
Swift Messages	Delivery Details	▲
Advices	Bank Instructions	▼

Delivery of Original Undertaking      Delivery To/Collection by

Copy and Initiate    Back

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## Field Description

Field Name	Description
<b>Delivery Of Original Undertaking</b>	Displays the details about how delivery of the original undertaking will be done.
<b>Delivery To/ Collection by</b>	Displays the details to whom the delivery of undertaking will be done.

## 22.6 Bank Instructions

This tab includes the bank instruction details of the Outward Guarantee application.

- Click **Bank Instructions** tab.  
The **Bank Instructions** details appears in the **View Outward Guarantee** screen.  
OR  
Click **Copy and Initiate** to copy details of Outward Guarantee, and initiate a new Outward Guarantee. The **Initiate Outward Guarantee** screen appears.  
OR  
Click **back** to navigate back to previous screen.

## View Outward Bank Guarantee – Bank Instructions tab

The screenshot displays the 'View Outward Guarantee' interface. At the top, there's a navigation bar with 'Viewer', 'ATM/Branch', and 'English' options. Below that, the 'futura bank' logo is visible. The main content area shows the guarantee number '000GUR20076ABYM'. A list of tabs is provided, with 'Bank Instructions' currently selected and expanded to show a 'Remarks' field. At the bottom of the list, there are two buttons: 'Copy and Initiate' and 'Back'. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

## Field Description

Field Name	Description
<b>Charges Account</b>	Displays the account from which charges will be levied
<b>Remarks</b>	Displays the instruction which is provided by user to bank to be taken care of while creating Guarantee.

## 22.7 Amendments

This tab displays the amendments done for the Outward Guarantee. Also one can initiate a new amendment request.

- Click **Amendments** tab to view amendment details for the Outward Guarantee. The **Amendments** detail appears in the **View Outward Guarantee** screen.  
OR  
Click **Back**.  
The **View Outward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## 22.7.1 Initiate Amendment

For more information on Initiate Outward Guarantee Amendment, refer [Initiate Import Outward Guarantee Amendment](#) transaction .

## 22.7.2 View Amendment

This tab displays the amendments done to the guarantee.

### View Outward Bank Guarantee - List of Amendments tab

The screenshot shows the 'View Outward Guarantee' page for guarantee number 000GUIR20076ABYM. The page includes a navigation menu on the left with options like 'View Guarantee Details', 'Amendments', 'Attached Documents', 'Charges', 'Swift Messages', and 'Advices'. The main content area displays a table of amendments with columns for Amendment Number, Issue Date, Expiry Date, New Guarantee Amount, and Status. A table with 1 row is shown below.

Amendment Number	Issue Date	Expiry Date	New Guarantee Amount	Status
1	16 Mar 2020	21 Aug 2020	£5,321.00	ACCEPTED

Page 1 of 1 (1 of 1 items) | < 1 >

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### Field Description

Field Name	Description
<b>Amendment No.</b>	Displays the amendment number of the Outward Guarantee. Displays the link to view details of the Outward Guarantee amendment.
<b>Issue Date</b>	Displays the issue date of the Outward Guarantee.
<b>New Expiry Date</b>	Displays the modified expiry date of the Outward Guarantee, if changed.
<b>New Outward Guarantee amount</b>	Displays the modified amount of the Outward Guarantee, if changed.



8. Click the required link in the **Amendment No** column.  
The **Issued Amendments** screen appears for the selected Outward Guarantee amendment.  
OR  
Click **Back**.  
The **View Outward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### **22.7.3 View Amendment Details**

This screen allows the user to view the details of the amendment done under selected Outward Bank Guarantee.

## Amendments Details

Viewer ▼ ATM/Branch ▼ English ▼

🔍 📧 Welcome, OBDX Checker ▼  
Last login 29 Apr 05:22 PM

### Outward Guarantee Amendment

Guarantee Number 000GUIR20076ABYM [Amendment Number:1]

Party ID  
\*\*\*782

**Applicant Details**

Applicant Name  
Oracle Corp  
Address  
new tech park  
plot no 23  
London  
Country  
GB  
Date of Application  
16 Mar 2020

**Instructing Party**

**Product Details**

Product  
Guarantee Issuance / Reissuance upon receiving request  
Type of Guarantee  
Advance Payment Guarantee

Branch  
I4

**Beneficiary Details**

Beneficiary Name  
Leo toys  
Address  
New tech park 📍  
plot no 23  
London  
Country  
GREAT BRITAIN

**Advising Bank**

**Advising Through Bank**

**Sender to Receiver Information**

TELEBEN

**Commitment Details**

<p style="margin: 0;">Contract Reference No APP321234 Additional Amount Information</p> <p style="margin: 0;">Charges new charges Governing Law and/or Place of Jurisdiction</p>	<p style="margin: 0;">Undertaking Amount £5,321.00 <span style="font-size: 0.8em;">📄</span> Effective Date 16 Mar 2020 Transfer Indicator No Underlying Transaction Details Demand Indicator</p>
--	--

**Presentation Documents and Undertaking Terms and Conditions**

Other Amendments to Undertaking  
new condition new amend  
Document and Presentation Instructions

**Expiry & Extension Instructions**

**Expiry Details**

<p style="margin: 0;">Expiry Type Conditional Expiry Condition new condition for amend Automatic Extension Period</p> <p style="margin: 0;">Automatic Extension Non-Extension Notification</p>	<p style="margin: 0;">Guarantee Expiry Date</p> <p style="margin: 0;">Closure Date 23 Sep 2020 Automatic Extension Notification Period Automatic Extension Final Expiry Date</p>
--	--

**Delivery Details**

<p style="margin: 0;">Delivery of Original Undertaking COLL</p>	<p style="margin: 0;">Delivery To/Collection by new address line</p>
---	--

**Bank Instructions**

Remarks

Cancel
Back

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- a. Click to close the window.  
The **View Outward Guarantee** screen appears.

## 22.8 Attached Documents

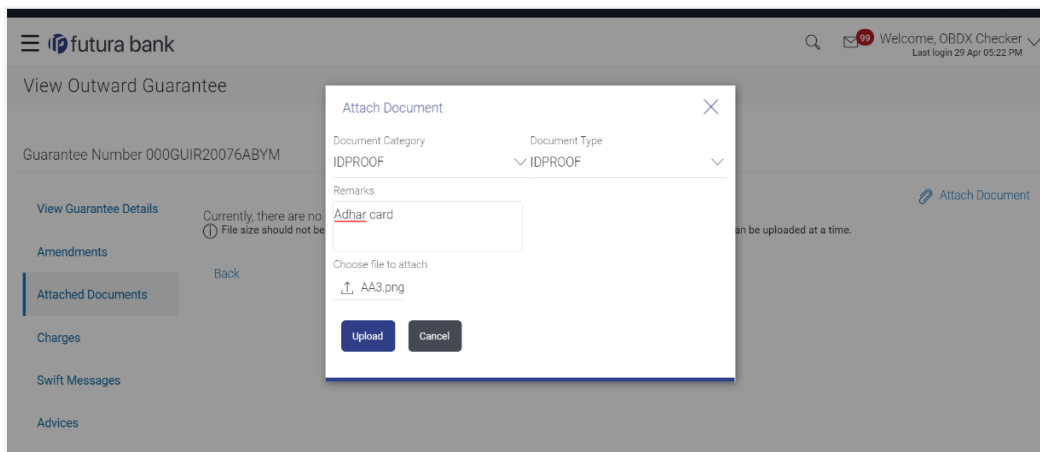
This tab allows you to attach documents required for the Outward Guarantee contract. You can also view the list of all documents uploaded by you.

9. Click **Attached Documents** tab to view the list of all documents uploaded or to attach document.  
The **Attached Documents** detail appears in the View Outward Guarantee screen.  
OR  
Click **Back**.  
The **View Outward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

### 22.8.1 Attach Documents

10. Click **Attach Document** to upload the document.  
The **Attach Document** popup window appears.

#### View Outward Guarantee – Attach Documents popup



#### Field Description

Field Name	Description
<b>Document Category</b>	The category of the document to be uploaded.
<b>Document Type</b>	The type of the document to be uploaded for the selected category.
<b>Remarks</b>	The notes added, if any for attaching the document.
<b>Choose File to attach</b>	Browse the file to be attached.

Note: File size should not be more than 5 MB. Supported file types: .jpeg, .png, .doc, .pdf, .txt, .zip. Multiple files can be uploaded at a time.

11. From the **Document Category** select the appropriate option.
12. From the **Document Type** select the appropriate option.
13. In the **Remarks** field add notes for attaching documents.
14. Click **Choose File** to browse and select the required document present on your computer.
15. Click **Upload** to upload document. The **Attached Documents** tab appears along with list of attached documents.  
OR  
Click **Cancel** to cancel the transaction.
16. Click **Submit** to attach supporting documents.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## 22.8.2 View Attached Documents

### View Outward Guarantee – Attached Documents tab

The screenshot shows the 'View Outward Guarantee' page for Futura Bank. The page title is 'View Outward Guarantee' and the guarantee number is '000GUIR20076ABYM'. The 'Attached Documents' tab is active, displaying a table with the following data:

Sr No	Document Id	Document Category	Document Type	Remarks
1	3.IPM_****17	IDPROOF	IDPROOF	Adhar card

Below the table, there is a message: 'File size should not be more than 5 MB. Supported file types: .JPEG, .PNG, .DOC, .PDF, .TXT, .ZIP. Multiple files can be uploaded at a time.' There are 'Submit' and 'Back' buttons. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
<b>Sr No</b>	The serial number of the attach document records.
<b>Document Id</b>	Displays the unique identification number for the attached document. Displays the link to download the attach document.

Field Name	Description
<b>Document Category</b>	Displays the category of the document uploaded.
<b>Document Type</b>	Displays the type of the document uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.

17. Click the required link in the **Document ID** column to download the attach document.  
OR  
Click **Back**.  
The **View Outward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

---

Note: Attached documents section is not qualified with Oracle TFPM in this release.

---

## 22.9 Charges

This tab lists charges and commissions levied for the Outward Guarantee.

18. Click **Charges** tab to view list of commissions and charges for the Outward Bank Guarantee.  
The **Charges** detail appears in the **View Outward Guarantee** screen.  
OR  
Click **Back**.  
The **View Outward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## View Outward Guarantee – Charges tab

View Outward Guarantee

Guarantee Number 000GUR20076ABYM

View Guarantee Details	Commission	Percentage	Amount
Amendments	Amendment Commi(Flat Amount Rate-Tired -days)	3 %	£5.41
Attached Documents	Guarantee issuance Commission	3 %	£23.38
		Total Commission	£28.79

Page 1 of 1 (1-2 of 2 items) | < 1 >

Charges	Account	Amount
Initializing...		

Page 1 | < 1 >

Back

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## Field Description

Field Name	Description
<b>Commission</b>	Displays the name of commission charges for the issued Guarantee.
<b>Percentage</b>	Displays the percentage of Guarantee amount charged as commission.
<b>Amount</b>	Displays the amount charged as commission.
<b>Total Commission</b>	Displays the total amount of commission paid under various heads.
<b>Charges</b>	Displays the reason of charges levied for Various Guarantee related processes.
<b>Account</b>	Displays the account number for levying Cancellation Charges / Advice Charges.
<b>Amount</b>	Displays the amount charged for the various processes.
<b>Total</b>	Displays the total charges applicable.

## 22.10 SWIFT Messages

This tab lists and displays list of all SWIFT messages exchanged between both the parties. It allows the user to view and download the SWIFT messages generated for the selected Outward Guarantee.

19. Click **SWIFT Messages** tab.

The summary of all the all SWIFT messages between both the parties appears.

OR

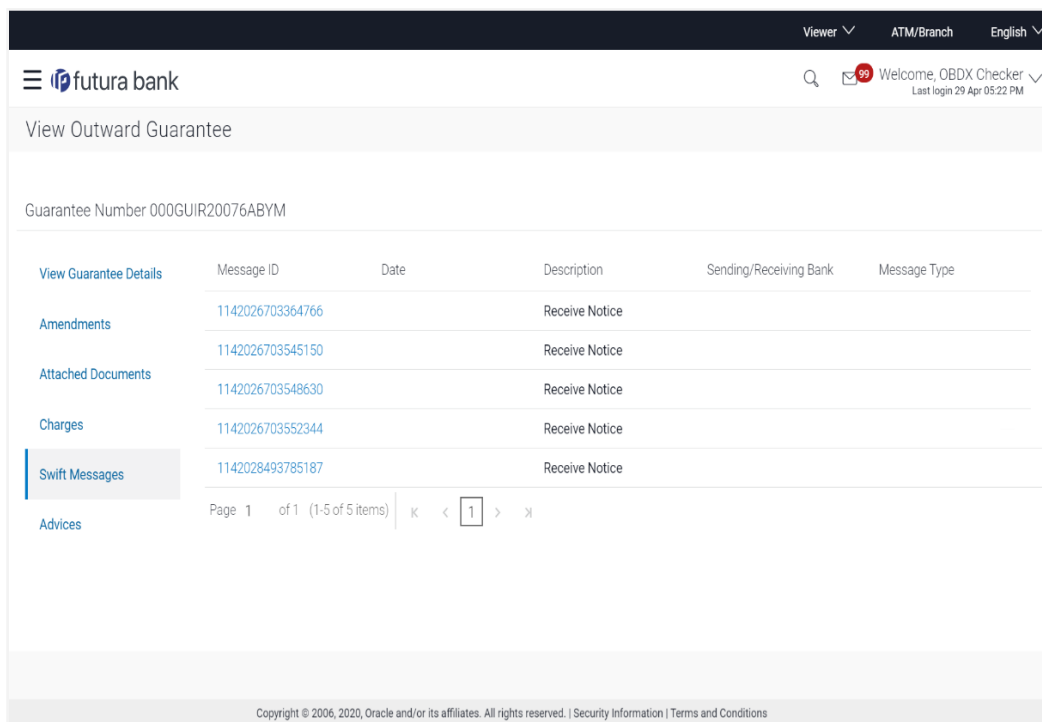
Click **Back**.

The **View Outward Guarantee** screen appears.

OR

Click **Cancel** to cancel the transaction.

### View Outward Guarantee – SWIFT Messages tab



Viewer ATM/Branch English

futura bank Welcome, OBDX Checker Last login 29 Apr 05:22 PM

View Outward Guarantee

Guarantee Number 000GUIR20076ABYM

<a href="#">View Guarantee Details</a>	Message ID	Date	Description	Sending/Receiving Bank	Message Type
<a href="#">Amendments</a>	1142026703364766		Receive Notice		
<a href="#">Attached Documents</a>	1142026703545150		Receive Notice		
<a href="#">Charges</a>	1142026703548630		Receive Notice		
<a href="#">Swift Messages</a>	1142026703552344		Receive Notice		
<a href="#">Advices</a>	1142028493785187		Receive Notice		

Page 1 of 1 (1-5 of 5 items) < 1 >

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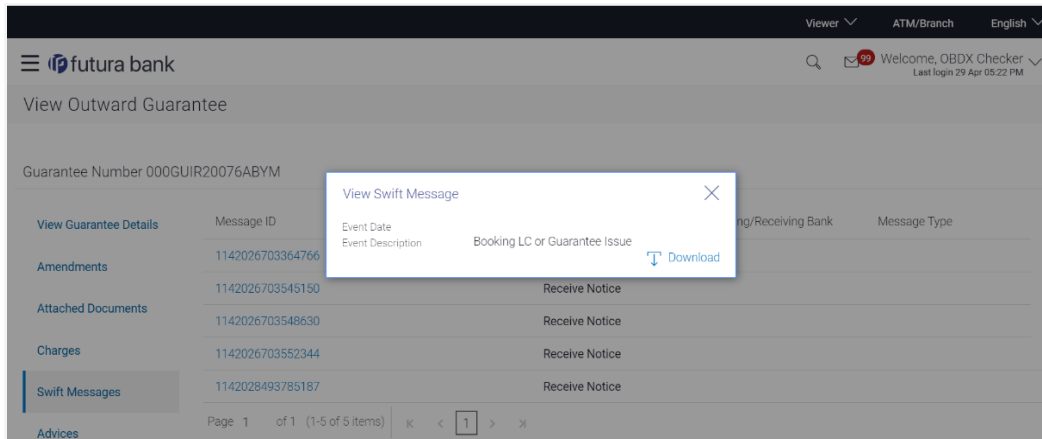
### Field Description

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The SWIFT message detailed description.
<b>Sending/Receiving Bank</b>	This displays the name of bank who has sent/received the message

Field Name	Description
<b>Message Type</b>	This shows the type of message sent/received such as MT760, MT767 etc



20. Click on the desired Message ID to view the respective SWIFT details.  
The SWIFT detail appears in popup window along with the event date and description.

### 22.10.1 SWIFT Message Details



#### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the SWIFT message.

- Click  to download the SWIFT messages in selected format like PDF formats, if required.
- Click  to close the window.

### 22.11 Advices

This tab denotes all the Advices being exchanged. It allows the user to view and download the advices generated for the selected outward Guarantee.

21. Click **Advices** tab. The summary of all the Advices being exchanged.  
OR  
Click **Back**.  
The **View Outward Guarantee** screen appears.



OR  
Click **Cancel** to cancel the transaction.

### View Outward Guarantee - Advices Tab

View Outward Guarantee

Guarantee Number 000GUIR20076ABYM

View Guarantee Details	Message ID	Date	Description	Event Description
Amendments	1142026703269446		Guarantee Instrument	Booking LC or Guarantee Issue

Page 1 of 1 (1 of 1 items) | < 1 >

Charges: Back

Swift Messages

Advices

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### Field Description

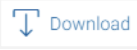

Field Name	Description
<b>Message ID</b>	Unique identification number for the message.
<b>Date</b>	Date of sending advice.
<b>Description</b>	The detail description of advice.

22. Click on the desired Message ID to view the respective advice details.  
The advice detail appears in popup window along with the event date and description.

## 22.11.1 Advice Details

### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the advice.

- a. Click  to download the SWIFT messages in PDF format.
  - b. Click  to close the window.
23. Click **Back**.  
The **View Outward Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

[Home](#)

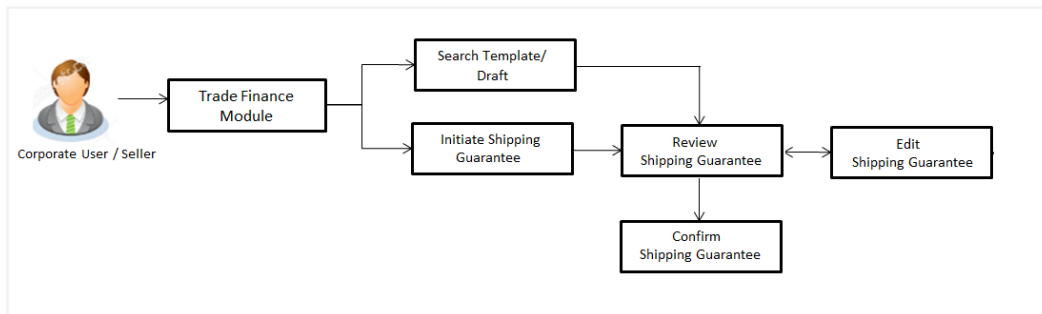
## 23. Initiate Shipping Guarantee

Using this option, you can initiate a shipment guarantee in the application.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Shipping Guarantee > Initiate Shipping Guarantee*  
OR

*Dashboard > Toggle menu > Trade Finance > Letter of Credit > Import Letter of Credit > View Letter of Credit*

OR

*Dashboard > Trade Finance > Overview > Quick Links > Raise Shipping Guarantee*

### 23.1 Search Shipping Guarantee template


User can save shipping guarantee application as a Template so that same can be used for creation of similar kind of shipping guarantees, if required in future. User can search the saved shipping guarantee template using Template Name.

---

Note: Shipping Guarantee Application saved as Template can be re used any number of times for Shipping Guarantee Initiation.

---

#### To search the shipping guarantee template:

1. In the **Search** field, enter the template name.
2. Click  . The saved Collection a templates appears based on search criteria.

## Shipping Guarantee Template - Search Result

The screenshot shows the 'Initiate Shipping Guarantee' page in the Futura Bank interface. At the top, there are navigation options for 'Viewer', 'ATM/Branch', and 'English'. The main header includes the Futura Bank logo and a user greeting: 'Welcome, OBDX Checker' with a last login time of '30 Apr 12:52 PM'. Below the header, there is a search bar and a table of results. The table has columns for 'Template Name', 'Beneficiary', 'Product', 'Created By', 'Last Updated', and 'Access Type'. One result is shown: 'Temp' with beneficiary 'vaibhav', created by 'OBDX Checker', last updated '30 Apr 2020', and access type 'Public'. A 'Cancel' button is located at the bottom left of the search results area. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

Field Name	Description
------------	-------------

#### Search Result


<b>Template Name</b>	The name using which template is stored and can be used to initiate a shipping guarantee application.
<b>Beneficiary</b>	The beneficiary name against whom shipping guarantee is to be created.
<b>Product</b>	The Export Collection product.
<b>Created by</b>	The name of the maker who created the template.
<b>Last Updated</b>	The last updated date of the template.
<b>Access Type</b>	The type of access granted to template whether it is public or private.

3. Click **Cancel** to cancel the transaction.

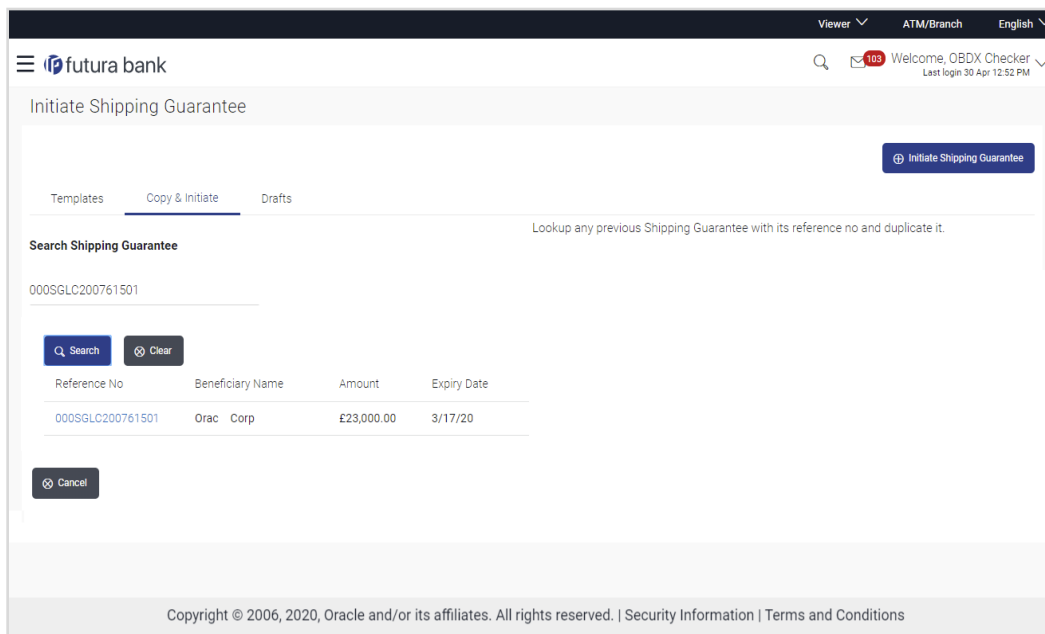
## 23.2 Copy and Initiate Shipping Guarantee

User can initiate trade transaction by copying the contents from a similar and existing trade instrument, so that he does not have to provide the details again.

### To search the shipping guarantee:

1. In the **Search** field, enter the Shipping Guarantee with its reference number.
2. Click . The saved shipping guarantee appears based on search criteria.  
OR  
Click **Clear** to reset the data entered.  
OR  
Click **Cancel** to cancel the transaction.

### Initiate Shipping Guarantee - Search Result



Viewer ATM/Branch English

futura bank Welcome, OBDX Checker Last login 30 Apr 12:52 PM

Initiate Shipping Guarantee

Initiate Shipping Guarantee

Templates Copy & Initiate Drafts

Search Shipping Guarantee Lookup any previous Shipping Guarantee with its reference no and duplicate it.

000SGLC200761501

Search Clear

Reference No	Beneficiary Name	Amount	Expiry Date
000SGLC200761501	Orac Corp	£23,000.00	3/17/20

Cancel

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### Field Description

Field Name	Description
------------	-------------

<b>Shipping Guarantee Reference Number</b>	The existing guarantee reference number which needs to be copied and similar one initiated.
--	---

### Search Result

<b>Reference Number</b>	The existing guarantee reference number whose to be copy and initiate. Click on the link to view the details of guarantee initiated.
-------------------------	---

Field Name	Description
<b>Beneficiary Name</b>	The name of the beneficiary of the guarantee.
<b>Amount</b>	The currency and amount of the guarantee application.
<b>Expiry Date</b>	The expiry date of the guarantee.


3. Click on the desired guarantee reference number whose details to be copied. The **Initiate Shipping Guarantee** screen appears.
4. Do the desired changes and, click **Initiate Shipping Guarantee** to create new guarantee.

### 23.3 Search Shipping Guarantee Drafts

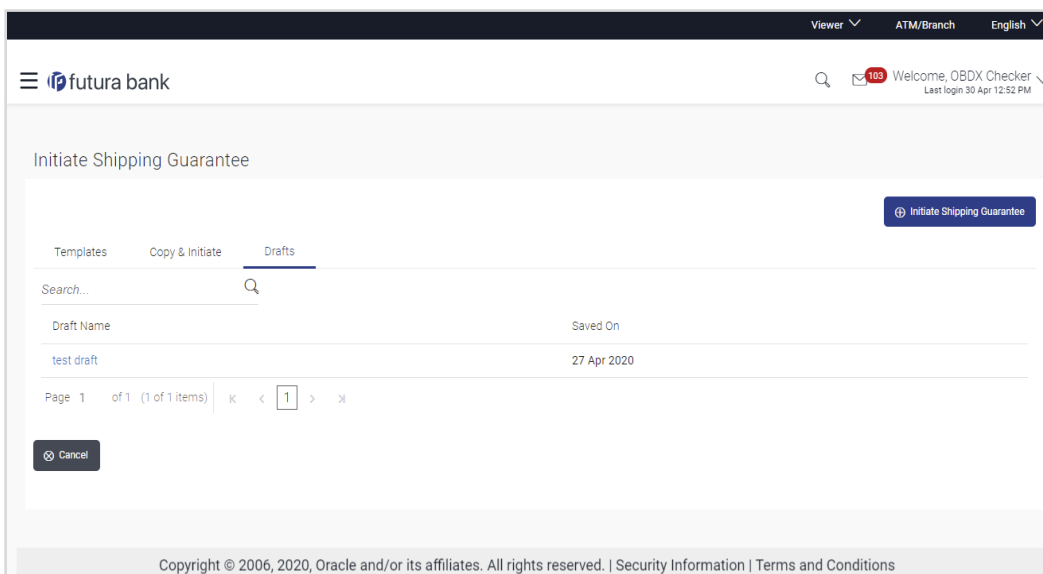
User can save shipping guarantee application as a Draft so that it can be used if required in future. User can search the saved shipping guarantee draft using Draft Name.

Note: Shipping Guarantee Application saved as Draft can be re used any number of times for Shipping Guarantee Initiation.

#### To search the shipping guarantee draft:

1. In the Search field, enter the draft name.
2. Click . The saved Collection a drafts appears based on search criteria.

#### Shipping Guarantee Draft - Search Result



The screenshot shows the 'Initiate Shipping Guarantee' interface. At the top right, there are options for 'Viewer', 'ATM/Branch', and 'English'. The Futura Bank logo is on the left, and a user greeting 'Welcome, OBDX Checker' with a last login time is on the right. A search bar is present. Below it, there are tabs for 'Templates', 'Copy & Initiate', and 'Drafts'. A search result table is displayed with the following data:

Draft Name	Saved On
test draft	27 Apr 2020

Below the table, there is a pagination control showing 'Page 1 of 1 (1 of 1 items)' and a 'Cancel' button.

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Search Result</b>	
<b>Draft Name</b>	The name of the shipping guarantee application saved as draft.
<b>Saved On</b>	The date on which the draft was saved.

3. Click **Cancel** to cancel the transaction.

## **23.4 Initiate a Shipping Guarantee**

Using this option, you can initiate a shipping guarantee in the application. To initiate a Collection in the application, you must enter details such as your LC linkage, Shipping Guarantee Details, Shipment Details, Instructions, and Attachments etc.

**To initiate shipping guarantee:**

1. Click Initiate Shipping Guarantee on Initiate Shipping Guarantee screen.

## Initiate Shipping Guarantee

Viewer ATM/Branch English

futura bank Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

### Initiate Shipping Guarantee

LC Linkage  
 Yes  No

LC Number  
 000ILSN20076A1XH  
 Reset

Shipping Guarantee Details

Party ID  
 \*\*\*782

Branch  
 I4

**Applicant Details**

Applicant Name  
 Oracle Corp  
 Address  
 I1  
 I2  
 I3  
 Country  
 GREAT BRITAIN  
 Date of Application  
 16 Mar 2020

**Beneficiary Details**

Existing  New

Beneficiary Name  
 Leo toys

Address  
 12, Park Avenue

South Blocd

London

Country  
 GREAT BRITAIN

**Product Details**

Product  
 Shipping Guarantee

Date of Expiry  
 18 Jul 2020

Continue

**Shipping Guarantee Amount**

Shipping Guarantee Amount  
 GBP £12,000.00

Shipment Details

Instructions

Attachments

I accept the terms and conditions

Initiate Shipping Guarantee Save As Cancel Back

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## Field Description

Field Name	Description
LC Linkage	<p>Indicates whether any LC is linked to Bill or not.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>Yes: guarantee is under an LC that was advised by user bank</li> <li>No: LC is not advised for a guarantee by the negotiating bank.</li> </ul>



Field Name	Description
<b>LC Number</b>	It is the LC number if attached to the guarantee. This field is appears if the <b>Yes</b> option is selected in <b>LC Linkage</b> field.
<b>Shipping Guarantee Details</b>	
<b>Party ID</b>	The party ID of the customer which has access to creating guarantee.
<b>Branch</b>	The bank branch ID where the guarantee is has to be made.
<b>Applicant Details</b>	
<b>Applicant Name</b>	The name of applying party.
<b>Address</b>	The address of applying party.
<b>Country</b>	The country of applying party.
<b>Date of Application</b>	Application date when Bill has to be initiated.
<b>Beneficiary Details</b>	
<b>Beneficiary Type</b>	Indicates beneficiary party type. The options are: <ul style="list-style-type: none"> <li>Existing</li> <li>New</li> </ul>
<b>Beneficiary Name</b>	The name of beneficiary party.
<b>Address</b>	The address of beneficiary party. This field is enabled only if the <b>New</b> option is selected in the <b>Beneficiary Type</b> field.
<b>Country</b>	The country of beneficiary party. This field is enabled only if the <b>New</b> option is selected in the <b>Beneficiary Type</b> field.
<b>Product Details</b>	
<b>Product</b>	The product type as coming from Host.

Field Name	Description
<b>Date of Expiry</b>	The expiry date of the guarantee. The expiry date must be later than the application date.
<b>Shipping Guarantee Details</b>	
<b>Shipping Guarantee Amount</b>	The shipping guarantee amount along with the currency.

2. Select the appropriate option from **LC Linkage** field
  - a. If you select **Yes**;
    1. In the **LC Number** field, enter the LC number attached to the guarantee.
    2. Click **Verify** to verify the linkage of LC to the guarantee.  
OR  
Click **Reset** to cancel the entered LC linkage.
  - b. If you select **No**, it is considered to be standalone guarantee.
3. From the **Branch** list, select the appropriate option where the Bill has been made.
4. In the **Beneficiary Name** field in the **Beneficiary Details** section, enter the name of beneficiary party.
5. In the **Address** field in the **Beneficiary Details** section, enter the address of beneficiary party.
6. From the **Country** list in the **Beneficiary Details** section, select the appropriate option.
7. From the **Product** list, select the appropriate option.
8. In the **Date of Expiry** field, select the expiry date of the shipping guarantee.
9. From the **Currency** list, select the appropriate currency for the guarantee.
10. In the **Amount** field, enter the amount for the guarantee.
11. Click **Continue** or click the **Shipment Details** tab.  
The **Shipment Details** tab appears in the **Initiate Shipping Guarantee** screen.  
OR  
Click **Initiate Shipping Guarantee**. The transaction is saved and the **Initiate Shipping Guarantee – Verify** screen appears.  
OR  
Click  system allows transaction details to be saved as a draft. (For more details, refer **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

## 23.4.1 Initiate Shipping Guarantee - Shipment Details tab

This tab includes the shipment details of the Guarantee application.

### Initiate Shipping Guarantee - Shipment Details tab

### Field Description

Field Name	Description
------------	-------------

<b>Partial Shipment</b>	Indicates whether partial shipments are allowed under the Guarantee.
-------------------------	--



The options are:

- Allowed
- Not Allowed
- Conditional

Field Name	Description
<b>Transshipment</b>	Indicates whether transshipment is allowed under the Guarantee. The options are: <ul style="list-style-type: none"> <li>• Allowed</li> <li>• Not Allowed</li> <li>• Conditional</li> </ul>
<b>Transportation Mode</b>	Indicates which mode of transportation is to be used i.e. Air, Sea, Road, Rail, Multimodal etc.
<b>Shipment Period</b>	The period of shipment during which the goods are to be loaded on board /dispatched /taken in charge.
<b>Latest Date for Shipment</b>	The latest date for shipment loading goods on board/dispatch/taking in charge. The Latest Date for Shipment should not be later than the Guarantee Expiry Date.  <hr/> <b>Note: It is mandatory to enter the values either in the <b>Latest Shipment Date</b> or <b>Shipment Period</b> field.</b> <hr/>
<b>Shipment From</b>	The place of receipt from where shipment will be done.
<b>Shipment To</b>	The place of delivery of goods.
<b>Port of Loading</b>	The place of dispatch or taking in charge of the goods or loading on board.
<b>Port of Discharge</b>	The port of discharge.
<b>Goods.</b>	
<b>SR No</b>	Serial Number.
<b>Goods</b>	The type of good being shipped has to be chosen.
<b>Description of Goods</b>	The description about the goods.
<b>Units</b>	The number of units of the good covered under the Guarantee.
<b>Price Per Unit</b>	The price per unit of the good covered under the Guarantee.

12. From the **Partial Shipment** list, select the appropriate option.

13. From the **Transshipment** list, select the appropriate option.

14. In the **Latest Date for Shipment** field, enter the latest shipment date for loading goods on board/ dispatch/ taking in charge.
15. In the **Shipment From** field, enter the name of the place where the goods are to be received.
16. In the **Shipment To** field, enter the name of the place for delivery of goods.
17. In the **Port of Loading** field, enter the port of dispatch or taking in charge of the goods or loading on board.
18. In the **Port of Discharge** field, enter the port of discharge of the goods.
19. In the **Goods** section,
  - a. In the **Goods** field, choose the desire good being shipped.
  - b. In the **Description of Goods** field, enter the description of the goods traded under the Guarantee.
  - c. In the **Units** field, enter the number of units of the goods traded under the Guarantee.
  - d. In the **Price Per Unit** field, enter the price per unit of the goods traded under the Guarantee.
  - e. Click **Add Goods** to add new good if required.  
OR  
Click  to remove the already added goods.  
OR  
Click **Continue** to save the details entered and proceeds to next level of details.  
OR  
Click the **Instructions** tab.
20. The **Instructions** tab appears in the **Initiate Shipping Guarantee** screen.  
OR  
Click **Initiate Shipping Guarantee**. The transaction is saved and the **Initiate Shipping Guarantee – Verify** screen appears.  
OR  
Click  system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
21. Click **Initiate Shipping Guarantee - Instructions** tab.

#### **23.4.2 Initiate Shipping Guarantee - Instructions tab**

This tab includes the miscellaneous information such as Advising Bank, Instructions to the bank (not forming part of guarantee).

## Initiate Shipping Guarantee - Instructions tab

Viewer ATM/Branch English

futura bank

Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

### Initiate Shipping Guarantee

LC Linkage  
 Yes  No

LC Number  
000ILSN20076A1XH  
Reset

Shipping Guarantee Details

Shipment Details

Instructions

Advising Bank SWIFT ID  
 Instructions to the Bank: Not forming part of Shipping Guarantee

Continue

Attachments

I accept the terms and conditions

Initiate Shipping Guarantee Save As Cancel Back

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## Field Description

Field Name	Description
------------	-------------

**Advising Bank Details**


<b>SWIFT Code</b>	Displays the SWIFT code of Advising Bank.
-------------------	---

<b>Advising Bank Name</b>	Displays the name of Advising Bank.
---------------------------	-------------------------------------

<b>Address</b>	Displays the address of Advising Bank.
----------------	--

<b>Country</b>	Displays the name of collecting Bank's country.
----------------	---

<b>Instructions to the Bank (not forming part of Shipping Guarantee)</b>	Any additional instructions that you want to give to the bank.
--	--

22. In the **Instructions to the Bank** field, enter the additional instructions that you want to give to the bank.
23. Click the **Attachments** tab.  
The **Attachments** tab appears in the **Initiate Shipping Guarantee** screen.  
OR  
Click **Initiate LC**. The transaction is saved and the **Initiate Shipping Guarantee – Verify** screen appears.  
OR  
Click  system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.

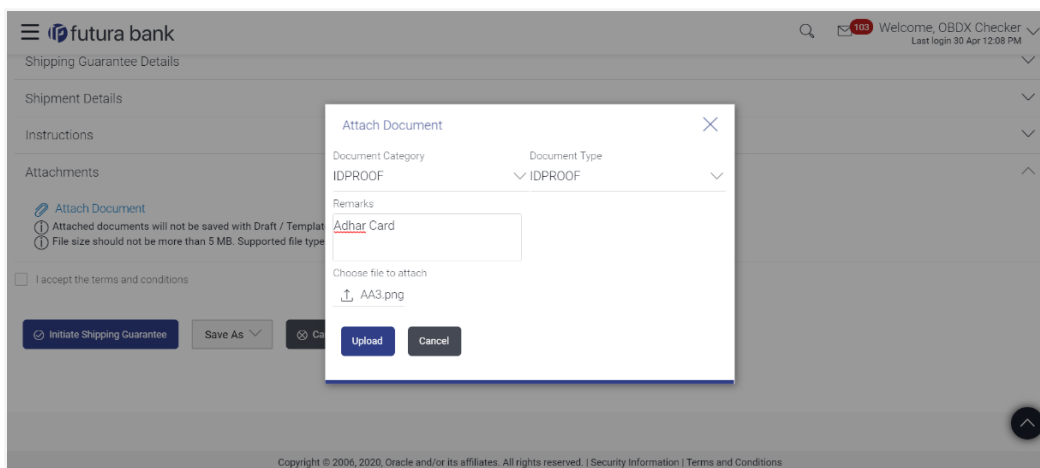
### 23.4.3 Initiate Shipping Guarantee - Attachments tab

Displays the list of documents presented to initiate the guarantee.

#### To Attach Documents:

24. Click **Attach Document** to upload the document.  
The **Attach Document** popup window appears.
  - a. From the **Document Category** select the appropriate option.
  - b. From the **Document Type** select the appropriate option.
  - c. In the **Remarks** field, add notes for attaching documents.
  - d. Click **Choose File** to browse and select the required document present on your computer.
  - e. Click **Upload** to upload document.  
The **Attachments** tab appears along with list of attached documents.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

#### Attachments tab - Upload Document




**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Document Category</b>	The category of the document to be uploaded.
<b>Document Type</b>	The type of the document to be uploaded.
<b>Remarks</b>	The notes added, if any for attaching the document.
<b>Choose File to attach</b>	Browse the file to be attached.  <div style="border: 1px solid black; padding: 5px;">           Note: File size should not be more than 5 MB. Supported file types: .jpeg, .png, .doc, .pdf, .txt, .zip. Multiple files can be uploaded at a time.         </div>

**23.4.4 View Attached Documents**

25. Click **Attachments** tab to view the attached documents.  
 The **Attachments** tab appears along with list of attached documents.  
 OR  
 Click **Back** to go back to previous screen.  
 OR  
 Click **Cancel** to cancel the transaction. The **Dashboard** appears.

---

**Note:** Click  to remove the attached document.

---



## Initiate Shipping Guarantee - Attachments tab

Viewer ATM/Branch English

futura bank Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

Initiate Shipping Guarantee

LC Linkage  
 Yes  No

LC Number  
000ILSN20076A1XH  
Reset

Shipping Guarantee Details

Shipment Details

Instructions

Attachments

Attach Document

Sr No	Document Id	Document Category	Document Type	Remarks	Remove
1	3,IPM,****18	IDPROOF	IDPROOF	Adhar card	


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## Field Description

Field Name	Description
<b>SR No</b>	The serial number of the document attached record list.
<b>Document ID</b>	Displays the unique identification number for the attached document. Displays the link to download the attach document
<b>Document Category</b>	The category of the document uploaded.
<b>Document Type</b>	The type of the document uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.
<b>Remove</b>	Allow user to remove the attached document.

26. Click the required link in the **Document ID** column to download the attached document.  
 OR  
 Click **Back** go back to previous screen.  
 OR  
 Click **Cancel** to cancel the transaction. The Dashboard appears.

27. Select the **Terms and Conditions** checkbox to accept the Terms and Conditions.
28. Click **Initiate Shipping Guarantee**. The transaction is saved and the Initiate Shipping Guarantee – Verify screen appears.  
OR  
Click  system allows transaction details to be saved as a template or draft. (For more details, refer **Save As Draft** section.)  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction, The **Dashboard** appears.
29. The review screen appears. It displays all the 4 sections with their respective fields namely Shipping **Guarantee Details, Shipment Details, Documents, Instructions, and Attachments** with an option to edit them individually. Verify the details, and click Confirm.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
30. The success message initiation of guarantee creation appears along with the reference number. Click **OK** to complete the transaction.

## 23.5 Save As Template

User can save the application as a Template so that it can be used for creation of similar shipping guarantees, if required in future. The application allows the template access as public or private if saved as template.

- **Public:** A template marked as 'Public' are visible to all the users mapped to the Party ID of the user who created the template. All users mapped to the party will only be able to view and use whereas they will not be able to edit or delete template. Only the creator of the template is allowed to edit or delete the template.
- **Private:** A template marked as 'Private' is available to only the creator of the template. Only creator of the template can use the template while initiating shipping guarantee and modify or delete such templates.


User can search the saved shipping guarantee template by template name in search tab. The LC applications earlier saved as template can also be saved as draft while initiating a shipping guarantee.

---

Note: User cannot save application with attached document as Template.

---

### To save Shipping Guarantee application as template:

1. Enter the required details in application.
2. Click , and then select **Template** option.

## Save as Template

## Field Description

Field Name	Description
<b>Template Type</b>	<p>Indicates the type of access for the template.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Public:</b> A template marked as 'Public' is visible to all the users mapped to the Party ID for which the user has created the template. All such users will only be able to view and use this template, however they will not be able to edit or delete the template. Only the creator of the template is allowed to edit or delete the template.</li> <li>• <b>Private:</b> A template marked as 'Private' is available to only the creator of the template. Only creator of the template can use it while initiating Shipping Guarantee and modify or delete such template.</li> </ul>
<b>Template Name</b>	Name of the template to be saved.

- From the **Template Type** list, select the appropriate option.
- In the **Template Name** field, enter the desired name for the template.
- Click **Save** to save the template.  
The transaction details are saved as a template which can be access from the **Template** tab.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

## 23.6 Save As Draft

User can save Shipping Guarantee application as a Draft so that it can be used if required in future. It can be re used only one time for Shipping Guarantee Application initiation. User can search the saved Shipping Guarantee draft using the draft name in search box. The saved drafts can be accessed from the **Draft** tab. The Shipping Guarantee applications, which were saved as draft can also be saved as template after adding all other necessary fields.

**Note:** User cannot save application with attached document as Draft.

**To save Shipping Guarantee application as draft:**

1. Enter the required details in Shipping Guarantee application.
2. Click **Save As** and then select **Draft** option.

**Save as Draft**
**Field Description**

Field Name	Description
<b>Draft Name</b>	Name of the draft.

3. In the **Draft Name** field, enter the desired name for the draft.
4. Click **Save** to save the draft.  
The transaction details are saved as a draft which can be accessed from the **Draft** tab.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

**Note:** When shipping Guarantee is linked with LC it cannot be saved as Draft, when it is not linked with LC, then it can be saved either as a draft or as a template.

[Home](#)

## 24. View shipping Guarantee

Using this option, you can view existing shipping guarantees in the application.

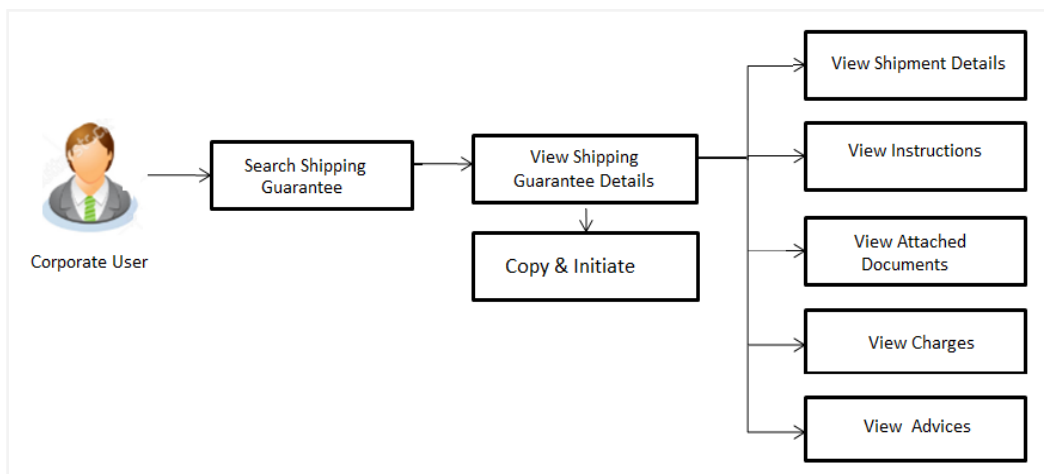
A guarantee from a lending institution ensures that the liabilities of a debtor will be met. In other words, if the applicant fails to fulfil a commitment, the lending institution will cover it. A Bank Guarantee enables user to show more credibility while doing business.

Guarantees can be initiated in the system using the Initiate Shipping Guarantee option. This option allows you to search for guarantees based on a certain search criterion. It allows you to view a list of guarantees for the selected customer. Details of an individual guarantee can be viewed and Exported in various formats.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place
- At least a single shipping guarantee should exist for the party ID and party must having view rights for it

### Workflow



### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Shipping Guarantee > View Shipping Guarantee*

**To view Shipping guarantee:**

1. The **View Shipping Guarantee** screen appears.

**View Shipping Guarantee - Search**

The screenshot shows the 'View Shipping Guarantee' search interface. At the top, there's a navigation bar with 'Viewer', 'ATM/Branch', and 'English' options. Below that is the 'futura bank' logo and user information: 'Welcome, OBDX Checker' and 'Last login 29 Apr 05:22 PM'. The main content area is titled 'View Shipping Guarantee' and contains several search filters:

- Shipping Guarantee Reference Number:** A text input field.
- Shipping Guarantee Status:** A dropdown menu with 'Please select' as the current value.
- LC Linkage:** Radio buttons for 'Yes' and 'No', with 'No' selected.
- Applicant Name:** A dropdown menu with 'Please select' as the current value.
- Beneficiary Name:** A text input field.
- Guarantee Amount:** A date range selector with 'From' and 'To' fields.

At the bottom of the form, there are three buttons: 'Search', 'Cancel', and 'Reset'. A footer at the very bottom contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

**Field Description**

Field Name	Description
<b>Shipping Guarantee Reference Number</b>	The shipping guarantee number.
<b>Applicant Name</b>	The name of the applicant of the shipping guarantee.
<b>Shipping Guarantee Status</b>	The status of the shipping guarantee. The options are: <ul style="list-style-type: none"> <li>• Active</li> <li>• Hold</li> <li>• Cancelled</li> <li>• Closed</li> </ul>
<b>Beneficiary Name</b>	The name of the beneficiary of the shipping guarantee.
<b>LC Linkage</b>	The LC is linked to guarantee or not.

Field Name	Description
<b>LC Number</b>	The LC number if attached to the guarantee.
<b>Shipping Guarantee Amount From - To</b>	The shipping guarantee amount.
<b>Date of Expiry</b>	The expiry date of the guarantee.

2. Enter the search criteria.
3. Click **Search**.  
The **View Shipping Guarantee** screen appears with the search results.  
OR  
Click **Reset** to reset the search criteria.  
OR  
Click **Cancel** to cancel the transaction.

### View Shipping Guarantee – Search Result

The screenshot shows the 'View Shipping Guarantee' search results page. The page header includes 'futura bank' and a user greeting 'Welcome, OBDX Checker'. The search filters include: Shipping Guarantee Reference Number, Shipping Guarantee Status (Active), LC Linkage (No), Applicant Name (Orac Corp), Guarantee Amount (From/To), and Date Of Expiry (From/To). The search results table is as follows:

Shipping Guarantee Reference Number	Beneficiary Name	LC Number	Amount	Status	Expiry Date
000SGLC200761501	Orac Corp		£23,000.00	ACTIVE	3/17/20
000SGLC200763501	Leo toys		£3,334.00	ACTIVE	10/10/21

Page 1 of 1 (1-2 of 2 items)

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### Field Description

Field Name	Description
<b>Shipping Guarantee Reference Number</b>	The Shipping Guarantee number. Displays the link to view details of the Shipping Guarantee.

Field Name	Description
<b>Beneficiary Name</b>	Displays the name of the beneficiary of the shipping guarantee.
<b>LC Number</b>	Displays the LC number if the shipping guarantee is attached to it.
<b>Amount</b>	Displays the amount of the shipping guarantee.
<b>Status</b>	Displays the status of the shipping guarantee.
<b>Expiry Date</b>	Displays the expiry date of the shipping guarantee.

4. Click on the desired record link in the **Shipping Guarantee Reference Number** column. The **View Shipping Guarantee** screen appears with the details of the selected shipping guarantee. By default, the **Shipping Guarantee Details** tab appears.
5. Click **Shipping Guarantee Details** tab.

## 24.1 Shipping Guarantee Details

6. The **View Shipping Guarantee Details** screen appears.  
OR  
Click **Copy and Initiate** to copy details of Shipping Guarantee, and initiate a new shipping guarantee. The **Initiate Shipping Guarantee** screen appears.  
OR  
Click **back** to navigate back to previous screen.



## View Shipping Guarantee – Shipping Guarantee Details

Viewer
ATM/Branch
English

futura bank
Welcome, OBDX Checker  
Last login 29 Apr 05:22 PM

View Shipping Guarantee 000SGLC200761501

View Details

Attached Documents

Charges

Advices

Shipping Guarantee Details

Party ID ***782	Branch I4
--------------------	--------------

<b>Applicant Details</b>	<b>Beneficiary Details</b>
Applicant Name Oracle Corp	Beneficiary Name Oracle Corp
Address I1 I2 I3	Address new tech park plot no 29 London
Country GREAT BRITAIN	Country GREAT BRITAIN
Date of Application 16 Mar 2020	

<b>Product Details</b>	<b>Shipping Guarantee Amount Details</b>
Product Shipping Guarantee	Shipping Guarantee Amount £23,000.00
Date of Expiry 17 Mar 2020	

Shipment Details

Partial Shipment	Transshipment
Shipment Period 28 Nov 2019	Transportation Mode Sea
Shipment From Mumbai	Shipment To London
Port of Loading Mumbai	Port of Discharge London
Goods	

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	CILLAFABRIC	CILLAFABRIC		

Instructions

Advising Bank SWIFT ID  
CITIGB2LXXX  
CITI NEW BANK  
CITIGB2LXXX  
new tech park  
GB

Instructions to the Bank: Not forming part of Shipping Guarantee

Copy and Initiate
← Back

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## Field Description

Field Name	Description
<b>Party ID</b>	Displays the party ID of the customer which has access to creating guarantee.
<b>Branch</b>	Displays the bank branch ID where the guarantee was made.
<b>Applicant Details</b>	

Field Name	Description
<b>Applicant Name</b>	Displays the name of applying party.
<b>Address</b>	Displays the address of applying party.
<b>Country</b>	Displays the country of applying party.
<b>Date of Application</b>	Displays the application date when Bill has been initiated.
<b>Beneficiary Details</b>	
<b>Beneficiary Name</b>	Displays the name of beneficiary party.
<b>Address</b>	Displays the address of beneficiary party.
<b>Country</b>	Displays the country of beneficiary party.
<b>Product Details</b>	
<b>Product</b>	Displays the product type as coming from Host.
<b>Date of Expiry</b>	Displays the expiry date of the shipping guarantee.
<b>Shipping Guarantee Amount Details</b>	
<b>Shipping Guarantee Amount</b>	Displays the amount of the shipping guarantee.

## 24.2 Shipment Details

This tab includes the shipment details of the Guarantee application.

- Click **Shipment Details** tab.

The **Shipment** details appears in the **View Shipping Guarantee** screen.

OR

Click **Copy and Initiate** to copy details of Shipping Guarantee, and initiate a new shipping guarantee. The **Initiate Shipping Guarantee** screen appears.

OR

Click **back** to navigate back to previous screen.

## View Shipping Guarantee - Shipment Details tab

View Shipping Guarantee 000SGLC200761501

Shipping Guarantee Details

Shipment Details

Partial Shipment  
Shipment Period  
28 Nov 2019  
Shipment From  
Mumbai  
Port of Loading  
Mumbai  
Goods  
CILLAFABRIC

Transshipment  
Transportation Mode  
Sea  
Shipment To  
London  
Port of Discharge  
London

Sr No	Goods	Description of Goods	Units	Price Per Unit
1	CILLAFABRIC	CILLAFABRIC		

Instructions

Copy and Initiate   ← Back

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## Field Description

Field Name	Description
------------	-------------

**Partial Shipment** Displays the status of partial shipments under the Guarantee.

The options are:

- Allowed
- Not Allowed
- Conditional

**Transshipment** Displays the status of transshipments under the Guarantee.

The options are:

- Allowed
- Not Allowed
- Conditional

**Transportation Mode** Displays the transportation mode for the goods.

**Shipment Period** Displays the period of shipment during which the goods are to be loaded on board /dispatched /taken in charge.

**Shipment From** Displays the place of receipt from where shipment will be done.

Field Name	Description
<b>Shipment To</b>	Displays the place of delivery of goods.
<b>Port of Loading</b>	Displays the place of dispatch or taking in charge of the goods or loading on board.
<b>Port of Discharge</b>	Displays the port of discharge.
<b>Goods</b>	
Section displays the added goods for shipment.	
<b>SR No</b>	Displays the serial number.
<b>Goods</b>	Displays the type of good being shipped.
<b>Description of Goods</b>	Displays the description about the goods.
<b>Units</b>	Displays the number of units of the good covered under the guarantee.
<b>Price Per Unit</b>	Displays the price per unit of the good covered under the guarantee.

## 24.3 Instructions

This tab includes the bank instruction details of the Shipment Guarantee application.

- Click **Instructions** tab.

The **Instructions** details appears in the **View Shipment Guarantee** screen.

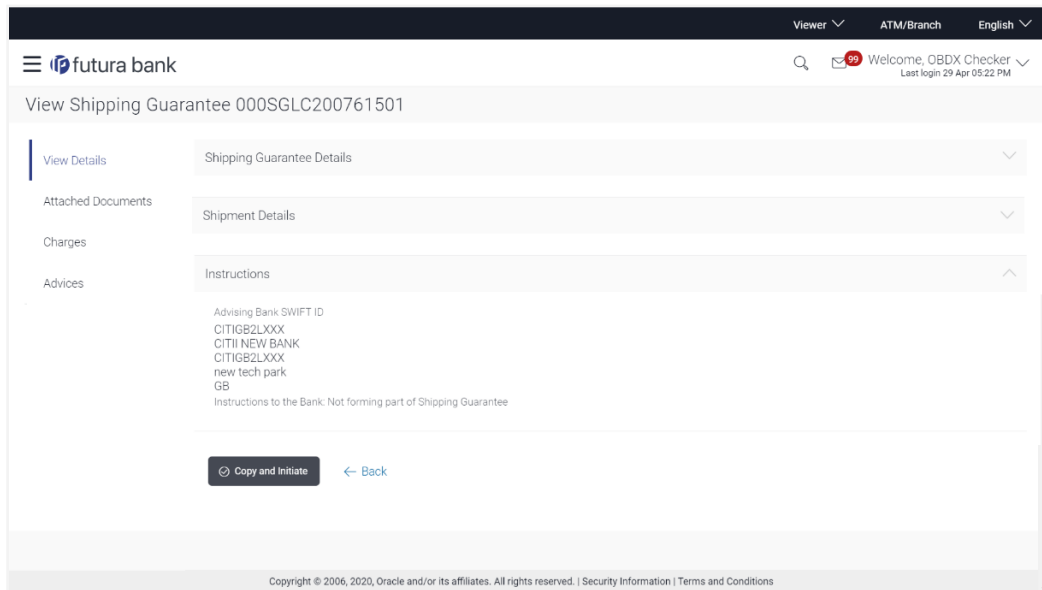
OR

Click **Copy and Initiate** to copy details of Shipping Guarantee, and initiate a new shipping guarantee. The **Initiate Shipping Guarantee** screen appears.

OR

Click **back** to navigate back to previous screen.

## View Shipment Guarantee – Instructions tab



### Field Description

Field Name	Description
<b>Advising Bank Details</b>	
<b>SWIFT Code</b>	Displays the SWIFT code of Advising Bank.
<b>Advising Bank Name</b>	Displays the name of Advising Bank.
<b>Address</b>	Displays the address of Advising Bank.
<b>Country</b>	Displays the name of collecting Bank's country.
<b>Instruction to Bank: Not Forming part of Shipping Guarantee</b>	Displays the instruction which was provided by user to bank to be taken care of while creating guarantee.

## 24.4 Attached Documents

You can see attached documents related to shipping guarantee here. You can also view the list of all documents uploaded by you.

9. Click **Attached Documents** tab to view the list of all documents uploaded or to attach document.

The **Attached Documents** details appear in the **View Shipping Guarantee** screen.

OR

Click **Back**.

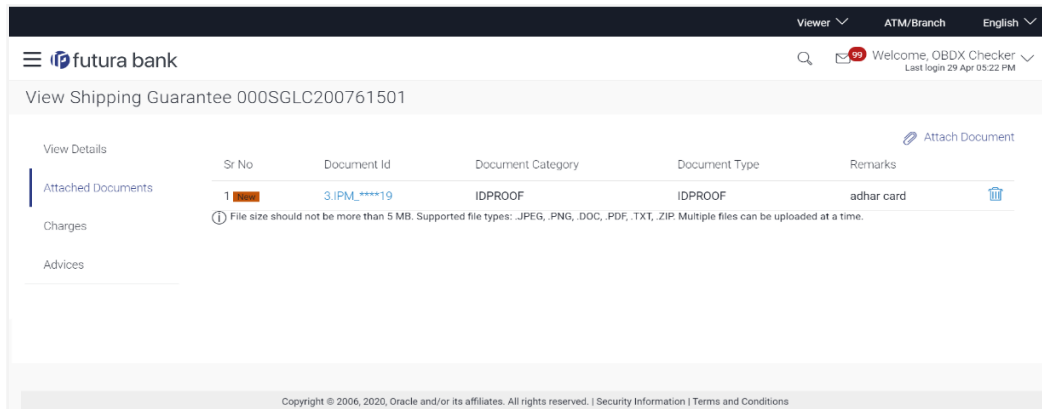
The **View Shipping Guarantee** screen appears.

OR

Click **Cancel** to cancel the transaction.

## 24.4.1 View Attached Documents

### View Shipping Guarantee – Attached Documents tab



### Field Description

Field Name	Description
<b>Sr No</b>	The serial number of the attached document records.
<b>Document ID</b>	Displays the unique identification number for the attached document. Displays the link to download the attached document.
<b>Document Category</b>	Displays the category of the document uploaded.
<b>Document Type</b>	Displays the type of the document uploaded.
<b>Remarks</b>	Displays the notes added, if any, for attaching the document.

10. Click the required link in the **Document ID** column to download the attached document.

OR

Click **Back**.

The **View Shipping Guarantee** screen appears.

OR

Click **Cancel** to cancel the transaction.

**Note:** Attached documents section is not qualified with Oracle TFPM in this release.

## 24.5 Charges

This tab lists charges for the Shipping Guarantee.

11. Click **Charges** tab to view list of commissions and charges for the shipping guarantee.
12. The **Charges** detail appears in the **View Shipping Guarantee** screen.  
OR  
Click **Back**.  
The **View Shipping Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

### View Shipping Guarantee – Charges tab

View Details	Commission	Percentage	Amount
Attached Documents	LC issuance Commission (Commitment)-Non periodic	1 %	£0.63
Charges	LC issuance Commission (Commitment)-Non periodic	1 %	£230.00

Charges	Account	Amount
LC Courier Charge	xxxxxxxxxxxx0014	£50.00
LC SWIFT Charge for amendment	xxxxxxxxxxxx0014	£50.00
Other bank Fee	xxxxxxxxxxxx0014	£50.00

### Field Description

Field Name	Description
<b>Commission</b>	Displays the commission charges in terms of percentage for the issued Guarantee.
<b>Percentage</b>	Displays the percentage of Guarantee amount charged as commission.
<b>Amount</b>	Displays the amount charged as commission.
<b>Total Commission</b>	Displays the total amount of commission paid.
<b>Charges</b>	Displays the reason of charges levied for Various Guarantee related processes.

Field Name	Description
<b>Account</b>	Displays the account number for levying Cancellation Charges / Advice Charges.
<b>Amount</b>	Displays the amount charged for the various processes.
<b>Total Charges</b>	Displays the total charges applicable.

## 24.6 Advices

This tab denotes all the Advices being exchanged. It allows the user to view and download the advices generated for the selected shipping guarantee.

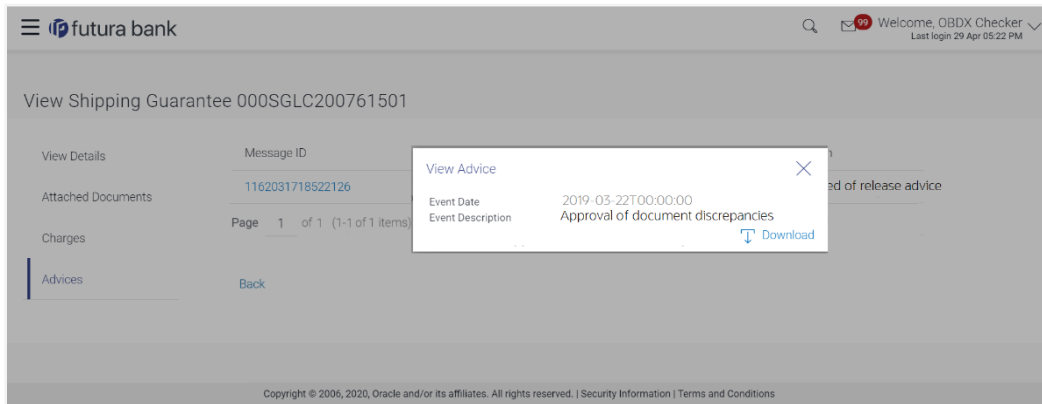
13. Click **Advices** tab. The summary of all the Advices being exchanged.  
OR  
Click **Back**.  
The **View Shipping Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

### View Shipping Guarantee - Advices Tab

14. Click on the desired **Message ID** to view the respective advice details.  
The advice detail appears in popup window along with the event date and description.





## 24.6.1 Advice Details



### Field Description

Field Name	Description
<b>Event Date</b>	Displays the event date.
<b>Event Description</b>	Displays the description of the event.
<b>Description</b>	The details of the advice.

- a. Click  to download the SWIFT messages in PDF format.
  - b. Click  to close the window.
15. Click **Back**.  
The **View Shipping Guarantee** screen appears.  
OR  
Click **Cancel** to cancel the transaction.

[Home](#)

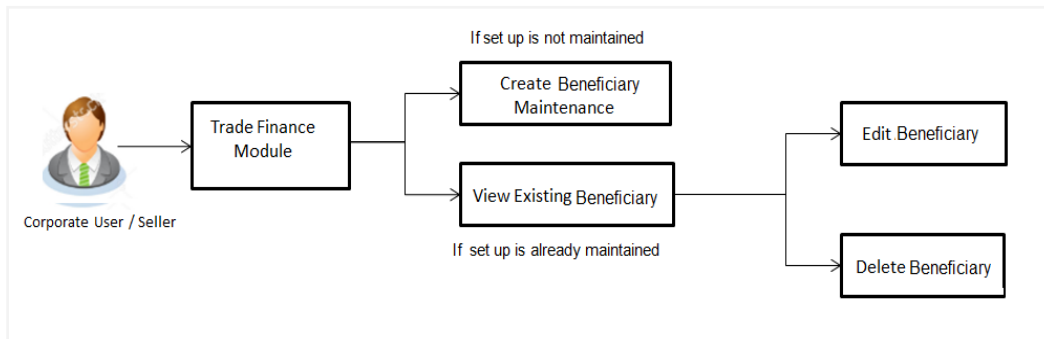
## 25. Other Party Maintenance

Using this option, you can view, create, update and delete the Beneficiary/Drawee for the LC/Bills/Guarantee.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place

### Workflow



### Features Supported In Application

Available features to corporate user in the application:

- View Beneficiary
- Create Beneficiary
- Edit Beneficiary
- Delete Beneficiary

### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Maintenance > Other Party Maintenance*

### 25.1 Other Party Maintenance - Summarized View

Using this option, corporate user can search and view the details of any other party maintained. This is a default view; the user is landed on this screen, records of all the other parties maintained in the application are displayed in card format. User can choose to check the complete details of a specific party by clicking on a card.

## Other Party Maintenance - Summarized View

The screenshot shows the 'Other Party Maintenance' interface for Futura Bank. The page title is 'Other Party Maintenance' with a sub-header 'DEV Org | \*\*\*165'. A 'Create Other Party' button is in the top right. The main content is a 'List of Other Parties' with a search bar and grid view options. There are 9 cards displayed in a 3x3 grid. Each card shows the party name, privacy status, SWIFT Code, Nickname, and Applicability. The cards are: Sdd (Private), Leo toys (Public), Ccsc (Public), Cinc (Private), Crnc (Public), Jack (Private), Viussrinc (Private), Visseerinc (Private), and Vivssrnc (Private). A pagination bar at the bottom shows 'Page 1 of 2 (1-9 of 18 items)'.

## Field Description

Field Name	Description
<b>Party Name</b>	The name of the applicant is displayed.
<b>Party ID</b>	The party Id is displayed in a masked format.
<b>Search By</b>	Enter the name of the card to search and view its details. Partial search is allowed.
<b>Other Party Maintenance Card</b>	The Other Party Maintenance card displays the name of the Other Party Maintenance along with the other details like SWIFT Code, Nickname, and Applicability.
<b>Other Party Maintenance Card Name</b>	The name using which other party details is stored.

Field Name	Description
<b>Access Type</b>	The accessibility the beneficiary recorded i.e. public or private.
<b>SWIFT Code</b>	The SWIFT code of the Beneficiary/Drawee bank.
<b>Nickname</b>	The nickname of the Beneficiary/drawee.
<b>Applicability</b>	<p>The transactions for which the beneficiary recorded are applicable. It can be either of them or combination of them, i.e. as selected :</p> <ul style="list-style-type: none"> <li>• Letter of Credit</li> <li>• Bills</li> <li>• Guarantee</li> </ul>

16. To view the details of a specific beneficiary, select and click the Other Party Maintenance card. The **View Other Party Maintenance** screen with maintained details appears.



OR

In the **Search By** field, enter the name of the specific party whose details you want to view. The specific Other Party Maintenance detail record appears.


OR

Click **Create Other Party** to create a new party.

OR

Click  or  to view the other party maintenance as Summarized or Tabular view.

OR

Click  to delete the other party maintenance card.

### 25.1.1 Other Party Maintenance - Tabular View

The Other Party Maintenance - Tabular View allows the corporate user to view the party details in table format.

### Other Party Maintenance - Tabular View

Beneficiary / Drawee Name	Swift Code	Nickname	Access Type	Applicability	Type	Actions
Sdd	-	sds	Private	Letter Of Credit		
Leo toys	CITIGB2LRRR	LEOTOY	Public	Bills,Collections,Guarantee,Letter Of Credit,Shipping Guarantee		
Ccsc	CITIGB2LRRR	librtecs	Public	Letter Of Credit		
Cinc	CITIGB2LRRR	kittccvch	Private	Letter Of Credit		
Cmc	CITIGB2LRRR	lirstcsech	Public	Guarantee		
Jack	CITIGB2LNNN	wand	Private	Collections,Guarantee,Letter Of Credit		
Viusrinc	CITIGB2LRRR	lihsbrstech	Private	Bills		
Visseerinc	CITIGB2LRRR	lisretsech	Private	Bills		
Vvssmc	CITIGB2LRRR	lirstssech	Private	Bills		
Vega toys	CITIGB2LNNN	vtoys	Public	Collections,Guarantee,Letter Of Credit		

#### 1.1.4 Other Party Maintenance - View Details

This screen allow the corporate user to view the details of other party.

#### Other Party Maintenance - View Details

Other Party Name	Nickname	Bank Name	SWIFT Code
Leo Toys <span>Public</span>	LEOTOY	CITIBANK IRELAND	CITIGB2LRRR
Address		Bank Address	
12 tech park lawrance garden london		CITIGB2LRRR glaso park 33 new diamond area	
Country			
INDIA			
Applicability			
Bills,Collections,Guarantee,Letter Of Credit,Shipping Guarantee			
<a href="#">Edit</a>	<a href="#">Delete</a>	<a href="#">Back</a>	

**Field Description****Field Name    Description**

---

**Other Party Name**    The beneficiary against whom LC/Bills/ Guarantee is created.

**Access Type**    The accessibility the beneficiary recorded i.e. public or private.

**Nickname**    The nickname of the Beneficiary/drawee.

**Bank Name**    The name of beneficiary bank.

**SWIFT Code**    The SWIFT code of the Beneficiary/Drawee bank.

**Other Party Details**

**Address**    The address of beneficiary to be saved.

**Country**    The country of the LC beneficiary.

**Applicability**    The transactions for which the beneficiary recorded are applicable.  
It can be either of them or combination of them, i.e. as selected :

- Letter of Credit
- Bills
- Guarantee

**Bank Address**    The address of beneficiary bank.

---

2. Click **Edit** to edit the other party details.  
OR  
Click **Delete** to delete the other party.  
OR  
Click **Back** to navigate to the previous screen.

## 25.2 Other Party - Create

**To create other party:**

1. Click **Create** to create other party. The **Create Other Party** screen appears.

## Create Other Party

Viewer ATM/Branch English

futura bank

Welcome, corp checker  
Last login 24 Nov 06:18 PM

### Other Party Maintenance

DEV Org | \*\*\*165

#### Beneficiary/Drawee Details

Name  
John Smith

Address  
20 Redwoods  
ABC Complex, Example Street

Country  
UNITED STATES

Nickname  
John

#### Bank Details

SWIFT Code  
ORACGB2LOOO

[Lookup SWIFT Code](#)  
Credit Available With  
ORACGB2LOOO  
ORACGB2LOOO  
ORACGB2LOOO  
plot mo 23 London

Public  Private

Applicability

All

Letter of Credit

Collections

Guarantee

Shipping Guarantee

Bills

[Back](#)

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### Field Description

Field Name	Description
------------	-------------

#### Beneficiary/Drawee Details

<b>Beneficiary/Drawee Name</b>	The beneficiary against whom LC/Bills/ Guarantee is to be created.
--------------------------------	--

<b>Address</b>	The address of beneficiary to be saved.
----------------	---

<b>Country</b>	The country of the beneficiary.
----------------	---------------------------------

<b>Field Name</b>	<b>Description</b>
<b>Nickname</b>	The nickname of the Beneficiary/drawee.
<b>Bank Details</b>	
<b>SWIFT Code</b>	The SWIFT ID of the Beneficiary/Drawee Bank. Click <b>Lookup SWIFT Code</b> if required, to search and select the bank details, available in the application.
<b>SWIFT code Look up</b>	
The following fields appear on a pop up window if the <b>Lookup SWIFT Code</b> link is clicked.	
<b>Swift Code</b>	The facility to lookup bank details based on SWIFT code.
<b>Bank Name</b>	The facility to search for the SWIFT code based on the bank name.
<b>Country</b>	The facility to search for the SWIFT code based on the country.
<b>City</b>	The facility to search for the SWIFT code based on city.
<b>SWIFT Code Lookup - Search Result</b>	
<b>Bank Name</b>	The names of banks as fetched on the basis of the search criteria specified.
<b>Address</b>	The complete address of each bank as fetched on the basis of the search criteria specified.
<b>SWIFT Code</b>	The list of SWIFT codes as fetched on the basis of the search criteria specified.
<b>Bank Details</b>	Name and Address of the bank where credit would be available. This field is enabled if the <b>Bank Address</b> option is selected in the <b>Credit Available With</b> field.
<b>Access Type</b>	The accessibility the beneficiary recorded will have.
<b>Applicability</b>	The applicability the beneficiary recorded will have. The options are: <ul style="list-style-type: none"> <li>• All</li> <li>• Letter of Credit</li> <li>• Collections</li> <li>• Guarantee</li> <li>• Shipping Guarantee</li> <li>• Bills</li> </ul>



2. In the **Name** field, enter the name of the beneficiary.
3. In the **Address** field, enter the address of the beneficiary.
4. In the **Country** field, enter the country of the beneficiary.
5. In the **Nickname** field, enter the nickname name of the beneficiary.
6. From **SWIFT Code**, use the lookup and select the right SWIFT code.
  - a. Click **Verify** to verify the details.  
The beneficiary bank detail appears.  
OR  
Click **Reset** to cancel entered details.
7. From **Access Type** list, select the appropriate option.
8. From **Applicability** list, select the appropriate options.
9. Click **Save** to save the beneficiary details.  
OR  
Click **Back** to navigate to the previous screen.  
OR  
Click **Cancel** to cancel the transaction.
10. The **Review Other Party Maintenance Details** screen appears. Verify the details, and click **Confirm**.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Save As Draft**, system allows transaction details to be saved as a template or draft.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.  
OR  
Click **Back** to go back to previous screen.
11. The success message of beneficiary creation appears along with the reference number.
12. Click **Go to Dashboard**, to navigate to the **Dashboard**.

### 25.3 Other Party Maintenance - Edit

Using this option corporate user can edit the details of selected beneficiary, maintained in the application.

#### To modify beneficiary:

1. Enter the search criteria, and click **Search**.  
OR  
Click on Other Party card whose details you want to modify. The **View Other Party** screen with maintained details appears.
2. Click **Edit** to edit the beneficiary details. The **Edit Other Party** screen appears.

## Edit Other Party

The screenshot shows the 'Edit Other Party' interface for 'Leo Toys'. The header includes the Futura Bank logo and user information: 'Welcome, corp checker' with a last login time of '24 Nov 06:18 PM'. The main content area displays the following details:

Other Party Name	Nickname	Bank Name	SWIFT Code
Leo Toys <input type="checkbox"/> Public	LEOTOY	CITIBANK IRELAND	CITIGB2LRRR

Below the table, the 'Address' field is populated with: '12 tech park, lawrance garden, london'. The 'Country' is 'IN'. The 'Access Type' is set to 'Public' (radio button selected). The 'Applicability' field lists: 'Bills,Collections,Guarantee,Letter Of Credit,Shipping Guarantee'. At the bottom, there are four buttons: 'Save', 'Delete', 'Cancel', and 'Back'.

3. Update the required fields.
4. Click **Save** to save the beneficiary details.  
OR  
Click **Delete** to delete the other party.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to navigate to the previous screen.
5. The **Review Beneficiary/Drawee Details** screen appears. Verify the details, and click **Confirm**.  
OR  
Click **Cancel** to cancel the transaction.
6. The success message of beneficiary updation appears.
7. Click **Go to Dashboard**, to navigate to the **Dashboard**.

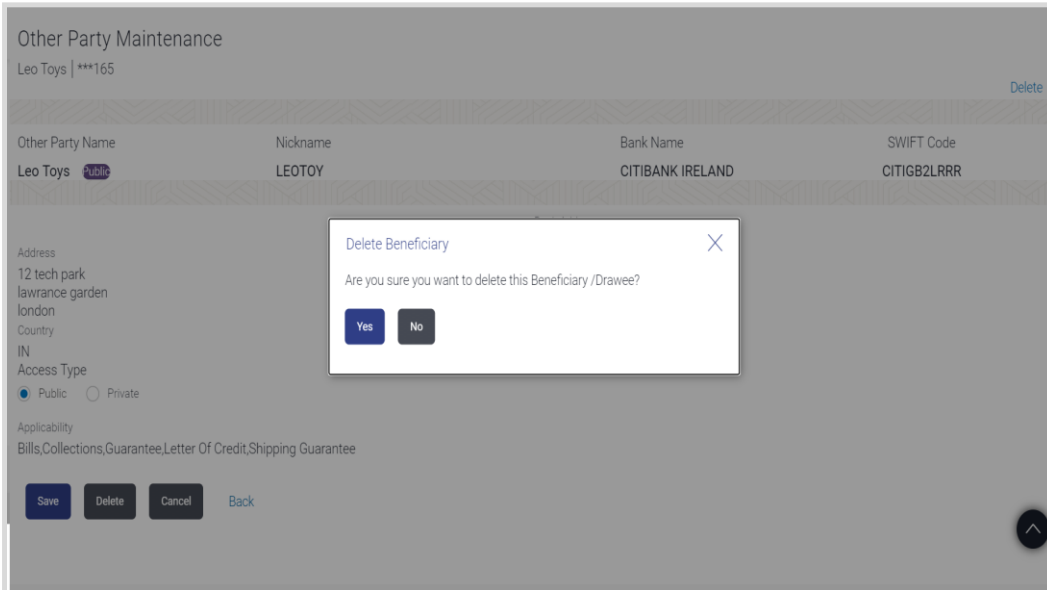
## 25.4 Other Party Maintenance - Delete

Using this option, corporate user can search and delete an existing beneficiary.

To delete other party:

1. Repeat steps 1 to 2 of **Edit Beneficiary** section.
2. To delete beneficiary, click **Delete**.
3. The **Delete Warning** message appears.
4. Click **Yes** to delete the beneficiary.  
OR  
Click **No** to cancel the transaction.

### Other Party Maintenance Delete Warning



5. The **Other Party Maintenance** screen with the successful deletion message appears.

[Home](#)

---

## 26. Additional Condition Maintenance

Using this option, you can create (if maintenance is not already there), view and edit the additional condition required while creating Letter of Credits. Here user will have the facility to save his custom conditions and use as and when required. Each Condition is saved with the help of an identifier which is unique for the customer, and all identifiers needs to be mapped to codes of additional conditions as maintained by bank.

### Pre-Requisites

- User must have a valid corporate party Id and login credentials in place

### Features Supported In Application

Available features to corporate user in the application:

- Create Additional Condition
- View Additional Condition
- Edit Additional Condition
- Delete Additional Condition
- Duplicate Additional Condition

### How to reach here:

*Dashboard > Toggle menu > Trade Finance > Maintenance > Additional Condition Maintenance*

### 26.1 Additional Condition Maintenance - Create

To create Additional Condition:

1. Navigate to the **Additional Condition Maintenance** screen.

## Create Additional Condition Maintenance

Viewer ATM/Branch English

futura bank

GOODCARE PLC | \*\*\*044

Additional Conditions Maintenance

Additional Conditions

**Additional Conditions**

You do not have any additional conditions maintained for Letter of Credits. You can create and maintain Additional Conditions here, to be used while initiating LC. You can make it available for other users of your company or keep it only for yourself. You can also identify the parties you want these conditions to be maintained for. You can refer to all the codes and description below.

[Refer Code and Description](#)

[Create Additional Conditions](#) [Back](#)

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### Field Description

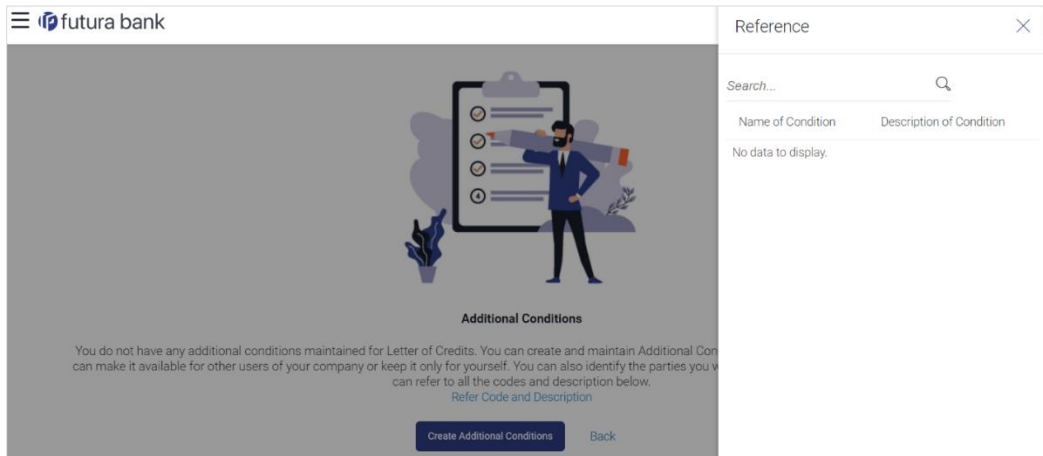
Field Name	Description
------------	-------------

<b>Party Name</b>	The name of the applicant is displayed.
-------------------	---

<b>Party ID</b>	The party Id is displayed in a masked format.
-----------------	---

- Click **Create Additional Condition** to create a new additional condition. The **Add New Condition** overlay screen appears.  
OR  
Click **Back** to go back to previous screen.  
OR  
Click **Refer Code and Description** to view the codes and its description as maintained by bank. The **Reference** overlay screen appears.

## Reference




## Field Description

### Field Name Description

**Name of Condition** The name of the condition.

**Description of Condition** The description of the condition.

- In the **Search** field, enter the condition name.  
OR  
Click . The saved condition appears based on search criteria.

## 26.2 Additional Condition Maintenance - Create

To create Additional Condition:

- Navigate to the **Additional Condition Maintenance** screen.

### Create Additional Condition Maintenance

## Field Description

### Field Name Description

<b>Select Code</b>	The option to select the code
<b>Description</b>	The description of the code.
<b>Type Identifier</b>	User needs to provide an identifier for the description under the code.
<b>Available to Others</b>	The slider to allow the code to be visible to the users of the corporate. If it is not made available to others, this identifier would be available only for the user to use.

2. From **Select Code** list, select the appropriate code.
3. In the **Description** field, enter the description of the code.
4. In the **Type of Identifier** field, enter the type of identifier.
5. Move the slider to allow the code to be visible to the user.
6. Click **Add** to create a new additional condition.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.
7. The **Review Additional Condition** screen appears. Verify the details, and click **Confirm**.  
OR  
Click **Cancel** to cancel the transaction.
8. The success message appears. Click **Go to Dashboard**, to navigate to the **Dashboard**.

## 26.3 Additional Condition Maintenance - View

Using this option, corporate user can view the details of any additional condition maintained.

To view the additional condition:

1. Navigate to the **Additional Condition Maintenance** screen. All the conditions mapped to the party id is displayed on the screen.

### Additional Conditions Maintenance - View

The screenshot displays the 'Additional Conditions Maintenance' interface. At the top, there's a header with 'futura bank' and user information: 'Welcome, corp checker' and 'Last login 24 Nov 06:18 PM'. The main content area is titled 'Additional Conditions Maintenance' and shows a table of conditions. The table has the following data:

Code/Identifier	Description	Available to Others	Created By
INS3DEV2	new condition3 edit	No	Dcorpchecker
INS3DEV4	new additionalvcvc	No	Dcorpchecker

Below the table, there are 'Edit' and 'Cancel' buttons. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

#### Field Name Description

**Party Name** The name of the applicant is displayed.

**Party ID** The party Id is displayed in a masked format.

#### Additional Conditions


**Code/ Identifier** The additional condition code

**Description** The description of the code.

**Available to Others** Yes or No, if the condition was set to be available for others.

**Actions** The action to allow the user to view, edit, duplicate and delete the code.





2. Click  to expand and view the additional condition details.  
OR  
Click **Edit** to edit the additional condition details.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.

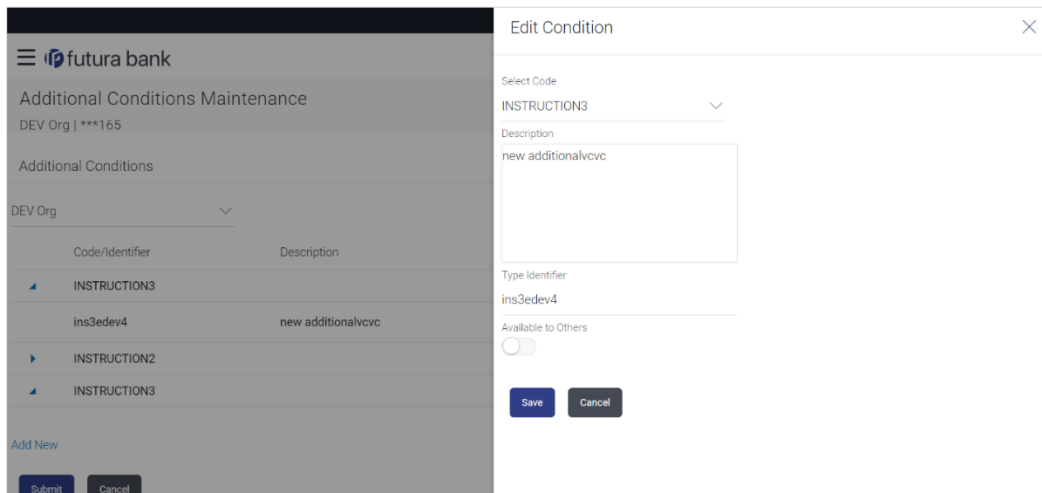
## 26.4 Additional Conditions Maintenance - Edit

Using this option corporate user can edit the details of selected additional condition, maintained in the application.

To modify additional condition:

1. Navigate to the **Additional Condition Maintenance** screen. All the conditions mapped to the party id is displayed on the screen.
2. Click **Edit** to edit the additional condition details.
3. Click  to expand and view the additional condition details.
4. Click  to access more options, and then click **Edit** to edit the details of the additional condition.  
The **Edit Condition** overlay screen appears.

### Edit Conditions



Code/Identifier	Description
INSTRUCTION3	
ins3edev4	new additionalvcvc
INSTRUCTION2	
INSTRUCTION3	


5. Update the required details.
6. Click **Save** to save the details.  
OR  
Click **Cancel** to cancel the transaction.
7. Click **Submit**.  
The **Additional Conditions** Review screen appears. Verify the details, and click **Confirm**.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Cancel** to cancel the transaction. The **Dashboard** appears.  
OR  
Click **Back** to go back to previous screen.

8. The success message appears along with the reference number.  
Click **Go to Dashboard**, to navigate to the **Dashboard**

## 26.5 Additional Conditions Maintenance - Delete

Using this option, corporate user can search and delete an existing Additional Conditions.


### To delete Additional Conditions:

1. Repeat steps 1 to 3 of **Additional Conditions - Edit** section.
2. Click  to access more options, and then click **Delete**.
3. The **Delete Warning** message appears.
4. Click **Yes** to delete the Additional Conditions.  
OR  
Click **No** to cancel the transaction.
5. The **Additional Conditions Maintenance** screen with the successful beneficiary deletion message appears. Click **Done** to complete the transaction.

## 26.6 Additional Conditions Maintenance - Duplicate

Using this option, corporate user can duplicate an existing Additional Conditions.

### To duplicate Additional Conditions:

1. Repeat steps 1 to 3 of **Additional Conditions - Edit** section.
2. Click  to access more options, and then click **Duplicate** to duplicate the additional code condition details.

[Home](#)

---

## 27. Application Tracker

The Application Tracker enables you to view the progress of submitted applications and also to retrieve and complete applications that have been saved as Draft. You can search for the required application using the application number or draft name. The Trade Finance Application tracker currently supports Initiate Import LC and Initiate Outward Guarantee, Initiate LC Amendment and Customer Acceptance – Bills & LC which are going to be processed through Trade Finance mid office.

Through the application tracker, you can perform the following actions:

- **View and update application in draft:** While filling out an application form, if you opt to save the application instead of submitting it, the application is saved in the app tracker as an 'In Draft application'. You can select any of the applications available under this widgets in order to complete not yet started stages and submit that application.
- **View submitted application:** The application tracker enables you to view details of submitted applications, which includes viewing status history, application summary and uploaded documents.
- **View applications with Pending Clarifications:** the application tracker enables you to look into the applications which has received certain clarifications from bank. User can choose to respond from there,
- **View application in progress:** The application form that are picked up by the mid-office user and are under processing, comes under "In progress" state.
- **View approved application:** The application tracker enables you to view details of applications that are approved by the approver.
- **View rejected application:** The application tracker enables you to view details of applications that are rejected by the approver.

### How to reach here:

*Dashboard > Toggle menu > Application Tracker*

### To track an application:

1. Click on the **Trade Finance** option or Click [Click Here](#).  
The **Application Tracker- Trade Finance** screen appears with all the Letter of Credit and guarantees applications.  
OR  
Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.  
OR  
Click **Back** to navigate back to previous screen.

## Application Tracker - Trade Finance

The screenshot shows the Oracle Application Tracker interface for Trade Finance. The page header includes the Oracle logo, 'futura bank', and a search bar. The user is logged in as 'Welcome, obdx checker' and the last login was on 29 Jan 11:19 AM. The page title is 'Application Tracker' and the sub-header is 'Trade Finance'. There are tabs for 'Draft', 'Submitted', 'Pending Clarification', 'In Progress', 'Approved', and 'Rejected'. The 'Submitted' tab is active. Below the tabs, there is a message: 'The Applications submitted to bank, and yet to be picked for processing would appear here.' A search bar is present with the text 'GOODCARE PLC'. The main content area displays a grid of application cards. Each card shows the Application Number, Application Type, Beneficiary Name, Amount, and Application Date. The applications are as follows:

Application Number	Application Type	Beneficiary Name	Amount	Application Date
PK2ILCI000007789	Letter Of Credit	BeneLCPubll	GBP2,340.00	05 May 2021
PK2ILCI000006872	Letter Of Credit	beneMaker15	GBP111.00	05 May 2021
PK2ILCI000006804	Letter Of Credit	molyKOFGERM	GBP80,000.00	05 May 2021
PK2ILCI000006802	Letter Of Credit	molyKOFGERM	GBP80,000.00	05 May 2021
PK2ILCI000006801	Letter Of Credit	molyKOFGERM	GBP80,000.00	05 May 2021
PK2ILCI000006785	Letter Of Credit	molyKOFGERM	GBP80,000.00	05 May 2021

Showing 6 of 29 items  
Load More

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## Field Description

## Field Name

## Description

## Search By

The search the application by the **Application Number** or **Beneficiary Name**.

In case of draft applications you can search by name of the draft.

## Filter

## Type



The option to filter the application based on type.

The options are:

- All
- Letter of Credit
- Bank Guarantee
- Import LC Amendment
- LC Amendment Customer Acceptance
- Bill Discrepancy Customer Acceptance

Field Name	Description
<b>Duration</b>	<p>The option to filter the application based on duration of submission the applications.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Last 7 Days</li> <li>• Last 15 Days</li> <li>• Last 1 Month</li> <li>• Last 3 Months</li> <li>• Last 6 Months</li> <li>• Last 1 Year</li> </ul>
<b>Search Result</b>	<p>The applications are displayed in form of cards.</p>
<b>Application Cards</b>	
<b>Type</b>	Displays the type of trade finance application that is Letter of Credit or Bill Guarantee.
<b>Party Name</b>	Displays the party name of the applicant.
<b>Application Number</b>	Displays the application reference number as generated by the bank at the time the application was submitted.
<b>Status</b>	<p>Displays the current application's progress.</p> <p>The status can be:</p> <ul style="list-style-type: none"> <li>• Draft – applications which has not yet submitted and is just saved by the applicant.</li> <li>• Submitted- application has been filled and submitted for further processing</li> <li>• In progress - application is getting processed in the mid office and is yet to be approved or rejected.</li> <li>• Approved – When the application is completely approved and submitted to back office</li> <li>• Rejected - When the application is completely rejected.</li> </ul>
<b>Submitted On</b>	Displays the date and time on which the application was submitted. This is applicable for all application status except “Drafts”.
<b>Amount</b>	Displays the amount for the Letter of Credit or Bill Guarantee is applied for.
<b>Saved On</b>	Displays the date and time on which the application was saved. This is applicable when application status is “Drafts”.

Field Name	Description
<b>Draft Name</b>	Displays the name of Draft which was used to save the application. This is applicable when application status is "Drafts".

2. Search or filter an application;
  - In the **Search By** field, enter the **Application Number** or **Beneficiary Name** by which application is to be searched, and click .
  - OR
  - Click  of the filter by list, the popup showing filter options opens.
    - a. From the **Type** list, select the appropriate type.
      - OR
      - From the **Duration** list, select the duration for which the applications needs to tracked.
    - b. Click **Reset** to clear the criteria selected.
3. The cards of trade finance applications appear based on search criteria under respective tabs.
  - a. Click on the "**Draft**" tab, it opens the all applications cards with **Draft** status.
    - Click on an application card, details screen with pre-populated details that you have already entered and saved as draft will appear, you can update those details and fill any other details required in the application form and submit it.
    - OR
    - Click **Load More** to view more application card.

## View Application Details - Draft

ATM/Branch
English
UBS 14.3 AT3 Branch

futura bank

Last login 03 Dec 02:27 PM

Initiate Outward Guarantee

Outward Guarantee Details

Party ID  
\*\*\*382

Branch  
CASS - 892

**Applicant Details**

Applicant Name  
Sun Inc  
Address  
London Industrial Area  
Plot no 21  
Fox Road  
Country  
GREAT BRITAIN  
Date of Application  
26 Jun 2014

**Beneficiary Details**

Existing  New

Beneficiary Name  
tristar inc

**Product Details**

Product  
Guarantee Issuance / Reissuance upon rece...  
Type of Guarantee  
Financial

**Advising Bank Details**

Swift Code  
CITIGB2LXXX  
CITIBANK INTERNATIONAL LONDON  
CITIGB2LXXX  
GB  
[Reset](#)

[Continue](#)

Commitment Details

Beneficiary Contract Ref No  
3243234243432

Effective Date  
01 Mar 2019

Closure Date  
28 Apr 2019

Validity Type  
 Limited  Unlimited

Guarantee Amount  
GBP £4,500.00

Guarantee Expiry Date  
04 Apr 2019

Expiry Condition

Bank Instructions

Charges Account  
xxxxxxxxxxx0011

Instructions to the Bank: Not forming part of Guarantee

Guarantee Advices

Select at least one condition to proceed

<input type="checkbox"/>	Condition	Description
<input checked="" type="checkbox"/>	GUARANTEE	We have been informed that you, __4__ (registered seat __) and __ (registered seat __ company registration number __) (hereinafter the Principal) have concluded a ____ contract under the reference number __ on ____ concerning the supply

Page 1 of 1 (1 of 1 items) | [x](#) < 1 > [x](#)

Attachments

Attached documents will not be saved with Draft / Template  
 File size should not be more than 5 M/B. Supported file types: .JPEG, .PNG, .DOC, .PDF, .TXT, .ZIP. Multiple files can be uploaded at a time.

[Attach Document](#)

I accept the Terms & Conditions

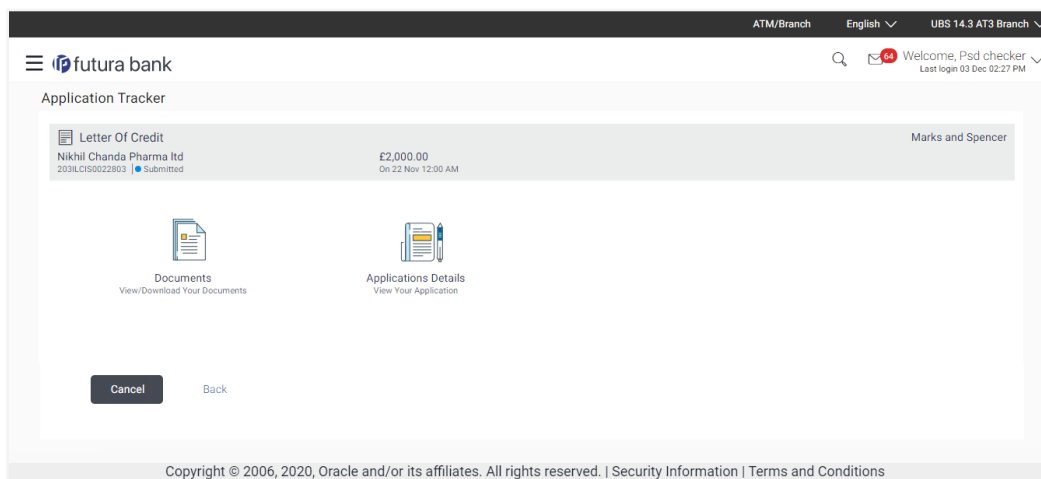
[Initiate Guarantee](#)
[Save As](#)
[Cancel](#)
[Back](#)

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OR  
Click "Submit" tab, it opens the all applications widgets with **Submit** status.

- b. Click on an application card, it opens the application details screen as 'submitted' by the customer.  
 Click the **Documents (View/ Download Your Documents)** icon to view and download the documents that are submitted.  
 OR  
 Click the **Application Details (View Your Application)** icon to view your submitted application. Refer **Initiate LC** or **Initiate Guarantee** transactions for more details.  
 OR  
 Click **Close** to cancel the operation and to navigate back to 'Dashboard'.  
 OR  
 Click **Back** to navigate back to the previous screen.

## View Application Details - Submitted



## Field Description

Field Name	Description
<b>Application Card</b>	
<b>Type</b>	Displays the type of trade finance application that is Letter of Credit or Bill Guarantee.
<b>Party Name</b>	Displays the party name of the applicant.
<b>Application Reference Number</b>	Displays the application reference number as generated by the bank at the time the application was submitted.
<b>Status</b>	Displays the current application's progress as submitted.
<b>Amount</b>	Displays the amount for the Letter of Credit or Bill Guarantee is applied for.
<b>Submitted On</b>	Displays the date and time on which the application was submitted.



## View Submitted Application Details

Search

Viewer ATM & Branch Locator English

Welcome, obdx checker

Last login 28 Jan 04:48:25x

### Initiate LC

Application No. PK2ILC1000006872	Amount GBP111.00	Created on 05 May 2021 12:00 AM
-------------------------------------	---------------------	------------------------------------

---

#### LC Details

<p><b>30</b> Applicant Address Country</p> <p><b>31D</b> Date of Expiry 2021-12-31T00:00:00</p> <p><b>32B</b> LC Amount GBP 111</p> <p><b>39A</b> LC Amount Tolerance Under (%) 10 Total Exposure GBP 1223 camel</p> <p><b>41A</b> Credit Available By Negotiation Credit Available With</p>	<p><b>40A</b> Type of Documentary Credit Non Transferable LC Type Sight Revolving Non Revolving Product</p> <p><b>59</b> New Beneficiary Name Beneficiary Name Address add1 add2 add3 Country</p> <p><b>39C</b> Additional Amount Covered</p> <p><b>42P</b> Negotiation/Deferred Payment Details 1212</p>	<p><b>43C</b> Drafts At Sight</p>
--	---	---

---

#### Goods & Shipment

<p><b>43P</b> Partial Shipment Not Allowed</p> <p><b>44A</b> Place of Taking in Charge/Dispatch from asdf</p> <p><b>44F</b> Port of Discharge/Airport of Destination asdf</p> <p><b>44C/44D</b> Shipment Date</p>	<p><b>43T</b> Transshipment Allowed</p> <p><b>44E</b> Port of Loading/Airport of Departure asdf</p> <p><b>44B</b> Place of Final Destination/For Transportation asdf</p> <p><b>43T</b> Latest Shipment Date 2021-12-09T00:00:00</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Goods</th> <th>Description of Goods</th> <th>Units</th> <th>Price Per Unit</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">No data to display.</td> </tr> </tbody> </table>	Goods	Description of Goods	Units	Price Per Unit	No data to display.			
Goods	Description of Goods	Units	Price Per Unit							
No data to display.										

---

#### Documents

Select Documents  
Documents to be presented within/beyond days after the date of shipment but within validity of this credit  
11

Incoterms Cost and Freight (named destination port)
--

---

#### Linkages

Sr No	Linked Amount	Linked Amount In Transactional Currency
No data to display.		

Currently, there are no deposits linked to this contract.

---

#### Instructions

<p><b>Advising Bank SWIFT ID</b> CITIGB2L555 SCOT BANK CITIGB2L555 new tech park London</p> <p><b>49H</b> Special Payment Conditions for Bank Only</p>	<p><b>49G</b> Special Payment Conditions for Beneficiary</p> <p><b>49</b> Confirmation Instructions Without</p>
--	---

---

#### Advising Through Bank SWIFT ID

---

#### Insurance

Policy Number	Company Name	Country	Cover Date	Expiry Date	Amount
No data to display.					

---

#### Charges

Charges

Account No	Description of Charges	Amount
No data to display.		

---

Taxes

Account No	Description of Taxes	Amount
No data to display.		

---

Commissions

Account No	Commission for	Percentage	Amount
No data to display.			

---

#### Attachments

Currently no documents attached to this contract

[Back](#)

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OR

Click **"In Progress"** tab, it opens all the applications with **In Progress** status.

- c. Click on an application, the application submitted but not yet completed appears.

OR

Click **"Approved"** tab, it opens all the applications with **Approved** status.

OR

Click **"Rejected"** tab, it opens all the applications with **Rejected** status.

### 27.1.1 Pending Clarification

The Bank will request for an online clarification from the user and the user receives requests for clarification. The pending for clarification requests are displayed as card. The user can click the individual card to view the details.

#### Pending Clarification

The screenshot displays the 'Application Tracker' interface for Futura Bank. At the top, there are navigation tabs for 'Drafts' (2), 'Submitted' (156), 'Pending Clarification' (4), 'In Progress' (6), 'Approved' (134), and 'Rejected' (1). The 'Pending Clarification' tab is selected. Below the tabs, there are four application cards. Each card shows an application ID, the party name, the product name, the LC Amount, and the last updated date. The cards are: 1) AP21IC10003536, Marks & Spencer, Import Letter of Credit, \$10,00,000, last updated 18 March 2020, 10:20 a.m. 2) PK21IC100003871, Oracle Corp, Bank Guarantee, \$10,00,000, last updated 18 March 2020, 10:20 a.m. 3) MI21IC100004671, Marks & Spencer, Import Letter of Credit, \$10,00,000, last updated 18 March 2020, 10:20 a.m. 4) CL21IC100004647, Marks & Spencer, Bank Guarantee, \$10,00,000, last updated 18 March 2020, 10:20 a.m.

#### Field Description

Field Name	Description
<b>Application Card</b>	
<b>Party Name</b>	The option to select the party.
<b>Pending Clarification Card</b>	The Pending Clarification card displays the name of the card along with the other details like party name, Product name, amount and last updated date.
<b>Application No</b>	The reference no using which application was saved.

<b>Field Name</b>	<b>Description</b>
<b>Party Name</b>	The name of the party.
<b>Transaction Name</b>	The name of the transaction for which clarification s required.
<b>Beneficiary Name</b>	The name of the beneficiary.
<b>Amount</b>	The LC/ BG amount.
<b>Last Updated On</b>	The latest updated date of the clarification.

1. Select and click the Pending Clarification card whose details you want to view. The **Pending Clarification** detailed screen appears.

## Pending Clarification – Details

The screenshot shows the 'Application Tracker' interface for Futura Bank. At the top, it displays the application number TA529120223334 with a 'Pending Clarification' status, the product 'OBDX Import LC Sight Revolving', an amount of \$100,000.00, and an update date of 12 Dec 2018, 10:00 a.m. Below this, there is a list of clarification messages. The most recent message, dated 18 March 2020, 10:20 a.m., is from Futura Bank and states that while scrutinizing the application, certain details are missing: Commercial Invoices, Bill of Lading, Certificate of Origin, and Packing List. It lists the following required details: A) LCAF NO, B) IRC NO, C) TAX IDENTIFICATION NO, D) BIN, and E) H.S. CODE. A text input field contains a response: 'Please use the details below COMMERCIAL INVOICES, BILL OF LADING, CERTIFICATE OF ORIGIN AND PACKING LIST MUST INDICATE THE FOLLOWING - NO8463856 A) LCAF NO - 9430 B) IRC NO - TR75869 C) TAX IDENTIFICATION NO - TL87327 D) BIN - 67327 E) H.S. CODE - 0000'. There is an 'Attach Documents' button and 'Send' and 'Clear Text' buttons. Below the messages, there are two more entries: 'Few Corrections needed in the contract' and 'Further Clarification regarding the insurance policy is required', both dated 12 March 2020, 02:20 p.m. At the bottom, there are two buttons: 'Documents' (View / Download your documents) and 'Application Details' (View your application details). A 'Back' link is also present.

## Field Description

Field Name	Description
<b>Bank Message Window</b>	The window displays the banks message which requires clarification.
<b>Clarification Window</b>	The window in which the user writes its clarification. The user can also attach the supporting documents for clarification. Once the clarification has been provided, user will not be able to modify the clarification or provide further clarification until bank sends a revised clarification request.

Field Name	Description
<b>List of Clarifications</b>	The previous communication between the bank and the user appears as list. User can click and view the details.
	<ol style="list-style-type: none"> <li>2. In the Clarification Window, enter the clarification.</li> <li>3. Click the Attach Documents icon to attach the supporting documents.</li> <li>4. Click <b>Send</b> to send the clarification to the bank. OR Click <b>Clear Text</b> to clear the entered details. OR Click the previous clarification list to view the earlier communication.</li> <li>5. Click on an application card, it opens the application details screen as 'submitted' by the customer. OR Click the <b>Documents (View/ Download Your Documents)</b> icon to view and download the documents that are submitted. OR Click the <b>Application Details (View Your Application)</b> icon to view your submitted application. Refer Initiate LC or Initiate Guarantee transactions for more details. OR Click <b>Close</b> to cancel the operation and to navigate back to 'Dashboard'. OR Click <b>Back</b> to navigate back to the previous screen.</li> </ol>

## FAQs

### 1. Can I see the changes which has been done by mid office to my initial application submitted through channel?

User can only see the clarifications requested and provided and once the LC is issued, he can see the details using View LC.

### 2. Can I change some part of my application, once submitted from channel?

It can be done by calling bank directly and not from channel.

[Home](#)